



Agenda  
Olivette City Council Meeting  
February 23, 2016  
7:00 PM  
Council Chambers of City Hall  
9473 Olive Boulevard  
Olivette, MO 63132

1. Roll Call
2. Communications
  - 2.A. Letter From Fire Chief Kenneth Black, Creve Coeur Fire Protection District, To Olivette Fire Chief Scott Avery, Thanking The Olivette Fire Department For Their Assistance, By Moving Up To Their Engine House During A Second Alarm Fire On January 27, 2016.

Documents:

[DOC021116-02112016051210.PDF](#)

3. City Manager's Report
  - 3.A. 02-23-2016 Department Status Reports

Documents:

[1 PD JANUARY 2016 REPORT.PDF](#)  
[2 FIRE JANUARY 2016 MONTHLY REPORT.PDF](#)  
[3 FIRE EMS REPORT 2016 02.PDF](#)  
[4 PLANNING SR 2016 02-23.PDF](#)  
[5 PW SR 2016 2-23-16.PDF](#)

4. City Council Reports
5. Finance Report For Period Ending January 31, 2016

Documents:

[01-B-JANUARYREPORT.PDF](#)

6. Hearing From Citizens
7. Bill #2798 – An Ordinance Amending Article I, Sections 125.010 And 125.040 Of Chapter 125 Of The Olivette City Code Pertaining To The Parks And Recreation Commission – Second Reading  
The proposed ordinance reduces the number of Commissioners serving on the Parks & Recreation Commission from seven to five and clarifies the advisory nature of the Commission to the Council.

Documents:

[02-09-16 AMENDMENT TO SECTION 125. PARKS AND RECREATION COMMISSION.PDF](#)

8. Bill #2799 – An Ordinance Amending Chapter 130 Of The Olivette Municipal Code By Authorizing The City Of Olivette To Perform Criminal Background Checks For Employees, Prospective Employees, Volunteers, Sports Officials And Coaches – First Reading  
The proposed ordinance would enable the City of Olivette to perform its own fingerprint-based criminal background checks on prospective employees, volunteers, sports officials/coaches and receive results on all arrests, open and closed, statewide as well as nationally.

Documents:

[CITY OF OLIVETTE ORI.PDF](#)

9. Bill #2800 – An Ordinance To Amend Article XVI Accessory Structures And Uses And Various Definitions Under Article II, Being Part Of Chapter 400 Zoning Regulations Of Title IV Land Use Of The Olivette Municipal Code – First Reading  
The proposed ordinance would amend provisions of the current code pertaining to the classification of existing accessory structures, placement of structures in the rear yard, overall height of accessory structures, and materials and design parameters for accessory structures.

Documents:

[2016 SUBMITTAL TEMPLATE EXAMPLE.PDF](#)  
[ORD-BILL 2800 TA TO ORD 2555 REGARDING ART XVI ACCESSORY STRUCTURES AND USES VER 2016 01-21.PDF](#)  
[SR-TA CH 400 ARTICLE XVI ACCESSORY STRUCTURES 2016 01-21.PDF](#)

10. Bill #2801 – An Ordinance To Amend Permitted Uses Under Article IV “SR” Single-Family Residential District, Article V “AR” Attached Single-Family Residential District, And Article VI “PASF” Planned Attached Single-Family District, Being Part Of Chapter 400 Zoning Regulations Of Title IV Land Use Of The Olivette Municipal Code – First Reading  
The proposed ordinance will amend the City’s three primary residential zoning districts. For reference purposes, the attached Department Memorandum to the Commission, dated January 21, 2016, provides an overview of the proposed changes, staff recommendations, and an edited copy of the recommended changes.

Documents:

[ORD-BILL 2801 TA CH 400 ARTICLES IV-V-VI REGARDING PERMITTED USES.PDF](#)  
[SR TA-PERMITTED USES IN RESIDENTIAL DISTRICTS 2016 02-23 COUNCIL.PDF](#)

11. Bill #2802 – An Ordinance To Amend Title IV Land Use Of The Olivette Municipal Code To Establish A New Schedule Titled “Schedule I. Fee Schedule” And To Amend Various Provisions To Title IV Land Use Relating To Fees And Review Procedures – First Reading  
The proposed ordinance would establish a fee schedule for all referenced reviews under Title IV Land Use of the Olivette Municipal Code. It would amend various provisions in each Chapter regarding the type of review procedure, and extract all fees associated to each and place in a single Schedule.

Documents:

12. Bill #2803 – An Ordinance To Amend Article XVII Board Of Adjustment Of Chapter 400 Zoning Regulations Being Part Of Title IV Land Use Of The Olivette Municipal Code – First Reading

The proposed ordinance would modify the review standards for the Board of Adjustment regarding variances.

Documents:

[ORD-BILL 2803 TA CH 400 ARTICLE XVII BOARD OF ADJUSTMENT 2016 02-04.PDF](#)  
[SR TA-BOARD OF ADJUSTMENT ARTICLE XVII 2016 02-18.PDF](#)

13. Bill #2804 – An Ordinance Amending Certain Provisions Of The Olivette Municipal Code Relating To Group Homes – First Reading

The proposed ordinance would address concerns regarding the permitted distance between group homes that was forwarded to the City Attorney by the U.S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Fair Housing Enforcement Division.

Documents:

[SR-TA CH 400 GROUP HOMES 2016 02-04.PDF](#)  
[ORD-BILL 2804 TA TO CH 400 GROUP HOME PROVISIONS 2016 02-04.PDF](#)

14. Quarterly Investment Report – Bond Proceeds

Documents:

[02-B-BONDS QUARTERLY INV REPORT DOCUMENTS.PDF](#)

15. Review And Approval Of Minutes

15.A. January 26, 2016 & February 9, 2016 City Council Meeting Minutes

Documents:

[TIP COUNCIL MINUTES 2016-01-26.PDF](#)  
[TIP COUNCIL MINUTES 2016-02-09.PDF](#)

16. Hearing From Citizens (Part 2)

17. City Attorney's Report

18. Adjournment

**AGENDA ITEMS WILL NOT NECESSARILY BE DISCUSSED IN ORDER. IF YOU HAVE ANY QUESTIONS, PLEASE CALL CITY HALL AT (314) 993-0444**

Individuals desiring to speak at the meeting are asked to fill out speaker cards available on the speaker's podium and submit the cards to the City Clerk prior to the call to order and roll call. Speakers are respectfully asked to hold comments to three (3) minutes to allow all those who wish a chance to speak. Speakers will be called on to speak during the "Hearing from Citizens" portion of the meeting. Please address all comments to the Mayor.

The City of Olivette hereby advises the public, employees and qualified job applicants that they are

afforded an equal opportunity to participate in the programs and service of the City regardless of race, color, religion, sex, age, disability, familial status, national origin or political affiliation. If you are a person with a disability and have special needs, please call Barbara Sondag, City Manager at 314.993.0444 as soon as possible but no later than one day prior to the event or call 314.993.3610 VOICE TDD, 1.800.735.2466 RELAY MISSOURI. Thank you.

Please note that the City Council may adjourn to closed session pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client matters pursuant to Section 610.021(1), real estate matters pursuant to Section 610.021(2), personnel matters pursuant to 610.021(3), audit matters pursuant to Section 610.021(17), or for any other reason allowed by Missouri law.

The news media may obtain copies of this notice by contacting:

Barbara Sondag  
City Manager  
9473 Olive Boulevard  
Olivette, Missouri 63132  
(314) 993-0444



# Creve Coeur FIRE PROTECTION DISTRICT

Administrative Center • 11221 Olive Boulevard • St. Louis, Missouri 63141-7652  
Office (314) 432-5570 • Fax (314) 432-2367

January 29, 2016

Olivette Fire Department  
9473 Olive Street Road  
Olivette, Missouri 63132  
Attention: Fire Chief Scott Avery

Dear Chief:

On behalf of the Creve Coeur Fire Protection District, I would like to express my sincere gratitude and appreciation to the members of your Department, for assisting us by moving up to our Engine House during our second alarm at 12823 Wenlock Drive on January 27, 2016.

We look forward to continuing a successful and professional working relationship between our Departments. Again, thank you for your assistance and please pass along our sentiments to the crew members of your Department.

Respectfully,  
**CREVE COEUR FIRE PROTECTION DISTRICT**

A handwritten signature in black ink, appearing to read "K D Black".

Kenneth D. Black,  
Fire Chief



# Olivette Police Department

## Activity Report 2016



### Overview

|                         | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD |
|-------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Total Calls for Service | 991 |     |     |     |     |     |     |     |     |     |     |     | 991 |
| Reports Taken           | 53  |     |     |     |     |     |     |     |     |     |     |     | 53  |
| Crimes Reported         | 47  |     |     |     |     |     |     |     |     |     |     |     | 47  |
| Adult Arrests           | 31  |     |     |     |     |     |     |     |     |     |     |     | 31  |
| Juvenile Custodies      | 2   |     |     |     |     |     |     |     |     |     |     |     | 2   |

### Community Oriented Policing

|                   | Jan        | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD        |
|-------------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------------|
| Alarms            | 51         |     |     |     |     |     |     |     |     |     |     |     | 51         |
| Assist Fire Dept. | 81         |     |     |     |     |     |     |     |     |     |     |     | 81         |
| Other*            | 164        |     |     |     |     |     |     |     |     |     |     |     | 164        |
| <b>Total</b>      | <b>296</b> |     |     |     |     |     |     |     |     |     |     |     | <b>296</b> |

### Crimes Reported

|               | Jan       | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD       |
|---------------|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|
| Assault**     | 5         |     |     |     |     |     |     |     |     |     |     |     | 5         |
| Burglary      | 3         |     |     |     |     |     |     |     |     |     |     |     | 3         |
| Drug Offenses | 2         |     |     |     |     |     |     |     |     |     |     |     | 2         |
| Larceny       | 7         |     |     |     |     |     |     |     |     |     |     |     | 7         |
| Robbery       | 0         |     |     |     |     |     |     |     |     |     |     |     | 0         |
| Other***      | 30        |     |     |     |     |     |     |     |     |     |     |     | 30        |
| <b>Total</b>  | <b>47</b> |     |     |     |     |     |     |     |     |     |     |     | <b>47</b> |

### Case Status

|                 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Cleared Cases   | 29  |     |     |     |     |     |     |     |     |     |     |     | 29  |
| Unfounded Cases | 1   |     |     |     |     |     |     |     |     |     |     |     | 1   |
| Juvenile Cases  | 2   |     |     |     |     |     |     |     |     |     |     |     | 2   |

#####



# Olivette Police Department

## Bureau of Investigations Report



### Reports Written

|                  | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD |
|------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Original Reports | 3   |     |     |     |     |     |     |     |     |     |     |     | 3   |
| Supplements      | 24  |     |     |     |     |     |     |     |     |     |     |     | 24  |
| Total            | 27  |     |     |     |     |     |     |     |     |     |     |     | 27  |

### Additional Information

---

Dane Lincoln was hired by the City of Olivette and began field training as a police officer on February 1, 2016.

---



# Olivette Police Department

## Citation Report



### Violations Summary

|                               | Jan        | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD        |
|-------------------------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------------|
| Alcohol, Drugs - Non Traffic  | 3          |     |     |     |     |     |     |     |     |     |     |     | 3          |
| Animals                       | 1          |     |     |     |     |     |     |     |     |     |     |     | 1          |
| Assault                       | 0          |     |     |     |     |     |     |     |     |     |     |     | 0          |
| Drivers License               | 12         |     |     |     |     |     |     |     |     |     |     |     | 12         |
| DUI, Alcohol, Drugs - Traffic | 5          |     |     |     |     |     |     |     |     |     |     |     | 5          |
| Emergency Equipment           | 0          |     |     |     |     |     |     |     |     |     |     |     | 0          |
| Financial Responsibility      | 24         |     |     |     |     |     |     |     |     |     |     |     | 24         |
| Lane Usage                    | 3          |     |     |     |     |     |     |     |     |     |     |     | 3          |
| Miscellaneous*                | 25         |     |     |     |     |     |     |     |     |     |     |     | 25         |
| Obstructing Justice, Police   | 0          |     |     |     |     |     |     |     |     |     |     |     | 0          |
| Parking                       | 6          |     |     |     |     |     |     |     |     |     |     |     | 6          |
| Registration                  | 35         |     |     |     |     |     |     |     |     |     |     |     | 35         |
| Signs, Signals                | 7          |     |     |     |     |     |     |     |     |     |     |     | 7          |
| Speeding                      | 96         |     |     |     |     |     |     |     |     |     |     |     | 96         |
| Stealing, Larceny-Under \$500 | 4          |     |     |     |     |     |     |     |     |     |     |     | 4          |
| <b>Total</b>                  | <b>221</b> |     |     |     |     |     |     |     |     |     |     |     | <b>221</b> |

\*Includes, but not limited to, Leaving the Scene of an Accident, Vehicle Light Violations, Passing Violations, Seat Belt Violations, Property Damage, Family Offenses, Flight/Escape, Loitering, Soliciting, Violations of Public Order and Public Peace and Curfew Violations.

### Traffic Accidents

|        | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD |
|--------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Total* | 21  |     |     |     |     |     |     |     |     |     |     |     | 21  |

\*ONLY traffic accidents that generate a police report will be listed in this report. Traffic accidents where no police report is needed and/or requested will not be included.



# OLIVETTE POLICE DEPARTMENT TRAINING REPORT



## January, 2016 Training

|             |         |                           |
|-------------|---------|---------------------------|
| Steve Ford  | 2 Hours | Grant Applications        |
| Tim Loethen | 8 Hours | Basic Death Investigation |
| Ben Sago    | 8 Hours | Basic Death Investigation |

The following officers completed 1 hour Physical Ability Testing: Kevin Lemmie, Craig Schneider, Dave Wolf, Jeremy Horton, Ben Sago and Steve Ford

All officers except: Rick Knox and Mike Roemer 6 Hours TASER recertification

All officers except: Rick Knox and Mike Roemer 2 Hours Defensive Tactics

|              |        |   |
|--------------|--------|---|
| All Officers | 1 Hour | Police Legal Sciences<br>On Line Training |
|--------------|--------|---|



**FIRE DEPARTMENT**

**Fire Department Status Report for month ending January 31, 2016**

|  | <b>Reporting<br/>Period<br/>January 2016</b> | <b>Previous<br/>Reporting<br/>period<br/>December 2015</b> | <b>TOTALS<br/><u>Current</u><br/>year to date<br/>2016</b> | <b>TOTALS<br/>Last year to<br/>date (2015)</b> |
|--|--|--|--|--|
| <b>Fire Response in<br/>Olivette</b>                   | <b>8</b>                                     | <b>14</b>  | <b>8</b>   | <b>13</b>                                      |
| <b>Fire Response in<br/>Elmwood Park</b>               | <b>1</b>                                     | <b>2</b>   | <b>1</b>   | <b>2</b>                                       |
| <b>Fire Response Outside<br/>Olivette (Mutual Aid)</b> | <b>22</b>                                    | <b>19</b>  | <b>22</b>  | <b>16</b>                                      |
| <b>Total Fire Calls</b>                                | <b>31</b>                                    | <b>35</b>  | <b>31</b>  | <b>31</b>                                      |
| <b>Emergency Medical<br/>Service (EMS)</b>             | <b>91</b>                                    | <b>64</b>  | <b>91</b>  | <b>65</b>                                      |
| <b>Total Fire &amp; EMS<br/>Response</b>               | <b>122</b>                                   | <b>99</b>  | <b>122</b>   | <b>96</b>                                      |

**Fire Department Status Report for month ending January 31, 2016**

**Training:**

**A-Crew**

|  |        |
|--|--------|
| (F26) PPE overview/inspection                    | 1      |
| (F27) Firefighter safety                         | 2      |
| (AP9) Portable Equipment                         | 1      |
| (INS19) Inspections                              | 1.75   |
| (F21) Public relations                           | 0.5    |
| (F27) Firefighter Safety: RIT MFD                | 2.75   |
| (AD01) Administrative Procedures                 | 0.75   |
| (AP9) Portable Equipment                         | 1      |
| (INS19) Inspections                              | 1.75   |
| (INS19) Inspections                              | 2      |
| (FC40) S&T Kirkwood Fd                           | 4      |
| (FC40) S&T: Monthly reading                      | 2      |
| (AP9) Portable Equipment                         | 1      |
| (F27) Firefighter Safety Blue card               | 1      |
| (F27) Firefighter Safety: IAFF Safety Stand Down | 2      |
| (F27) Firefighter Safety: IAFF Safety Stand Down | 2 Fain |
| (INS19) Inspections                              | 1.5    |
| (F06) Fire Service Hose                          | 1.5    |
| (HZ01) Hazardous Materials Overview              | 2      |
| (FV24) Vehicle Extrication                       | 1.5    |

**Total average Hrs. = 31 per employee 6 employees**

**B-Crew**

|                       |      |
|-----------------------|------|
| Portable Equipment    | 3.5  |
| Haz Mat               | 4    |
| Building Construction | 3.25 |
| Firefighter Safety    | 7.5  |
| Stragety & Tactics    | 4    |
| Water Supply          | 2    |

**Total average Hrs. = 24.25 per employee 7 employees**

**C-Crew**

|                                       |     |
|---------------------------------------|-----|
| Building Construction & Fire Behavior | 1   |
| Strategy & Tactics Operations         | 0.5 |
| Fire Suppression Fundamentals         | 0.5 |
| Firefighter Safety                    | 0.5 |
| Fire Service Topics                   | 2   |
| Area Street Familiarization           | 1   |
| Firefighter Rescue / RIT              | 1   |
| Vent/Enter/Search                     | 0.5 |
| Forcible Entry                        | 0.5 |
| Street/Area familiarization           | 0.5 |

**Total average Hrs. = 8 per employee 6 employees**

FIRE DEPARTMENT  
 Fire Department Monthly  
 for the month ending



EMS Response summary  
 January 31, 2016

|                                  | <b>Reporting<br/>Period</b><br>January<br>(2016) | Previous<br>Month | <u>TOTAL</u><br>2016 YTD | <u>TOTAL</u><br>2015 YTD |
|----------------------------------|--|-------------------|--------------------------|--------------------------|
| EMS calls<br>Olivette            | 75   | 46                | 75                       | 51                       |
| EMS calls<br>(Elmwood<br>Park)   | 12   | 15                | 12                       | 6                        |
| EMS<br>Mutual<br>Aid given       | 2  | 2                 | 2                        | 5                        |
|                                  |  |                   |                          |                          |
| Total EMS<br>calls for<br>period | 89   | 63                | 89                       | 62                       |

Fire Department Monthly EMS Transport summary (this reporting period)

|                            | Transported by Olivette FD | Transported by Mutual Aid | Transported by Private Ambulance |  | Non-Transport |
|----------------------------|----------------------------|---------------------------|----------------------------------|--|---------------|
| Olivette                   | 33                         | 7                         | 0                                |  | 35            |
| Elmwood Park               | 10                         | 0                         | 0                                |  | 2             |
| EMS Mutual Aid Given       | 2                          | N/A                       | 0                                |  | 0             |
|                            |                            |                           |                                  |  |               |
| Total EMS calls for period | 45                         | 7                         | 0                                |  | 37            |

**January 2016 Ambulance (MED3000) Billing Revenue**

|                        | January 2016       | YTD 2016           | YTD 2015           |
|------------------------|--------------------|--------------------|--------------------|
| Net Receipts Collected | <b>\$11,669.45</b> | <b>\$11,669.45</b> | <b>\$17,738.61</b> |

In December 2011, with the authorization of the City Council, the City of Olivette entered into an agreement with Rockford Mercantile Agency, Inc. for collection of balances for ambulance transports that remained unpaid after 120 days of no activity on the account. The first unpaid balances were submitted in January 2012.

**January 2016 Collection Service (RMA) Revenue**

|                        | January 2016     | YTD 2016         | YTD 2015        |
|------------------------|------------------|------------------|-----------------|
| Net Receipts Collected | <b>\$ 665.75</b> | <b>\$ 665.75</b> | <b>\$411.14</b> |

Status Report  
For February 23, 2016

**PUBLIC SERVICES**  
**DEPARTMENT OF PUBLIC WORKS**  
**DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

Planning and Community Development

- Deadline for business license receipts was February 15, 2016. We have collected about 60% of both service and merchants licenses. Delinquency letters will be issued the week of February 22<sup>nd</sup>. Preliminary number show reasonable growth, both in employment and sales. A total of 145 service licenses out of 254 and 54 merchant and manufacture licenses out of 118.
- Commercial Activity:
  - 1223 North Price Road, Auto Beauty Specialist.** Permitted interior work continues. The owner hopes to be able to occupy portions of the building by early Spring 2016.
  - 1212 Dielman Industrial Court, Bates Sales Company (Purvis Industries).** Permit work continues.
  - 9654 Olive Blvd., Olivette Center, Anytime Fitness.** An interior remodeling work continues for the vacated Olivette Cleaners tenant space, next to Tuesday Mornings for Anytime Fitness. They will occupy 3,840 square feet of space.
  - 9624 Olive Blvd., Olivette Center, LuLu's Express.** An interior remodeling permit has been issue for a portion of the vacated Mei Hau Chinese Restaurant. They will occupy roughly 3,360 square feet, and have a self-imposed seating capacity of 12.
  - 9646 Olive Blvd., Olivette Center, Kimberly's Herb Shop.** An interior remodeling permit has been submitted for the former Minute Man Printing space for Kim Ward to operate an herbal supplement shop.
- The following table is a summary of reportable data for the Building Division that is generated through the City's Works Management permit system operated by REJIS.

|   | <u>Month of<br/>January 2015</u> | <u>FY 2015-16<br/>to Date</u> | <u>FY 2014-15<br/>Comparison</u> |
|---|----------------------------------|-------------------------------|----------------------------------|
| <b>Residential Certificates of Occupancy issued</b> | <b>44</b>                        | <b>314</b>                    | <b>337</b>                       |
| <b>RECEIPTS</b>                                     | <b>\$410</b>                     | <b>\$3,526</b>                | <b>\$3,743</b>                   |
| <hr/>   |                                  |                               |                                  |
| <u>Occupancy Inspections Conducted</u>              |                                  |                               |                                  |
| Residential   | 43                               | 308                           | 316                              |
| Commercial  | 4                                | 24                            | 24                               |
| <b>Total Occupancy Inspections</b>                  | <b>47</b>                        | <b>332</b>                    | <b>340</b>                       |
| <b>RECEIPTS</b>                                     | <b>\$4,019</b>                   | <b>\$29,524</b>               | <b>\$27,646</b>                  |
| <hr/>   |                                  |                               |                                  |
| <u>Plan Reviews</u>                                 |                                  |                               |                                  |
| Residential   | 21                               | 157                           | 167                              |
| Commercial  | 6                                | 45                            | 58                               |
| <b>Total Plan Reviews</b>                           | <b>27</b>                        | <b>202</b>                    | <b>225</b>                       |
| <b>RECEIPTS</b>                                     | <b>\$8,448</b>                   | <b>\$60,097</b>               | <b>\$63,814</b>                  |
| <hr/>   |                                  |                               |                                  |
| <b>Nos. of On-site Inspections Performed</b>        | <b>191</b>                       | <b>1,684</b>                  | <b>2,105</b>                     |
| <b>Avg. Nos. of Inspections Per Working Days</b>    | <b>10.1</b>                      | <b>11.6</b>                   | <b>14.4</b>                      |
|   | <b>(19 days)</b>                 | <b>(145 days)</b>             | <b>(146 days)</b>                |

Board of Adjustment

- Board of Adjustment Member Heather Silverman is resigning due to relocation reasons. This will open a full member position set to expire 2018.
- In addition to the proposed resignation of Ms. Silverman, there is one current Alternate Member vacancy on the Board.
- A meeting was held February 11, 2016. City Attorney Paul Martin provided an overview of Board of Adjustment procedures and discussed proposed amendments to the City's Zoning Regulations regarding the Board's jurisdiction and variance criteria.

- David Zobel, appointed as an alternate member to the Board on February 9, 2016, attended the meeting on the 11<sup>th</sup>.
- There is no meeting scheduled for March 11, 2016.

#### Planning and Community Design Commission

- The Commission hosted a meeting on February 18, 2016, following the writing of this report. Agenda items included amendments to approved reviews at 1140 Collingwood Drive, consideration of new homes at 33 Ramsgate Drive and 135 Heatherwood Lane, an addition at 701 Villa Capri Court, and a 3-lot subdivision at 9335 Old Bonhomme Road.
- The next scheduled meeting date is March 3, 2016. As of writing of this report, a petition for a residential additions at 115 Stoneleigh Towers Street and 1157 Indian Meadows Drive are the only agenda items for consideration.
- Tentative agenda items for future review include: New home petition at 9761 Lindley Drive.

#### Economic Development Commission

- The Commission has conducted interviews of the four developers whom submitted RFP. A joint meeting was held with the City Council on February 16, 2016.
- The next scheduled meeting date is March 28, 2016.

Status Report  
For February 23, 2016 Council Packets

**PUBLIC SERVICES**  
**DEPARTMENT OF PUBLIC WORKS**

**Public Works**

- Public Works received the 2016 Ford 750 in late January. Staff is working with Viking-Cives, MODOT approved vendor, to specify the equipment build (plow, spreader, dump body and associated equipment).
- Public Works staff responded to two winter events that produced approximately 3 inches of snow
- The abatement and water heater replacement projects at the Community Center are complete.
- Public Works has released four RFP's for the following projects
  - Restorative Seal
  - Microsurface Overlay
  - Concrete Slab Replacement
  - Street Striping and marking
- Sewer Lateral Program
  - 2 new applications has been approved and 1 resident has submitted a reimbursement package.



## Memorandum

---

To: City Council  
From: Darren Mann, Finance Director  
Subject: January Financial Report  
Date: February 9, 2016

---

Included with this memo is a summary as well as detailed reports for Funds 01 through 40. The reporting period is the seven months of July through January which means prior year actual is reporting July 1, 2014 through January 31, 2015 and then current year actual is reporting July 1, 2015 through January 31, 2016. In addition to reporting year to date actual, there are columns for the annual budget and percent of budget. The final column shows the variance between current year to date and prior year to date.

### **Detailed review of General Fund (Fund 01)**

With 7 of 12 months of the year complete (58%), our total revenues still lag last year to date at \$61,300 below last January to date but above budget expectations at 63.4%. We made continued headway with our property tax collection which ended at 87.39% of budget. Expenditures for January ended \$3,500 lower than last January to date with totals coming in right at budget expectations at 57.29%.

**Revenues:** Revenues continue to struggle in the Parks and Recreation, Medical Transport, and Licenses when compared to budget. Business license season is upon us now and the license category is reflecting this. Aside from that, all major categories are right around expectations as they have throughout the year. On the bright side, our sales taxes have shaped up nicely this fiscal year. Although a trend is difficult to identify, our January 2016 sales tax receipts was the second highest monthly remittance in the past 7 years. In addition, the October-January remittances of FY16 are the highest of any four months in that same time period which goes back to FY2009.

**Expenditures:** Individual department expenditures are hovering right around or below the expected 58% for January. As the year comes to a close, we'll start keeping an eye on departmental expenditures a little more closely but all seems in check through January.

#### **Detailed Review of Grants Fund (Fund 02)**

**Revenue:** The Grants Fund is used to track the revenue received from outside agencies for grants. We are seeing some of the timing differences work their way out as a result of the reimbursement nature of the grants with receipts to the end of January totaling \$73,600. All of January grant activity was for MoDOT overtime reimbursements.

**Expenditures:** Expenditures in the grants fund reflect required match or the expenditures related to the grants received.

#### **Detailed Review of Capital Projects Fund (Fund 05)**

**Revenue:** Revenue for the Capital Projects Fund is generated through sales taxes and property taxes. Sales taxes remittances are on par with expectation at 50%. Road and Bridge property taxes collections are now reflected as those funds are received from the County.

**Expenditures:** Expenditures are reporting lower due to the lack of Old Bonhomme Road expenditures thus far in FY16. The operational department in the Capital Projects Fund is the Streets Department and it ended January below expectations at 49.23% of budget.

#### **Detailed Review of Dielman NID Fund (Fund 11)**

**Revenue:** Revenue for the Dielman NID Fund is funded through annual assessments. Assessment notices were sent in early November and through the date of this report, all but one property is current on assessments and at 100% of budget.

**Expenditures:** Regularly scheduled debt service payments are made twice per year for March and September payments to bond holders.

#### **Detailed Review of North Price NID Fund (Fund 13)**

**Revenue:** Revenue for the North Price NID Fund will come from annual assessments once the project is completed. No draws were made on the temporary financing note in January.

**Expenditures:** Expenditures for the project have begun to accelerate in January with \$163,878 in expenditures relating to the NID made in January of 2016.

### **Detailed Review of Pension Fund (Fund 15)**

**Revenue:** Revenue for the Pension Fund comes from collections of real estate and personal property taxes. Collections for the year total \$496,000 and are at 89% of expected budget at the end of January.

**Expenditures:** The pension incurs expenditures for investment and actuarial services with the remainder of the collection going to the pension plan as employer contributions. Payment of \$295,000 for collections were made in January of this fiscal year and is reflected in this report.

### **Detailed Review Fire Operations Fund (Fund 20)**

**Revenue:** Revenue for the Fire Operations Fund is funded through a specific sales tax. Sales taxes remittances are \$7,000 higher than last year to date and above projections at 61.33% of expected budget.

**Expenditures:** Expenditures charged to this fund cover three fire fighters and associated benefit costs and ended January at 48.5% of budget.

### **Detailed Review Equipment Replacement (Fund 25) – NO ACTIVITY**

### **Detailed Review of Municipal Center Const. & DS (Fund 26)**

**Revenue:** Revenue for the Municipal Center Fund comes from collections of real estate and personal property taxes. In 2014, the fund also accounted for the debt proceeds of the issuance of the general obligation bonds. Collections for the debt service totaled \$903,473 through the end of January. When this is added to the \$54,223 in investment income, the fund is at 96.54% of expected budget.

**Expenditures:** Expenditures for the new facility are tracked in Fund 26. To date expenditures for the municipal center total \$2,513,360. In addition, regularly scheduled debt service payments are made twice per year for March and September payments to bond holders.

### **Detailed Review Stormwater/Parks (Fund 30)**

**Revenue:** Revenue for the Stormwater/Parks Fund is generated through a specific sales tax. Sales taxes remittances total \$343,468 for year to date and \$14,100 higher than last year at this point. This puts the total just above projections at 61.12% of budget.

**Expenditures:** The operational department in the Stormwater/Parks Fund is Parks Maintenance and it ended September below expectations at 51.72% of budget

### **Detailed Review Sewer Lateral (Fund 40)**

**Revenue:** Revenue for the Sewer Lateral Fund is funded by an annual \$50 collection per household. Collections are at 97.48% of budget at the end of January.

**Expenditures:** Expenditures come in the form of reimbursements to citizens for qualified sewer lateral problems. Reimbursements remain below historical expectations at 42.56% of budget.

**Fund Balances as of the end of January 2016:**

|                                  |              |
|----------------------------------|--------------|
| General Fund – Fund 01:          | \$ 4,772,574 |
| Grants Fund – Fund 02:           | \$ 50,807    |
| Capital Projects – Fund 05:      | \$ 1,402,865 |
| Dielman NID – Fund 11:           | \$ 88,081    |
| North Price NID – Fund 13:       | \$ (407,749) |
| Pension Fund – Fund 15:          | \$ 204,705   |
| Fire Operations – Fund 20:       | \$ (76,660)  |
| Equipment Replacement – Fund 25: | \$ 343,710   |
| Dielman Facility 2014 - Fund 26: | \$11,916,522 |
| Parks – Fund 30:                 | \$ 1,080,457 |
| Escrow – Fund 35                 | \$ 291       |
| Sewer Lateral – Fund 40          | \$ 694,346   |

REVENUE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                         | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|-------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund |                             |               |                              |                             |               |                             |                            |
| Revenues                |                             |               |                              |                             |               |                             |                            |
| Dept: 0000              |                             |               |                              |                             |               |                             |                            |
| Parks and Recreation    | 407,000.00                  | 201,608.67    | 49.54                        | 359,500.00                  | 150,170.71    | 41.77                       | -51,437.96                 |
| Court                   | 298,500.00                  | 197,731.89    | 66.24                        | 318,500.00                  | 185,604.03    | 58.27                       | -12,127.86                 |
| Medical Transport Fees  | 245,000.00                  | 102,286.75    | 41.75                        | 180,000.00                  | 86,541.12     | 48.08                       | -15,745.63                 |
| Licenses                | 275,000.00                  | 73,430.79     | 26.70                        | 259,000.00                  | 130,549.44    | 50.41                       | 57,118.65                  |
| Miscellaneous           | 5,000.00                    | 0.00          | 0.00                         | 6,500.00                    | 7,011.14      | 107.86                      | 7,011.14                   |
| Other Income            | 108,000.00                  | 85,294.29     | 78.98                        | 92,000.00                   | 53,654.21     | 58.32                       | -31,640.08                 |
| Permits                 | 210,000.00                  | 103,066.66    | 49.08                        | 186,965.00                  | 104,966.24    | 56.14                       | 1,899.58                   |
| Property Taxes          | 1,668,000.00                | 1,484,934.65  | 89.02                        | 1,715,000.00                | 1,498,739.52  | 87.39                       | 13,804.87                  |
| Sales Tax               | 1,720,000.00                | 1,086,303.43  | 63.16                        | 1,832,400.00                | 1,102,938.48  | 60.19                       | 16,635.05                  |
| Transfers               | 66,000.00                   | 12,490.24     | 18.92                        | 63,400.00                   | 0.00          | 0.00                        | -12,490.24                 |
| Utility Taxes           | 2,299,000.00                | 1,322,646.17  | 57.53                        | 2,255,500.00                | 1,288,319.69  | 57.12                       | -34,326.48                 |
| Dept: 0000              | 7,301,500.00                | 4,669,793.54  | 63.96                        | 7,268,765.00                | 4,608,494.58  | 63.40                       | -61,298.96                 |
| Revenues                | 7,301,500.00                | 4,669,793.54  | 63.96                        | 7,268,765.00                | 4,608,494.58  | 63.40                       | -61,298.96                 |
| Grand Total Net Effect: | 7,301,500.00                | 4,669,793.54  | 63.96                        | 7,268,765.00                | 4,608,494.58  | 63.40                       | -61,298.96                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

## EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                             | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|-----------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund     |                             |               |                              |                             |               |                             |                            |
| Expenditures                |                             |               |                              |                             |               |                             |                            |
| Legislative                 | 130,020.00                  | 72,373.70     | 55.66                        | 129,908.00                  | 72,255.71     | 55.62                       | -117.99                    |
| Administration              | 132,360.00                  | 76,955.25     | 58.14                        | 136,255.00                  | 79,892.97     | 58.63                       | 2,937.72                   |
| Finance Department          | 343,580.00                  | 180,681.57    | 52.59                        | 348,040.00                  | 196,690.29    | 56.51                       | 16,008.72                  |
| Municipal Court             | 152,750.00                  | 64,982.46     | 42.54                        | 147,090.00                  | 67,764.98     | 46.07                       | 2,782.52                   |
| City Attorney               | 85,000.00                   | 55,949.82     | 65.82                        | 100,000.00                  | 76,946.64     | 76.95                       | 20,996.82                  |
| Research & Information      | 31,345.00                   | 14,423.84     | 46.02                        | 44,195.00                   | 16,974.89     | 38.41                       | 2,551.05                   |
| Planning & Zoning           | 25,530.00                   | 39.27         | 0.15                         | 550.00                      | 0.00          | 0.00                        | -39.27                     |
| Community Affairs/OOTG      | 25,505.00                   | 40,890.08     | 160.32                       | 27,200.00                   | 28,091.13     | 103.28                      | -12,798.95                 |
| Zoning Board Of Adjustment  | 1,280.00                    | -191.28       | -14.94                       | 1,025.00                    | 540.94        | 52.77                       | 732.22                     |
| Economic Development        | 12,980.00                   | 594.70        | 4.58                         | 13,880.00                   | 4,702.82      | 33.88                       | 4,108.12                   |
| Cultural Affairs Commission | 10,405.00                   | 3,179.61      | 30.56                        | 0.00                        | 0.00          | 0.00                        | -3,179.61                  |
| City Hall Redevelopment     | 0.00                        | 523.61        | 0.00                         | 0.00                        | 34,108.30     | 0.00                        | 33,584.69                  |
| Elections                   | 9,360.00                    | 6,848.74      | 73.17                        | 9,010.00                    | 24.36         | 0.27                        | -6,824.38                  |
| Rabies Control              | 55,595.00                   | 33,797.83     | 60.79                        | 57,985.00                   | 33,899.07     | 58.46                       | 101.24                     |
| Fire Department             | 2,217,981.00                | 1,300,521.00  | 58.64                        | 2,226,395.00                | 1,322,069.15  | 59.38                       | 21,548.15                  |
| Police Department           | 2,504,841.00                | 1,436,100.46  | 57.33                        | 2,489,407.00                | 1,359,652.78  | 54.62                       | -76,447.68                 |
| Community Center            | 183,153.00                  | 84,919.29     | 46.37                        | 187,787.00                  | 102,458.87    | 54.56                       | 17,539.58                  |
| Recreation                  | 355,825.00                  | 162,873.99    | 45.77                        | 359,480.00                  | 164,063.15    | 45.64                       | 1,189.16                   |
| Inspection Department       | 414,332.00                  | 219,259.17    | 52.92                        | 403,410.00                  | 218,355.60    | 54.13                       | -903.57                    |
| Refuse Collection           | 360,567.00                  | 243,228.90    | 67.46                        | 357,700.00                  | 229,120.20    | 64.05                       | -14,108.70                 |

\* Using Averaged MTD, QTD and YTD Ammended &amp; Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                            | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|----------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund    |                             |               |                              |                             |               |                             |                            |
| Expenditures               |                             |               |                              |                             |               |                             |                            |
| Municipal Property-General | 154,075.00                  | 73,216.23     | 47.52                        | 130,448.00                  | 80,539.30     | 61.74                       | 7,323.07                   |
| Insurance                  | 93,502.00                   | 89,724.00     | 95.96                        | 99,000.00                   | 76,256.60     | 77.03                       | -13,467.40                 |
| Expenditures               | 7,299,986.00                | 4,160,892.24  | 57.00                        | 7,268,765.00                | 4,164,407.75  | 57.29                       | 3,515.51                   |
| Grand Total Net Effect:    | -7,299,986.00               | -4,160,892.24 | 57.00                        | -7,268,765.00               | -4,164,407.75 | 57.29                       | -3,515.51                  |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                              | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 02 - Grants            |                             |               |                              |                             |               |                             |                            |
| Revenues                     |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                   | 2,287,000.00                | 15,085.02     | 0.66                         | 2,130,000.00                | 73,624.12     | 3.46                        | 58,539.10                  |
| Revenues                     | 2,287,000.00                | 15,085.02     | 0.66                         | 2,130,000.00                | 73,624.12     | 3.46                        | 58,539.10                  |
| Expenditures                 |                             |               |                              |                             |               |                             |                            |
| Fire Department              | 183,486.00                  | 1,450.00      | 0.79                         | 0.00                        | 0.00          | 0.00                        | -1,450.00                  |
| Police Department            | 30,969.00                   | 45,442.42     | 146.74                       | 25,000.00                   | 22,817.01     | 91.27                       | -22,625.41                 |
| Parks                        | 60,000.00                   | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Street Department            | 2,540,545.00                | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Old Bonhomme Improv. Project | 0.00                        | 0.00          | 0.00                         | 2,105,000.00                | 0.00          | 0.00                        | 0.00                       |
| Expenditures                 | 2,815,000.00                | 46,892.42     | 1.67                         | 2,130,000.00                | 22,817.01     | 1.07                        | -24,075.41                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

## REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|----------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 05 - Capital Projects Fund |                             |               |                              |                             |               |                             |                            |
| Revenues                         |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                       | 705,000.00                  | 528,197.69    | 74.92                        | 875,000.00                  | 515,771.61    | 58.95                       | -12,426.08                 |
| Revenues                         | 705,000.00                  | 528,197.69    | 74.92                        | 875,000.00                  | 515,771.61    | 58.95                       | -12,426.08                 |
| Expenditures                     |                             |               |                              |                             |               |                             |                            |
| Fire Department                  | 54,167.00                   | 37,017.21     | 68.34                        | 34,000.00                   | 32,543.00     | 95.71                       | -4,474.21                  |
| Police Department                | 63,808.00                   | 53,813.14     | 84.34                        | 61,025.00                   | 48,591.11     | 79.62                       | -5,222.03                  |
| Street Department                | 532,679.00                  | 309,359.79    | 58.08                        | 571,464.00                  | 281,345.62    | 49.23                       | -28,014.17                 |
| Street Dept. Improvements        | 25,000.00                   | 720.00        | 2.88                         | 165,000.00                  | 0.00          | 0.00                        | -720.00                    |
| Old Bonhomme Improv. Project     | 0.00                        | 252,929.96    | 0.00                         | 0.00                        | 12,398.31     | 0.00                        | -240,531.65                |
| Municipal Property-Fence         | 25,000.00                   | 17,758.17     | 71.03                        | 0.00                        | 0.00          | 0.00                        | -17,758.17                 |
| Capital Expenses                 | 0.00                        | 0.00          | 0.00                         | 43,511.00                   | 38,520.56     | 88.53                       | 38,520.56                  |
| Expenditures                     | 700,654.00                  | 671,598.27    | 95.85                        | 875,000.00                  | 413,398.60    | 47.25                       | -258,199.67                |

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 11 - Dielman NID Improvement Dist. |                             |               |                              |                             |               |                             |                            |
| Revenues                                 |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                               | 47,723.00                   | 45,242.13     | 94.80                        | 45,000.00                   | 44,993.76     | 99.99                       | -248.37                    |
| Revenues                                 | 47,723.00                   | 45,242.13     | 94.80                        | 45,000.00                   | 44,993.76     | 99.99                       | -248.37                    |
| Expenditures                             |                             |               |                              |                             |               |                             |                            |
| Capital Expenses                         | 47,855.00                   | 48,120.00     | 100.55                       | 47,857.00                   | 6,561.25      | 13.71                       | -41,558.75                 |
| Expenditures                             | 47,855.00                   | 48,120.00     | 100.55                       | 47,857.00                   | 6,561.25      | 13.71                       | -41,558.75                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                              | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 13 - North Price NID   |                             |               |                              |                             |               |                             |                            |
| Revenues                     |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                   | 750,000.00                  | 50,067.24     | 6.68                         | 1,943,000.00                | 0.00          | 0.00                        | -50,067.24                 |
| Revenues                     | 750,000.00                  | 50,067.24     | 6.68                         | 1,943,000.00                | 0.00          | 0.00                        | -50,067.24                 |
| Expenditures                 |                             |               |                              |                             |               |                             |                            |
| N. Price NID Improv. Project | 750,000.00                  | 52,791.86     | 7.04                         | 943,000.00                  | 389,293.48    | 41.28                       | 336,501.62                 |
| Capital Expenses             | 0.00                        | 0.00          | 0.00                         | 1,000,000.00                | 0.00          | 0.00                        | 0.00                       |
| Expenditures                 | 750,000.00                  | 52,791.86     | 7.04                         | 1,943,000.00                | 389,293.48    | 20.04                       | 336,501.62                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                         | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|-------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 15 - Pension Fund |                             |               |                              |                             |               |                             |                            |
| Revenues                |                             |               |                              |                             |               |                             |                            |
| Dept: 0000              | 560,500.00                  | 484,184.06    | 86.38                        | 558,000.00                  | 496,214.57    | 88.93                       | 12,030.51                  |
| Revenues                | 560,500.00                  | 484,184.06    | 86.38                        | 558,000.00                  | 496,214.57    | 88.93                       | 12,030.51                  |
| Expenditures            |                             |               |                              |                             |               |                             |                            |
| Pension Plan            | 560,500.00                  | 312,000.00    | 55.66                        | 548,000.00                  | 304,956.00    | 55.65                       | -7,044.00                  |
| Expenditures            | 560,500.00                  | 312,000.00    | 55.66                        | 548,000.00                  | 304,956.00    | 55.65                       | -7,044.00                  |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                 | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 20 - Fire Operations Fund |                             |               |                              |                             |               |                             |                            |
| Revenues                        |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                      | 260,000.00                  | 164,676.53    | 63.34                        | 280,000.00                  | 171,733.86    | 61.33                       | 7,057.33                   |
| Revenues                        | 260,000.00                  | 164,676.53    | 63.34                        | 280,000.00                  | 171,733.86    | 61.33                       | 7,057.33                   |
| Expenditures                    |                             |               |                              |                             |               |                             |                            |
| Fire Department                 | 222,450.00                  | 126,936.70    | 57.06                        | 224,591.00                  | 108,928.16    | 48.50                       | -18,008.54                 |
| Fire Dept. Improvements         | 31,667.00                   | 31,667.21     | 100.00                       | 0.00                        | 0.00          | 0.00                        | -31,667.21                 |
| Expenditures                    | 254,117.00                  | 158,603.91    | 62.41                        | 224,591.00                  | 108,928.16    | 48.50                       | -49,675.75                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 26 - Municipal Center-Const. & DS |                             |               |                              |                             |               |                             |                            |
| Revenues                                |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                              | 14,430,750.00               | 14,304,014.58 | 99.12                        | 992,000.00                  | 957,695.76    | 96.54                       | -13,346,318.82             |
| Revenues                                | 14,430,750.00               | 14,304,014.58 | 99.12                        | 992,000.00                  | 957,695.76    | 96.54                       | -13,346,318.82             |
| Expenditures                            |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                              | 66,500.00                   | 66,389.60     | 99.83                        | 0.00                        | 0.00          | 0.00                        | -66,389.60                 |
| City Hall Redevelopment                 | 2,823,000.00                | 1,651,830.02  | 58.51                        | 1,012,000.00                | 457,405.51    | 45.20                       | -1,194,424.51              |
| New Facility Expenditures               | 0.00                        | 0.00          | 0.00                         | 0.00                        | 9,450.60      | 0.00                        | 9,450.60                   |
| Capital Expenses                        | 708,000.00                  | 707,530.87    | 99.93                        | 1,000,000.00                | 170,085.50    | 17.01                       | -537,445.37                |
| Expenditures                            | 3,597,500.00                | 2,425,750.49  | 67.43                        | 2,012,000.00                | 636,941.61    | 31.66                       | -1,788,808.88              |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 30 - Local Parks/Storm Water Fund |                             |               |                              |                             |               |                             |                            |
| Revenues                                |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                              | 525,000.00                  | 329,352.97    | 62.73                        | 562,000.00                  | 343,467.63    | 61.12                       | 14,114.66                  |
| Revenues                                | 525,000.00                  | 329,352.97    | 62.73                        | 562,000.00                  | 343,467.63    | 61.12                       | 14,114.66                  |
| Expenditures                            |                             |               |                              |                             |               |                             |                            |
| Parks                                   | 533,140.00                  | 200,961.44    | 37.69                        | 417,305.00                  | 215,818.43    | 51.72                       | 14,856.99                  |
| Capital Improvements                    | 0.00                        | 0.00          | 0.00                         | 144,225.00                  | 1,362.30      | 0.94                        | 1,362.30                   |
| Expenditures                            | 533,140.00                  | 200,961.44    | 37.69                        | 561,530.00                  | 217,180.73    | 38.68                       | 16,219.29                  |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                              | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 35 - Escrow Trust Fund |                             |               |                              |                             |               |                             |                            |
| Revenues                     |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                   | 600.00                      | 359.74        | 59.96                        | 480.00                      | 290.61        | 60.54                       | -69.13                     |
| Revenues                     | 600.00                      | 359.74        | 59.96                        | 480.00                      | 290.61        | 60.54                       | -69.13                     |
| Expenditures                 |                             |               |                              |                             |               |                             |                            |
| Escrow expenses              | 600.00                      | 0.00          | 0.00                         | 480.00                      | 0.00          | 0.00                        | 0.00                       |
| Expenditures                 | 600.00                      | 0.00          | 0.00                         | 480.00                      | 0.00          | 0.00                        | 0.00                       |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                               | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|-------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 40 - Sewer Lateral Fund |                             |               |                              |                             |               |                             |                            |
| Revenues                      |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                    | 135,600.00                  | 130,482.51    | 96.23                        | 135,720.00                  | 132,301.56    | 97.48                       | 1,819.05                   |
| Revenues                      | 135,600.00                  | 130,482.51    | 96.23                        | 135,720.00                  | 132,301.56    | 97.48                       | 1,819.05                   |
| Expenditures                  |                             |               |                              |                             |               |                             |                            |
| Sewer Improvements            | 182,331.00                  | 83,047.00     | 45.55                        | 104,336.00                  | 44,407.23     | 42.56                       | -38,639.77                 |
| Expenditures                  | 182,331.00                  | 83,047.00     | 45.55                        | 104,336.00                  | 44,407.23     | 42.56                       | -38,639.77                 |
| Grand Total Net Effect:       | 10,260,476.00               | 12,051,897.08 | 117.46                       | -925,594.00                 | 591,609.41    | -63.92                      | -11,460,287.67             |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                 |                             |               |                              |                             |               |                             |                            |
| Revenues                                |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                              |                             |               |                              |                             |               |                             |                            |
| Acct Class: COM Parks and Recreation    |                             |               |                              |                             |               |                             |                            |
| 0550.00 CC Room Rentals                 | 85,000.00                   | 36,354.52     | 42.77                        | 80,000.00                   | 37,177.74     | 46.47                       | 823.22                     |
| 0552.00 CC Vending Machines             | 2,000.00                    | 446.49        | 22.32                        | 1,000.00                    | 483.11        | 48.31                       | 36.62                      |
| 0553.00 Youth Soccer                    | 85,500.00                   | 73,800.98     | 86.32                        | 73,500.00                   | 52,866.95     | 71.93                       | -20,934.03                 |
| 0554.00 Youth Basketball                | 45,000.00                   | 15,156.66     | 33.68                        | 17,500.00                   | 16,898.90     | 96.57                       | 1,742.24                   |
| 0555.00 Youth Baseball                  | 56,000.00                   | 291.71        | 0.52                         | 52,000.00                   | 35.25         | 0.07                        | -256.46                    |
| 0556.00 Adult Softball                  | 8,500.00                    | 973.00        | 11.45                        | 8,500.00                    | -150.00       | -1.76                       | -1,123.00                  |
| 0559.00 Halloween Program               | 0.00                        | 0.00          | 0.00                         | 0.00                        | 435.00        | 0.00                        | 435.00                     |
| 0560.00 Day Camp                        | 66,000.00                   | 16,806.07     | 25.46                        | 65,000.00                   | 14,356.03     | 22.09                       | -2,450.04                  |
| 0561.00 Programs                        | 25,000.00                   | 14,321.68     | 57.29                        | 20,000.00                   | 4,055.00      | 20.28                       | -10,266.68                 |
| 0562.00 Olivette On The Go              | 22,000.00                   | 31,591.57     | 143.60                       | 30,000.00                   | 17,965.94     | 59.89                       | -13,625.63                 |
| 0563.00 Turkey Trot                     | 0.00                        | 7,610.99      | 0.00                         | 0.00                        | 15,080.79     | 0.00                        | 7,469.80                   |
| 0563.01 Turkey Trot Expenditures        | 0.00                        | 0.00          | 0.00                         | 0.00                        | -15,088.00    | 0.00                        | -15,088.00                 |
| 0590.00 Rent-City Parks                 | 12,000.00                   | 4,255.00      | 35.46                        | 12,000.00                   | 6,054.00      | 50.45                       | 1,799.00                   |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Parks and Recreation                    | 407,000.00                  | 201,608.67    | 49.54                        | 359,500.00                  | 150,170.71    | 41.77                       | -51,437.96                 |
| Acct Class: CORT Court                  |                             |               |                              |                             |               |                             |                            |
| 0500.00 Court Fines                     | 233,000.00                  | 162,747.52    | 69.85                        | 255,000.00                  | 156,146.03    | 61.23                       | -6,601.49                  |
| 0501.00 Court Bonds Forfeited           | 17,000.00                   | 7,770.00      | 45.71                        | 18,000.00                   | 8,785.00      | 48.81                       | 1,015.00                   |
| 0502.00 Court Costs                     | 35,000.00                   | 21,446.37     | 61.28                        | 36,000.00                   | 16,404.00     | 45.57                       | -5,042.37                  |
| 0505.00 Local Police Training Fees      | 4,000.00                    | 2,228.00      | 55.70                        | 3,500.00                    | 1,539.00      | 43.97                       | -689.00                    |
| 0506.00 State Training Fee              | 4,000.00                    | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| 0507.00 Biometrics System               | 5,500.00                    | 3,540.00      | 64.36                        | 6,000.00                    | 2,730.00      | 45.50                       | -810.00                    |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Court                                   | 298,500.00                  | 197,731.89    | 66.24                        | 318,500.00                  | 185,604.03    | 58.27                       | -12,127.86                 |
| Acct Class: FEES Medical Transport Fees |                             |               |                              |                             |               |                             |                            |
| 0475.00 Medical Transport Fees          | 245,000.00                  | 102,286.75    | 41.75                        | 180,000.00                  | 86,541.12     | 48.08                       | -15,745.63                 |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Medical Transport Fees                  | 245,000.00                  | 102,286.75    | 41.75                        | 180,000.00                  | 86,541.12     | 48.08                       | -15,745.63                 |
| Acct Class: LIC Licenses                |                             |               |                              |                             |               |                             |                            |
| 0429.00 Financial Institutions Tax      | 500.00                      | 0.00          | 0.00                         | 500.00                      | 0.00          | 0.00                        | 0.00                       |
| 0430.00 Automobile Fees                 | 38,000.00                   | 32,240.48     | 84.84                        | 38,000.00                   | 31,535.08     | 82.99                       | -705.40                    |
| 0431.00 Merchants & Mfg Licenses        | 228,500.00                  | 17,365.49     | 7.60                         | 162,000.00                  | 67,376.93     | 41.59                       | 50,011.44                  |
| 0431.01 Service Licenses                | 0.00                        | 16,752.94     | 0.00                         | 51,000.00                   | 24,830.93     | 48.69                       | 8,077.99                   |
| 0432.00 Liquor Licenses                 | 6,000.00                    | 5,896.88      | 98.28                        | 6,000.00                    | 5,812.50      | 96.88                       | -84.38                     |
| 0434.00 Animal Licenses                 | 2,000.00                    | 1,175.00      | 58.75                        | 1,500.00                    | 994.00        | 66.27                       | -181.00                    |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Licenses                                | 275,000.00                  | 73,430.79     | 26.70                        | 259,000.00                  | 130,549.44    | 50.41                       | 57,118.65                  |
| Acct Class: MISC Miscellaneous          |                             |               |                              |                             |               |                             |                            |
| 0525.00 Investment Income               | 5,000.00                    | 0.00          | 0.00                         | 6,500.00                    | 7,011.14      | 107.86                      | 7,011.14                   |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                       | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---------------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund               |                             |               |                              |                             |               |                             |                            |
| Revenues                              |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                            |                             |               |                              |                             |               |                             |                            |
| Miscellaneous                         | 5,000.00                    | 0.00          | 0.00                         | 6,500.00                    | 7,011.14      | 107.86                      | 7,011.14                   |
| Acct Class: OI Other Income           |                             |               |                              |                             |               |                             |                            |
| 0415.00 NID Assessments               | 0.00                        | 666.96        | 0.00                         | 0.00                        | 936.80        | 0.00                        | 269.84                     |
| 0575.00 Miscellaneous Revenue         | 73,000.00                   | 67,608.03     | 92.61                        | 52,000.00                   | 44,531.61     | 85.64                       | -23,076.42                 |
| 0600.00 Snow Removal                  | 35,000.00                   | 17,019.30     | 48.63                        | 40,000.00                   | 8,185.80      | 20.46                       | -8,833.50                  |
| Other Income                          |                             |               |                              |                             |               |                             |                            |
| 0450.00 Building Permits              | 139,000.00                  | 63,813.60     | 45.91                        | 115,000.00                  | 60,096.52     | 52.26                       | -3,717.08                  |
| 0452.00 Street Opening Permits        | 3,000.00                    | 1,700.00      | 56.67                        | 2,750.00                    | 2,945.00      | 107.09                      | 1,245.00                   |
| 0454.00 Sign Permits                  | 0.00                        | 0.00          | 0.00                         | 0.00                        | 28.00         | 0.00                        | 28.00                      |
| 0456.00 Residential Inspections       | 27,500.00                   | 17,385.00     | 63.22                        | 27,000.00                   | 18,184.00     | 67.35                       | 799.00                     |
| 0457.00 Residential Occupancy Permits | 5,500.00                    | 3,743.00      | 68.05                        | 5,500.00                    | 3,526.00      | 64.11                       | -217.00                    |
| 0458.00 Business Inspections          | 4,500.00                    | 1,816.00      | 40.36                        | 3,520.00                    | 2,410.00      | 68.47                       | 594.00                     |
| 0459.00 Business Occupancy Permits    | 1,000.00                    | 240.00        | 24.00                        | 370.00                      | 240.00        | 64.86                       | 0.00                       |
| 0460.00 Garage Sale Permits           | 0.00                        | 143.00        | 0.00                         | 100.00                      | 160.00        | 160.00                      | 17.00                      |
| 0461.00 Demolition Permits            | 4,500.00                    | 2,081.06      | 46.25                        | 5,000.00                    | 2,346.72      | 46.93                       | 265.66                     |
| 0464.00 Subdivision Fees              | 5,500.00                    | 3,700.00      | 67.27                        | 450.00                      | 0.00          | 0.00                        | -3,700.00                  |
| 0465.00 Residential rental permits    | 19,500.00                   | 8,445.00      | 43.31                        | 21,375.00                   | 8,930.00      | 41.78                       | 485.00                     |
| 0466.00 Zoning Fees                   | 0.00                        | 0.00          | 0.00                         | 5,900.00                    | 6,100.00      | 103.39                      | 6,100.00                   |
| Permits                               |                             |               |                              |                             |               |                             |                            |
| 0401.00 Real Estate Tax-Current       | 1,380,000.00                | 1,219,388.44  | 88.36                        | 1,375,000.00                | 1,219,829.60  | 88.71                       | 441.16                     |
| 0402.00 Real Estate Tax-Prior         | 0.00                        | 2,274.01      | 0.00                         | 25,000.00                   | 425.60        | 1.70                        | -1,848.41                  |
| 0403.00 Personal Property Tax-Current | 205,000.00                  | 189,504.26    | 92.44                        | 212,000.00                  | 205,779.12    | 97.07                       | 16,274.86                  |
| 0404.00 Personal Property Tax-Prior   | 2,000.00                    | 8,001.25      | 400.06                       | 5,000.00                    | 8,670.02      | 173.40                      | 668.77                     |
| 0405.00 Utility Tax-State Assessed    | 26,000.00                   | 37,433.01     | 143.97                       | 38,000.00                   | 41,272.42     | 108.61                      | 3,839.41                   |
| 0410.00 Elmwood Fire District         | 55,000.00                   | 28,333.68     | 51.52                        | 60,000.00                   | 22,762.76     | 37.94                       | -5,570.92                  |
| Property Taxes                        |                             |               |                              |                             |               |                             |                            |
| 0433.00 Gasoline Tax                  | 190,000.00                  | 121,217.82    | 63.80                        | 203,000.00                  | 121,076.15    | 59.64                       | -141.67                    |
| 0435.00 Cigarette Tax                 | 21,000.00                   | 12,585.89     | 59.93                        | 21,400.00                   | 14,081.57     | 65.80                       | 1,495.68                   |
| 0437.00 Sales Tax                     | 1,254,000.00                | 768,331.23    | 61.27                        | 1,305,000.00                | 798,721.31    | 61.20                       | 30,390.08                  |
| 0439.00 Local Option Use Tax          | 170,000.00                  | 129,638.00    | 76.26                        | 207,000.00                  | 111,358.54    | 53.80                       | -18,279.46                 |
| 0585.00 State Veh Fee & Tax Increases | 85,000.00                   | 54,530.49     | 64.15                        | 96,000.00                   | 57,700.91     | 60.11                       | 3,170.42                   |
| Sales Tax                             |                             |               |                              |                             |               |                             |                            |
| 0437.00 Sales Tax                     | 1,254,000.00                | 768,331.23    | 61.27                        | 1,305,000.00                | 798,721.31    | 61.20                       | 30,390.08                  |
| Acct Class: TRAN Transfers            |                             |               |                              |                             |               |                             |                            |
| 0439.00 Local Option Use Tax          | 170,000.00                  | 129,638.00    | 76.26                        | 207,000.00                  | 111,358.54    | 53.80                       | -18,279.46                 |
| 0585.00 State Veh Fee & Tax Increases | 85,000.00                   | 54,530.49     | 64.15                        | 96,000.00                   | 57,700.91     | 60.11                       | 3,170.42                   |
| Sales Tax                             |                             |               |                              |                             |               |                             |                            |
| 0437.00 Sales Tax                     | 1,254,000.00                | 768,331.23    | 61.27                        | 1,305,000.00                | 798,721.31    | 61.20                       | 30,390.08                  |
| Acct Class: TRAN Transfers            |                             |               |                              |                             |               |                             |                            |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                              | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund      |                             |               |                              |                             |               |                             |                            |
| Revenues                     |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                   |                             |               |                              |                             |               |                             |                            |
| Acct Class: TRAN Transfers   |                             |               |                              |                             |               |                             |                            |
| 0670.00                      | 31,000.00                   | 0.00          | 0.00                         | 28,000.00                   | 0.00          | 0.00                        | 0.00                       |
| 0670.01                      | 600.00                      | 0.00          | 0.00                         | 1,000.00                    | 0.00          | 0.00                        | 0.00                       |
| 0670.02                      | 34,400.00                   | 0.00          | 0.00                         | 34,400.00                   | 0.00          | 0.00                        | 0.00                       |
| 0670.04                      | 0.00                        | 12,105.24     | 0.00                         | 0.00                        | 0.00          | 0.00                        | -12,105.24                 |
| 0670.07                      | 0.00                        | 385.00        | 0.00                         | 0.00                        | 0.00          | 0.00                        | -385.00                    |
| Transfers                    |                             |               |                              |                             |               |                             |                            |
|                              | 66,000.00                   | 12,490.24     | 18.92                        | 63,400.00                   | 0.00          | 0.00                        | -12,490.24                 |
| Acct Class: UT Utility Taxes |                             |               |                              |                             |               |                             |                            |
| 0420.00                      | 960,000.00                  | 619,394.73    | 64.52                        | 930,000.00                  | 650,347.62    | 69.93                       | 30,952.89                  |
| 0421.00                      | 390,000.00                  | 151,996.26    | 38.97                        | 420,000.00                  | 125,711.59    | 29.93                       | -26,284.67                 |
| 0421.01                      | 3,500.00                    | 565.14        | 16.15                        | 2,500.00                    | 651.64        | 26.07                       | 86.50                      |
| 0421.02                      | 1,500.00                    | 222.75        | 14.85                        | 1,000.00                    | 268.48        | 26.85                       | 45.73                      |
| 0422.00                      | 175,000.00                  | 86,862.40     | 49.64                        | 160,000.00                  | 101,624.92    | 63.52                       | 14,762.52                  |
| 0423.00                      | 235,000.00                  | 148,033.54    | 62.99                        | 241,000.00                  | 131,169.51    | 54.43                       | -16,864.03                 |
| 0424.00                      | 108,000.00                  | 90,329.35     | 83.64                        | 130,000.00                  | 90,652.16     | 69.73                       | 322.81                     |
| 0425.00                      | 426,000.00                  | 225,242.00    | 52.87                        | 371,000.00                  | 187,893.77    | 50.65                       | -37,348.23                 |
| Utility Taxes                |                             |               |                              |                             |               |                             |                            |
|                              | 2,299,000.00                | 1,322,646.17  | 57.53                        | 2,255,500.00                | 1,288,319.69  | 57.12                       | -34,326.48                 |
| Dept: 0000                   |                             |               |                              |                             |               |                             |                            |
|                              | 7,301,500.00                | 4,669,793.54  | 63.96                        | 7,268,765.00                | 4,608,494.58  | 63.40                       | -61,298.96                 |
| Revenues                     |                             |               |                              |                             |               |                             |                            |
|                              | 7,301,500.00                | 4,669,793.54  | 63.96                        | 7,268,765.00                | 4,608,494.58  | 63.40                       | -61,298.96                 |
| Grand Total Net Effect:      |                             |               |                              |                             |               |                             |                            |
|                              | 7,301,500.00                | 4,669,793.54  | 63.96                        | 7,268,765.00                | 4,608,494.58  | 63.40                       | -61,298.96                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                     | PY Amended<br>Annual Budget | PY YTD Actual    | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual    | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|-------------------------------------|-----------------------------|------------------|------------------------------|-----------------------------|------------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund             |                             |                  |                              |                             |                  |                             |                            |
| Expenditures                        |                             |                  |                              |                             |                  |                             |                            |
| Dept: 1000 Legislative              |                             |                  |                              |                             |                  |                             |                            |
| A100.00 Salaries                    | 88,000.00                   | 49,055.44        | 55.74                        | 86,100.00                   | 49,101.29        | 57.03                       | 45.85                      |
| A400.00 Longevity                   | 725.00                      | 1,231.28         | 169.83                       | 2,388.00                    | 1,374.00         | 57.54                       | 142.72                     |
| A600.00 FICA                        | 5,815.00                    | 3,487.68         | 59.98                        | 6,771.00                    | 3,504.10         | 51.75                       | 16.42                      |
| A700.00 State Unemployment          | 300.00                      | 122.40           | 40.80                        | 460.00                      | 116.72           | 25.37                       | -5.68                      |
| B190.00 Misc. Professional Services | 3,000.00                    | 514.00           | 17.13                        | 3,200.00                    | 291.12           | 9.10                        | -222.88                    |
| B240.00 Travel & Training           | 3,875.00                    | 0.00             | 0.00                         | 4,245.00                    | 576.00           | 13.57                       | 576.00                     |
| B310.00 Notices & Advertising       | 300.00                      | 0.00             | 0.00                         | 250.00                      | 40.60            | 16.24                       | 40.60                      |
| B320.00 Printing                    | 250.00                      | 41.09            | 16.44                        | 250.00                      | 223.70           | 89.48                       | 182.61                     |
| B440.00 Telephone                   | 1,000.00                    | 208.67           | 20.87                        | 600.00                      | 248.33           | 41.39                       | 39.66                      |
| B542.00 Copier Expenses             | 1,300.00                    | 651.48           | 50.11                        | 1,300.00                    | 604.41           | 46.49                       | -47.07                     |
| B545.00 Computer Repairs & Maint.   | 750.00                      | 282.25           | 37.63                        | 750.00                      | 257.91           | 34.39                       | -24.34                     |
| B730.00 Workmens Comp               | 190.00                      | 176.74           | 93.02                        | 190.00                      | 174.82           | 92.01                       | -1.92                      |
| B780.00 Group Health & Liability    | 15,000.00                   | 10,380.99        | 69.21                        | 14,504.00                   | 9,628.39         | 66.38                       | -752.60                    |
| B790.00 Life & Long Term Disability | 365.00                      | 451.84           | 123.79                       | 650.00                      | 419.80           | 64.58                       | -32.04                     |
| B914.00 Association Dues            | 6,150.00                    | 5,563.70         | 90.47                        | 6,100.00                    | 5,566.70         | 91.26                       | 3.00                       |
| B920.00 Reception                   | 400.00                      | 98.33            | 24.58                        | 400.00                      | 61.07            | 15.27                       | -37.26                     |
| C110.00 Office Supplies             | 400.00                      | 71.84            | 17.96                        | 700.00                      | 0.00             | 0.00                        | -71.84                     |
| C125.00 Books/Publications`         | 200.00                      | 0.00             | 0.00                         | 150.00                      | 0.00             | 0.00                        | 0.00                       |
| C470.00 Awards & Gifts              | 600.00                      | 35.97            | 6.00                         | 900.00                      | 66.75            | 7.42                        | 30.78                      |
| D320.00 Institutional Equipment     | 1,400.00                    | 0.00             | 0.00                         | 0.00                        | 0.00             | 0.00                        | 0.00                       |
| <b>Legislative</b>                  | <b>130,020.00</b>           | <b>72,373.70</b> | <b>55.66</b>                 | <b>129,908.00</b>           | <b>72,255.71</b> | <b>55.62</b>                | <b>-117.99</b>             |
| Dept: 1200 Administration           |                             |                  |                              |                             |                  |                             |                            |
| A100.00 Salaries                    | 97,375.00                   | 56,086.51        | 57.60                        | 102,300.00                  | 58,829.87        | 57.51                       | 2,743.36                   |
| A400.00 Longevity                   | 0.00                        | 0.00             | 0.00                         | 515.00                      | 157.36           | 30.56                       | 157.36                     |
| A600.00 FICA                        | 7,300.00                    | 4,110.44         | 56.31                        | 7,865.00                    | 4,329.54         | 55.05                       | 219.10                     |
| A700.00 State Unemployment          | 155.00                      | 92.98            | 59.99                        | 155.00                      | 98.20            | 63.35                       | 5.22                       |
| B190.00 Misc. Professional Services | 0.00                        | 1,732.49         | 0.00                         | 0.00                        | 1,200.00         | 0.00                        | -532.49                    |
| B210.00 Auto Allowance              | 4,200.00                    | 2,800.00         | 66.67                        | 4,200.00                    | 2,450.00         | 58.33                       | -350.00                    |
| B240.00 Travel & Training           | 3,500.00                    | 1,120.08         | 32.00                        | 2,000.00                    | 946.23           | 47.31                       | -173.85                    |
| B310.00 Notices & Advertising       | 450.00                      | 46.78            | 10.40                        | 100.00                      | 0.00             | 0.00                        | -46.78                     |
| B320.00 Printing                    | 350.00                      | 0.00             | 0.00                         | 100.00                      | 33.28            | 33.28                       | 33.28                      |
| B440.00 Telephone                   | 1,250.00                    | 567.65           | 45.41                        | 2,000.00                    | 662.59           | 33.13                       | 94.94                      |
| B540.00 Equipment Repair            | 0.00                        | 0.00             | 0.00                         | 0.00                        | 0.00             | 0.00                        | 0.00                       |
| B542.00 Copier Expenses             | 1,000.00                    | 766.90           | 76.69                        | 1,000.00                    | 672.84           | 67.28                       | -94.06                     |
| B545.00 Computer Repairs & Maint.   | 750.00                      | 544.52           | 72.60                        | 1,145.00                    | 500.81           | 43.74                       | -43.71                     |
| B730.00 Workmens Comp               | 230.00                      | 213.94           | 93.02                        | 240.00                      | 220.82           | 92.01                       | 6.88                       |
| B780.00 Group Health & Liability    | 10,900.00                   | 7,076.48         | 64.92                        | 10,785.00                   | 7,325.24         | 67.92                       | 248.76                     |
| B790.00 Life & Long Term Disability | 800.00                      | 464.88           | 58.11                        | 750.00                      | 543.55           | 72.47                       | 78.67                      |
| B914.00 Association Dues            | 1,300.00                    | 810.00           | 62.31                        | 1,300.00                    | 1,155.40         | 88.88                       | 345.40                     |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual     | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual     | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|-------------------|------------------------------|-----------------------------|-------------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                |                             |                   |                              |                             |                   |                             |                            |
| Expenditures                           |                             |                   |                              |                             |                   |                             |                            |
| Dept: 1200 Administration              |                             |                   |                              |                             |                   |                             |                            |
| B920.00 Reception                      | 0.00                        | 0.00              | 0.00                         | 300.00                      | 313.31            | 104.44                      | 313.31                     |
| C110.00 Office Supplies                | 500.00                      | 35.98             | 7.20                         | 400.00                      | 38.78             | 9.70                        | 2.80                       |
| C125.00 Books/Publications`            | 300.00                      | 99.95             | 33.32                        | 100.00                      | 94.31             | 94.31                       | -5.64                      |
| C310.00 Gas & Oil                      | 2,000.00                    | 385.67            | 19.28                        | 1,000.00                    | 320.84            | 32.08                       | -64.83                     |
| C470.00 Awards & Gifts                 | 0.00                        | 0.00              | 0.00                         | 0.00                        | 0.00              | 0.00                        | 0.00                       |
| <b>Administration</b>                  | <b>132,360.00</b>           | <b>76,955.25</b>  | <b>58.14</b>                 | <b>136,255.00</b>           | <b>79,892.97</b>  | <b>58.63</b>                | <b>2,937.72</b>            |
| Dept: 1300 Finance Department          |                             |                   |                              |                             |                   |                             |                            |
| A100.00 Salaries                       | 192,000.00                  | 92,436.56         | 48.14                        | 204,500.00                  | 115,528.30        | 56.49                       | 23,091.74                  |
| A200.00 Extra Help                     | 0.00                        | 0.00              | 0.00                         | 0.00                        | 0.00              | 0.00                        | 0.00                       |
| A400.00 Longevity                      | 1,615.00                    | 857.76            | 53.11                        | 303.00                      | 161.98            | 53.46                       | -695.78                    |
| A600.00 FICA                           | 14,760.00                   | 6,438.67          | 43.62                        | 15,667.00                   | 8,300.69          | 52.98                       | 1,862.02                   |
| A700.00 State Unemployment             | 590.00                      | 141.47            | 23.98                        | 590.00                      | 351.53            | 59.58                       | 210.06                     |
| B110.00 Audit                          | 16,000.00                   | 2,500.00          | 15.63                        | 15,000.00                   | 0.00              | 0.00                        | -2,500.00                  |
| B115.00 Payroll Services               | 15,360.00                   | 8,024.95          | 52.25                        | 11,850.00                   | 7,886.05          | 66.55                       | -138.90                    |
| B167.00 Software Support & Maintenance | 3,700.00                    | 3,627.97          | 98.05                        | 3,990.00                    | 3,794.43          | 95.10                       | 166.46                     |
| B190.00 Misc. Professional Services    | 0.00                        | 0.00              | 0.00                         | 0.00                        | 26.00             | 0.00                        | 26.00                      |
| B220.00 Postage                        | 7,560.00                    | 2,642.00          | 34.95                        | 5,385.00                    | 3,135.64          | 58.23                       | 493.64                     |
| B240.00 Travel & Training              | 1,400.00                    | 230.00            | 16.43                        | 1,850.00                    | 526.99            | 28.49                       | 296.99                     |
| B310.00 Notices & Advertising          | 300.00                      | 491.53            | 163.84                       | 250.00                      | 170.52            | 68.21                       | -321.01                    |
| B320.00 Printing                       | 1,750.00                    | 730.81            | 41.76                        | 1,750.00                    | 851.49            | 48.66                       | 120.68                     |
| B440.00 Telephone                      | 3,175.00                    | 1,186.51          | 37.37                        | 3,200.00                    | 1,217.91          | 38.06                       | 31.40                      |
| B542.00 Copier Expenses                | 1,740.00                    | 648.72            | 37.28                        | 1,500.00                    | 600.00            | 40.00                       | -48.72                     |
| B545.00 Computer Repairs & Maint.      | 3,125.00                    | 1,550.53          | 49.62                        | 2,575.00                    | 1,190.55          | 46.23                       | -359.98                    |
| B730.00 Workmens Comp                  | 465.00                      | 432.57            | 93.03                        | 465.00                      | 427.84            | 92.01                       | -4.73                      |
| B780.00 Group Health & Liability       | 41,000.00                   | 17,495.31         | 42.67                        | 38,000.00                   | 24,059.14         | 63.31                       | 6,563.83                   |
| B790.00 Life & Long Term Disability    | 1,680.00                    | 485.94            | 28.93                        | 1,680.00                    | 928.39            | 55.26                       | 442.45                     |
| B914.00 Association Dues               | 680.00                      | 220.00            | 32.35                        | 595.00                      | 220.00            | 36.97                       | 0.00                       |
| B990.00 Misc.Contract Serv.            | 330.00                      | 155.50            | 47.12                        | 340.00                      | 165.50            | 48.68                       | 10.00                      |
| B991.00 Administrative Bank Charges    | 9,600.00                    | 5,910.77          | 61.57                        | 7,700.00                    | 4,576.46          | 59.43                       | -1,334.31                  |
| B992.00 Admin. Cty Coll PP/Auto        | 23,000.00                   | 30,672.18         | 133.36                       | 25,000.00                   | 19,679.94         | 78.72                       | -10,992.24                 |
| C110.00 Office Supplies                | 3,000.00                    | 1,792.74          | 59.76                        | 5,850.00                    | 2,890.94          | 49.42                       | 1,098.20                   |
| D311.00 Office Equipment               | 750.00                      | 751.55            | 100.21                       | 0.00                        | 0.00              | 0.00                        | -751.55                    |
| D320.00 Institutional Equipment        | 0.00                        | 1,257.53          | 0.00                         | 0.00                        | 0.00              | 0.00                        | -1,257.53                  |
| <b>Finance Department</b>              | <b>343,580.00</b>           | <b>180,681.57</b> | <b>52.59</b>                 | <b>348,040.00</b>           | <b>196,690.29</b> | <b>56.51</b>                | <b>16,008.72</b>           |
| Dept: 1400 Municipal Court             |                             |                   |                              |                             |                   |                             |                            |
| A100.00 Salaries                       | 70,000.00                   | 26,764.50         | 38.24                        | 70,000.00                   | 33,941.08         | 48.49                       | 7,176.58                   |
| A200.00 Extra Help                     | 5,000.00                    | 5,741.38          | 114.83                       | 2,000.00                    | 0.00              | 0.00                        | -5,741.38                  |
| A400.00 Longevity                      | 0.00                        | 0.00              | 0.00                         | 0.00                        | 252.28            | 0.00                        | 252.28                     |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                |                             |               |                              |                             |               |                             |                            |
| Expenditures                           |                             |               |                              |                             |               |                             |                            |
| Dept: 1400 Municipal Court             |                             |               |                              |                             |               |                             |                            |
| A500.00 Overtime                       | 300.00                      | 0.00          | 0.00                         | 200.00                      | 0.00          | 0.00                        | 0.00                       |
| A600.00 FICA                           | 5,610.00                    | 2,346.47      | 41.83                        | 5,510.00                    | 2,481.02      | 45.03                       | 134.55                     |
| A700.00 State Unemployment             | 470.00                      | 117.21        | 24.94                        | 470.00                      | 96.45         | 20.52                       | -20.76                     |
| B130.00 Legal Services                 | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| B135.00 Municipal Court Legal Services | 32,050.00                   | 13,339.50     | 41.62                        | 30,000.00                   | 16,295.50     | 54.32                       | 2,956.00                   |
| B190.00 Misc. Professional Services    | 0.00                        | 50.00         | 0.00                         | 0.00                        | 0.00          | 0.00                        | -50.00                     |
| B240.00 Travel & Training              | 1,950.00                    | 0.00          | 0.00                         | 2,100.00                    | 0.00          | 0.00                        | 0.00                       |
| B310.00 Notices & Advertising          | 0.00                        | 0.00          | 0.00                         | 0.00                        | 150.00        | 0.00                        | 150.00                     |
| B320.00 Printing                       | 100.00                      | 340.28        | 340.28                       | 100.00                      | 269.23        | 269.23                      | -71.05                     |
| B440.00 Telephone                      | 650.00                      | 428.27        | 65.89                        | 1,100.00                    | 515.71        | 46.88                       | 87.44                      |
| B540.00 Equipment Repair               | 120.00                      | 0.00          | 0.00                         | 120.00                      | 145.61        | 121.34                      | 145.61                     |
| B542.00 Copier Expenses                | 0.00                        | 27.04         | 0.00                         | 0.00                        | 5.78          | 0.00                        | -21.26                     |
| B545.00 Computer Repairs & Maint.      | 1,200.00                    | 1,144.52      | 95.38                        | 1,200.00                    | 1,095.82      | 91.32                       | -48.70                     |
| B730.00 Workmens Comp                  | 165.00                      | 153.48        | 93.02                        | 280.00                      | 257.62        | 92.01                       | 104.14                     |
| B780.00 Group Health & Liability       | 14,600.00                   | 6,861.35      | 47.00                        | 14,625.00                   | 6,890.27      | 47.11                       | 28.92                      |
| B790.00 Life & Long Term Disability    | 415.00                      | 144.94        | 34.93                        | 415.00                      | 248.28        | 59.83                       | 103.34                     |
| B912.00 Regis Com & Cont               | 10,500.00                   | 4,936.43      | 47.01                        | 10,500.00                   | 4,176.50      | 39.78                       | -759.93                    |
| B914.00 Association Dues               | 120.00                      | 0.00          | 0.00                         | 120.00                      | 90.00         | 75.00                       | 90.00                      |
| B917.00 Prisoner Housing Contract      | 4,950.00                    | 1,061.00      | 21.43                        | 3,950.00                    | 270.00        | 6.84                        | -791.00                    |
| C110.00 Office Supplies                | 1,100.00                    | 983.09        | 89.37                        | 2,100.00                    | 583.83        | 27.80                       | -399.26                    |
| D320.00 Institutional Equipment        | 3,450.00                    | 543.00        | 15.74                        | 2,300.00                    | 0.00          | 0.00                        | -543.00                    |
| <hr/>                                  |                             |               |                              |                             |               |                             |                            |
| Municipal Court                        | 152,750.00                  | 64,982.46     | 42.54                        | 147,090.00                  | 67,764.98     | 46.07                       | 2,782.52                   |
| Dept: 1450 City Attorney               |                             |               |                              |                             |               |                             |                            |
| B130.00 Legal Services                 | 85,000.00                   | 55,949.82     | 65.82                        | 100,000.00                  | 76,946.64     | 76.95                       | 20,996.82                  |
| <hr/>                                  |                             |               |                              |                             |               |                             |                            |
| City Attorney                          |                             |               |                              |                             |               |                             |                            |
| Dept: 1500 Research & Information      |                             |               |                              |                             |               |                             |                            |
| B160.00 Public Relations/Publicity Ser | 12,000.00                   | 6,616.00      | 55.13                        | 10,000.00                   | 0.00          | 0.00                        | -6,616.00                  |
| B165.00 Web Site Design/Maintenance    | 1,500.00                    | 1,500.00      | 100.00                       | 15,000.00                   | 9,770.02      | 65.13                       | 8,270.02                   |
| B167.00 Software Support & Maintenance | 295.00                      | 0.00          | 0.00                         | 1,500.00                    | 1,045.00      | 69.67                       | 1,045.00                   |
| B220.00 Postage                        | 6,000.00                    | 220.00        | 3.67                         | 4,000.00                    | 225.00        | 5.63                        | 5.00                       |
| B310.00 Notices & Advertising          | 0.00                        | 31.32         | 0.00                         | 0.00                        | 0.00          | 0.00                        | -31.32                     |
| B320.00 Printing                       | 8,250.00                    | 3,361.52      | 40.75                        | 9,000.00                    | 3,542.00      | 39.36                       | 180.48                     |
| B910.00 Codification of Ordinance      | 3,300.00                    | 1,195.00      | 36.21                        | 4,195.00                    | 2,356.89      | 56.18                       | 1,161.89                   |
| B990.00 Misc.Contract Serv.            | 0.00                        | 1,500.00      | 0.00                         | 0.00                        | 0.00          | 0.00                        | -1,500.00                  |
| C110.00 Office Supplies                | 0.00                        | 0.00          | 0.00                         | 500.00                      | 35.98         | 7.20                        | 35.98                      |
| <hr/>                                  |                             |               |                              |                             |               |                             |                            |
| Research & Information                 | 31,345.00                   | 14,423.84     | 46.02                        | 44,195.00                   | 16,974.89     | 38.41                       | 2,551.05                   |
| Dept: 1601 Planning & Zoning           |                             |               |                              |                             |               |                             |                            |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                       | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---------------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund               |                             |               |                              |                             |               |                             |                            |
| Expenditures                          |                             |               |                              |                             |               |                             |                            |
| Dept: 1601 Planning & Zoning          |                             |               |                              |                             |               |                             |                            |
| B190.00 Misc. Professional Services   | 25,000.00                   | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| B240.00 Travel & Training             | 200.00                      | 0.00          | 0.00                         | 100.00                      | 0.00          | 0.00                        | 0.00                       |
| B320.00 Printing                      | 250.00                      | 39.27         | 15.71                        | 250.00                      | 0.00          | 0.00                        | -39.27                     |
| B914.00 Association Dues              | 80.00                       | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| C120.00 Maps & Publications           | 0.00                        | 0.00          | 0.00                         | 200.00                      | 0.00          | 0.00                        | 0.00                       |
| Planning & Zoning                     | 25,530.00                   | 39.27         | 0.15                         | 550.00                      | 0.00          | 0.00                        | -39.27                     |
| Dept: 1605 Community Affairs/OOTG     |                             |               |                              |                             |               |                             |                            |
| B220.00 Postage                       | 0.00                        | 0.00          | 0.00                         | 0.00                        | 876.50        | 0.00                        | 876.50                     |
| B310.00 Notices & Advertising         | 350.00                      | 241.57        | 69.02                        | 500.00                      | 0.00          | 0.00                        | -241.57                    |
| B320.00 Printing                      | 450.00                      | 5,056.30      | 1,123.62                     | 500.00                      | 1,750.00      | 350.00                      | -3,306.30                  |
| B620.00 Rental, Linen/Equipment       | 7,160.00                    | 4,362.88      | 60.93                        | 7,500.00                    | 2,104.00      | 28.05                       | -2,258.88                  |
| B810.00 Lighting                      | 0.00                        | 6,850.00      | 0.00                         | 0.00                        | 0.00          | 0.00                        | -6,850.00                  |
| B990.00 Misc.Contract Serv.           | 10,090.00                   | 20,788.23     | 206.03                       | 11,000.00                   | 15,639.32     | 142.18                      | -5,148.91                  |
| B995.00 Contracts - Special Events    | 3,340.00                    | 1,045.00      | 31.29                        | 3,500.00                    | 2,082.24      | 59.49                       | 1,037.24                   |
| C250.00 Institutional Supplies        | 1,015.00                    | 208.45        | 20.54                        | 1,100.00                    | 1,317.39      | 119.76                      | 1,108.94                   |
| C251.00 Supplies - Special Events     | 0.00                        | 0.00          | 0.00                         | 0.00                        | 459.79        | 0.00                        | 459.79                     |
| C275.00 Signage                       | 1,600.00                    | 207.90        | 12.99                        | 1,600.00                    | 2,094.64      | 130.92                      | 1,886.74                   |
| C430.00 Uniform Accessories           | 950.00                      | 1,340.75      | 141.13                       | 950.00                      | 1,163.00      | 122.42                      | -177.75                    |
| C470.00 Awards & Gifts                | 550.00                      | 789.00        | 143.45                       | 550.00                      | 530.30        | 96.42                       | -258.70                    |
| C490.00 Miscellaneous Commodities     | 0.00                        | 0.00          | 0.00                         | 0.00                        | 73.95         | 0.00                        | 73.95                      |
| Community Affairs/OOTG                | 25,505.00                   | 40,890.08     | 160.32                       | 27,200.00                   | 28,091.13     | 103.28                      | -12,798.95                 |
| Dept: 1606 Zoning Board Of Adjustment |                             |               |                              |                             |               |                             |                            |
| B130.00 Legal Services                | 500.00                      | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| B240.00 Travel & Training             | 200.00                      | 0.00          | 0.00                         | 75.00                       | 0.00          | 0.00                        | 0.00                       |
| B310.00 Notices & Advertising         | 0.00                        | 48.72         | 0.00                         | 350.00                      | 201.84        | 57.67                       | 153.12                     |
| B914.00 Association Dues              | 80.00                       | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| B990.00 Misc.Contract Serv.           | 400.00                      | -240.00       | -60.00                       | 600.00                      | 339.10        | 56.52                       | 579.10                     |
| C120.00 Maps & Publications           | 100.00                      | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Zoning Board Of Adjustment            | 1,280.00                    | -191.28       | -14.94                       | 1,025.00                    | 540.94        | 52.77                       | 732.22                     |
| Dept: 1607 Economic Development       |                             |               |                              |                             |               |                             |                            |
| B190.00 Misc. Professional Services   | 8,000.00                    | 0.00          | 0.00                         | 7,000.00                    | 4,687.73      | 66.97                       | 4,687.73                   |
| B240.00 Travel & Training             | 250.00                      | 58.43         | 23.37                        | 250.00                      | 0.00          | 0.00                        | -58.43                     |
| B310.00 Notices & Advertising         | 350.00                      | 0.00          | 0.00                         | 350.00                      | 0.00          | 0.00                        | 0.00                       |
| B320.00 Printing                      | 2,000.00                    | 236.27        | 11.81                        | 2,000.00                    | 0.00          | 0.00                        | -236.27                    |
| B914.00 Association Dues              | 80.00                       | 0.00          | 0.00                         | 80.00                       | 0.00          | 0.00                        | 0.00                       |
| B990.00 Misc.Contract Serv.           | 2,000.00                    | 300.00        | 15.00                        | 4,000.00                    | 15.09         | 0.38                        | -284.91                    |
| C120.00 Maps & Publications           | 300.00                      | 0.00          | 0.00                         | 200.00                      | 0.00          | 0.00                        | 0.00                       |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                |                             |               |                              |                             |               |                             |                            |
| Expenditures                           |                             |               |                              |                             |               |                             |                            |
| Economic Development                   | 12,980.00                   | 594.70        | 4.58                         | 13,880.00                   | 4,702.82      | 33.88                       | 4,108.12                   |
| Dept: 1609 Cultural Affairs Commission |                             |               |                              |                             |               |                             |                            |
| B190.00 Misc. Professional Services    | 0.00                        | 48.43         | 0.00                         | 0.00                        | 0.00          | 0.00                        | -48.43                     |
| B220.00 Postage                        | 0.00                        | 11.20         | 0.00                         | 0.00                        | 0.00          | 0.00                        | -11.20                     |
| B310.00 Notices & Advertising          | 1,000.00                    | 35.15         | 3.52                         | 0.00                        | 0.00          | 0.00                        | -35.15                     |
| B320.00 Printing                       | 125.00                      | 398.66        | 318.93                       | 0.00                        | 0.00          | 0.00                        | -398.66                    |
| B920.00 Reception                      | 0.00                        | 157.10        | 0.00                         | 0.00                        | 0.00          | 0.00                        | -157.10                    |
| B995.00 Contracts - Special Events     | 7,200.00                    | 1,581.54      | 21.97                        | 0.00                        | 0.00          | 0.00                        | -1,581.54                  |
| C250.00 Institutional Supplies         | 805.00                      | 556.22        | 69.10                        | 0.00                        | 0.00          | 0.00                        | -556.22                    |
| C470.00 Awards & Gifts                 | 1,275.00                    | 391.31        | 30.69                        | 0.00                        | 0.00          | 0.00                        | -391.31                    |
| Cultural Affairs Commission            | 10,405.00                   | 3,179.61      | 30.56                        | 0.00                        | 0.00          | 0.00                        | -3,179.61                  |
| Dept: 1610 City Hall Redevelopment     |                             |               |                              |                             |               |                             |                            |
| B190.00 Misc. Professional Services    | 0.00                        | 523.61        | 0.00                         | 0.00                        | 34,108.30     | 0.00                        | 33,584.69                  |
| City Hall Redevelopment                | 0.00                        | 523.61        | 0.00                         | 0.00                        | 34,108.30     | 0.00                        | 33,584.69                  |
| Dept: 1800 Elections                   |                             |               |                              |                             |               |                             |                            |
| B220.00 Postage                        | 0.00                        | 676.88        | 0.00                         | 0.00                        | 0.00          | 0.00                        | -676.88                    |
| B310.00 Notices & Advertising          | 60.00                       | 23.20         | 38.67                        | 60.00                       | 24.36         | 40.60                       | 1.16                       |
| B320.00 Printing                       | 300.00                      | 2,180.73      | 726.91                       | 300.00                      | 0.00          | 0.00                        | -2,180.73                  |
| B990.00 Misc.Contract Serv.            | 9,000.00                    | 3,967.93      | 44.09                        | 8,650.00                    | 0.00          | 0.00                        | -3,967.93                  |
| Elections                              | 9,360.00                    | 6,848.74      | 73.17                        | 9,010.00                    | 24.36         | 0.27                        | -6,824.38                  |
| Dept: 2000 Rabies Control              |                             |               |                              |                             |               |                             |                            |
| A100.00 Salaries                       | 33,000.00                   | 19,885.26     | 60.26                        | 35,750.00                   | 20,380.82     | 57.01                       | 495.56                     |
| A400.00 Longevity                      | 1,400.00                    | 978.95        | 69.93                        | 1,768.00                    | 1,019.03      | 57.64                       | 40.08                      |
| A500.00 Overtime                       | 100.00                      | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| A600.00 FICA                           | 2,600.00                    | 1,348.53      | 51.87                        | 2,872.00                    | 1,490.97      | 51.91                       | 142.44                     |
| A700.00 State Unemployment             | 220.00                      | 33.85         | 15.39                        | 220.00                      | 33.80         | 15.36                       | -0.05                      |
| A970.00 Clothing Allowance             | 150.00                      | 22.95         | 15.30                        | 150.00                      | 0.00          | 0.00                        | -22.95                     |
| B540.00 Equipment Repair               | 100.00                      | 0.00          | 0.00                         | 100.00                      | 0.00          | 0.00                        | 0.00                       |
| B551.00 Truck Repair                   | 200.00                      | 130.08        | 65.04                        | 500.00                      | 0.00          | 0.00                        | -130.08                    |
| B730.00 Workmens Comp                  | 510.00                      | 474.42        | 93.02                        | 510.00                      | 469.24        | 92.01                       | -5.18                      |
| B780.00 Group Health & Liability       | 11,200.00                   | 7,097.43      | 63.37                        | 11,000.00                   | 7,037.56      | 63.98                       | -59.87                     |
| B790.00 Life & Long Term Disability    | 595.00                      | 140.14        | 23.55                        | 595.00                      | 162.30        | 27.28                       | 22.16                      |
| B990.00 Misc.Contract Serv.            | 3,500.00                    | 2,349.00      | 67.11                        | 2,500.00                    | 2,684.25      | 107.37                      | 335.25                     |
| C310.00 Gas & Oil                      | 1,500.00                    | 909.50        | 60.63                        | 1,500.00                    | 494.57        | 32.97                       | -414.93                    |
| C320.00 Auto Accessories               | 200.00                      | 0.00          | 0.00                         | 200.00                      | 0.00          | 0.00                        | 0.00                       |
| C461.00 Animal Licenses                | 120.00                      | 118.63        | 98.86                        | 120.00                      | 115.26        | 96.05                       | -3.37                      |
| C490.00 Miscellaneous Commodities      | 200.00                      | 309.09        | 154.55                       | 200.00                      | 11.27         | 5.64                        | -297.82                    |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                |                             |               |                              |                             |               |                             |                            |
| Expenditures                           |                             |               |                              |                             |               |                             |                            |
| Rabies Control                         | 55,595.00                   | 33,797.83     | 60.79                        | 57,985.00                   | 33,899.07     | 58.46                       | 101.24                     |
| Dept: 2500 Fire Department             |                             |               |                              |                             |               |                             |                            |
| A100.00 Salaries                       | 1,386,000.00                | 816,677.02    | 58.92                        | 1,431,000.00                | 823,196.17    | 57.53                       | 6,519.15                   |
| A150.00 Holiday Pay                    | 3,820.00                    | 16,731.51     | 438.00                       | 17,000.00                   | 14,547.20     | 85.57                       | -2,184.31                  |
| A300.00 Salary Adjustment              | 8,000.00                    | 4,915.41      | 61.44                        | 9,000.00                    | 4,396.20      | 48.85                       | -519.21                    |
| A400.00 Longevity                      | 38,900.00                   | 18,621.00     | 47.87                        | 39,034.00                   | 18,153.03     | 46.51                       | -467.97                    |
| A500.00 Overtime                       | 35,000.00                   | 16,302.45     | 46.58                        | 25,500.00                   | 20,700.94     | 81.18                       | 4,398.49                   |
| A600.00 FICA                           | 106,000.00                  | 63,268.96     | 59.69                        | 114,000.00                  | 64,235.64     | 56.35                       | 966.68                     |
| A700.00 State Unemployment             | 3,300.00                    | 1,523.45      | 46.17                        | 4,000.00                    | 1,461.14      | 36.53                       | -62.31                     |
| B150.00 Medical Expenses               | 11,560.00                   | 685.00        | 5.93                         | 11,830.00                   | 5,114.40      | 43.23                       | 4,429.40                   |
| B167.00 Software Support & Maintenance | 8,405.00                    | 2,405.30      | 28.62                        | 10,980.00                   | 8,489.34      | 77.32                       | 6,084.04                   |
| B190.00 Misc. Professional Services    | 0.00                        | 4,630.00      | 0.00                         | 1,650.00                    | 1,564.00      | 94.79                       | -3,066.00                  |
| B220.00 Postage                        | 100.00                      | 0.00          | 0.00                         | 100.00                      | 26.48         | 26.48                       | 26.48                      |
| B240.00 Travel & Training              | 24,830.00                   | 15,084.26     | 60.75                        | 20,700.00                   | 15,744.79     | 76.06                       | 660.53                     |
| B245.00 Tuition Reimbursement          | 7,200.00                    | 324.99        | 4.51                         | 1,800.00                    | 0.00          | 0.00                        | -324.99                    |
| B310.00 Notices & Advertising          | 400.00                      | 0.00          | 0.00                         | 300.00                      | 75.00         | 25.00                       | 75.00                      |
| B320.00 Printing                       | 1,500.00                    | 866.29        | 57.75                        | 1,500.00                    | 272.90        | 18.19                       | -593.39                    |
| B440.00 Telephone                      | 6,185.00                    | 4,383.75      | 70.88                        | 10,175.00                   | 4,325.70      | 42.51                       | -58.05                     |
| B460.00 Data Processing                | 2,600.00                    | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| B510.00 Bldg. Repair & Maintenance     | 2,200.00                    | 1,182.87      | 53.77                        | 2,000.00                    | 973.77        | 48.69                       | -209.10                    |
| B540.00 Equipment Repair               | 20,888.00                   | 4,579.19      | 21.92                        | 15,000.00                   | 9,252.20      | 61.68                       | 4,673.01                   |
| B542.00 Copier Expenses                | 3,325.00                    | 2,379.96      | 71.58                        | 975.00                      | 534.28        | 54.80                       | -1,845.68                  |
| B545.00 Computer Repairs & Maint.      | 12,610.00                   | 4,244.16      | 33.66                        | 13,810.00                   | 3,851.46      | 27.89                       | -392.70                    |
| B550.00 Auto Repair                    | 1,880.00                    | 945.45        | 50.29                        | 2,080.00                    | 1,043.53      | 50.17                       | 98.08                      |
| B551.00 Truck Repair                   | 20,075.00                   | 12,108.79     | 60.32                        | 20,000.00                   | 5,554.25      | 27.77                       | -6,554.54                  |
| B620.00 Rental, Linen/Equipment        | 2,600.00                    | 1,159.44      | 44.59                        | 1,000.00                    | 46.81         | 4.68                        | -1,112.63                  |
| B630.00 Radio Repair                   | 870.00                      | 130.00        | 14.94                        | 1,335.00                    | 224.00        | 16.78                       | 94.00                      |
| B730.00 Workmens Comp                  | 86,000.00                   | 79,998.68     | 93.02                        | 100,000.00                  | 92,008.34     | 92.01                       | 12,009.66                  |
| B780.00 Group Health & Liability       | 267,000.00                  | 151,903.96    | 56.89                        | 228,056.00                  | 154,471.93    | 67.73                       | 2,567.97                   |
| B790.00 Life & Long Term Disability    | 11,030.00                   | 7,460.85      | 67.64                        | 11,030.00                   | 7,016.75      | 63.62                       | -444.10                    |
| B912.00 Regis Com & Cont               | 1,375.00                    | 746.00        | 54.25                        | 1,375.00                    | 487.50        | 35.45                       | -258.50                    |
| B914.00 Association Dues               | 2,160.00                    | 1,256.50      | 58.17                        | 1,960.00                    | 2,460.50      | 125.54                      | 1,204.00                   |
| B915.00 Contracted Programs            | 49,073.00                   | 24,540.88     | 50.01                        | 50,335.00                   | 25,676.56     | 51.01                       | 1,135.68                   |
| B920.00 Reception                      | 300.00                      | 0.00          | 0.00                         | 300.00                      | 0.00          | 0.00                        | 0.00                       |
| B970.00 Clothing Allowance             | 15,000.00                   | 10,541.75     | 70.28                        | 15,350.00                   | 6,684.62      | 43.55                       | -3,857.13                  |
| B980.00 Car Wash                       | 400.00                      | 87.75         | 21.94                        | 435.00                      | 215.94        | 49.64                       | 128.19                     |
| B990.00 Misc.Contract Serv.            | 14,000.00                   | 5,913.06      | 42.24                        | 11,000.00                   | 5,325.86      | 48.42                       | -587.20                    |
| C110.00 Office Supplies                | 1,300.00                    | 996.65        | 76.67                        | 1,300.00                    | 474.57        | 36.51                       | -522.08                    |
| C120.00 Maps & Publications            | 120.00                      | 79.00         | 65.83                        | 120.00                      | 65.80         | 54.83                       | -13.20                     |
| C125.00 Books/Publications`            | 2,400.00                    | 895.91        | 37.33                        | 2,200.00                    | 2,469.68      | 112.26                      | 1,573.77                   |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual       | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual       | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------------|------------------------------|-----------------------------|---------------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                |                             |                     |                              |                             |                     |                             |                            |
| Expenditures                           |                             |                     |                              |                             |                     |                             |                            |
| Dept: 2500 Fire Department             |                             |                     |                              |                             |                     |                             |                            |
| C210.00 Building Maintenance Supplies  | 450.00                      | 137.30              | 30.51                        | 250.00                      | 82.14               | 32.86                       | -55.16                     |
| C240.00 Hard. & Small Tools            | 200.00                      | 45.82               | 22.91                        | 0.00                        | 89.68               | 0.00                        | 43.86                      |
| C250.00 Institutional Supplies         | 600.00                      | 385.09              | 64.18                        | 400.00                      | 227.46              | 56.87                       | -157.63                    |
| C310.00 Gas & Oil                      | 20,700.00                   | 10,154.25           | 49.05                        | 18,000.00                   | 6,033.51            | 33.52                       | -4,120.74                  |
| C420.00 Fire Fighting Supplies         | 11,010.00                   | 2,275.47            | 20.67                        | 10,125.00                   | 6,551.10            | 64.70                       | 4,275.63                   |
| C430.00 Uniform Accessories            | 340.00                      | 0.00                | 0.00                         | 340.00                      | 761.15              | 223.87                      | 761.15                     |
| C440.00 Photo Supplies                 | 75.00                       | 13.99               | 18.65                        | 0.00                        | 0.00                | 0.00                        | -13.99                     |
| C455.00 Medical Supplies               | 17,200.00                   | 6,287.79            | 36.56                        | 17,200.00                   | 5,682.83            | 33.04                       | -604.96                    |
| C470.00 Awards & Gifts                 | 300.00                      | 128.99              | 43.00                        | 350.00                      | 0.00                | 0.00                        | -128.99                    |
| C490.00 Miscellaneous Commodities      | 1,500.00                    | 1,500.00            | 100.00                       | 1,500.00                    | 1,500.00            | 100.00                      | 0.00                       |
| D320.00 Institutional Equipment        | 7,200.00                    | 2,022.06            | 28.08                        | 0.00                        | 0.00                | 0.00                        | -2,022.06                  |
| T100.03 Transfer to Grants Fund -Match | 0.00                        | 0.00                | 0.00                         | 0.00                        | 0.00                | 0.00                        | 0.00                       |
| <b>Fire Department</b>                 | <b>2,217,981.00</b>         | <b>1,300,521.00</b> | <b>58.64</b>                 | <b>2,226,395.00</b>         | <b>1,322,069.15</b> | <b>59.38</b>                | <b>21,548.15</b>           |
| Dept: 2600 Police Department           |                             |                     |                              |                             |                     |                             |                            |
| A100.00 Salaries                       | 1,550,000.00                | 885,483.88          | 57.13                        | 1,563,000.00                | 865,129.49          | 55.35                       | -20,354.39                 |
| A150.00 Holiday Pay                    | 16,000.00                   | 9,000.00            | 56.25                        | 16,000.00                   | 8,775.00            | 54.84                       | -225.00                    |
| A300.00 Salary Adjustment              | 13,000.00                   | 7,828.32            | 60.22                        | 13,500.00                   | 7,297.71            | 54.06                       | -530.61                    |
| A400.00 Longevity                      | 80,000.00                   | 39,610.31           | 49.51                        | 72,100.00                   | 38,713.14           | 53.69                       | -897.17                    |
| A500.00 Overtime                       | 24,000.00                   | 21,790.71           | 90.79                        | 23,000.00                   | 2,537.18            | 11.03                       | -19,253.53                 |
| A511.00 Court Appearance               | 10,000.00                   | 5,940.43            | 59.40                        | 10,000.00                   | 4,734.92            | 47.35                       | -1,205.51                  |
| A600.00 FICA                           | 130,126.00                  | 71,274.39           | 54.77                        | 129,622.00                  | 68,491.87           | 52.84                       | -2,782.52                  |
| A700.00 State Unemployment             | 3,750.00                    | 1,533.98            | 40.91                        | 4,300.00                    | 1,773.59            | 41.25                       | 239.61                     |
| B150.00 Medical Expenses               | 6,240.00                    | 310.55              | 4.98                         | 3,485.00                    | 1,637.00            | 46.97                       | 1,326.45                   |
| B167.00 Software Support & Maintenance | 6,130.00                    | 4,630.00            | 75.53                        | 6,630.00                    | 4,630.00            | 69.83                       | 0.00                       |
| B190.00 Misc. Professional Services    | 6,460.00                    | 77.00               | 1.19                         | 7,110.00                    | 2,831.99            | 39.83                       | 2,754.99                   |
| B220.00 Postage                        | 350.00                      | 40.74               | 11.64                        | 350.00                      | 23.50               | 6.71                        | -17.24                     |
| B240.00 Travel & Training              | 17,225.00                   | 8,979.34            | 52.13                        | 15,000.00                   | 8,631.90            | 57.55                       | -347.44                    |
| B245.00 Tuition Reimbursement          | 9,000.00                    | 3,191.12            | 35.46                        | 7,200.00                    | 4,095.36            | 56.88                       | 904.24                     |
| B310.00 Notices & Advertising          | 1,775.00                    | 0.00                | 0.00                         | 1,000.00                    | 547.75              | 54.78                       | 547.75                     |
| B320.00 Printing                       | 1,175.00                    | 973.51              | 82.85                        | 1,235.00                    | 463.08              | 37.50                       | -510.43                    |
| B440.00 Telephone                      | 8,700.00                    | 4,738.54            | 54.47                        | 7,600.00                    | 6,213.45            | 81.76                       | 1,474.91                   |
| B510.00 Bldg. Repair & Maintenance     | 600.00                      | 12.99               | 2.17                         | 400.00                      | 29.78               | 7.45                        | 16.79                      |
| B540.00 Equipment Repair               | 2,900.00                    | 707.59              | 24.40                        | 2,100.00                    | 673.97              | 32.09                       | -33.62                     |
| B542.00 Copier Expenses                | 1,200.00                    | 1,073.48            | 89.46                        | 1,200.00                    | 798.47              | 66.54                       | -275.01                    |
| B545.00 Computer Repairs & Maint.      | 12,200.00                   | 5,114.00            | 41.92                        | 12,200.00                   | 4,639.26            | 38.03                       | -474.74                    |
| B550.00 Auto Repair                    | 10,000.00                   | 4,908.48            | 49.08                        | 10,000.00                   | -2,513.50           | -25.14                      | -7,421.98                  |
| B630.00 Radio Repair                   | 2,000.00                    | 1,794.10            | 89.71                        | 1,000.00                    | 73.00               | 7.30                        | -1,721.10                  |
| B730.00 Workmens Comp                  | 49,000.00                   | 45,580.64           | 93.02                        | 51,000.00                   | 46,924.26           | 92.01                       | 1,343.62                   |
| B780.00 Group Health & Liability       | 285,000.00                  | 179,611.32          | 63.02                        | 282,000.00                  | 169,385.61          | 60.07                       | -10,225.71                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual       | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual       | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------------|------------------------------|-----------------------------|---------------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                |                             |                     |                              |                             |                     |                             |                            |
| Expenditures                           |                             |                     |                              |                             |                     |                             |                            |
| Dept: 2600 Police Department           |                             |                     |                              |                             |                     |                             |                            |
| B790.00 Life & Long Term Disability    | 11,920.00                   | 7,266.46            | 60.96                        | 11,920.00                   | 7,589.04            | 63.67                       | 322.58                     |
| B912.00 Regis Com & Cont               | 50,000.00                   | 30,892.33           | 61.78                        | 45,000.00                   | 22,158.06           | 49.24                       | -8,734.27                  |
| B914.00 Association Dues               | 1,400.00                    | 260.00              | 18.57                        | 1,375.00                    | 985.00              | 71.64                       | 725.00                     |
| B915.00 Contracted Programs            | 98,165.00                   | 49,081.74           | 50.00                        | 100,010.00                  | 51,353.10           | 51.35                       | 2,271.36                   |
| B917.00 Prisoner Housing Contract      | 6,000.00                    | 966.00              | 16.10                        | 2,200.00                    | 635.50              | 28.89                       | -330.50                    |
| B970.00 Clothing Allowance             | 13,800.00                   | 6,124.72            | 44.38                        | 13,800.00                   | 5,231.31            | 37.91                       | -893.41                    |
| B980.00 Car Wash                       | 1,000.00                    | 349.80              | 34.98                        | 1,000.00                    | 584.01              | 58.40                       | 234.21                     |
| B990.00 Misc.Contract Serv.            | 0.00                        | 0.00                | 0.00                         | 7,235.00                    | 7,522.00            | 103.97                      | 7,522.00                   |
| C110.00 Office Supplies                | 4,400.00                    | 540.72              | 12.29                        | 4,000.00                    | 596.22              | 14.91                       | 55.50                      |
| C120.00 Maps & Publications            | 300.00                      | 0.00                | 0.00                         | 300.00                      | 0.00                | 0.00                        | 0.00                       |
| C125.00 Books/Publications`            | 200.00                      | 0.00                | 0.00                         | 200.00                      | 0.00                | 0.00                        | 0.00                       |
| C250.00 Institutional Supplies         | 1,250.00                    | 607.19              | 48.58                        | 1,200.00                    | 379.78              | 31.65                       | -227.41                    |
| C255.00 Police Suplies                 | 7,900.00                    | 7,246.73            | 91.73                        | 4,255.00                    | 1,904.66            | 44.76                       | -5,342.07                  |
| C275.00 Signage                        | 300.00                      | 0.00                | 0.00                         | 300.00                      | 0.00                | 0.00                        | 0.00                       |
| C310.00 Gas & Oil                      | 46,200.00                   | 22,872.50           | 49.51                        | 46,200.00                   | 12,676.32           | 27.44                       | -10,196.18                 |
| C320.00 Auto Accessories               | 800.00                      | 351.00              | 43.88                        | 1,400.00                    | 0.00                | 0.00                        | -351.00                    |
| C410.00 Ammunition                     | 8,000.00                    | 7,682.00            | 96.03                        | 5,500.00                    | 0.00                | 0.00                        | -7,682.00                  |
| C430.00 Uniform Accessories            | 6,075.00                    | -2,346.15           | -38.62                       | 2,180.00                    | 1,500.00            | 68.81                       | 3,846.15                   |
| C440.00 Photo Supplies                 | 300.00                      | 0.00                | 0.00                         | 300.00                      | 0.00                | 0.00                        | 0.00                       |
| T100.03 Transfer to Grants Fund -Match | 0.00                        | 0.00                | 0.00                         | 0.00                        | 0.00                | 0.00                        | 0.00                       |
| <b>Police Department</b>               | <b>2,504,841.00</b>         | <b>1,436,100.46</b> | <b>57.33</b>                 | <b>2,489,407.00</b>         | <b>1,359,652.78</b> | <b>54.62</b>                | <b>-76,447.68</b>          |
| Dept: 3000 Community Center            |                             |                     |                              |                             |                     |                             |                            |
| A100.00 Salaries                       | 38,500.00                   | 22,713.35           | 59.00                        | 38,500.00                   | 11,214.02           | 29.13                       | -11,499.33                 |
| A200.00 Extra Help                     | 63,908.00                   | 24,162.10           | 37.81                        | 59,570.00                   | 36,266.41           | 60.88                       | 12,104.31                  |
| A400.00 Longevity                      | 385.00                      | 89.18               | 23.16                        | 0.00                        | 0.00                | 0.00                        | -89.18                     |
| A500.00 Overtime                       | 0.00                        | 0.00                | 0.00                         | 0.00                        | 815.07              | 0.00                        | 815.07                     |
| A600.00 FICA                           | 7,870.00                    | 3,542.61            | 45.01                        | 7,505.00                    | 3,204.94            | 42.70                       | -337.67                    |
| A700.00 State Unemployment             | 600.00                      | 294.69              | 49.12                        | 600.00                      | 509.61              | 84.94                       | 214.92                     |
| A970.00 Clothing Allowance             | 200.00                      | 90.00               | 45.00                        | 0.00                        | 90.00               | 0.00                        | 0.00                       |
| B150.00 Medical Expenses               | 200.00                      | 50.00               | 25.00                        | 200.00                      | 100.00              | 50.00                       | 50.00                      |
| B190.00 Misc. Professional Services    | 0.00                        | 0.00                | 0.00                         | 0.00                        | 100.00              | 0.00                        | 100.00                     |
| B220.00 Postage                        | 250.00                      | 0.00                | 0.00                         | 200.00                      | 179.70              | 89.85                       | 179.70                     |
| B240.00 Travel & Training              | 0.00                        | 0.00                | 0.00                         | 150.00                      | 34.00               | 22.67                       | 34.00                      |
| B310.00 Notices & Advertising          | 500.00                      | 0.00                | 0.00                         | 500.00                      | 404.36              | 80.87                       | 404.36                     |
| B320.00 Printing                       | 100.00                      | 154.00              | 154.00                       | 0.00                        | 82.02               | 0.00                        | -71.98                     |
| B410.00 Electricity                    | 18,500.00                   | 9,455.81            | 51.11                        | 18,000.00                   | 12,782.24           | 71.01                       | 3,326.43                   |
| B420.00 Heating Fuel                   | 9,500.00                    | 1,630.10            | 17.16                        | 9,000.00                    | 3,591.69            | 39.91                       | 1,961.59                   |
| B430.00 Water                          | 2,000.00                    | 501.67              | 25.08                        | 2,000.00                    | 942.23              | 47.11                       | 440.56                     |
| B440.00 Telephone                      | 4,300.00                    | 2,785.04            | 64.77                        | 5,800.00                    | 4,649.96            | 80.17                       | 1,864.92                   |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                |                             |               |                              |                             |               |                             |                            |
| Expenditures                           |                             |               |                              |                             |               |                             |                            |
| Dept: 3000 Community Center            |                             |               |                              |                             |               |                             |                            |
| B450.00 Sewer                          | 2,650.00                    | 531.83        | 20.07                        | 1,650.00                    | 856.68        | 51.92                       | 324.85                     |
| B510.00 Bldg. Repair & Maintenance     | 7,750.00                    | 4,846.80      | 62.54                        | 8,000.00                    | 11,259.26     | 140.74                      | 6,412.46                   |
| B540.00 Equipment Repair               | 400.00                      | 1,248.81      | 312.20                       | 700.00                      | 0.00          | 0.00                        | -1,248.81                  |
| B542.00 Copier Expenses                | 0.00                        | 0.00          | 0.00                         | 250.00                      | 1,019.65      | 407.86                      | 1,019.65                   |
| B545.00 Computer Repairs & Maint.      | 1,200.00                    | 1,157.90      | 96.49                        | 1,200.00                    | 980.53        | 81.71                       | -177.37                    |
| B550.00 Auto Repair                    | 500.00                      | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| B590.00 Misc. Repair & Maintenance     | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| B620.00 Rental, Linen/Equipment        | 600.00                      | 186.63        | 31.11                        | 400.00                      | 419.30        | 104.83                      | 232.67                     |
| B730.00 Workmens Comp                  | 1,200.00                    | 1,116.26      | 93.02                        | 1,300.00                    | 1,196.10      | 92.01                       | 79.84                      |
| B780.00 Group Health & Liability       | 5,700.00                    | 3,881.61      | 68.10                        | 11,322.00                   | 1,909.36      | 16.86                       | -1,972.25                  |
| B790.00 Life & Long Term Disability    | 290.00                      | 170.08        | 58.65                        | 290.00                      | 0.00          | 0.00                        | -170.08                    |
| C110.00 Office Supplies                | 0.00                        | 0.00          | 0.00                         | 0.00                        | 111.91        | 0.00                        | 111.91                     |
| C210.00 Building Maintenance Supplies  | 11,000.00                   | 4,965.30      | 45.14                        | 9,500.00                    | 4,418.84      | 46.51                       | -546.46                    |
| C220.00 Grounds Maintenance Supplies   | 0.00                        | 0.00          | 0.00                         | 0.00                        | 285.75        | 0.00                        | 285.75                     |
| C230.00 Painting Supplies              | 300.00                      | 283.51        | 94.50                        | 1,000.00                    | 318.59        | 31.86                       | 35.08                      |
| C240.00 Hard. & Small Tools            | 700.00                      | 21.82         | 3.12                         | 500.00                      | 117.84        | 23.57                       | 96.02                      |
| C250.00 Institutional Supplies         | 1,200.00                    | 1,017.24      | 84.77                        | 900.00                      | 1,993.10      | 221.46                      | 975.86                     |
| C310.00 Gas & Oil                      | 2,700.00                    | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| C320.00 Auto Accessories               | 50.00                       | 22.95         | 45.90                        | 0.00                        | 0.00          | 0.00                        | -22.95                     |
| C430.00 Uniform Accessories            | 0.00                        | 0.00          | 0.00                         | 250.00                      | 0.00          | 0.00                        | 0.00                       |
| C490.00 Miscellaneous Commodities      | 100.00                      | 0.00          | 0.00                         | 0.00                        | 69.84         | 0.00                        | 69.84                      |
| D210.00 Building & Improvements        | 0.00                        | 0.00          | 0.00                         | 4,000.00                    | 0.00          | 0.00                        | 0.00                       |
| D311.00 Office Equipment               | 0.00                        | 0.00          | 0.00                         | 3,000.00                    | 2,159.91      | 72.00                       | 2,159.91                   |
| D320.00 Institutional Equipment        | 0.00                        | 0.00          | 0.00                         | 1,500.00                    | 375.96        | 25.06                       | 375.96                     |
| Community Center                       | 183,153.00                  | 84,919.29     | 46.37                        | 187,787.00                  | 102,458.87    | 54.56                       | 17,539.58                  |
| Dept: 3200 Recreation                  |                             |               |                              |                             |               |                             |                            |
| A100.00 Salaries                       | 109,000.00                  | 44,685.86     | 41.00                        | 108,500.00                  | 59,901.19     | 55.21                       | 15,215.33                  |
| A200.00 Extra Help                     | 62,300.00                   | 36,469.10     | 58.54                        | 61,240.00                   | 27,096.03     | 44.25                       | -9,373.07                  |
| A400.00 Longevity                      | 4,000.00                    | 168.72        | 4.22                         | 547.00                      | 75.60         | 13.82                       | -93.12                     |
| A600.00 FICA                           | 13,710.00                   | 5,998.18      | 43.75                        | 13,028.00                   | 6,597.25      | 50.64                       | 599.07                     |
| A700.00 State Unemployment             | 1,300.00                    | 645.47        | 49.65                        | 1,300.00                    | 467.19        | 35.94                       | -178.28                    |
| A970.00 Clothing Allowance             | 250.00                      | 165.00        | 66.00                        | 0.00                        | 90.00         | 0.00                        | -75.00                     |
| B150.00 Medical Expenses               | 150.00                      | 304.62        | 203.08                       | 300.00                      | 0.00          | 0.00                        | -304.62                    |
| B167.00 Software Support & Maintenance | 2,300.00                    | 4,360.46      | 189.59                       | 4,850.00                    | 4,348.97      | 89.67                       | -11.49                     |
| B180.00 Supplemental Rent              | 17,000.00                   | 6,105.00      | 35.91                        | 14,000.00                   | 0.00          | 0.00                        | -6,105.00                  |
| B220.00 Postage                        | 4,500.00                    | 1,728.44      | 38.41                        | 3,920.00                    | 0.00          | 0.00                        | -1,728.44                  |
| B240.00 Travel & Training              | 1,150.00                    | 250.00        | 21.74                        | 1,750.00                    | 85.39         | 4.88                        | -164.61                    |
| B310.00 Notices & Advertising          | 150.00                      | 428.39        | 285.59                       | 1,150.00                    | 0.00          | 0.00                        | -428.39                    |
| B320.00 Printing                       | 6,500.00                    | 719.80        | 11.07                        | 2,700.00                    | 462.44        | 17.13                       | -257.36                    |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                |                             |               |                              |                             |               |                             |                            |
| Expenditures                           |                             |               |                              |                             |               |                             |                            |
| Dept: 3200 Recreation                  |                             |               |                              |                             |               |                             |                            |
| B440.00 Telephone                      | 2,000.00                    | 1,230.69      | 61.53                        | 3,200.00                    | 1,513.46      | 47.30                       | 282.77                     |
| B542.00 Copier Expenses                | 1,100.00                    | 630.80        | 57.35                        | 1,100.00                    | 314.65        | 28.60                       | -316.15                    |
| B545.00 Computer Repairs & Maint.      | 1,050.00                    | 1,801.83      | 171.60                       | 3,000.00                    | 1,470.46      | 49.02                       | -331.37                    |
| B730.00 Workmens Comp                  | 3,400.00                    | 3,162.74      | 93.02                        | 5,770.00                    | 5,308.88      | 92.01                       | 2,146.14                   |
| B780.00 Group Health & Liability       | 19,200.00                   | 3,462.80      | 18.04                        | 17,000.00                   | 7,164.90      | 42.15                       | 3,702.10                   |
| B790.00 Life & Long Term Disability    | 900.00                      | 240.36        | 26.71                        | 900.00                      | 501.36        | 55.71                       | 261.00                     |
| B913.00 Recreation Summer Program      | 24,600.00                   | 14,051.45     | 57.12                        | 24,600.00                   | 8,592.06      | 34.93                       | -5,459.39                  |
| B914.00 Association Dues               | 315.00                      | 0.00          | 0.00                         | 525.00                      | 250.00        | 47.62                       | 250.00                     |
| B915.00 Contracted Programs            | 5,300.00                    | 0.00          | 0.00                         | 3,500.00                    | 1,624.00      | 46.40                       | 1,624.00                   |
| B916.00 CARE Report - Youth Ath/Camps  | 2,000.00                    | 1,707.78      | 85.39                        | 13,000.00                   | 3,896.00      | 29.97                       | 2,188.22                   |
| B990.00 Misc.Contract Serv.            | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| B995.00 Contracts - Special Events     | 450.00                      | 0.00          | 0.00                         | 9,350.00                    | 2,149.40      | 22.99                       | 2,149.40                   |
| B996.00 Contracts-Adult Prog/Athl/Tour | 5,000.00                    | 2,132.00      | 42.64                        | 5,000.00                    | 936.00        | 18.72                       | -1,196.00                  |
| C110.00 Office Supplies                | 1,200.00                    | 703.20        | 58.60                        | 1,200.00                    | 450.48        | 37.54                       | -252.72                    |
| C220.00 Grounds Maintenance Supplies   | 4,000.00                    | 17.95         | 0.45                         | 3,000.00                    | 2,189.97      | 73.00                       | 2,172.02                   |
| C250.00 Institutional Supplies         | 0.00                        | 0.00          | 0.00                         | 0.00                        | 1,208.67      | 0.00                        | 1,208.67                   |
| C251.00 Supplies - Special Events      | 2,200.00                    | 22.20         | 1.01                         | 4,000.00                    | 2,430.68      | 60.77                       | 2,408.48                   |
| C252.00 Supplies - Youth Prog/Day Camp | 2,500.00                    | 252.74        | 10.11                        | 5,100.00                    | 471.90        | 9.25                        | 219.16                     |
| C430.00 Uniform Accessories            | 36,000.00                   | 28,013.11     | 77.81                        | 26,500.00                   | 14,670.78     | 55.36                       | -13,342.33                 |
| C431.00 Shirts - Youth Prog/Day Camps  | 800.00                      | 785.00        | 98.13                        | 1,000.00                    | 1,313.80      | 131.38                      | 528.80                     |
| C432.00 Shirts - Adult Prog/Athl/Tourn | 200.00                      | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| C471.00 Sports Awards                  | 7,200.00                    | 962.55        | 13.37                        | 5,500.00                    | 0.00          | 0.00                        | -962.55                    |
| C472.00 Awards - Special Events        | 350.00                      | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| C473.00 Awards - Adult Prog/Athl?Tour  | 500.00                      | 120.00        | 24.00                        | 250.00                      | 0.00          | 0.00                        | -120.00                    |
| C510.00 Equipment - Youth Athl/Camps   | 8,500.00                    | 1,547.75      | 18.21                        | 4,250.00                    | 3,265.91      | 76.84                       | 1,718.16                   |
| C511.00 Equip - Adult Prog/Athl/Tourn  | 750.00                      | 0.00          | 0.00                         | 600.00                      | 0.00          | 0.00                        | 0.00                       |
| D310.00 Recreation Equipment           | 4,000.00                    | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| D320.00 Institutional Equipment        | 0.00                        | 0.00          | 0.00                         | 7,850.00                    | 5,215.73      | 66.44                       | 5,215.73                   |
| <hr/>                                  |                             |               |                              |                             |               |                             |                            |
| Recreation                             | 355,825.00                  | 162,873.99    | 45.77                        | 359,480.00                  | 164,063.15    | 45.64                       | 1,189.16                   |
| Dept: 4010 Inspection Department       |                             |               |                              |                             |               |                             |                            |
| A100.00 Salaries                       | 275,000.00                  | 151,019.01    | 54.92                        | 264,000.00                  | 152,223.43    | 57.66                       | 1,204.42                   |
| A200.00 Extra Help                     | 0.00                        | 0.00          | 0.00                         | 2,000.00                    | 0.00          | 0.00                        | 0.00                       |
| A400.00 Longevity                      | 7,500.00                    | 3,337.39      | 44.50                        | 8,060.00                    | 4,317.98      | 53.57                       | 980.59                     |
| A500.00 Overtime                       | 300.00                      | 0.00          | 0.00                         | 200.00                      | 0.00          | 0.00                        | 0.00                       |
| A600.00 FICA                           | 21,650.00                   | 11,139.26     | 51.45                        | 21,300.00                   | 11,175.09     | 52.47                       | 35.83                      |
| A700.00 State Unemployment             | 900.00                      | 456.28        | 50.70                        | 1,230.00                    | 426.30        | 34.66                       | -29.98                     |
| A970.00 Clothing Allowance             | 1,200.00                    | 525.00        | 43.75                        | 900.00                      | 450.00        | 50.00                       | -75.00                     |
| B120.00 Architectural & Engineer Svc   | 4,000.00                    | 0.00          | 0.00                         | 3,400.00                    | 306.50        | 9.01                        | 306.50                     |
| B150.00 Medical Expenses               | 250.00                      | 100.00        | 40.00                        | 250.00                      | 0.00          | 0.00                        | -100.00                    |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                       | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---------------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund               |                             |               |                              |                             |               |                             |                            |
| Expenditures                          |                             |               |                              |                             |               |                             |                            |
| Dept: 4010 Inspection Department      |                             |               |                              |                             |               |                             |                            |
| B190.00 Misc. Professional Services   | 0.00                        | 0.00          | 0.00                         | 0.00                        | 114.99        | 0.00                        | 114.99                     |
| B220.00 Postage                       | 2,000.00                    | 1,689.30      | 84.47                        | 2,580.00                    | 1,000.00      | 38.76                       | -689.30                    |
| B240.00 Travel & Training             | 4,571.00                    | 895.00        | 19.58                        | 5,100.00                    | 2,724.96      | 53.43                       | 1,829.96                   |
| B310.00 Notices & Advertising         | 750.00                      | 156.60        | 20.88                        | 750.00                      | 237.40        | 31.65                       | 80.80                      |
| B320.00 Printing                      | 1,985.00                    | 734.36        | 37.00                        | 2,245.00                    | 940.63        | 41.90                       | 206.27                     |
| B440.00 Telephone                     | 8,204.00                    | 4,745.28      | 57.84                        | 9,900.00                    | 4,964.07      | 50.14                       | 218.79                     |
| B542.00 Copier Expenses               | 1,000.00                    | 653.90        | 65.39                        | 870.00                      | 649.94        | 74.71                       | -3.96                      |
| B545.00 Computer Repairs & Maint.     | 3,840.00                    | 624.52        | 16.26                        | 2,750.00                    | 575.82        | 20.94                       | -48.70                     |
| B550.00 Auto Repair                   | 750.00                      | 11.00         | 1.47                         | 600.00                      | 25.90         | 4.32                        | 14.90                      |
| B730.00 Workmens Comp                 | 10,000.00                   | 9,302.18      | 93.02                        | 9,400.00                    | 8,648.78      | 92.01                       | -653.40                    |
| B780.00 Group Health & Liability      | 47,000.00                   | 22,529.07     | 47.93                        | 41,000.00                   | 20,287.15     | 49.48                       | -2,241.92                  |
| B790.00 Life & Long Term Disability   | 1,800.00                    | 1,077.99      | 59.89                        | 1,750.00                    | 1,248.92      | 71.37                       | 170.93                     |
| B912.00 Regis Com & Cont              | 6,000.00                    | 3,041.00      | 50.68                        | 14,000.00                   | 3,000.00      | 21.43                       | -41.00                     |
| B914.00 Association Dues              | 1,085.00                    | 500.00        | 46.08                        | 1,000.00                    | 744.50        | 74.45                       | 244.50                     |
| B990.00 Misc.Contract Serv.           | 0.00                        | 330.00        | 0.00                         | 0.00                        | 239.70        | 0.00                        | -90.30                     |
| C110.00 Office Supplies               | 2,500.00                    | 1,481.53      | 59.26                        | 1,565.00                    | 1,055.62      | 67.45                       | -425.91                    |
| C120.00 Maps & Publications           | 500.00                      | 150.00        | 30.00                        | 345.00                      | 0.00          | 0.00                        | -150.00                    |
| C125.00 Books/Publications`           | 1,861.00                    | 817.87        | 43.95                        | 150.00                      | 40.00         | 26.67                       | -777.87                    |
| C240.00 Hard. & Small Tools           | 250.00                      | 0.00          | 0.00                         | 50.00                       | 0.00          | 0.00                        | 0.00                       |
| C310.00 Gas & Oil                     | 5,300.00                    | 1,806.13      | 34.08                        | 4,800.00                    | 1,006.85      | 20.98                       | -799.28                    |
| C320.00 Auto Accessories              | 1,036.00                    | 716.65        | 69.17                        | 865.00                      | 866.07        | 100.12                      | 149.42                     |
| D311.00 Office Equipment              | 1,600.00                    | 0.00          | 0.00                         | 1,200.00                    | 1,085.00      | 90.42                       | 1,085.00                   |
| D320.00 Institutional Equipment       | 1,500.00                    | 1,419.85      | 94.66                        | 1,150.00                    | 0.00          | 0.00                        | -1,419.85                  |
| <hr/>                                 |                             |               |                              |                             |               |                             |                            |
| Inspection Department                 | 414,332.00                  | 219,259.17    | 52.92                        | 403,410.00                  | 218,355.60    | 54.13                       | -903.57                    |
| Dept: 4050 Refuse Collection          |                             |               |                              |                             |               |                             |                            |
| B830.00 Refuse Collect. Cont.         | 275,567.00                  | 161,328.90    | 58.54                        | 268,700.00                  | 141,220.20    | 52.56                       | -20,108.70                 |
| B835.00 Leaf/Limb Collection          | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| B993.00 Leaf collection               | 85,000.00                   | 81,900.00     | 96.35                        | 89,000.00                   | 87,900.00     | 98.76                       | 6,000.00                   |
| <hr/>                                 |                             |               |                              |                             |               |                             |                            |
| Refuse Collection                     | 360,567.00                  | 243,228.90    | 67.46                        | 357,700.00                  | 229,120.20    | 64.05                       | -14,108.70                 |
| Dept: 4061 Municipal Property-General |                             |               |                              |                             |               |                             |                            |
| A100.00 Salaries                      | 52,900.00                   | 30,125.12     | 56.95                        | 52,810.00                   | 30,395.32     | 57.56                       | 270.20                     |
| A400.00 Longevity                     | 2,700.00                    | 1,504.31      | 55.72                        | 2,641.00                    | 1,522.25      | 57.64                       | 17.94                      |
| A500.00 Overtime                      | 200.00                      | 0.00          | 0.00                         | 100.00                      | 0.00          | 0.00                        | 0.00                       |
| A600.00 FICA                          | 4,270.00                    | 2,306.01      | 54.00                        | 4,252.00                    | 2,326.91      | 54.73                       | 20.90                      |
| A700.00 State Unemployment            | 200.00                      | 51.98         | 25.99                        | 200.00                      | 52.61         | 26.31                       | 0.63                       |
| A970.00 Clothing Allowance            | 540.00                      | 354.22        | 65.60                        | 540.00                      | 288.75        | 53.47                       | -65.47                     |
| B410.00 Electricity                   | 25,750.00                   | 17,399.44     | 67.57                        | 26,500.00                   | 17,261.43     | 65.14                       | -138.01                    |
| B420.00 Heating Fuel                  | 7,725.00                    | 2,637.54      | 34.14                        | 7,250.00                    | 1,735.55      | 23.94                       | -901.99                    |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual        | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual        | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|----------------------|------------------------------|-----------------------------|----------------------|-----------------------------|----------------------------|
| Fund: 01 - General Fund                |                             |                      |                              |                             |                      |                             |                            |
| Expenditures                           |                             |                      |                              |                             |                      |                             |                            |
| Dept: 4061 Municipal Property-General  |                             |                      |                              |                             |                      |                             |                            |
| B430.00 Water                          | 2,575.00                    | 1,265.99             | 49.16                        | 2,250.00                    | 1,391.17             | 61.83                       | 125.18                     |
| B440.00 Telephone                      | 0.00                        | 250.00               | 0.00                         | 600.00                      | 511.05               | 85.18                       | 261.05                     |
| B450.00 Sewer                          | 2,575.00                    | 1,848.55             | 71.79                        | 2,900.00                    | 1,988.57             | 68.57                       | 140.02                     |
| B510.00 Bldg. Repair & Maintenance     | 32,800.00                   | 4,798.76             | 14.63                        | 12,000.00                   | 10,536.49            | 87.80                       | 5,737.73                   |
| B540.00 Equipment Repair               | 750.00                      | 0.00                 | 0.00                         | 500.00                      | 0.00                 | 0.00                        | 0.00                       |
| B730.00 Workmens Comp                  | 1,670.00                    | 1,553.46             | 93.02                        | 1,685.00                    | 1,550.34             | 92.01                       | -3.12                      |
| B780.00 Group Health & Liability       | 10,800.00                   | 6,761.21             | 62.60                        | 10,600.00                   | 6,822.43             | 64.36                       | 61.22                      |
| B790.00 Life & Long Term Disability    | 420.00                      | 271.28               | 64.59                        | 420.00                      | 17.76                | 4.23                        | -253.52                    |
| C210.00 Building Maintenance Supplies  | 8,000.00                    | 2,088.36             | 26.10                        | 5,000.00                    | 4,138.67             | 82.77                       | 2,050.31                   |
| C275.00 Signage                        | 200.00                      | 0.00                 | 0.00                         | 200.00                      | 0.00                 | 0.00                        | 0.00                       |
| D390.00 Misc. Mach. & Equip.           | 0.00                        | 0.00                 | 0.00                         | 0.00                        | 0.00                 | 0.00                        | 0.00                       |
| <b>Municipal Property-General</b>      | <b>154,075.00</b>           | <b>73,216.23</b>     | <b>47.52</b>                 | <b>130,448.00</b>           | <b>80,539.30</b>     | <b>61.74</b>                | <b>7,323.07</b>            |
| Dept: 4500 Insurance                   |                             |                      |                              |                             |                      |                             |                            |
| B710.00 False Arrest                   | 54,252.00                   | 54,252.00            | 100.00                       | 60,000.00                   | 59,438.00            | 99.06                       | 5,186.00                   |
| B715.00 Public Officials Liability     | 13,500.00                   | 10,764.00            | 79.73                        | 12,000.00                   | 11,109.00            | 92.58                       | 345.00                     |
| B720.00 Fiduciary Ins                  | 1,250.00                    | 575.00               | 46.00                        | 1,000.00                    | 2,783.00             | 278.30                      | 2,208.00                   |
| B760.00 Blanket Liability Policy       | 23,500.00                   | 24,133.00            | 102.69                       | 26,000.00                   | 23,836.00            | 91.68                       | -297.00                    |
| B780.00 Group Health & Liability       | 0.00                        | 428,609.82           | 0.00                         | 0.00                        | 468,965.60           | 0.00                        | 40,355.78                  |
| B780.01 Contra-Group Health /Liability | 0.00                        | -428,609.82          | 0.00                         | 0.00                        | -489,875.00          | 0.00                        | -61,265.18                 |
| B790.00 Life & Long Term Disability    | 1,000.00                    | 9,783.06             | 978.31                       | 0.00                        | 18,469.38            | 0.00                        | 8,686.32                   |
| B790.01 Contra-Life & L/T Disability   | 0.00                        | -9,783.06            | 0.00                         | 0.00                        | -18,469.38           | 0.00                        | -8,686.32                  |
| <b>Insurance</b>                       | <b>93,502.00</b>            | <b>89,724.00</b>     | <b>95.96</b>                 | <b>99,000.00</b>            | <b>76,256.60</b>     | <b>77.03</b>                | <b>-13,467.40</b>          |
| <b>Expenditures</b>                    | <b>7,299,986.00</b>         | <b>4,160,892.24</b>  | <b>57.00</b>                 | <b>7,268,765.00</b>         | <b>4,164,407.75</b>  | <b>57.29</b>                | <b>3,515.51</b>            |
| <b>Grand Total Net Effect:</b>         | <b>-7,299,986.00</b>        | <b>-4,160,892.24</b> | <b>57.00</b>                 | <b>-7,268,765.00</b>        | <b>-4,164,407.75</b> | <b>57.29</b>                | <b>-3,515.51</b>           |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 02 - Grants                       |                             |               |                              |                             |               |                             |                            |
| Revenues                                |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                              |                             |               |                              |                             |               |                             |                            |
| 0610.00 Grants                          | 2,287,000.00                | 15,085.02     | 0.66                         | 2,130,000.00                | 73,624.12     | 3.46                        | 58,539.10                  |
| 0670.02 Transfer-Park Fund              | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| 0670.05 Transfer From General Fund      | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Dept: 0000                              | 2,287,000.00                | 15,085.02     | 0.66                         | 2,130,000.00                | 73,624.12     | 3.46                        | 58,539.10                  |
| Revenues                                | 2,287,000.00                | 15,085.02     | 0.66                         | 2,130,000.00                | 73,624.12     | 3.46                        | 58,539.10                  |
| Expenditures                            |                             |               |                              |                             |               |                             |                            |
| Dept: 2500 Fire Department              |                             |               |                              |                             |               |                             |                            |
| B540.00 Equipment Repair                | 183,486.00                  | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| D340.00 Public Safety Gear              | 0.00                        | 1,450.00      | 0.00                         | 0.00                        | 0.00          | 0.00                        | -1,450.00                  |
| Fire Department                         | 183,486.00                  | 1,450.00      | 0.79                         | 0.00                        | 0.00          | 0.00                        | -1,450.00                  |
| Dept: 2600 Police Department            |                             |               |                              |                             |               |                             |                            |
| A500.00 Overtime                        | 25,119.00                   | 9,460.02      | 37.66                        | 25,000.00                   | 20,663.15     | 82.65                       | 11,203.13                  |
| B190.00 Misc. Professional Services     | 0.00                        | 1,000.00      | 0.00                         | 0.00                        | 0.00          | 0.00                        | -1,000.00                  |
| C250.00 Institutional Supplies          | 0.00                        | 0.00          | 0.00                         | 0.00                        | 725.00        | 0.00                        | 725.00                     |
| C255.00 Police Suplies                  | 2,950.00                    | 1,395.00      | 47.29                        | 0.00                        | 0.00          | 0.00                        | -1,395.00                  |
| C430.00 Uniform Accessories             | 2,900.00                    | 4,137.10      | 142.66                       | 0.00                        | 0.00          | 0.00                        | -4,137.10                  |
| D330.00 Vehicles                        | 0.00                        | 29,450.30     | 0.00                         | 0.00                        | 1,428.86      | 0.00                        | -28,021.44                 |
| Police Department                       | 30,969.00                   | 45,442.42     | 146.74                       | 25,000.00                   | 22,817.01     | 91.27                       | -22,625.41                 |
| Dept: 3100 Parks                        |                             |               |                              |                             |               |                             |                            |
| C220.03 Tree Maintenance                | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| D220.00 Grounds Maintenance             | 60,000.00                   | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Parks                                   | 60,000.00                   | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Dept: 4020 Street Department            |                             |               |                              |                             |               |                             |                            |
| D230.00 Construction                    | 2,540,545.00                | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Street Department                       | 2,540,545.00                | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Dept: 4023 Old Bonhomme Improv. Project |                             |               |                              |                             |               |                             |                            |
| D234.00 Old Bonhomme Improv. Project    | 0.00                        | 0.00          | 0.00                         | 2,105,000.00                | 0.00          | 0.00                        | 0.00                       |
| Old Bonhomme Improv. Project            | 0.00                        | 0.00          | 0.00                         | 2,105,000.00                | 0.00          | 0.00                        | 0.00                       |
| Expenditures                            | 2,815,000.00                | 46,892.42     | 1.67                         | 2,130,000.00                | 22,817.01     | 1.07                        | -24,075.41                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 05 - Capital Projects Fund       |                             |               |                              |                             |               |                             |                            |
| Revenues                               |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                             |                             |               |                              |                             |               |                             |                            |
| 0438.00 Capital Improvement Sales Tax  | 455,000.00                  | 280,120.75    | 61.57                        | 475,000.00                  | 292,045.88    | 61.48                       | 11,925.13                  |
| 0580.00 Bridge & Road Fund From County | 250,000.00                  | 210,671.65    | 84.27                        | 250,000.00                  | 223,725.73    | 89.49                       | 13,054.08                  |
| 0670.07 Transfer from N Price NID      | 0.00                        | 37,405.29     | 0.00                         | 0.00                        | 0.00          | 0.00                        | -37,405.29                 |
| E300.00 Debt issuance proceeds         | 0.00                        | 0.00          | 0.00                         | 150,000.00                  | 0.00          | 0.00                        | 0.00                       |
| Dept: 0000                             | 705,000.00                  | 528,197.69    | 74.92                        | 875,000.00                  | 515,771.61    | 58.95                       | -12,426.08                 |
| Revenues                               | 705,000.00                  | 528,197.69    | 74.92                        | 875,000.00                  | 515,771.61    | 58.95                       | -12,426.08                 |
| Expenditures                           |                             |               |                              |                             |               |                             |                            |
| Dept: 2500 Fire Department             |                             |               |                              |                             |               |                             |                            |
| D320.00 Institutional Equipment        | 22,500.00                   | 5,350.00      | 23.78                        | 0.00                        | 0.00          | 0.00                        | -5,350.00                  |
| D330.00 Vehicles                       | 0.00                        | 0.00          | 0.00                         | 34,000.00                   | 32,543.00     | 95.71                       | 32,543.00                  |
| D332.00 Fire Apparatus                 | 31,667.00                   | 31,667.21     | 100.00                       | 0.00                        | 0.00          | 0.00                        | -31,667.21                 |
| Fire Department                        | 54,167.00                   | 37,017.21     | 68.34                        | 34,000.00                   | 32,543.00     | 95.71                       | -4,474.21                  |
| Dept: 2600 Police Department           |                             |               |                              |                             |               |                             |                            |
| D320.00 Institutional Equipment        | 10,000.00                   | 0.00          | 0.00                         | 17,525.00                   | 5,621.11      | 32.07                       | 5,621.11                   |
| D330.00 Vehicles                       | 53,808.00                   | 53,813.14     | 100.01                       | 43,500.00                   | 42,970.00     | 98.78                       | -10,843.14                 |
| Police Department                      | 63,808.00                   | 53,813.14     | 84.34                        | 61,025.00                   | 48,591.11     | 79.62                       | -5,222.03                  |
| Dept: 4020 Street Department           |                             |               |                              |                             |               |                             |                            |
| A100.00 Salaries                       | 256,000.00                  | 121,530.06    | 47.47                        | 255,581.00                  | 125,399.48    | 49.06                       | 3,869.42                   |
| A200.00 Extra Help                     | 20,000.00                   | 19,081.28     | 95.41                        | 25,000.00                   | 16,653.98     | 66.62                       | -2,427.30                  |
| A400.00 Longevity                      | 4,000.00                    | 2,205.32      | 55.13                        | 5,112.00                    | 2,379.88      | 46.55                       | 174.56                     |
| A500.00 Overtime                       | 4,000.00                    | 0.00          | 0.00                         | 2,000.00                    | 0.00          | 0.00                        | 0.00                       |
| A600.00 FICA                           | 20,000.00                   | 9,150.85      | 45.75                        | 21,464.00                   | 9,397.35      | 43.78                       | 246.50                     |
| A700.00 State Unemployment             | 500.00                      | 207.71        | 41.54                        | 1,100.00                    | 209.76        | 19.07                       | 2.05                       |
| A970.00 Clothing Allowance             | 2,220.00                    | 1,212.66      | 54.62                        | 2,220.00                    | 1,016.25      | 45.78                       | -196.41                    |
| B120.00 Architectural & Engineer Svc   | 5,000.00                    | 0.00          | 0.00                         | 5,000.00                    | 0.00          | 0.00                        | 0.00                       |
| B150.00 Medical Expenses               | 300.00                      | 184.85        | 61.62                        | 300.00                      | 312.97        | 104.32                      | 128.12                     |
| B190.00 Misc. Professional Services    | 500.00                      | 108.75        | 21.75                        | 500.00                      | 295.00        | 59.00                       | 186.25                     |
| B240.00 Travel & Training              | 1,215.00                    | 641.80        | 52.82                        | 1,750.00                    | 558.39        | 31.91                       | -83.41                     |
| B245.00 Tuition Reimbursement          | 500.00                      | 0.00          | 0.00                         | 500.00                      | 0.00          | 0.00                        | 0.00                       |
| B310.00 Notices & Advertising          | 1,000.00                    | 126.00        | 12.60                        | 1,500.00                    | 56.00         | 3.73                        | -70.00                     |
| B440.00 Telephone                      | 4,260.00                    | 1,033.30      | 24.26                        | 3,950.00                    | 1,704.82      | 43.16                       | 671.52                     |
| B510.00 Bldg. Repair & Maintenance     | 0.00                        | 0.00          | 0.00                         | 0.00                        | 249.69        | 0.00                        | 249.69                     |
| B530.00 Repairs & Maintenance          | 15,504.00                   | 5,275.16      | 34.02                        | 18,000.00                   | 7,896.56      | 43.87                       | 2,621.40                   |
| B540.00 Equipment Repair               | 2,000.00                    | 1,648.87      | 82.44                        | 9,500.00                    | 4,851.90      | 51.07                       | 3,203.03                   |
| B545.00 Computer Repairs & Maint.      | 2,320.00                    | 383.63        | 16.54                        | 3,100.00                    | 378.98        | 12.23                       | -4.65                      |
| B551.00 Truck Repair                   | 5,000.00                    | 1,901.48      | 38.03                        | 9,000.00                    | 836.25        | 9.29                        | -1,065.23                  |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 05 - Capital Projects Fund        |                             |               |                              |                             |               |                             |                            |
| Expenditures                            |                             |               |                              |                             |               |                             |                            |
| Dept: 4020 Street Department            |                             |               |                              |                             |               |                             |                            |
| B620.00 Rental, Linen/Equipment         | 2,000.00                    | 644.60        | 32.23                        | 2,500.00                    | 3,055.00      | 122.20                      | 2,410.40                   |
| B730.00 Workmens Comp                   | 18,300.00                   | 17,022.98     | 93.02                        | 17,500.00                   | 16,101.46     | 92.01                       | -921.52                    |
| B780.00 Group Health & Liability        | 41,000.00                   | 17,785.69     | 43.38                        | 46,127.00                   | 21,140.80     | 45.83                       | 3,355.11                   |
| B790.00 Life & Long Term Disability     | 1,610.00                    | 997.36        | 61.95                        | 1,600.00                    | 1,200.82      | 75.05                       | 203.46                     |
| B810.00 Lighting                        | 34,640.00                   | 18,893.88     | 54.54                        | 39,340.00                   | 16,992.41     | 43.19                       | -1,901.47                  |
| B914.00 Association Dues                | 350.00                      | 300.00        | 85.71                        | 350.00                      | 310.00        | 88.57                       | 10.00                      |
| B990.00 Misc.Contract Serv.             | 750.00                      | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| C210.00 Building Maintenance Supplies   | 0.00                        | 0.00          | 0.00                         | 0.00                        | 52.99         | 0.00                        | 52.99                      |
| C230.00 Painting Supplies               | 750.00                      | 0.00          | 0.00                         | 500.00                      | 0.00          | 0.00                        | 0.00                       |
| C240.00 Hard. & Small Tools             | 2,500.00                    | 1,889.93      | 75.60                        | 2,500.00                    | 2,977.65      | 119.11                      | 1,087.72                   |
| C250.00 Institutional Supplies          | 1,200.00                    | 537.60        | 44.80                        | 1,200.00                    | 123.03        | 10.25                       | -414.57                    |
| C260.00 Snow Removal Supplies           | 51,260.00                   | 65,164.66     | 127.13                       | 62,250.00                   | 29,010.84     | 46.60                       | -36,153.82                 |
| C270.00 Maintenance Materials           | 13,000.00                   | 11,832.31     | 91.02                        | 15,000.00                   | 12,777.25     | 85.18                       | 944.94                     |
| C275.00 Signage                         | 2,000.00                    | 443.88        | 22.19                        | 1,000.00                    | 705.81        | 70.58                       | 261.93                     |
| C310.00 Gas & Oil                       | 14,000.00                   | 5,962.42      | 42.59                        | 12,270.00                   | 2,645.06      | 21.56                       | -3,317.36                  |
| C320.00 Auto Accessories                | 4,500.00                    | 2,952.76      | 65.62                        | 3,500.00                    | 2,055.24      | 58.72                       | -897.52                    |
| C490.00 Miscellaneous Commodities       | 500.00                      | 0.00          | 0.00                         | 250.00                      | 0.00          | 0.00                        | 0.00                       |
| D220.00 Grounds Maintenance             | 0.00                        | 240.00        | 0.00                         | 0.00                        | 0.00          | 0.00                        | -240.00                    |
| D230.00 Construction                    | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Street Department                       | 532,679.00                  | 309,359.79    | 58.08                        | 571,464.00                  | 281,345.62    | 49.23                       | -28,014.17                 |
| Dept: 4021 Street Dept. Improvements    |                             |               |                              |                             |               |                             |                            |
| D210.00 Building & Improvements         | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| D230.00 Construction                    | 25,000.00                   | 720.00        | 2.88                         | 60,000.00                   | 0.00          | 0.00                        | -720.00                    |
| D331.00 Trucks                          | 0.00                        | 0.00          | 0.00                         | 105,000.00                  | 0.00          | 0.00                        | 0.00                       |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Street Dept. Improvements               | 25,000.00                   | 720.00        | 2.88                         | 165,000.00                  | 0.00          | 0.00                        | -720.00                    |
| Dept: 4023 Old Bonhomme Improv. Project |                             |               |                              |                             |               |                             |                            |
| B130.00 Legal Services                  | 0.00                        | 0.00          | 0.00                         | 0.00                        | 4,308.76      | 0.00                        | 4,308.76                   |
| D234.00 Old Bonhomme Improv. Project    | 0.00                        | 252,929.96    | 0.00                         | 0.00                        | 8,089.55      | 0.00                        | -244,840.41                |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Old Bonhomme Improv. Project            | 0.00                        | 252,929.96    | 0.00                         | 0.00                        | 12,398.31     | 0.00                        | -240,531.65                |
| Dept: 4062 Municipal Property-Fence     |                             |               |                              |                             |               |                             |                            |
| D220.00 Grounds Maintenance             | 25,000.00                   | 17,758.17     | 71.03                        | 0.00                        | 0.00          | 0.00                        | -17,758.17                 |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Municipal Property-Fence                | 25,000.00                   | 17,758.17     | 71.03                        | 0.00                        | 0.00          | 0.00                        | -17,758.17                 |
| Dept: 4850 Capital Expenses             |                             |               |                              |                             |               |                             |                            |
| E110.00 Bond Principal Payments         | 0.00                        | 0.00          | 0.00                         | 43,511.00                   | 38,520.56     | 88.53                       | 38,520.56                  |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Capital Expenses                        | 0.00                        | 0.00          | 0.00                         | 43,511.00                   | 38,520.56     | 88.53                       | 38,520.56                  |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|----------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 05 - Capital Projects Fund |                             |               |                              |                             |               |                             |                            |
| Expenditures                     | 700,654.00                  | 671,598.27    | 95.85                        | 875,000.00                  | 413,398.60    | 47.25                       | -258,199.67                |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 11 - Dielman NID Improvement Dist. |                             |               |                              |                             |               |                             |                            |
| Revenues                                 |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                               |                             |               |                              |                             |               |                             |                            |
| 0415.00 NID Assessments                  | 47,723.00                   | 45,242.13     | 94.80                        | 45,000.00                   | 44,993.76     | 99.99                       | -248.37                    |
| Dept: 0000                               | 47,723.00                   | 45,242.13     | 94.80                        | 45,000.00                   | 44,993.76     | 99.99                       | -248.37                    |
| Revenues                                 | 47,723.00                   | 45,242.13     | 94.80                        | 45,000.00                   | 44,993.76     | 99.99                       | -248.37                    |
| Expenditures                             |                             |               |                              |                             |               |                             |                            |
| Dept: 4850 Capital Expenses              |                             |               |                              |                             |               |                             |                            |
| E110.00 Bond Principal Payments          | 35,000.00                   | 35,000.00     | 100.00                       | 35,000.00                   | 0.00          | 0.00                        | -35,000.00                 |
| E210.00 Bond Interest Payments           | 12,855.00                   | 12,855.00     | 100.00                       | 12,592.00                   | 6,296.25      | 50.00                       | -6,558.75                  |
| E215.00 Fiscal Agent Fees                | 0.00                        | 265.00        | 0.00                         | 265.00                      | 265.00        | 100.00                      | 0.00                       |
| Capital Expenses                         | 47,855.00                   | 48,120.00     | 100.55                       | 47,857.00                   | 6,561.25      | 13.71                       | -41,558.75                 |
| Expenditures                             | 47,855.00                   | 48,120.00     | 100.55                       | 47,857.00                   | 6,561.25      | 13.71                       | -41,558.75                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 13 - North Price NID              |                             |               |                              |                             |               |                             |                            |
| Revenues                                |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                              |                             |               |                              |                             |               |                             |                            |
| E300.00 Debt issuance proceeds          | 750,000.00                  | 50,067.24     | 6.68                         | 1,943,000.00                | 0.00          | 0.00                        | -50,067.24                 |
| Dept: 0000                              | 750,000.00                  | 50,067.24     | 6.68                         | 1,943,000.00                | 0.00          | 0.00                        | -50,067.24                 |
| Revenues                                | 750,000.00                  | 50,067.24     | 6.68                         | 1,943,000.00                | 0.00          | 0.00                        | -50,067.24                 |
| Expenditures                            |                             |               |                              |                             |               |                             |                            |
| Dept: 4024 N. Price NID Improv. Project |                             |               |                              |                             |               |                             |                            |
| B120.00 Architectural & Engineer Svc    | 0.00                        | 1,609.93      | 0.00                         | 0.00                        | 201.25        | 0.00                        | -1,408.68                  |
| B130.00 Legal Services                  | 0.00                        | 10,533.62     | 0.00                         | 0.00                        | 0.00          | 0.00                        | -10,533.62                 |
| B310.00 Notices & Advertising           | 0.00                        | 133.40        | 0.00                         | 0.00                        | 0.00          | 0.00                        | -133.40                    |
| D237.00 N. Price NID Improv. Project    | 750,000.00                  | 2,724.62      | 0.36                         | 943,000.00                  | 389,092.23    | 41.26                       | 386,367.61                 |
| T100.01 Transfer To Capital Impr. Fund  | 0.00                        | 37,790.29     | 0.00                         | 0.00                        | 0.00          | 0.00                        | -37,790.29                 |
| N. Price NID Improv. Project            | 750,000.00                  | 52,791.86     | 7.04                         | 943,000.00                  | 389,293.48    | 41.28                       | 336,501.62                 |
| Dept: 4850 Capital Expenses             |                             |               |                              |                             |               |                             |                            |
| E110.00 Bond Principal Payments         | 0.00                        | 0.00          | 0.00                         | 1,000,000.00                | 0.00          | 0.00                        | 0.00                       |
| Capital Expenses                        | 0.00                        | 0.00          | 0.00                         | 1,000,000.00                | 0.00          | 0.00                        | 0.00                       |
| Expenditures                            | 750,000.00                  | 52,791.86     | 7.04                         | 1,943,000.00                | 389,293.48    | 20.04                       | 336,501.62                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                       | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---------------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 15 - Pension Fund               |                             |               |                              |                             |               |                             |                            |
| Revenues                              |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                            |                             |               |                              |                             |               |                             |                            |
| 0401.00 Real Estate Tax-Current       | 496,300.00                  | 423,240.33    | 85.28                        | 485,000.00                  | 427,763.35    | 88.20                       | 4,523.02                   |
| 0402.00 Real Estate Tax-Prior         | 0.00                        | -1,811.63     | 0.00                         | 4,500.00                    | 201.41        | 4.48                        | 2,013.04                   |
| 0403.00 Personal Property Tax-Current | 64,200.00                   | 60,198.60     | 93.77                        | 66,500.00                   | 65,488.41     | 98.48                       | 5,289.81                   |
| 0404.00 Personal Property Tax-Prior   | 0.00                        | 2,556.76      | 0.00                         | 2,000.00                    | 2,761.40      | 138.07                      | 204.64                     |
| Dept: 0000                            | 560,500.00                  | 484,184.06    | 86.38                        | 558,000.00                  | 496,214.57    | 88.93                       | 12,030.51                  |
| Revenues                              | 560,500.00                  | 484,184.06    | 86.38                        | 558,000.00                  | 496,214.57    | 88.93                       | 12,030.51                  |
| Expenditures                          |                             |               |                              |                             |               |                             |                            |
| Dept: 8000 Pension Plan               |                             |               |                              |                             |               |                             |                            |
| B190.00 Misc. Professional Services   | 40,000.00                   | 12,000.00     | 30.00                        | 40,000.00                   | 9,956.00      | 24.89                       | -2,044.00                  |
| B930.00 Pension Plan City             | 520,500.00                  | 300,000.00    | 57.64                        | 508,000.00                  | 295,000.00    | 58.07                       | -5,000.00                  |
| Pension Plan                          | 560,500.00                  | 312,000.00    | 55.66                        | 548,000.00                  | 304,956.00    | 55.65                       | -7,044.00                  |
| Expenditures                          | 560,500.00                  | 312,000.00    | 55.66                        | 548,000.00                  | 304,956.00    | 55.65                       | -7,044.00                  |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|--|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 20 - Fire Operations Fund        |                             |               |                              |                             |               |                             |                            |
| Revenues                               |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                             |                             |               |                              |                             |               |                             |                            |
| 0440.00 Fire Dept.Operations Sales Tax | 260,000.00                  | 164,676.53    | 63.34                        | 280,000.00                  | 171,733.86    | 61.33                       | 7,057.33                   |
| Dept: 0000                             | 260,000.00                  | 164,676.53    | 63.34                        | 280,000.00                  | 171,733.86    | 61.33                       | 7,057.33                   |
| Revenues                               | 260,000.00                  | 164,676.53    | 63.34                        | 280,000.00                  | 171,733.86    | 61.33                       | 7,057.33                   |
| Expenditures                           |                             |               |                              |                             |               |                             |                            |
| Dept: 2500 Fire Department             |                             |               |                              |                             |               |                             |                            |
| A100.00 Salaries                       | 166,000.00                  | 96,386.14     | 58.06                        | 175,832.00                  | 91,152.75     | 51.84                       | -5,233.39                  |
| A150.00 Holiday Pay                    | 1,000.00                    | 680.89        | 68.09                        | 1,000.00                    | 0.00          | 0.00                        | -680.89                    |
| A300.00 Salary Adjustment              | 1,800.00                    | 519.30        | 28.85                        | 1,800.00                    | 0.00          | 0.00                        | -519.30                    |
| A400.00 Longevity                      | 300.00                      | 0.00          | 0.00                         | 295.00                      | 0.00          | 0.00                        | 0.00                       |
| A500.00 Overtime                       | 3,500.00                    | 281.77        | 8.05                         | 1,000.00                    | 200.63        | 20.06                       | -81.14                     |
| A600.00 FICA                           | 14,500.00                   | 7,303.94      | 50.37                        | 13,764.00                   | 6,615.50      | 48.06                       | -688.44                    |
| A700.00 State Unemployment             | 300.00                      | 336.32        | 112.11                       | 1,000.00                    | 798.98        | 79.90                       | 462.66                     |
| B730.00 Workmens Comp                  | 13,000.00                   | 12,092.83     | 93.02                        | 13,000.00                   | 11,961.08     | 92.01                       | -131.75                    |
| B780.00 Group Health & Liability       | 20,500.00                   | 9,335.51      | 45.54                        | 16,900.00                   | -1,800.78     | -10.66                      | -11,136.29                 |
| B790.00 Life & Long Term Disability    | 1,550.00                    | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Fire Department                        | 222,450.00                  | 126,936.70    | 57.06                        | 224,591.00                  | 108,928.16    | 48.50                       | -18,008.54                 |
| Dept: 2510 Fire Dept. Improvements     |                             |               |                              |                             |               |                             |                            |
| D332.00 Fire Apparatus                 | 31,667.00                   | 31,667.21     | 100.00                       | 0.00                        | 0.00          | 0.00                        | -31,667.21                 |
| Fire Dept. Improvements                | 31,667.00                   | 31,667.21     | 100.00                       | 0.00                        | 0.00          | 0.00                        | -31,667.21                 |
| Expenditures                           | 254,117.00                  | 158,603.91    | 62.41                        | 224,591.00                  | 108,928.16    | 48.50                       | -49,675.75                 |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 26 - Municipal Center-Const. & DS |                             |               |                              |                             |               |                             |                            |
| Revenues                                |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                              |                             |               |                              |                             |               |                             |                            |
| 0401.00 Real Estate Tax-Current         | 712,500.00                  | 722,047.22    | 101.34                       | 815,000.00                  | 784,476.28    | 96.25                       | 62,429.06                  |
| 0402.00 Real Estate Tax-Prior           | 0.00                        | 0.00          | 0.00                         | 12,500.00                   | 5,520.40      | 44.16                       | 5,520.40                   |
| 0403.00 Personal Property Tax-Current   | 237,500.00                  | 100,463.34    | 42.30                        | 112,000.00                  | 110,020.51    | 98.23                       | 9,557.17                   |
| 0404.00 Personal Property Tax-Prior     | 0.00                        | 0.00          | 0.00                         | 1,500.00                    | 3,455.39      | 230.36                      | 3,455.39                   |
| 0525.00 Investment Income               | 0.00                        | 522.22        | 0.00                         | 51,000.00                   | 54,223.18     | 106.32                      | 53,700.96                  |
| E300.00 Debt issuance proceeds          | 13,500,000.00               | 13,500,000.00 | 100.00                       | 0.00                        | 0.00          | 0.00                        | -13,500,000.00             |
| E301.00 Bond Premium                    | 99,250.00                   | 99,376.80     | 100.13                       | 0.00                        | 0.00          | 0.00                        | -99,376.80                 |
| E302.00 Bond Underwriter Discount       | -118,500.00                 | -118,395.00   | 99.91                        | 0.00                        | 0.00          | 0.00                        | 118,395.00                 |
| Dept: 0000                              | 14,430,750.00               | 14,304,014.58 | 99.12                        | 992,000.00                  | 957,695.76    | 96.54                       | -13,346,318.82             |
| Revenues                                | 14,430,750.00               | 14,304,014.58 | 99.12                        | 992,000.00                  | 957,695.76    | 96.54                       | -13,346,318.82             |
| Expenditures                            |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                              |                             |               |                              |                             |               |                             |                            |
| D562.00 Cost of Issuance                | 66,500.00                   | 66,389.60     | 99.83                        | 0.00                        | 0.00          | 0.00                        | -66,389.60                 |
| Dept: 0000                              | 66,500.00                   | 66,389.60     | 99.83                        | 0.00                        | 0.00          | 0.00                        | -66,389.60                 |
| Dept: 1610 City Hall Redevelopment      |                             |               |                              |                             |               |                             |                            |
| B120.00 Architectural & Engineer Svc    | 800,000.00                  | 82,337.18     | 10.29                        | 400,000.00                  | 453,521.74    | 113.38                      | 371,184.56                 |
| B130.00 Legal Services                  | 20,000.00                   | 1,155.00      | 5.78                         | 0.00                        | 0.00          | 0.00                        | -1,155.00                  |
| B190.00 Misc. Professional Services     | 0.00                        | 177.23        | 0.00                         | 0.00                        | 1,423.09      | 0.00                        | 1,245.86                   |
| B320.00 Printing                        | 7,000.00                    | 6,222.50      | 88.89                        | 0.00                        | 0.00          | 0.00                        | -6,222.50                  |
| D210.00 Building & Improvements         | 150,000.00                  | 93.42         | 0.06                         | 612,000.00                  | 0.00          | 0.00                        | -93.42                     |
| D563.00 Acquisition Cost                | 1,546,000.00                | 1,545,989.45  | 100.00                       | 0.00                        | 0.00          | 0.00                        | -1,545,989.45              |
| D565.00 Improvements to Groundbreaking  | 300,000.00                  | 3,750.00      | 1.25                         | 0.00                        | 2,460.68      | 0.00                        | -1,289.32                  |
| T100.00 Transfer to General Fund        | 0.00                        | 12,105.24     | 0.00                         | 0.00                        | 0.00          | 0.00                        | -12,105.24                 |
| City Hall Redevelopment                 | 2,823,000.00                | 1,651,830.02  | 58.51                        | 1,012,000.00                | 457,405.51    | 45.20                       | -1,194,424.51              |
| Dept: 1611 New Facility Expenditures    |                             |               |                              |                             |               |                             |                            |
| B992.00 Admin. Cty Coll PP/Auto         | 0.00                        | 0.00          | 0.00                         | 0.00                        | 9,450.60      | 0.00                        | 9,450.60                   |
| New Facility Expenditures               | 0.00                        | 0.00          | 0.00                         | 0.00                        | 9,450.60      | 0.00                        | 9,450.60                   |
| Dept: 4850 Capital Expenses             |                             |               |                              |                             |               |                             |                            |
| E110.00 Bond Principal Payments         | 640,000.00                  | 640,000.00    | 100.00                       | 600,000.00                  | 0.00          | 0.00                        | -640,000.00                |
| E210.00 Bond Interest Payments          | 68,000.00                   | 67,530.87     | 99.31                        | 400,000.00                  | 169,767.50    | 42.44                       | 102,236.63                 |
| E215.00 Fiscal Agent Fees               | 0.00                        | 0.00          | 0.00                         | 0.00                        | 318.00        | 0.00                        | 318.00                     |
| Capital Expenses                        | 708,000.00                  | 707,530.87    | 99.93                        | 1,000,000.00                | 170,085.50    | 17.01                       | -537,445.37                |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 26 - Municipal Center-Const. & DS |                             |               |                              |                             |               |                             |                            |
| Expenditures                            | 3,597,500.00                | 2,425,750.49  | 67.43                        | 2,012,000.00                | 636,941.61    | 31.66                       | -1,788,808.88              |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 30 - Local Parks/Storm Water Fund |                             |               |                              |                             |               |                             |                            |
| Revenues                                |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                              |                             |               |                              |                             |               |                             |                            |
| 0441.00 Parks/Stm Water Sales Tax       | 525,000.00                  | 329,352.97    | 62.73                        | 562,000.00                  | 343,467.63    | 61.12                       | 14,114.66                  |
| Dept: 0000                              | 525,000.00                  | 329,352.97    | 62.73                        | 562,000.00                  | 343,467.63    | 61.12                       | 14,114.66                  |
| Revenues                                | 525,000.00                  | 329,352.97    | 62.73                        | 562,000.00                  | 343,467.63    | 61.12                       | 14,114.66                  |
| Expenditures                            |                             |               |                              |                             |               |                             |                            |
| Dept: 3100 Parks                        |                             |               |                              |                             |               |                             |                            |
| A100.00 Salaries                        | 140,000.00                  | 81,430.24     | 58.16                        | 141,374.00                  | 80,898.70     | 57.22                       | -531.54                    |
| A200.00 Extra Help                      | 25,380.00                   | 23,318.75     | 91.88                        | 37,000.00                   | 28,861.83     | 78.00                       | 5,543.08                   |
| A400.00 Longevity                       | 9,700.00                    | 5,436.80      | 56.05                        | 10,049.00                   | 5,501.36      | 54.75                       | 64.56                      |
| A500.00 Overtime                        | 0.00                        | 0.00          | 0.00                         | 2,000.00                    | 2,757.37      | 137.87                      | 2,757.37                   |
| A600.00 FICA                            | 13,395.00                   | 6,791.76      | 50.70                        | 14,567.00                   | 6,952.31      | 47.73                       | 160.55                     |
| A700.00 State Unemployment              | 300.00                      | 238.46        | 79.49                        | 1,000.00                    | 236.37        | 23.64                       | -2.09                      |
| A970.00 Clothing Allowance              | 600.00                      | 628.00        | 104.67                       | 600.00                      | 450.00        | 75.00                       | -178.00                    |
| B150.00 Medical Expenses                | 500.00                      | 0.00          | 0.00                         | 200.00                      | -37.68        | -18.84                      | -37.68                     |
| B190.00 Misc. Professional Services     | 0.00                        | 109.00        | 0.00                         | 0.00                        | 0.00          | 0.00                        | -109.00                    |
| B240.00 Travel & Training               | 1,250.00                    | 0.00          | 0.00                         | 1,580.00                    | 0.00          | 0.00                        | 0.00                       |
| B320.00 Printing                        | 150.00                      | 0.00          | 0.00                         | 0.00                        | 24.97         | 0.00                        | 24.97                      |
| B410.00 Electricity                     | 5,000.00                    | 2,523.19      | 50.46                        | 5,000.00                    | 3,175.01      | 63.50                       | 651.82                     |
| B420.00 Heating Fuel                    | 1,200.00                    | 413.21        | 34.43                        | 1,200.00                    | 383.54        | 31.96                       | -29.67                     |
| B430.00 Water                           | 4,000.00                    | 3,264.94      | 81.62                        | 5,000.00                    | 2,349.95      | 47.00                       | -914.99                    |
| B440.00 Telephone                       | 5,255.00                    | 2,033.85      | 38.70                        | 5,255.00                    | 2,515.93      | 47.88                       | 482.08                     |
| B450.00 Sewer                           | 4,000.00                    | 1,447.71      | 36.19                        | 3,500.00                    | 1,422.91      | 40.65                       | -24.80                     |
| B510.00 Bldg. Repair & Maintenance      | 5,500.00                    | 2,669.42      | 48.53                        | 8,000.00                    | 7,265.08      | 90.81                       | 4,595.66                   |
| B520.00 Grounds Maintenance             | 45,000.00                   | 17,270.00     | 38.38                        | 49,500.00                   | 15,380.00     | 31.07                       | -1,890.00                  |
| B540.00 Equipment Repair                | 7,250.00                    | 3,120.79      | 43.05                        | 7,250.00                    | 276.22        | 3.81                        | -2,844.57                  |
| B545.00 Computer Repairs & Maint.       | 0.00                        | 402.25        | 0.00                         | 0.00                        | 277.91        | 0.00                        | -124.34                    |
| B551.00 Truck Repair                    | 3,000.00                    | 130.14        | 4.34                         | 3,000.00                    | 608.31        | 20.28                       | 478.17                     |
| B620.00 Rental, Linen/Equipment         | 1,800.00                    | 0.00          | 0.00                         | 3,300.00                    | 348.76        | 10.57                       | 348.76                     |
| B730.00 Workmens Comp                   | 5,000.00                    | 4,651.08      | 93.02                        | 5,000.00                    | 4,600.42      | 92.01                       | -50.66                     |
| B780.00 Group Health & Liability        | 31,500.00                   | 20,562.15     | 65.28                        | 31,000.00                   | 20,929.28     | 67.51                       | 367.13                     |
| B790.00 Life & Long Term Disability     | 1,050.00                    | 722.08        | 68.77                        | 1,050.00                    | 740.86        | 70.56                       | 18.78                      |
| B914.00 Association Dues                | 910.00                      | 0.00          | 0.00                         | 780.00                      | 610.00        | 78.21                       | 610.00                     |
| C110.00 Office Supplies                 | 100.00                      | 92.76         | 92.76                        | 100.00                      | 184.07        | 184.07                      | 91.31                      |
| C210.00 Building Maintenance Supplies   | 1,000.00                    | 2,715.65      | 271.57                       | 1,000.00                    | 1,799.34      | 179.93                      | -916.31                    |
| C220.00 Grounds Maintenance Supplies    | 8,000.00                    | 5,220.30      | 65.25                        | 8,000.00                    | 5,075.13      | 63.44                       | -145.17                    |
| C220.01 Annual Beautification           | 8,000.00                    | 1,385.68      | 17.32                        | 9,500.00                    | 2,045.14      | 21.53                       | 659.46                     |
| C220.02 Turf Management                 | 6,500.00                    | 799.47        | 12.30                        | 6,500.00                    | 567.52        | 8.73                        | -231.95                    |
| C220.03 Tree Maintenance                | 6,000.00                    | 4,339.20      | 72.32                        | 16,000.00                   | 14,000.00     | 87.50                       | 9,660.80                   |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|   | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 30 - Local Parks/Storm Water Fund |                             |               |                              |                             |               |                             |                            |
| Expenditures                            |                             |               |                              |                             |               |                             |                            |
| Dept: 3100 Parks                        |                             |               |                              |                             |               |                             |                            |
| C230.00 Painting Supplies               | 1,000.00                    | 891.74        | 89.17                        | 2,000.00                    | 980.96        | 49.05                       | 89.22                      |
| C240.00 Hard. & Small Tools             | 1,400.00                    | 1,466.94      | 104.78                       | 1,400.00                    | 1,321.43      | 94.39                       | -145.51                    |
| C250.00 Institutional Supplies          | 2,000.00                    | 105.95        | 5.30                         | 2,000.00                    | 308.05        | 15.40                       | 202.10                     |
| C275.00 Signage                         | 1,000.00                    | 54.35         | 5.44                         | 2,500.00                    | 62.27         | 2.49                        | 7.92                       |
| C310.00 Gas & Oil                       | 6,000.00                    | 4,042.73      | 67.38                        | 6,000.00                    | 2,891.26      | 48.19                       | -1,151.47                  |
| C320.00 Auto Accessories                | 0.00                        | 53.85         | 0.00                         | 200.00                      | 53.85         | 26.93                       | 0.00                       |
| D210.00 Building & Improvements         | 30,000.00                   | 1,679.00      | 5.60                         | 0.00                        | 0.00          | 0.00                        | -1,679.00                  |
| D220.00 Grounds Maintenance             | 26,000.00                   | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| D225.00 Park Improvements               | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| D230.00 Construction                    | 90,000.00                   | 950.00        | 1.06                         | 0.00                        | 0.00          | 0.00                        | -950.00                    |
| T100.00 Transfer to General Fund        | 34,400.00                   | 0.00          | 0.00                         | 24,900.00                   | 0.00          | 0.00                        | 0.00                       |
| T100.03 Transfer to Grants Fund -Match  | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Parks                                   | 533,140.00                  | 200,961.44    | 37.69                        | 417,305.00                  | 215,818.43    | 51.72                       | 14,856.99                  |
| Dept: 3110 Capital Improvements         |                             |               |                              |                             |               |                             |                            |
| D225.00 Park Improvements               | 0.00                        | 0.00          | 0.00                         | 17,225.00                   | 0.00          | 0.00                        | 0.00                       |
| D230.00 Construction                    | 0.00                        | 0.00          | 0.00                         | 80,000.00                   | 0.00          | 0.00                        | 0.00                       |
| D310.00 Recreation Equipment            | 0.00                        | 0.00          | 0.00                         | 0.00                        | 1,362.30      | 0.00                        | 1,362.30                   |
| D331.00 Trucks                          | 0.00                        | 0.00          | 0.00                         | 40,000.00                   | 0.00          | 0.00                        | 0.00                       |
| D380.00 Construction Equipment          | 0.00                        | 0.00          | 0.00                         | 7,000.00                    | 0.00          | 0.00                        | 0.00                       |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Capital Improvements                    | 0.00                        | 0.00          | 0.00                         | 144,225.00                  | 1,362.30      | 0.94                        | 1,362.30                   |
| <hr/>                                   |                             |               |                              |                             |               |                             |                            |
| Expenditures                            | 533,140.00                  | 200,961.44    | 37.69                        | 561,530.00                  | 217,180.73    | 38.68                       | 16,219.29                  |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                  | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|----------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 35 - Escrow Trust Fund     |                             |               |                              |                             |               |                             |                            |
| Revenues                         |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                       |                             |               |                              |                             |               |                             |                            |
| 0575.00 Miscellaneous Revenue    | 600.00                      | 359.74        | 59.96                        | 480.00                      | 290.61        | 60.54                       | -69.13                     |
| Dept: 0000                       | 600.00                      | 359.74        | 59.96                        | 480.00                      | 290.61        | 60.54                       | -69.13                     |
| Revenues                         | 600.00                      | 359.74        | 59.96                        | 480.00                      | 290.61        | 60.54                       | -69.13                     |
| Expenditures                     |                             |               |                              |                             |               |                             |                            |
| Dept: 3535 Escrow expenses       |                             |               |                              |                             |               |                             |                            |
| T100.00 Transfer to General Fund | 600.00                      | 0.00          | 0.00                         | 480.00                      | 0.00          | 0.00                        | 0.00                       |
| Escrow expenses                  | 600.00                      | 0.00          | 0.00                         | 480.00                      | 0.00          | 0.00                        | 0.00                       |
| Expenditures                     | 600.00                      | 0.00          | 0.00                         | 480.00                      | 0.00          | 0.00                        | 0.00                       |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 1/31/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 1/31/2015 PY ATD: 7/1/2014 to 6/30/2015

|                                       | PY Amended<br>Annual Budget | PY YTD Actual | Previous Year<br>% of Budget | CY Amended<br>Annual Budget | CY YTD Actual | Current Year %<br>of Budget | Yr-Over-Yr YTD<br>Variance |
|---------------------------------------|-----------------------------|---------------|------------------------------|-----------------------------|---------------|-----------------------------|----------------------------|
| Fund: 40 - Sewer Lateral Fund         |                             |               |                              |                             |               |                             |                            |
| Revenues                              |                             |               |                              |                             |               |                             |                            |
| Dept: 0000                            |                             |               |                              |                             |               |                             |                            |
| 0525.00 Investment Income             | 600.00                      | 132.81        | 22.14                        | 720.00                      | 998.32        | 138.66                      | 865.51                     |
| 0570.00 Sewer Lateral Fees            | 135,000.00                  | 130,349.70    | 96.56                        | 135,000.00                  | 131,303.24    | 97.26                       | 953.54                     |
| 0575.00 Miscellaneous Revenue         | 0.00                        | 0.00          | 0.00                         | 0.00                        | 0.00          | 0.00                        | 0.00                       |
| Dept: 0000                            | 135,600.00                  | 130,482.51    | 96.23                        | 135,720.00                  | 132,301.56    | 97.48                       | 1,819.05                   |
| Revenues                              | 135,600.00                  | 130,482.51    | 96.23                        | 135,720.00                  | 132,301.56    | 97.48                       | 1,819.05                   |
| Expenditures                          |                             |               |                              |                             |               |                             |                            |
| Dept: 4040 Sewer Improvements         |                             |               |                              |                             |               |                             |                            |
| B992.01 Admin Co. Coll-Sewer Lat Fees | 1,331.00                    | 1,303.49      | 97.93                        | 1,336.00                    | 1,313.03      | 98.28                       | 9.54                       |
| D236.00 Sewer Lateral Improvements    | 150,000.00                  | 81,743.51     | 54.50                        | 75,000.00                   | 43,094.20     | 57.46                       | -38,649.31                 |
| T100.00 Transfer to General Fund      | 31,000.00                   | 0.00          | 0.00                         | 28,000.00                   | 0.00          | 0.00                        | 0.00                       |
| Sewer Improvements                    | 182,331.00                  | 83,047.00     | 45.55                        | 104,336.00                  | 44,407.23     | 42.56                       | -38,639.77                 |
| Expenditures                          | 182,331.00                  | 83,047.00     | 45.55                        | 104,336.00                  | 44,407.23     | 42.56                       | -38,639.77                 |
| Grand Total Net Effect:               | 10,260,476.00               | 12,051,897.08 | 117.46                       | -925,594.00                 | 591,609.41    | -63.92                      | -11,460,287.67             |

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

**AN ORDINANCE AMENDING ARTICLE I, SECTIONS 125.010 AND 125.040 OF CHAPTER 125 OF THE OLIVETTE CITY CODE PERTAINING TO THE PARKS AND RECREATION COMMISSION**

---

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS**

**Section One.**

Section 125.010 of the Municipal Code of the City of Olivette, Missouri is hereby repealed, and a new Section 125.010 entitled Established, is hereby enacted, to read as follows:

There is hereby established the Parks and Recreation Commission of the City of Olivette (the Parks and Recreation Commission). The Parks and Recreation Commission shall consist of ~~seven (7)~~ **five (5)** members who shall be appointed by the City Council for a three (3) year term and who shall be either residents of the City or shall maintain a business address in the City. Appointments to fill vacancies shall be for the unexpired portion of the term only. All members shall serve without compensation.

**Section Two.**

Section 125.040 of the Municipal Code of the City of Olivette, Missouri is hereby repealed, and a new Section 125.040, entitled Duties, is hereby enacted, to read as follows:

- The Parks and Recreation Commission shall perform the following duties and responsibilities:
1. **Recommend to the Council** ~~Survey and make~~ plans for the maintenance of an adequate system of parks and recreation facilities and activities, and for the enlargement, improvement or acquisition of parks or recreational areas and activities ~~and make recommendations therefor~~;
  2. Serve as a mechanism for resident input into the planning and operation of the City's leisure time activities;
  3. Conduct an annual tour of the City parks and facilities for planning and evaluation purposes;
  4. Recommend the selection and designation of lands to be used and appropriated for park purposes and recreational programs and facilities;
  5. Recommend the leasing, purchasing, condemning or otherwise acquiring lands, easements and other interests in realty for parks and recreational programs and facilities;

6. Approve **Recommends to the Council** rules and regulations for the administration of the activities of the Parks and Recreation Department, ~~which rules shall become effective when approved by the Council;~~
7. Advise the Council and the Director of Parks and Recreation on problems concerning the administration of the parks;
8. ~~Make any investigation which it may consider desirable with reference to the administration of the Parks and Recreation Department and report~~ **Report at least once a year** to the Council at least once a year its findings, conclusions and recommendations;
9. ~~Establish rules and regulations for the issuance of permits for the use of certain areas within the recreational system for use by private individuals or groups for picnic areas. Such permits shall be issued only upon written application from the individual or group applying therefor;~~
10. Review that portion of the annual budget of the City pertaining to the Parks and Recreation Department, ~~and make recommendations thereon directly to the City Manager and the Council;~~
11. Make recommendations for the establishment, implementation, and evaluation of recreation programs and activities for all ages in the City of Olivette and evaluation of the success of programs and activities after their establishment;
12. ~~Review and make recommendations concerning the planting, care, maintenance and removal of all trees in City parks and on public rights-of-way;~~
13. Promote and publicize aesthetic and environmentally sustainable public improvements to the City through public education and recommendations to the City Council and City staff;
14. Recognize citizens and businesses who make a difference in beautifying Olivette;
15. Recommend fee schedules to be approved by the City Council and published by the Director of Parks and Recreation for permits and fee programs conducted or operated by the Department of Parks and Recreation;
16. Support efforts to enhance and beautify City entryways;
17. ~~Coordinates the efforts of volunteers, City departments, business and community groups, and government agencies to provide environmental programs, beautification projects, as well as training and educational opportunities for residents and visitors;~~
18. Recommend enactment of ordinances necessary for the regulation and government of City parks and City recreational programs and facilities; and
19. Perform such other duties with reference to the administration of the Department of Parks and Recreation, not inconsistent with the Charter, as may be directed by the City Council.

**Section Three.**

This Ordinance shall be effective after its passage and adoption.

**PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF FEBRUARY, 2016.**

---

**MAYOR**

**ATTEST:**

---

**CITY CLERK**

**AN ORDINANCE AMENDING CHAPTER 130 OF THE OLIVETTE MUNICIPAL CODE BY AUTHORIZING THE CITY OF OLIVETTE TO PERFORM CRIMINAL BACKGROUND CHECKS FOR EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, SPORTS OFFICIALS AND COACHES.**

**WHEREAS**, this ordinance is enacted pursuant to Chapter 43, Section 43.535 RSMo, to provide for criminal record review for the purpose of hiring and/or contracting employees, prospective employees, volunteers, sports officials, and coaches; and

**WHEREAS**, this bill having been made available for public inspection prior to its consideration by the City Council; and

**WHEREAS**, this bill having been read by title two times in open meeting prior to its passage;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI AS FOLLOWS:**

**Section 1:** Chapter 130, Personnel, of the Olivette Municipal Code is hereby amended by the enactment of a new Section 130.015, Criminal Background Checks, to read as follows:

|                        |                                       |
|------------------------|---------------------------------------|
| <b>Chapter 130</b>     | <b>Personnel</b>                      |
| <b>Article I</b>       | <b>Employee Personnel Regulations</b> |
| <b>Section 130.015</b> | <b>Criminal Background Checks</b>     |

1. Any employee, prospective employee, volunteer, sports official, or coach, seeking to provide services to the City of Olivette shall submit a set of his or her fingerprints taken by the Olivette Police Department.
2. Upon receipt of the fingerprints, the Olivette Police Department will transmit the fingerprints and the appropriate fees to the Missouri State Highway Patrol (“MSHP”) in the form and manner required or allowed by the MSHP. The MSHP shall, consistent with Section 43.535 RSMo, use the fingerprints to search Missouri’s criminal records repository and submit the fingerprints to the Federal Bureau of Investigation for a search of federal criminal history files. The results of the Federal Bureau of Investigation check will be returned to the MSHP, which will provide the state and national results to the City.
3. The City shall render a fitness determination based upon the results of the criminal background check. In rendering a fitness determination, the City will decide whether the applicant has been convicted of or is under pending indictment for a crime which bears upon his or her ability or fitness to serve or act in the capacity for which he or she has applied, including but not limited to any felony or misdemeanor which involved force or threat of force, dishonesty, a controlled substance, or a sex-related offense.

4. An applicant may request and receive a copy of his or her criminal history record information from the City. If the applicant believes that the information contained in the criminal history record is not correct, the burden is on the applicant to amend or correct his or her record.
5. All criminal record check information shall be confidential, and any person who discloses the information beyond the scope allowed herein is guilty of a violation of a Missouri class A misdemeanor.
6. Every applicant who is required to submit to a fingerprint check pursuant to this ordinance shall pay to the City the actual fee paid by the City to the MSHP for performing the fingerprint check.

**Section 2:** As required by statute, a copy of this ordinance will be sent to the MSHP for approval prior to submittal of fingerprints to the patrol.

**Section 3:**

This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**



**CITY COUNCIL AGENDA SUBMISSION  
FEBRUARY 23, 2016**

**Agenda Item:**

Bill #2800 – An Ordinance to amend Article XVI Accessory Uses and various definitions under Article II, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code – First Reading

**Description:**

The proposed ordinance would amend provisions of the current code pertaining to the classification of existing accessory structures, placement of structures in the rear yard, overall height of accessory structures, and materials and design parameters for accessory structures.

**Recommended Action:**

This item is being read for the first time by title only; No City Council action is being requested at this time. A public hearing is being scheduled for March 8, 2016.

**Attachments:**

1. Bill #2800, proposed draft Ordinance
2. Department Memorandum to the Commission dated January 21, 2016

**Funding Request:** None.

**Submitted by:**

**Carlos Trejo, AICP**  
**DEPARTMENT HEAD**

**AN ORDINANCE TO AMEND ARTICLE XVI ACCESSORY STRUCTURES AND USES  
AND VARIOUS DEFINITIONS UNDER ARTICLE II, BEING PART OF CHAPTER 400  
ZONING REGULATIONS OF TITLE IV LAND USE OF THE OLIVETTE MUNICIPAL  
CODE**

**WHEREAS**, The City Council of the City of Olivette ("Council") requested the Planning and Community Design Commission ("Commission") review Ordinance 2555, An Ordinance to Amend Article VI Accessory Uses, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code;

**WHEREAS**, Ordinance 2555 adopted a new Article XVI, titled Accessory Structures and Uses, adopted on August 11, 2015, and

**WHEREAS**, the Commission has reviewed and discussed certain revisions to Article XVI Accessory Structures and Uses and modifications to certain definitions under Article II Definitions, and

**WHEREAS**, on January 21, 2016, the Commission of the City of Olivette reviewed this ordinance, and by a unanimous vote motioned to recommend approval and forward this ordinance to the Council following a Public Hearing in accordance with the procedures outlined in Article XX Changes and Amendments of Chapter 400 Zoning Regulations; and

**WHEREAS**, due and lawful notice of a public hearing on the proposed amendment to Article XVI Accessory Uses, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, to be held by the City Council on March 8, 2016, at 7:00 PM in the City Council Chambers at City Hall, 9473 Olive Boulevard, Olivette, Missouri, was published in the St. Louis Countian, a newspaper of general circulation in the City of Olivette, on February 22, 2016, 2016; and

**WHEREAS**, a public hearing was duly and properly held by the Council at the time and place provided for in the notice and all comments, statements, objections, and suggestions concerning the adoption of the proposed amendment to the City's regulations regarding accessory structures and uses were duly heard and considered by the Council; and

**WHEREAS**, the Council, after careful and due deliberation, has determined that the proposed amendments to Article XVI Accessory Structures and Uses and various definitions to Article II Definitions, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, is in the interest of the public health, safety, welfare, and morals of the City of Olivette.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY,  
MISSOURI, AS FOLLOWS**

**SECTION 1.** Article XVI Accessory Structures and Uses, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, is hereby repealed and a new Article XVI Accessory Structures and Uses attached hereto as Exhibit A, is made a part of this ordinance as fully set out herein.

**SECTION 2.** Article II Definitions, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, is hereby amended to substitute the following definitions attached hereto as Exhibit B.

**SECTION 3.** If any article, section, subsection, paragraph, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, such decision shall not affect or invalidate the remaining portions of this ordinance.

**SECTION 4. BE IT FURTHER ORDAINED THAT** this ordinance shall become effective from and after its adoption according to law.

BILL NO. 2800

ORDINANCE NO. \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**EXHIBIT 'A'**

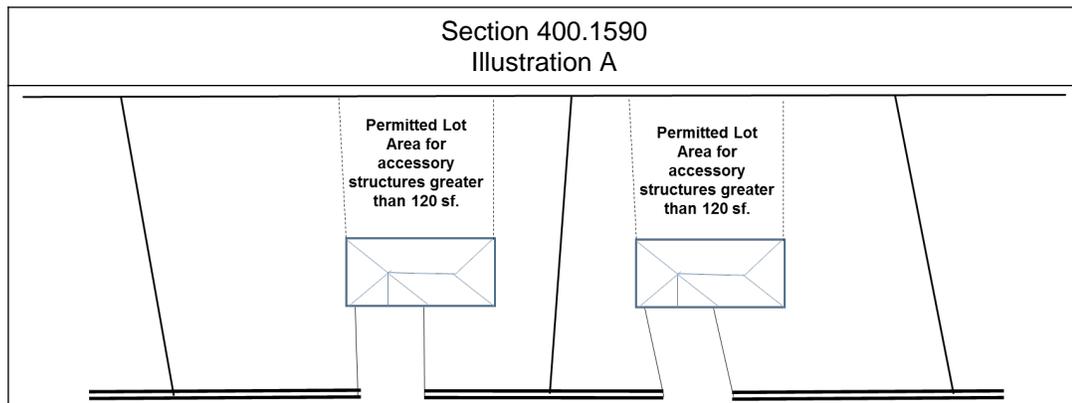
(Version 2016 01-21)

**ARTICLE XVI: Accessory Structures and Uses**

## Section 400.1590 Bulk Regulations for Accessory Structures.

## A. Residentially zoned districts.

1. For the exception for a deck, as defined herein under this Chapter, all accessory structures shall be subject to the following defined setbacks.
  - a. Front yard setback. Unless otherwise noted, accessory structures shall be located behind the front yard setback established in the underlying zoning district.
  - b. Side yard setback.
    - i. Accessory structures consisting of one hundred twenty (120) square feet or less shall be set back at least five (5) feet from a side lot line.
    - ii. Unless otherwise noted, accessory structures consisting of more than one hundred twenty (120) square feet shall be located only in the buildable area behind the primary structure and the area of the rear yard directly behind the primary structure.



- c. Rear yard setback.
  - i. Accessory structures of one hundred twenty (120) square feet or less shall be set back at least five (5) feet from the rear lot line.
  - ii. Unless otherwise noted, accessory structures in excess of one hundred twenty (120) square feet shall be set back at least ten (10) feet from the rear lot line.
- d.. Principal building setback. Other than patios and decks and accessory structures less than one hundred twenty (120) square feet, no part of any accessory structure, shall be located closer than five (5) feet to any principal structure or other accessory structure.
- e. Setback variations. Through Site Plan Review in accordance with Article XI and Community Design Review in accordance with Chapter 425, the Commission may consider variations from the aforementioned setbacks, if the Commission finds the following:
  - i. Conditions of the property grounds, whether it be shape, area, narrowness, or topography, prohibit reasonable placement in conformance with the setbacks noted.
  - ii. The accessory structure incorporates design features and elements to mitigate the diminished setback requirements.
  - iii. The variation would be consistent with the purpose and intent of the underlying zoning district and further the goals and objectives of this ordinance.
  - iv. The variation would not adversely impact the health, safety, or welfare of the lot occupants or neighboring property owners.

# EXHIBIT 'A'

(Continued Version 2015 07-16)

## ARTICLE XVI: Accessory Structures and Uses

2. Area. The total square footage of the combined area of all accessory structures may not exceed twenty-five percent (25%) of a required rear yard without a Site Plan Review under Article XI and Concept Stormwater Management Plan Review in accordance with Chapter 422 Stormwater Management. In no case shall the total square footage of the combined area of all accessory structures exceed ten percent (10%) of the total lot area.
- B. Nonresidential zoned districts.
1. Front yard setback. Unless otherwise noted, accessory structures shall be located behind the front yard as established in the underlying zoning district.
  2. Side yard setback.
    - a. Accessory structures consisting of one hundred twenty (120) square feet or less shall be set back at least five (5) feet from a side lot line.
    - b. Unless otherwise noted, accessory structures consisting of more than one hundred twenty (120) square feet may not be located within the SIDE YARD established by the underlying zoning district.
  3. Rear yard setback.
    - a. Accessory structures of one hundred twenty (120) square feet or less shall be set back at least five (5) feet from the rear lot line.
    - b. Accessory structures in excess of one hundred twenty (120) square feet may not be located within the rear yard established by the underlying zoning district.
  4. Principal building. No part of any accessory structure, shall be located closer than five (5) feet to any principal structure or other accessory structure.
  5. Transitional yard setback. All accessory structures in a nonresidential zoning district abutting a residentially zoned district shall comply with the necessary transitional yards defined under Section 400.750.

### Section 400.1594. Permitted Accessory Structures

1. Residential. Accessory structures in a residentially zoned district (SR, AR, PASF, and PRO) are limited to the following:
  - a. Swing sets, Playhouses, Trampolines, and Bounce Houses.
    - i. Number: Not limited.
    - ii. Area: Not to exceed two-hundred fifty (250) square feet.
    - iii. Height: Not to exceed twelve (12) feet.
    - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
    - v. Building Permit: Not required.
    - vi. Commission Review: Not required.
  - b. Greenhouses for the cultivation or protection of plants.
    - i. Number: One (1) per lot.
    - ii. Area: Not to exceed one-hundred twenty (120) square feet.
    - iii. Height: Not to exceed ten (10) feet.
    - iv. Exterior finish: High quality polycarbonate or glass.
    - v. Building Permit: Required for structures in excess of sixty (60) square feet.
    - vi. Commission Review: Not Required.

# EXHIBIT 'A'

(Continued Version 2015 07-16)

## ARTICLE XVI: Accessory Structures and Uses

- c. Patios and decks.
  - i. Number: Not limited.
  - ii. Area: Not to exceed four-hundred (400) square feet.
  - iii. Height: Surface floor not to exceed four (4) feet at any point.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required.
  - vi. Commission Review: Not Required.
- d. Open accessory structures and uses, including but not limited to patios, decks, gazebos, pergolas, hot tubs, and spas.
  - i. Number: Not limited.
  - ii. Area: Hot tubs and spas not to exceed one hundred twenty (120) square feet.  
All other structures not to exceed four hundred (400) square feet.
  - iii. Height: Not to exceed the residential building height of the principal structure on the lot grounds, and in no case exceed fifteen (15) feet. The height of an accessory structure is measured from the interior base floor of the accessory structure to the highest exterior peak of the accessory structure.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required.
  - vi. Commission Review: Not Required.
- e. Pools, in-ground and above ground.
  - i. Number: One (1) per lot.
  - ii. Area: Not to exceed four hundred (400) square feet.
  - iii. Height: Not to exceed four (4) feet above ground.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required.
  - vi. Commission Review: Site Plan Review.
- f. Accessory pool structures, including cabanas, changing houses and equipment storage.
  - i. Number: One (1) per lot.
  - ii. Area: Not to exceed one-hundred twenty (120) square feet.
  - iii. Height: Not to exceed twelve (12) feet, measured from the base floor of the accessory structure to the highest peak of the accessory structure.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required.
  - vi. Commission Review: Not required.
- g. Animal fences, kennels, pens, and corrals, including chicken pens, dog runs, etc.
  - i. Number: One (1) per lot.
  - ii. Area: Not to exceed one-hundred twenty (120) square feet.

# EXHIBIT 'A'

(Continued Version 2015 07-16)

## ARTICLE XVI: Accessory Structures and Uses

- iii. Height: Not to exceed six (6) feet, measured from the base floor of the accessory structure to the highest peak of the accessory structure.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required.
  - vi. Commission Review: Not required.
- h. Animal shelters, including but not limited to dog houses, chicken coops, dovecoats, other shelters:
- i. Number: One (1) per lot.
  - ii. Area: Not to exceed sixty (60) square feet.
  - iii. Placement: Located behind the footprint of the principal structure, screened from view from any adjacent street. For corner lots or double frontage lots, Site Plan Review in accordance with Article XI will be required.
  - iv. Height: Not to exceed eight (8) feet, measured from the base floor of the accessory structure to the highest peak of the accessory structure.
  - v. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - vi. Building Permit: Required for structures in excess of sixteen (16) square feet.
  - vii. Commission Review: Not required.
- i. Shed, such as a tool shed, garden shed, etc.:
- i. Number: One (1) per lot.
  - ii. Area: Not to exceed one-hundred twenty (120) square feet.
  - iii. Height: Not to exceed twelve (12) feet, measured from the base floor of the accessory structure to the highest peak of the accessory structure.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required for structures in excess of sixty (60) square feet.
  - vi. Commission Review: Not required.
- j. Enclosed accessory structure, such as detached garage, out building, etc.
- i. Number: One (1) per lot.
  - ii. Area: Any enclosed structure in excess of 120 square feet. The maximum area not to exceed four-hundred (400) square feet.
  - iii. Height: Not to exceed the residential building height of the principal structure on the lot grounds, and in no case exceed fifteen (15) feet. The height of an accessory structure is measured from the interior base floor of the accessory structure to the highest exterior peak of the accessory structure.
  - iv. Exterior finish:
    - Exterior material finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
    - Architectural design: The enclosed accessory structure shall contain design elements of the principal structure on the property grounds, including compatible

# EXHIBIT 'A'

(Continued Version 2015 07-16)

## ARTICLE XVI: Accessory Structures and Uses

roof proportions and slope, and architectural features that tie the principal structure with the exterior of the enclosed accessory structure.

- v. Building Permit: Required.
  - vi. Commission Review: Community Design Review in accordance with Chapter 425.
  - k. Additional accessory structures not enumerated or accessory structures in excess of the noted height or area permitted under this Section are subject to Site Plan Review in accordance with Article XI and Community Design Review in accordance with Chapter 425.
2. Accessory structures in a zoning district not considered residential shall comply with the bulk and use regulations applicable to the district in which they are located.

### Section 400.1596 Accessory Uses.

- A. All use limitations applicable in the zoning district in which they are located and with the following additional use limitations:
- 1. Home occupations, provided that the Building Official finds:
    - a. The home occupation does not occupy more than twenty-five percent (25%) of the total floor area of the dwelling on the premises;
    - b. No inventory or stock in trade are delivered to, stored or sold on or from the premises;
    - c. No materials or equipment are displayed or stored outdoors in connection with the home occupation;
    - d. No alteration is made to the exterior of the premises that would indicate the presence of the home occupation other than installation of one (1) nameplate not greater than one (1) square foot in area;
    - e. No commercial or delivery vehicles used in connection with the home occupation are parked at, stored on or visit the premises with any frequency, provided one (1) such vehicle may be parked overnight on the property in an enclosed garage;
    - f. No steady or concentrated visitation of clients to the premises results from the conduct of the home occupation and in the case of home occupations involving teaching or other type of instruction, the same shall be limited to one (1) pupil at a time except for occasional seminar groups;
    - g. No noise, dust, vibration, odor, smoke, electrical interference, fire hazard or any other nuisance results from the conduct of the home occupation;
    - h. Any contracting or service business, including, but not limited to, painting, decorating, landscaping, carpentry, plumbing, electrical or plastering contractors, which operates from a home and which otherwise meets the requirements of this Section, shall only be permitted subject to the following additional requirements:
      - i. No employees, other than persons legally residing on the premises and one (1) non-related person residing elsewhere, shall report to work at or near the premises;
      - ii. Not more than one (1) truck shall be parked on the property and then only in an enclosed garage; and
      - iii. No contracting equipment or materials used in the home occupation shall be stored on the premises, except in a truck used for transporting said equipment or materials between jobs and no loading or unloading shall be done at the premises;

# EXHIBIT 'A'

(Continued Version 2015 07-16)

## ARTICLE XVI: Accessory Structures and Uses

- i. No other applicable provision of the zoning ordinance or other City ordinance is violated by the conduct of the home occupation.

### Section 400.1600 Use Limitations.

- A. All accessory structures and uses shall comply with the use limitations applicable in the zoning district in which they are located and with the following additional use limitations:
  1. No accessory structure shall be constructed and occupied on any lot prior to the time of the completion of the construction of the principal structure to which it is accessory.

# EXHIBIT 'B'

(Version 2016 01-21)

## TITLE IV LAND USE

### CHAPTER 400 Zoning Regulations

#### ARTICLE II Definitions

##### Section 400.020 Definitions

\* \* \* \* \*

**BUILDING LINE.** The allowable minimum setback for a building or structure from a lot line.

**LEGAL LOT OF RECORD.** A lot which is part of a subdivision, the plat of which has been approved by the City and recorded in the office of the Recorder of Deeds of St. Louis County or a parcel of land which was legally approved and the deed recorded in the office of the Recorder of Deeds of St. Louis County prior to the adoption of the zoning ordinance.

**LOT.** A parcel of land occupied or intended for occupancy by a use permitted in this Chapter, including one (1) or more principal buildings together with their accessory building(s), the open spaces and parking spaces required by this Chapter and having their principal frontage upon a street or an officially approved place.

**LOT, CORNER.** A lot abutting upon two (2) or more streets at their intersection.

**LOT COVERAGE.** The percentage of the lot area covered by the total horizontal projected surface ("footprint") of all buildings, including the main building and any roofed accessory structure, but excluding unenclosed front porches.

**LOT, DEPTH OF.** On an interior lot, the mean horizontal distance between a front lot line and the lot line most nearly opposite. On a corner lot, the mean horizontal distance between the front lot line having the least dimension and the lot line lying most nearly opposite.

**LOT, DOUBLE FRONTAGE.** A lot having a frontage on two (2) non-intersecting streets, as distinguished from a corner lot.

**LOT, INTERIOR.** Any lot, including a double frontage lot, other than a corner lot.

**LOT LINE.** The legally defined boundary or limit of a lot, tract or parcel of land.

**LOT LINE, FRONT.** The lot line which abuts a public or private street, road, or place. On a corner lot, each lot line abutting a public or private street, road, or place is considered a front lot line. On a double frontage lot, each lot line abutting a public or private street, road, or place is considered a front lot line unless access is restricted from an abutting a public or private street, road, or place in which case the lot line with restricted access shall be deemed a rear lot line. On a flag lot or lot in which no lot line abuts a defined public or private street, road, or place, the front lot line is considered the nearest perpendicular lot line intersecting with the principle means of access to the lot, tract or parcel of land.

**LOT LINE, REAR.** That lot line which is most nearly parallel to and most distance from the front lot line. In the case of an irregular, triangular, or gore-shaped lot, a line twenty (20) feet in length, entirely within the lot, parallel to and at the maximum possible distance from, the front lot line shall be considered to be the rear lot line.

**LOT LINE, SIDE.** Any lot line other than a front lot line or rear lot line.

**LOT WIDTH.** On an interior lot, the horizontal distance between the side lot lines measured along the established building line from the front lot line. On a corner lot, the horizontal distance between the front lot line having the greatest dimension and the lot line lying most nearly opposite, measured along the established setback from the front lot line.

# EXHIBIT 'A'

(Continued Version 2015 07-16)

## ARTICLE XVI: Accessory Structures and Uses

**SETBACK.** A requirement for where a building or structure may be placed on a lot establishing a distance from front, side, and rear lot lines. The land area within the setback establishes yard areas kept free of buildings and structures. It is also referred to as a setback requirement, or a setback line.

**SETBACK, FRONT YARD.** The linear setback from the front lot line established in the underlying zoning district. Unless noted, no building or structure is generally permitted in the front yard setback.

**SETBACK, REAR YARD.** The linear setback from the rear lot line established in the underlying zoning district. Unless noted, no building or structure is generally permitted in the rear yard setback.

**SETBACK, SIDE YARD.** The linear setback from the side lot line established in the underlying zoning district. Unless noted, no building or structure is generally permitted in the side yard setback.

**YARD.** The space between the lot line and building line in which the placement of a building or structure is restricted.

**YARD, FRONT.** A yard extending across the full width of a lot and being the minimum horizontal distance between a front lot line and the established front yard setback. On a corner lot, each yard lying between an established front yard setback and the intersecting streets shall be deemed a front yard. On a double frontage lot, a yard bounded by the street providing the principal access to the lot shall be deemed a front yard.

**YARD, REAR.** A yard extending across the full width of a lot and being the minimum horizontal distance between the rear lot line and the established rear yard setback. On an interior lot, a yard lying at the opposite end of the lot from a front yard shall be deemed a rear yard. On a corner lot, a yard lying at the opposite end of a lot from the street upon which the lot has its least dimension shall be deemed a rear yard. For accessory structures under Article XVI, the area of the rear yard in residentially zoned districts is used to determine the maximum permitted site coverage.

**YARD, SIDE.** On an interior lot, a yard between the side lot line and the established side yard setback, extending between the front yard setback to the rear yard setback or, absent either front yard setback or rear yard setback, to the front lot line or the rear lot line, as applicable. For the purpose of establishing the required minimum side yard, on a corner lot, the side yard shall be considered as lying at the opposite end of the lot from the street upon which the lot has its greatest dimension.



City of Olivette Public Services  
Department of Planning & Community Development  
1200 North Price Road  
Olivette, MO 63132

(314) 993-0252 (Office)  
(314) 994-9862 (Fax)

---

---

## DEPARTMENT MEMORANDUM

---

---

**DATE:** JANUARY 21, 2016

**TO:** PLANNING AND COMMUNITY DESIGN COMMISSION

**FROM:** CARLOS TREJO  
DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT

**RE:** ARTICLE XVI ACCESSORY STRUCTURES AND USES

As discussed at the January 7, 2016, Commission meeting. Enclosed are the revisions to Article XVI Accessory Structures and Uses and as adopted under Ordinance 2555.

**SUGGESTED MOTION:** The Commission should consider a motion in the affirmative as follows:

Motion to recommend to the City Council to amend Article XVI Accessory Structures and Uses and various definitions under Article II Definitions, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, as presented in the Memorandum from the Department of Planning and Community Development dated January 21, 2016.

Only a simple majority of the Commission is necessary to forward the recommendation to the City Council.



**City of Olivette Public Services  
Department of Planning & Community Development  
1200 North Price Road  
Olivette, MO 63132**

**(314) 993-0252 (Office)  
(314) 994-9862 (Fax)**

---

---

## **DEPARTMENT MEMORANDUM**

---

---

**DATE: JANUARY 7, 2016**

**TO: PLANNING AND COMMUNITY DESIGN COMMISSION**

**FROM: CARLOS TREJO  
DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**

**RE: ARTICLE XVI ACCESSORY STRUCTURES AND USES**

At the October 1, 2015, Commission meeting, two petitions for accessory structures were reviewed and acted upon. Upon Commission recommendation, the City Council had recently adopted Ordinance 2555 on August 11, 2015. Ordinance 2555 revised the City's regulations and review for accessory structures and uses.

Upon application for Ordinance 2555, several questions regarding the application and intent of various provisions of the ordinance were discussed. This included:

- Classification of existing accessory structures;
- Placement of structures in the rear yard;
- Overall height of accessory structures versus the height of existing structures; and
- Materials and design parameters for accessory structures.

The Commission requested to review the adopted Ordinance 2555, and forward recommendations to clarify the questions noted.

In addition, at the October 6<sup>th</sup> City Council Work Session, the questions that were posed at the Commission meeting October 1<sup>st</sup> and the application of Ordinance 2555, were noted at their Work Session October 6<sup>th</sup>. Subsequently, at the October 13, 2015, City Council meeting, the Council forwarded a formal request to review Ordinance 2555 and forward suggestions and amendments to address these concerns.

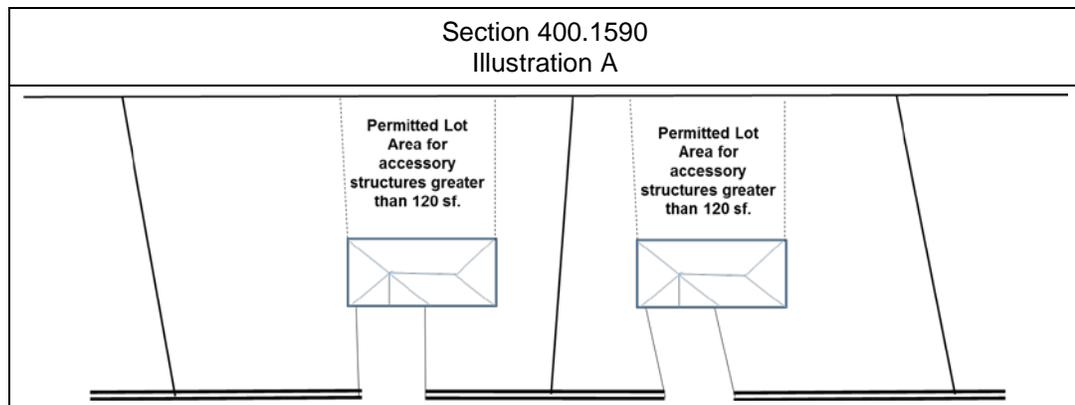
Attached is Exhibit A of Ordinance 2555, including staff suggested revisions for review. Also, staff is looking at various zoning definitions that may need modification.

## ARTICLE XVI: Accessory Structures and Uses

### Section 400.1590 Bulk Regulations for Accessory Structures.

#### A. Residentially zoned districts.

1. For the exception for a deck, as defined herein under this Chapter, all accessory structures shall be subject to the following defined SETBACKS.
  - a. Front yard setback. Unless otherwise noted, accessory structures shall be located behind the FRONT YARD SETBACK established in the underlying zoning district.
  - b. Side yard setback.
    - i. Accessory structures consisting of one hundred twenty (120) square feet or less shall be set back at least five (5) feet from a SIDE LOT LINE.
    - ii. Unless otherwise noted, accessory structures consisting of more than one hundred twenty (120) square feet shall be located only in the **buildable area behind the primary structure and the area of the REAR YARD** directly behind the primary structure.



- c. Rear yard setback.
  - i. Accessory structures of one hundred twenty (120) square feet or less shall be set back at least five (5) feet from the REAR LOT LINE, ~~except that fences may be built on the REAR LOT LINE.~~
  - ii. Unless otherwise noted, accessory structures in excess of one hundred twenty (120) square feet shall be set back at least ten (10) feet from the REAR LOT LINE.
- d.. Principal building setback. Other than patios and decks and accessory structures less than one hundred twenty (120) square feet, no part of any accessory structure, shall be located closer than five (5) feet to any principal structure or other accessory structure.
- e. Setback variations. Through Site Plan Review in accordance with Article XI and Community Design Review in accordance with Chapter 425, the Commission may consider variations from the aforementioned setbacks, if the Commission finds the following:
  - i. Conditions of the property grounds, whether it be shape, area, narrowness, or topography, prohibit reasonable placement in conformance with the setbacks noted.
  - ii. The accessory structure incorporates design features and elements to mitigate the diminished setback requirements.
  - iii. The variation would be consistent with the purpose and intent of the underlying zoning district and further the goals and objectives of this ordinance.
  - iv. The variation would not adversely impact the health, safety, or welfare of the lot occupants or neighboring property owners.
2. Area. The total square footage of the combined area of all accessory structures may not exceed twenty-five percent (25%) of a required **REAR YARD without a Site Plan Review under Article XI and Concept Stormwater Management Plan Review in accordance with Chapter 422 Stormwater**

**Management.** In no case shall the total square footage of the combined area of all accessory structures exceed ten percent (10%) of the total lot area.

**B. Nonresidential zoned districts.**

1. Front yard setback. Unless otherwise noted, accessory structures shall be located behind the FRONT YARD as established in the underlying zoning district.
2. Side yard setback.
  - a. Accessory structures consisting of one hundred twenty (120) square feet or less shall be set back at least five (5) feet from a SIDE LOT LINE.
  - b. Unless otherwise noted, accessory structures consisting of more than one hundred twenty (120) square feet may not be located within the SIDE YARD established by the underlying zoning district.
3. Rear yard setback.
  - a. Accessory structures of one hundred twenty (120) square feet or less shall be set back at least five (5) feet from the REAR LOT LINE, ~~except that fences may be built on the REAR LOT LINE.~~
  - b. Accessory structures in excess of one hundred twenty (120) square feet may not be located within the REAR YARD established by the underlying zoning district.
4. Principal building. No part of any accessory structure, shall be located closer than five (5) feet to any principal structure or other accessory structure.
5. Transitional yard setback. All accessory structures in a nonresidential zoning district abutting a residentially zoned district shall comply with the necessary transitional yards defined under Section 400.750.

**Section 400.1594. Permitted Accessory Structures**

1. Residential. Accessory structures in a residentially zoned district (SR, AR, PASF, and PRO) are limited to the following:
  - a. Swing sets, Playhouses, Trampolines, and Bounce Houses.
    - i. Number: Not limited.
    - ii. Area: Not to exceed two-hundred fifty (250) square feet.
    - iii. Height: Not to exceed twelve (12) feet.
    - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
    - v. Building Permit: Not required.
    - vi. Commission Review: Not required.
  - b. Greenhouses for the cultivation or protection of plants.
    - i. Number: One (1) per lot.
    - ii. Area: Not to exceed one-hundred twenty (120) square feet.
    - iii. Height: Not to exceed ten (10) feet.
    - iv. Exterior finish: High quality polycarbonate or glass.
    - v. Building Permit: Required for structures in excess of sixty (60) square feet.
    - vi. Commission Review: Not Required.
  - c. Patios and decks.
    - i. Number: Not limited.
    - ii. Area: Not to exceed four-hundred (400) square feet.
    - iii. Height: Surface floor not to exceed four (4) feet at any point.
    - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.

v. Building Permit: Required.

vi. Commission Review: Not Required.

- d. Open accessory structures and uses, including but not limited to patios, decks, gazebos, pergolas, hot tubs, and spas.
  - i. Number: Not limited.
  - ii. Area: Hot tubs and spas not to exceed one hundred twenty (120) square feet.  
All other structures not to exceed ~~two hundred fifty (250)~~ **four hundred (400)** square feet.
  - iii. Height: **Not to exceed the residential building height of the principal structure on the lot grounds, and in no case exceed** fifteen (15) feet. The height of an accessory structure is measured from the **interior** base floor of the accessory structure to the highest exterior peak of the accessory structure.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required.
  - vi. Commission Review: Not Required.
- e. Pools, in-ground and above ground.
  - i. Number: One (1) per lot.
  - ii. Area: Not to exceed ~~two hundred fifty (250)~~ **four hundred (400) square feet.**
  - iii. Height: Not to exceed four (4) feet above ground.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required.
  - vi. Commission Review: Site Plan Review.
- f. Accessory pool structures, including cabanas, changing houses and equipment storage.
  - i. Number: One (1) per lot.
  - ii. Area: Not to exceed one-hundred twenty (120) square feet.
  - iii. Height: Not to exceed twelve (12) feet, measured from the base floor of the accessory structure to the highest peak of the accessory structure.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required.
  - vi. Commission Review: Not required.
- g. Animal fences, kennels, pens, and corrals, including chicken pens, dog runs, etc.
  - i. Number: One (1) per lot.
  - ii. Area: Not to exceed one-hundred twenty (120) square feet.
  - iii. Height: Not to exceed six (6) feet, measured from the base floor of the accessory structure to the highest peak of the accessory structure.
  - iv. Exterior finish: Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - v. Building Permit: Required.
  - vi. Commission Review: Not required.
- h. Animal shelters, including but not limited to dog houses, chicken coops, dovecoats, other shelters:
  - i. Number: One (1) per lot.
  - ii. Area: Not to exceed sixty (60) square feet.

- iii. **Placement:** Located behind the footprint of the principal structure, screened from view from any adjacent street. For corner lots or double frontage lots, Site Plan Review in accordance with Article XI will be required.
  - iv. **Height:** Not to exceed eight (8) feet, measured from the base floor of the accessory structure to the highest peak of the accessory structure.
  - v. **Exterior finish:** Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
  - vi. **Building Permit:** Required for structures in excess of sixteen (16) square feet.
  - vii. **Commission Review:** Not required.
- i. Shed, such as a tool shed, garden shed, etc.:
    - i. **Number:** One (1) per lot.
    - ii. **Area:** Not to exceed one-hundred twenty (120) square feet.
    - iii. **Height:** Not to exceed twelve (12) feet, measured from the base floor of the accessory structure to the highest peak of the accessory structure.
    - iv. **Exterior finish:** Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
    - v. **Building Permit:** Required for structures in excess of sixty (60) square feet.
    - vi. **Commission Review:** Not required.
  - j. Enclosed accessory structure, such as detached garage, out building, etc.
    - i. **Number:** One (1) per lot.
    - ii. **Area:** Any enclosed structure in excess of 120 square feet. The maximum area not to exceed four-hundred (400) square feet.
    - iii. **Height:** Not to exceed the residential building height of the principal structure on the lot grounds, and in no case exceed fifteen (15) feet. The height of an accessory structure is measured from the interior base floor of the accessory structure to the highest exterior peak of the accessory structure.
    - iv. **Exterior finish:**
      - Exterior material finish:** Materials shall be compatible with the character of the residence located on the lot and in keeping with the general character of the surrounding neighborhood.
      - Architectural design:** The enclosed accessory structure shall contain design elements of the principal structure on the property grounds, including compatible roof proportions and slope, and architectural features that tie the principal structure with the exterior of the enclosed accessory structure.
    - v. **Building Permit:** Required.
    - vi. **Commission Review:** Community Design Review in accordance with Chapter 425.
  - k. Additional accessory structures not enumerated or accessory structures in excess of the noted height or area permitted under this Section are subject to Site Plan Review in accordance with Article XI and Community Design Review in accordance with Chapter 425.
2. Accessory structures in a zoning district not considered residential shall comply with the bulk and use regulations applicable to the district in which they are located.

#### Section 400.1596 Accessory Uses.

- A. All use limitations applicable in the zoning district in which they are located and with the following additional use limitations:
  - 1. Home occupations, provided that the Building Official finds:
    - a. The home occupation does not occupy more than twenty-five percent (25%) of the total floor area of the dwelling on the premises;
    - b. No inventory or stock in trade are delivered to, stored or sold on or from the premises;

- c. No materials or equipment are displayed or stored outdoors in connection with the home occupation;
- d. No alteration is made to the exterior of the premises that would indicate the presence of the home occupation other than installation of one (1) nameplate not greater than one (1) square foot in area;
- e. No commercial or delivery vehicles used in connection with the home occupation are parked at, stored on or visit the premises with any frequency, provided one (1) such vehicle may be parked overnight on the property in an enclosed garage;
- f. No steady or concentrated visitation of clients to the premises results from the conduct of the home occupation and in the case of home occupations involving teaching or other type of instruction, the same shall be limited to one (1) pupil at a time except for occasional seminar groups;
- g. No noise, dust, vibration, odor, smoke, electrical interference, fire hazard or any other nuisance results from the conduct of the home occupation;
- h. Any contracting or service business, including, but not limited to, painting, decorating, landscaping, carpentry, plumbing, electrical or plastering contractors, which operates from a home and which otherwise meets the requirements of this Section, shall only be permitted subject to the following additional requirements:
  - i. No employees, other than persons legally residing on the premises and one (1) non-related person residing elsewhere, shall report to work at or near the premises;
  - ii. Not more than one (1) truck shall be parked on the property and then only in an enclosed garage; and
  - iii. No contracting equipment or materials used in the home occupation shall be stored on the premises, except in a truck used for transporting said equipment or materials between jobs and no loading or unloading shall be done at the premises;
- i. No other applicable provision of the zoning ordinance or other City ordinance is violated by the conduct of the home occupation.

Section 400.1600 Use Limitations.

- A. All accessory structures and uses shall comply with the use limitations applicable in the zoning district in which they are located and with the following additional use limitations:
  - 1. No accessory structure shall be constructed and occupied on any lot prior to the time of the completion of the construction of the principal structure to which it is accessory.
  - ~~2. No accessory structure or use shall be permitted in any required front yard in any residential district, with the exception of fences existing on March 1, 1989 or fences for which a permit has been issued pursuant to Section 435.020 of the Municipal Code.~~

## DEFINITIONS NEEDING REVIEW

**LOT LINE.** The legally defined boundary or limit of a lot, tract or parcel of land.

**LOT LINE, FRONT.** The lot line which abuts a public or private street, road, or place. On a corner lot, each lot line abutting a public or private street, road, or place is considered a front lot line. On a double frontage lot, each lot line abutting a public or private street, road, or place is considered a front lot line unless access is restricted from an abutting a public or private street, road, or place in which case the lot line with restricted access shall be deemed a rear lot line. On a flag lot or lot in which no lot line abuts a defined public or private street, road, or place, the front lot line is considered the nearest perpendicular lot line intersecting with the principle means of access to the lot, tract or parcel of land.

**LOT LINE, REAR.** That lot line which is most nearly parallel to and most distance from the front lot line. In the case of an irregular, triangular, or gore-shaped lot, a line twenty (20) feet in length, entirely within the lot, parallel to and at the maximum possible distance from, the front lot line shall be considered to be the rear lot line.

**LOT LINE, SIDE.** Any lot line other than a front lot line or rear lot line.

**BUILDING LINE.** The allowable minimum setback for a building or structure from a lot line.

**SETBACK.** A requirement for where a building or structure may be placed on a lot establishing a distance from front, side, and rear lot lines. The land area within the setback establishes yard areas kept free of buildings and structures. It is also referred to as a setback requirement, or a setback line.

**SETBACK, FRONT YARD.** The linear setback from the front lot line established in the underlying zoning district. Unless noted, no building or structure is generally permitted in the front yard setback.

**SETBACK, REAR YARD.** The linear setback from the rear lot line established in the underlying zoning district. Unless noted, no building or structure is generally permitted in the rear yard setback.

**SETBACK, SIDE YARD.** The linear setback from the side lot line established in the underlying zoning district. Unless noted, no building or structure is generally permitted in the side yard setback.

**LEGAL LOT OF RECORD.** A lot which is part of a subdivision, the plat of which has been approved by the City and recorded in the office of the Recorder of Deeds of St. Louis County or a parcel of land which was legally approved and the deed recorded in the office of the Recorder of Deeds of St. Louis County prior to the adoption of the zoning ordinance.

**LOT.** A parcel of land occupied or intended for occupancy by a use permitted in this Chapter, including one (1) or more principal buildings together with their accessory building(s), the open spaces and parking spaces required by this Chapter and having their principal frontage upon a street or an officially approved place.

**LOT, CORNER.** A lot abutting upon two (2) or more streets at their intersection.

**LOT COVERAGE.** The percentage of the lot area covered by the total horizontal projected surface ("footprint") of all buildings, including the main building and any roofed accessory structure, but excluding unenclosed front porches.

**LOT, DEPTH OF.** On an interior lot, the mean horizontal distance between a front lot line and the lot line most nearly opposite. On a corner lot, the mean horizontal distance between the front lot line having the least dimension and the lot line lying most nearly opposite.

**LOT, DOUBLE FRONTAGE.** A lot having a frontage on two (2) non-intersecting streets, as distinguished from a corner lot.

**LOT, INTERIOR.** Any lot, including a double frontage lot, other than a corner lot.

**LOT WIDTH.** On an interior lot, the horizontal distance between the side lot lines measured along the established building line from the front lot line. On a corner lot, the horizontal distance between the front lot line having the greatest dimension and the lot line lying most nearly opposite, measured along the established setback from the front lot line.

**YARD.** The space between the lot line and building line in which the placement of a building or structure is restricted.

**YARD, FRONT.** A yard extending across the full width of a lot and being the minimum horizontal distance between a front lot line and the established front yard setback. On a corner lot, each yard lying between an established front yard setback and the intersecting streets shall be deemed a front yard. On a double frontage lot, a yard bounded by the street providing the principal access to the lot shall be deemed a front yard.

**YARD, REAR.** A yard extending across the full width of a lot and being the minimum horizontal distance between the rear lot line and the established rear yard setback. On an interior lot, a yard lying at the opposite end of the lot from a front yard shall be deemed a rear yard. On a corner lot, a yard lying at the opposite end of a lot from the street upon which the lot has its least dimension shall be deemed a rear yard. For accessory structures under Article XVI, the area of the rear yard in residentially zoned districts is used to determine the maximum permitted site coverage.

**YARD, SIDE.** On an interior lot, a yard between the side lot line and the established side yard setback, extending between the front yard setback to the rear yard setback or, absent either front yard setback or rear yard setback, to the front lot line or the rear lot line, as applicable. For the purpose of establishing the required minimum side yard, on a corner lot, the side yard shall be considered as lying at the opposite end of the lot from the street upon which the lot has its greatest dimension.

## MISCELLANEOUS REFERENCE ITEMS

### Lot, Corner

A lot abutting upon two (2) or more streets at their intersection.

#### MARYLAND HEIGHTS

A lot having frontage on two (2) intersecting streets. On corner lots, a building line shall be observed along each frontage and both frontages shall meet the minimum front yard requirement. The street frontage where the main entry into the principal building is located shall be designated as the front yard and the yard opposite the designated front shall be considered the rear yard. The yard opposite the other frontage shall be considered a side yard and shall meet the minimum side yard requirement.

### Lot, Depth of

On an interior lot, the mean horizontal distance between a front lot line and the lot line most nearly opposite. On a corner lot, the mean horizontal distance between the front lot line having the least dimension and the lot line lying most nearly opposite.

#### MARYLAND HEIGHTS

The horizontal distance measured from for the midpoint of the front lot line to the midpoint of the rear lot line.

### Lot, Double Frontage

A lot having a frontage on two (2) non-intersecting streets, as distinguished from a corner lot. **On a double frontage lot, a yard bounded by the street providing the principal access to the lot shall be deemed a front yard.**

#### MARYLAND HEIGHTS

A lot having frontage on two (2) nonintersecting streets, as distinguished from a corner lot.

#### TOWN & COUNTRY

The linear distance which property abuts a public or private street and is measured at the street lot line. When a lot has more than one (1) street lot line, lot frontage shall be measured, and the minimum lot frontage required by this Chapter shall be provided, at each such line

### Lot, Interior

Any lot, including a double frontage lot, other than a corner lot.

#### MARYLAND HEIGHTS

A lot other than a corner lot.

### Lot Line, Front

A street line which forms the boundary of a lot, tract or parcel of land. Each street line forming the boundary of a corner lot or of a double frontage lot shall be deemed a front lot line for the purpose of establishing the required minimum front yard.

#### MARYLAND HEIGHTS

The boundary between a lot and the street on which it fronts.

### Lot Line, Rear

That lot line most distant from and most nearly parallel to a front lot line. Where a rear lot line is less than ten (10) feet in length or where an interior lot comes to a point at the rear, the rear lot line shall be deemed to be a ten (10) foot line parallel to the front lot line and lying wholly within the lot for the purpose of establishing the required minimum rear yard.

#### MARYLAND HEIGHTS

The boundary line or lines opposite and most distant from the front street line; except that in the case of uncertainty the city planner shall determine the rear line.

#### TOWN & COUNTRY

Lot line which is parallel to and most distant from the front lot line of the lot; in the case of an irregular, triangular, or gore-shaped lot, a line twenty (20) feet in length, entirely within the lot, parallel to and at the maximum possible distance from, the front lot line shall be considered to be the rear lot line. In the case of lots which have frontage on more than one (1) road or street, the rear lot line shall be opposite the lot line along which the lot takes access to a street. There is only one (1) rear lot line to a lot.

### Lot Line, Side

Any lot line other than a front lot line or rear lot line.

#### MARYLAND HEIGHTS

Any lot boundary line not a front or rear line thereof; a side line may be a party lot line.

### Lot Width

On an interior lot, the horizontal distance between the side lot lines measured along the building line. On a corner lot, the horizontal distance between the front lot line having the greatest dimension and the lot line lying most nearly opposite, measured at the building line.

#### MARYLAND HEIGHTS

The horizontal distance between the side lot lines of a lot, measured at right angles to its depth along a line parallel to the front lot line at the minimum required front building line.

### Setback

The minimum horizontal distance between a street line and a building.

#### MARYLAND HEIGHTS

Setback: The distance between the required minimum building line and any lot line as measured by a line that is usually parallel to the front, side, or rear lot line established by the minimum space to be provided as the front, side, or rear yard.

requirements for where dwellings of all kinds can be placed on a lot. These placement requirements are called setbacks, and mean that a dwelling has to be a certain distance from front, side, and rear lot lines, as well as from the street. The setbacks section of the Ordinance also provides the requirements for the placement, bulk, and coverage for both residential and commercial buildings.

### Yard

An open space on the same lot with a building unoccupied and unobstructed by any portion of a structure from the ground upward, except as otherwise provided herein. In measuring a yard for the purpose of determining the width of a side yard, the depth of the front yard or the depth of the rear yard, the minimum horizontal distance between the lot line and the main building shall be used.

#### MARYLAND HEIGHTS

Yard: An open space at grade between a building and the adjoining lot lines, unoccupied and unobstructed by any portion of a structure from the ground upward, except as otherwise provided.

#### TOWN & COUNTRY

The space between the lot line and building line in which no structure is permitted.

### Yard, depth

#### MARYLAND HEIGHTS

Yard, depth of: In measuring a yard for the purpose of determining the width of a side yard, the depth of a front yard or the depth of a rear yard, the least horizontal distance between the lot line and the building shall be used. Where lots abut a street, all yards abutting said street shall be measured from the street right-of-way.

### Yard, Front

A yard extending across the full width of a lot and being the minimum horizontal distance between a front lot line and the main building or any projection, other than steps, unenclosed balconies or unenclosed porches. On a corner lot, each yard lying between the main building and the intersecting streets shall be deemed a front yard. On a double frontage lot, a yard bounded by the street providing the principal access to the lot shall be deemed a front yard.

#### MARYLAND HEIGHTS

Yard, front: A yard across the full width of the lot extending from the front line of the main building to the front line of the lot.

TOWN & COUNTRY

A yard extending the full width of the front of a lot between the front (street) lot line and the front building line.

Yard, Rear

A yard extending across the full width of a lot and being the minimum horizontal distance between the rear lot line and the main building or any projection, other than steps, unenclosed balconies or unenclosed porches. On an interior lot, a yard lying at the opposite end of the lot from a front yard shall be deemed a rear yard. On a corner lot, a yard lying at the opposite end of a lot from the street upon which the lot has its least dimension shall be deemed a rear yard.

MARYLAND HEIGHTS

Yard, rear: A yard between the rear lot line and the rear line of the main building and the side lot lines.

TOWN & COUNTRY

A yard extending the full width of the lot in the area between the rear lot line and the rear building line.

Yard, Side

On an interior lot, a yard between the main building and a side lot line and extending from the front yard to the rear yard or, absent either front yard or rear yard, to the front lot line or the rear lot line, as applicable. For the purpose of establishing the required minimum side yard, on a corner lot, the side yard shall be considered as lying at the opposite end of the lot from the street upon which the lot has its greatest dimension.

MARYLAND HEIGHTS

Yard, side: A yard between the main building and the adjacent side line of the lot, and extending entirely from a front yard to the rear yard.

TOWN & COUNTRY

The space between the lot line and building line in which no structure is permitted.

TOWN & COUNTRY

Section 405.315 Corner, Flag, Double Frontage and Lots With More Street Exposure than Fifty Percent of the Perimeter of the Lot.

Corner, flag, double frontage and lots with more street exposure than fifty percent (50%) of the perimeter of the lot present special problems. The regulations set forth for each zoning district establish specific use standards for these lots. Corner lots, flag lots, double frontage lots and lots with street exposure greater than fifty percent (50%) of the perimeter of the lot shall be defined, for purposes of this Chapter, by reference to the illustrations below.

**AN ORDINANCE TO AMEND PERMITTED USES UNDER ARTICLE IV “SR” SINGLE-FAMILY RESIDENTIAL DISTRICT, ARTICLE V “AR” ATTACHED SINGLE-FAMILY RESIDENTIAL DISTRICT, AND ARTICLE VI “PASF” PLANNED ATTACHED SINGLE-FAMILY DISTRICT, BEING PART OF CHAPTER 400 ZONING REGULATIONS OF TITLE IV LAND USE OF THE OLIVETTE MUNICIPAL CODE**

**WHEREAS**, the Commission has reviewed and discussed certain revisions to permitted uses under the City’s three primary residential districts, including the “SR” Single Family Residential District, the “AR” Attached Single-Family Residential District, and the “PASF” Planned Attached Single-Family Residential District; and

**WHEREAS**, the modifications include:

- revising references to Accessory Structures to reflect the proposed changes under Bill Nos. 2800 amending Article XVI Accessory Structures and Uses under consideration by the City Council, this includes the removal of home occupations under Permitted Uses in each Article, and to
- remove references to Group Homes in each Article given that Bill Nos. 2804 will contain revised regulations governing Group Homes under consideration by the City Council; and to
- revise the review procedures of the “SR” District to minimize redundancies and better reflect the revisions to the proposed fee schedule under Bill Nos. 2802 under consideration by the City Council; and to
- Adjust fee references to reflect the proposed fee schedule under Bill Nos. 2802 under consideration by the City Council;

**WHEREAS**, on January 21, 2016, the Commission of the City of Olivette reviewed this ordinance, and by a unanimous vote motioned to recommend approval and forward this ordinance to the Council following a Public Hearing in accordance with the procedures outlined in Article XX Changes and Amendments of Chapter 400 Zoning Regulations; and

**WHEREAS**, due and lawful notice of a public hearing on the proposed amendments to Article IV “SF” Single-Family Residential District, Article V “AR” Attached Single-Family Residential District, and Article VI “PASF” Planned Attached Single-Family Residential District, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, to be held by the City Council on March 8, 2016, at 7:00 PM in the City Council Chambers at City Hall, 9473 Olive Boulevard, Olivette, Missouri, was published in the St. Louis Countian, a newspaper of general circulation in the City of Olivette, on February 22, 2016; and

**WHEREAS**, a public hearing was duly and properly held by the Council at the time and place provided for in the notice and all comments, statements, objections, and suggestions concerning the adoption of the proposed amendments to Article IV “SF” Single-Family Residential District, Article V “AR” Attached Single-Family Residential District, and Article VI “PASF” Planned Attached Single-Family Residential District, were duly heard and considered by the Council; and

**WHEREAS**, the Council, after careful and due deliberation, has determined that the proposed amendments to Article IV “SF” Single-Family Residential District, Article V “AR” Attached Single-Family Residential District, and Article VI “PASF” Planned Attached Single-Family Residential District, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, is in the interest of the public health, safety, welfare, and morals of the City of Olivette.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS**

**SECTION 1.** Article IV “SR” Single-Family Residential District, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, is hereby amended to revise Section 400.220 Permitted Uses, Section 400.240 Variation in Lot Size Standard, and Section 400.270 Design Review, and to establish a new section titled Section 400.235 Lot Size, as attached hereto under Exhibit A, and made a part of this ordinance as fully set out herein.

**SECTION 2.** Article V "AR" Attached Single-Family Residential District, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, is hereby amended to revise Section 400.360 Permitted Uses as attached hereto under Exhibit B, and made a part of this ordinance as fully set out herein.

**SECTION 3.** Article VI "PASF" Planned Attached Single-Family Residential District, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, is hereby amended to revise Section 400.500 Permitted Uses and Section 400.550 Application and Review Procedure as attached hereto under Exhibit C, and made a part of this ordinance as fully set out herein.

**SECTION 4.** If any article, section, subsection, paragraph, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, such decision shall not affect or invalidate the remaining portions of this ordinance.

**SECTION 5. BE IT FURTHER ORDAINED THAT** this ordinance shall become effective from and after its adoption according to law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

# EXHIBIT 'A'

(Version 2016 01-21)

## TITLE IV LAND USE

### CHAPTER 400 ZONING REGULATIONS

#### ARTICLE IV "SR" SINGLE-FAMILY RESIDENTIAL DISTRICT

Section 400.220 Permitted Uses.

A. The following are permitted uses in the "SR" District:

1. Detached single-family dwellings on lots in compliance with Section 400.235.
2. Detached single-family dwellings which conform with the variation of lot size standards of Section 400.240 and which have been approved in accordance with the provisions of Article XI, if so required under the provisions of this Chapter.
3. Construction of detached single-family dwellings:
  - on legal lots of record recorded on or before February 23, 2016 having a minimum lot area of five thousand (5,000) square feet, a minimum lot width of fifty (50) feet and a minimum lot depth of one hundred (100) feet and
  - which have been approved in accordance with the provisions of Article XI.
4. Alterations, additions or reconstruction to an existing detached single-family dwelling approved in accordance with the provisions of Article XI having a minimum area of at least five thousand (5,000) square feet.
5. Accessory structures and uses on lots five thousand square feet (5,000 sf.) or greater in accordance with the provisions of Article XVI, provided that surface parking lots adjacent to the "COR" District shall be a permitted accessory use after compliance with the provisions of special permit procedure, Articles XI and XII and provided all other applicable ordinances and regulations are complied with.
6. Churches and synagogues.

\* \* \* \* \*

Section 400.235 Lot Size.

A. Minimum lot size requirements:

1. Lot width: One hundred (100) feet.
2. Lot depth: One hundred fifty (150) feet.
3. Lot area: Fifteen thousand (15,000) square feet.

Section 400.240 Variation in Lot Size Standard.

A. Upon approval in accordance with site plan review procedures set forth in ~~Section 400.1090(C)~~ Article XI, a lot having:

1. Less than the minimum lot size requirements set forth in Section 400.220(1); but
2. At least six thousand (6,000) square feet in area, sixty (60) feet in width and one hundred (100) feet in depth may be used for a detached single-family dwelling, provided the lot contains a lot width and an area equal to or greater than the average lot width and average area of all lots located within two hundred (200) feet of the lot.

# EXHIBIT 'A'

(Version 2016 01-21)

B. For purposes of determining average lot width and average area, only those lots which are within the "SR" District and which are included within the same subdivision as the lot shall be considered. As used in this Section, a "subdivision" shall mean a tract composed of a minimum of six (6) lots depicted on a duly recorded plat. Where a lot is not located within a subdivision, all lots within the "SR" District and which are within two hundred (200) feet of the lot shall be considered. The average area shall be determined in accordance with the calculation process set forth in Section 400.240(C).

C. Calculation process for determining average allowable lot size for "SR" Zoning District:

Step 1:

1. Identify and calculate the area of each applicable lot within two hundred (200) feet of the parcel in question which contains more than six thousand (6,000) square feet, but less than fifteen thousand (15,000) square feet.
2. Total the area of all existing residential lots from Step 1-1.
3. Total the number of existing residential lots from Step 1-1.

Step 2:

1. Calculate the total area of all applicable lots within two hundred (200) feet of the parcel in question which are under six thousand (6,000) square feet.
2. Divide the total area in Step 2-1 by six thousand (6,000) square feet (number of hypothetical six thousand (6,000) square foot lots in this area).

Step 3:

1. Total the number of applicable lots over fifteen thousand (15,000) square feet within two hundred (200) feet of the parcel in question.
2. Multiply number of lots in Step 3-1 by fifteen thousand (15,000) square feet = allowable area for total calculations purposes.

Step 4:

Add steps 1-2, 2-1 and 3-2 = total area (for calculations purposes).

Step 5:

Add steps 1-3, 2-2 and 3-1 = total lots (for calculation purposes).

Step 6:

Step 4/Step 5 = minimum lot size allowable for parcel in question.

D. The provisions of Subsections (A) through (C) notwithstanding, the variable and minimum lot dimensions resulting from or found in this Section shall not be applied to restrict:

1. Alterations, additions or reconstruction of existing dwellings on any lot having an area greater than five thousand (5,000) square feet and less than fifteen thousand (15,000) square feet.

\* \* \* \* \*

## Section 400.270 Design Review.

Prior to the issuance of a building permit, design review as required by Article I, Chapter 425 of the Olivette Municipal Code shall be completed.

# EXHIBIT 'B'

(Version 2016 01-21)

## TITLE IV LAND USE

### CHAPTER 400 ZONING REGULATIONS

#### ARTICLE IV "AR" ATTACHED SINGLE-FAMILY RESIDENTIAL DISTRICT

Section 400.360 Permitted Uses.

A. The following are permitted uses in the "AR" District:

1. Detached single-family dwellings.
2. Attached single-family dwellings, not to exceed four (4) dwelling units in a cluster without front elevation or rear elevation in the same plane.
3. Public parks.
4. Private parks, open space and recreation facilities owned and maintained in common by the residents of a subdivision or condominium.
5. Accessory structures and uses in accordance with the provisions of Article XVI.
6. Churches and synagogues.

# EXHIBIT 'C'

(Version 2016 01-21)

## TITLE IV LAND USE

### CHAPTER 400 ZONING REGULATIONS

#### ARTICLE IV "PASF" PLANNED ATTACHED SINGLE-FAMILY RESIDENTIAL DISTRICT

Section 400.500 Permitted Uses.

A. The following are permitted uses in the "PASF" District:

1. Attached single-family dwellings.
2. Public parks.
3. Private parks, open space and recreation facilities owned and maintained in common by the residents of a subdivision or condominium.
4. Accessory structures and uses, but excluding storage sheds, storage buildings and similar structures, in accordance with the provisions of Article XVI.

\* \* \* \* \*

Section 400.550 Application and Review Procedure.

Petitions for designation of a "PASF" Planned Attached Single-Family District shall be addressed to the City Council. The petition shall be made on forms prescribed by the City and shall be accompanied by the appropriate documents as required for site plan review, Article XI. The procedures for processing, review and action shall be set forth in Article XI or applicable successor ordinances. Designation of a PASF shall be by ordinance following notice and public hearing. The filing fees shall be as set forth by ordinance.



City of Olivette Public Services  
Department of Planning & Community Development  
1200 North Price Road  
Olivette, MO 63132  
(314) 993-0252 (Office)  
(314) 994-9862 (Fax)

Carlos Trejo, AICP  
Director

## DEPARTMENT MEMORANDUM

---

---

**DATE:** JANUARY 21, 2016  
**TO:** PLANNING AND COMMUNITY DESIGN COMMISSION  
**FROM:** CARLOS TREJO  
DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT  
**RE:** PERMITTED USES IN RESIDENTIAL DISTRICTS

### SUMMARY

1. In conjunction with the Commission discussions and the Staff Memo dated January 7, 2016, this report extracts the suggested modifications to the 3-Residential Districts noted in Chapter 400 Zoning Regulations.
2. There are three designated residential districts in Chapter 400:
  - a. "SR" Single-Family Residential District
  - b. "AR" Attached Single-Family Residential District; and
  - c. "PASF" Planned Attached Single-Family Residential District.
3. For each district, the reference to Accessory Buildings is modified to reflect the proposed Article XVI Accessory Structures and Uses.
4. For each district, the reference to Home Occupations is being removed since Home Occupations are proposed to be defined in the amendments for Article XVI Accessory Structures and Uses. Home Occupations is an accessory use.
5. Under the SR District, review procedures are being overhauled to minimize redundancies and better reflect the revisions to the proposed fee schedule.

**SUGGESTED MOTION:** The Commission should consider a motion in the affirmative as follows:

Motion to recommend to the City Council to amend Permitted Uses under Article IV "SR" Single Family Residential District, Article V "AR" Attached Single-Family Residential District, and Article VI "PASF" Planned Attached Single-Family District, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, as presented in the Memorandum from the Department of Planning and Community Development dated January 21, 2016.

Only a simple majority of the Commission is necessary to forward the recommendation to the City Council.

## Chapter 400: Zoning Regulations

### Article IV: "SR" Single-Family Residential District Section 400.220 Permitted Uses.

#### A. The following are permitted uses in the "SR" District:

1. ~~Construction, alterations, additions or reconstruction of~~ Detached single-family dwellings on lots in compliance with Section 400.235. ~~having a minimum lot area of fifteen thousand (15,000) square feet, a minimum lot width of one hundred (100) feet and a minimum lot depth of one hundred fifty (150) feet; provided however, that the noted lot width and lot depth minimums shall not be applied to restrict:~~
  - a. ~~Alterations, additions or reconstruction of existing dwellings located on lots having a minimum area of at least fifteen thousand (15,000) square feet; or~~
  - b. ~~Construction, alterations, additions or reconstruction of accessory buildings complying with the requirements of Section 400.1590 **Article XVI** and located on lots having a minimum area of at least fifteen thousand (15,000) square feet.~~
2. Detached single-family dwellings which conform with the variation of lot size standards of Section 400.240 and which have been approved in accordance with the provisions of ~~Section 400.1090(C)~~ **Article XI**, if so required under the provisions of this Chapter.
3. **Construction of** detached single-family dwellings:
  - on legal lots of record recorded on or before ~~November 9, 2004~~ **February 23, 2016** having a minimum lot area of five thousand (5,000) square feet, a minimum lot width of fifty (50) feet and a minimum lot depth of one hundred (100) feet and
  - which have been approved in accordance with the provisions of ~~Section 400.1090(C)~~ **Article XI**.
4. ~~Alterations, additions or reconstruction to an existing detached single-family dwelling approved in accordance with the provisions of Section 400.1090(C) **Article XI** having a minimum area of at least five thousand (5,000) square feet.~~
  4. Home occupations, provided that the Building Official finds:
    - a. ~~The home occupation does not occupy more than twenty-five percent (25%) of the total floor area of the premises;~~
    - b. ~~No inventory or stock in trade are delivered to, stored or sold on or from the premises;~~
    - c. ~~No materials or equipment are displayed or stored outdoors in connection with the home occupation;~~
    - d. ~~No alteration is made to the exterior of the premises that would indicate the presence of the home occupation other than installation of one (1) nameplate not greater than one (1) square foot in area;~~
    - e. ~~No commercial or delivery vehicles used in connection with the home occupation are parked at, stored on or visit the premises with any frequency, provided one (1) such vehicle may be parked overnight on the property in an enclosed garage;~~
    - f. ~~No steady or concentrated visitation of clients to the premises results from the conduct of the home occupation and in the case of home occupations involving teaching or other type of instruction, the same shall be limited to one (1) pupil at a time except for occasional seminar groups;~~
    - g. ~~No noise, dust, vibration, odor, smoke, electrical interference, fire hazard or any other nuisance results from the conduct of the home occupation;~~
    - h. ~~Any contracting or service business, including, but not limited to, painting, decorating, landscaping, carpentry, plumbing, electrical or plastering contractors, which operates from a home and which otherwise meets the requirements of this Section, shall only be permitted subject to the following additional requirements:~~
      - (1) ~~No employees, other than persons legally residing on the premises and one (1) non-related person residing elsewhere, shall report to work at or near the premises;~~
      - (2) ~~Not more than one (1) truck shall be parked on the property and then only in an enclosed garage; and~~

- ~~(3) No contracting equipment or materials used in the home occupation shall be stored on the premises, except in a truck used for transporting said equipment or materials between jobs and no loading or unloading shall be done at the premises;~~  
~~i. No other applicable provision of the zoning ordinance or other City ordinance is violated by the conduct of the home occupation.~~

5. Accessory buildings **structures** or **and** uses **on lots five thousand square feet (5,000 sf.) or greater** in accordance with the provisions of Sections 400.1590 through 400.1600 **Article XVI**, provided that surface parking lots adjacent to the "COR" District shall be a permitted accessory use after compliance with the provisions of special permit procedure, Articles XI and XII and provided all other applicable ordinances and regulations are complied with.
6. Churches and synagogues.
7. ~~Group homes. No group home shall be located within two thousand five hundred (2,500) feet of another group home. The exterior appearance of the home and property shall be in reasonable conformance with the general neighborhood standards. Group homes shall be eleemosynary or not-for-profit in nature.~~

#### Section 400.235 Lot Size.

##### A. Minimum lot size requirements:

1. Lot width: One hundred (100) feet.
2. Lot depth: One hundred fifty (150) feet.
3. Lot area: Fifteen thousand (15,000) square feet.

#### Section 400.240 Variation in Lot Size Standard.

##### A. Upon approval in accordance with site plan review procedures set forth in ~~Section 400.1090(C)~~ **Article XI**, a lot having:

1. Less than the minimum lot size requirements set forth in Section 400.220(1); but
2. At least six thousand (6,000) square feet in area, sixty (60) feet in width and one hundred (100) feet in depth may be used for a detached single-family dwelling, provided the lot contains a lot width and an area equal to or greater than the average lot width and average area of all lots located within two hundred (200) feet of the lot.

##### B. For purposes of determining average lot width and average area, only those lots which are within the "SR" District and which are included within the same subdivision as the lot shall be considered. As used in this Section, a "subdivision" shall mean a tract composed of a minimum of six (6) lots depicted on a duly recorded plat. Where a lot is not located within a subdivision, all lots within the "SR" District and which are within two hundred (200) feet of the lot shall be considered. The average area shall be determined in accordance with the calculation process set forth in Section 400.240(C).

##### C. Calculation process for determining average allowable lot size for "SR" Zoning District:

###### Step 1:

1. Identify and calculate the area of each applicable lot within two hundred (200) feet of the parcel in question which contains more than six thousand (6,000) square feet, but less than fifteen thousand (15,000) square feet.
2. Total the area of all existing residential lots from Step 1-1.
3. Total the number of existing residential lots from Step 1-1.

###### Step 2:

1. Calculate the total area of all applicable lots within two hundred (200) feet of the parcel in question which are under six thousand (6,000) square feet.
2. Divide the total area in Step 2-1 by six thousand (6,000) square feet (number of hypothetical six thousand (6,000) square foot lots in this area).

###### Step 3:

1. Total the number of applicable lots over fifteen thousand (15,000) square feet within two hundred (200) feet of the parcel in question.
2. Multiply number of lots in Step 3-1 by fifteen thousand (15,000) square feet = allowable area for total calculations purposes.

Step 4:

Add steps 1-2, 2-1 and 3-2 = total area (for calculations purposes).

Step 5:

Add steps 1-3, 2-2 and 3-1 = total lots (for calculation purposes).

Step 6:

Step 4/Step 5 = minimum lot size allowable for parcel in question.

- D. The provisions of Subsections (A) through (C) notwithstanding, the variable and minimum lot dimensions resulting from or found in this Section shall not be applied to restrict:
1. Alterations, additions or reconstruction of existing dwellings on any lot having an area greater than five thousand (5,000) square feet and less than fifteen thousand (15,000) square feet; ~~or~~
  2. ~~Construction, alterations, additions or reconstruction of accessory buildings complying with the requirements of Section 400.1590 on any lot having an area greater than five thousand (5,000) square feet and less than fifteen thousand (15,000) square feet.~~

Section 400.270 Design Review.

Prior to the issuance of a building permit, design review as required by Article I, Chapter 425 of the Olivette Municipal Code shall be completed.

Article V: "AR" Attached Single-Family Residential District  
Section 400.360 Permitted Uses.

A. The following are permitted uses in the "AR" District:

1. Detached single-family dwellings.
2. Attached single-family dwellings, not to exceed four (4) dwelling units in a cluster without front elevation or rear elevation in the same plane.
3. Public parks.
4. Private parks, open space and recreation facilities owned and maintained in common by the residents of a subdivision or condominium.
5. ~~Home occupations, provided that the Building Official finds:~~
  - a. ~~The home occupation does not occupy more than twenty-five percent (25%) of the total floor area of the premises.~~
  - b. ~~No inventory or stock-in-trade are delivered to, stored or sold on or from the premises.~~
  - c. ~~No materials or equipment are displayed or stored outdoors in connection with the home occupation.~~
  - d. ~~No alteration is made to the exterior of the premises that would indicate the presence of the home occupation other than installation of one (1) nameplate not greater than one (1) square foot in area.~~
  - e. ~~No commercial or delivery vehicles used in connection with the home occupation are parked at, stored on or visit the premises with any frequency, provided one (1) such vehicle may be parked overnight on the property in an enclosed garage.~~
  - f. ~~No steady or concentrated visitation of clients to the premises results from the conduct of the home occupation and in the case of home occupations involving teaching or other type of instruction, the same shall be limited to one (1) pupil at a time except for occasional seminar groups.~~
  - g. ~~No noise, dust, vibration, odor, smoke, electrical interference, fire hazard or any other nuisance results from the conduct of the home occupation.~~
  - h. ~~Any contracting or service business, including, but not limited to, painting, decorating, landscaping, carpentry, plumbing, electrical or plastering contractors, which operates from a home and which otherwise meets the requirements of this Section, shall only be permitted subject to the following additional requirements:~~
    - (1) ~~No employees, other than persons legally residing on the premises and one (1) non-related person residing elsewhere, shall report to work at or near the premises;~~
    - (2) ~~Not more than one (1) truck shall be parked on the property and then only in an enclosed garage; and~~
    - (3) ~~No contracting equipment or materials used in the home occupation shall be stored on the premises, except in a truck used for transporting said equipment or materials between jobs and no loading or unloading shall be done at the premises;~~
  - i. ~~No other applicable provision of the zoning ordinance or other City ordinance is violated by the conduct of the home occupation.~~
- 5.6. Accessory buildings **structures or and** uses in accordance with the provisions of Sections 400.1590 through 400.1600 **Article XVI**.
- 6.7. Churches and synagogues.
- 7.8. Group homes. No group home shall be located within two thousand five hundred (2,500) feet of another group home. The exterior appearance of the home and property shall be in reasonable conformance with the general neighborhood standards. Group homes shall be eleemosynary or not-for-profit in nature.

Article VI: "PASF" Planned Attached Single-Family District  
Section 400.500 Permitted Uses.

A. The following are permitted uses in the "PASF" District:

1. Attached single-family dwellings.
2. Public parks.
3. Private parks, open space and recreation facilities owned and maintained in common by the residents of a subdivision or condominium.
4. ~~Home occupations, provided that the Building Official finds:
  - a. ~~The home occupation does not occupy more than twenty-five percent (25%) of the total floor area of the premises.~~
  - b. ~~No inventory or stock-in-trade are delivered to, stored or sold on or from the premises.~~
  - c. ~~No materials or equipment are displayed or stored outdoors in connection with the home occupation.~~
  - d. ~~No alteration is made to the exterior of the premises that would indicate the presence of the home occupation other than installation of one (1) nameplate not greater than one (1) square foot in area.~~
  - e. ~~No commercial or delivery vehicles used in connection with the home occupation are parked at, stored on or visit the premises with any frequency, provided one (1) such vehicle may be parked overnight on the property in an enclosed garage.~~
  - f. ~~No steady or concentrated visitation of clients to the premises results from the conduct of the home occupation and in the case of home occupations involving teaching or other type of instruction, the same shall be limited to one (1) pupil at a time except for occasional seminar groups.~~
  - g. ~~No noise, dust, vibration, odor, smoke, electrical interference, fire hazard or any other nuisance results from the conduct of the home occupation.~~
  - h. ~~Any contracting or service business, including, but not limited to, painting, decorating, landscaping, carpentry, plumbing, electrical or plastering contractors, which operates from a home and which otherwise meets the requirements of this Section, shall only be permitted subject to the following additional requirements:
    - (1) ~~No employees, other than persons legally residing on the premises and one (1) non-related person residing elsewhere, shall report to work at or near the premises;~~
    - (2) ~~Not more than one (1) truck shall be parked on the property and then only in an enclosed garage; and~~
    - (3) ~~No contracting equipment or materials used in the home occupation shall be stored on the premises, except in a truck used for transporting said equipment or materials between jobs and no loading or unloading shall be done at the premises;~~~~
  - i. ~~No other applicable provision of the zoning ordinance or other City ordinance is violated by the conduct of the home occupation.~~~~
45. Accessory buildings **structures** or **and** uses, but excluding storage sheds, storage buildings and similar structures, in accordance with the provisions of Article XVI. of the Zoning Ordinance or applicable successor Articles or Ordinances.
56. Group homes. No group home shall be located within two thousand five hundred (2,500) feet of another group home. The exterior appearance of the home and property shall be in reasonable conformance with the general neighborhood standards. Group homes shall be eleemosynary or not-for-profit in nature.

Section 400.550 Application and Review Procedure.

Petitions for designation of a "PASF" Planned Attached Single-Family District shall be addressed to the City Council. The petition shall be made on forms prescribed by the City and shall be accompanied by the appropriate documents as required for site plan review, Article XI. The procedures for processing, review and action shall be set forth in ~~Section 400.1090(D)~~ **Article XI** or applicable successor ordinances. Designation of a PASF shall be by ordinance following notice and public hearing. The filing fees shall be as set forth by ordinance.

**AN ORDINANCE TO AMEND TITLE IV LAND USE OF THE OLIVETTE MUNICIPAL CODE TO ESTABLISH A NEW SCHEDULE TITLED "SCHEDULE I. FEE SCHEDULE" AND TO AMEND VARIOUS PROVISIONS OF TITLE IV LAND USE RELATING TO FEES AND REVIEW PROCEDURES**

**WHEREAS**, The City of Olivette Planning and Community Design Commission ("Commission") reviewed various fees associated with Commission reviews under Title IV Land Use of the Olivette Municipal Code;

**WHEREAS**, on February 4, 2016, the Commission of the City of Olivette reviewed this ordinance, and by a unanimous vote motioned to recommend approval and forward this ordinance to the City of Olivette City Council ("Council") following a Public Hearing in accordance with the procedures outlined in Article XX Changes and Amendments of Chapter 400 Zoning Regulations; and

**WHEREAS**, due and lawful notice of a public hearing on the proposed amendment to Title IV Land Use of the Olivette Municipal Code, to be held by the City Council on March 8, 2016, at 7:00 PM in the City Council Chambers at City Hall, 9473 Olive Boulevard, Olivette, Missouri, was published in the St. Louis Countian, a newspaper of general circulation in the City of Olivette, on February 23, 2016; and

**WHEREAS**, a public hearing was duly and properly held by the Council at the time and place provided for in the notice and all comments, statements, objections, and suggestions concerning the fees under Title IV Land Use of the Olivette Municipal Code were duly heard and considered by the Council; and

**WHEREAS**, the Council, after careful and due deliberation, has determined that the proposed fees under Title IV Land Use of the Olivette Municipal Code, is in the interest of the public health, safety, welfare, and morals of the City of Olivette.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS**

**SECTION 1.** Title IV Land Use of the Olivette Municipal Code is hereby amended to adopt Schedule I. Land Use Fees attached hereto as Exhibit A, is made a part of this ordinance as fully set out herein.

**SECTION 2.** Article VI, "PASF" Planned Attached Single-Family District, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended by the enactment of a new Section 400.550, Application and Review Procedures, to read as follows:

**TITLE IV LAND USE**

**CHAPTER 400 Zoning Regulations**

**ARTICLE VI: "PASF" Planned Attached Single-Family District**

**Section 400.550 Application and Review Procedure.**

Petitions for designation of a "PASF" Planned Attached Single-Family District shall be addressed to the City Council. The petition shall be made on forms prescribed by the City and shall be accompanied by the appropriate documents as required for site plan review, Article XI. The procedures for processing, review and action shall be set forth in Article XI or applicable successor ordinances. Designation of a PASF shall be by ordinance following notice and public hearing. The filing fees shall be as set forth by ordinance.

**SECTION 3.** Certain sections of Article XI, Site Plan Review, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended to read as follows:

**TITLE IV LAND USE**

**CHAPTER 400 Zoning Regulations**

**ARTICLE XI: Site Plan Review**

\* \* \* \* \*

**Section 400.1060 Applicants.**

- A. Applications for a proposed development requiring site plan review may be filed by any person with a financial, contractual or proprietary interest in the property proposed to be developed.
- B. The application shall be accompanied by a filing fee in accordance with Schedule I Land Use Fees being part of Title IV: Land Use of the Olivette Municipal Code.

\* \* \* \* \*

**Section 400.1090 Review Procedures.**

- A. Site plan review procedures for proposed uses in the "SR" District which do not require rezoning, but are subject to site plan review and design review as required by Article I, Chapter 425 of the Olivette Municipal Code. An application for site plan review, together with the information and plans specified in Section 400.1080, shall be submitted to the Planning and Zoning Administrator at least thirty (30) days prior to a regularly scheduled meeting of the Commission.
  - 1. Site plan data shall be provided in accordance with the requirements of Section 400.1080, provided that same shall include only those items necessary to address the proposed action as specified by the Planning and Zoning Administrator. The application shall be accompanied by a number of copies as may be required by the Administrator.

*[Emphasis added. No other changes to Section 400.1090.A]*

**Section 400.1090 Review Procedures.**

- B. Site plan review procedures for proposed uses in the "COR" District which do not require rezoning, but are subject to site plan review. An application for site plan review shall be submitted to the Commission at least thirty (30) days prior to a regularly scheduled meeting.
  - 1. Such application, together with the information and plans specified in Section 400.1080, provided that same shall include only those items necessary to address the proposed action as specified by the Planning and Zoning Administrator, shall be considered at a meeting of the Commission. The application shall be accompanied by a number of copies as may be required by the Administrator.

*[Emphasis added. No other changes to Section 400.1090.B or Section 400.1090.C]*

**Section 400.1100 Resubmissions.**

- A. Any application submitted in accordance with this Article which has been reviewed by the Commission and which the applicant wishes to revise and resubmit prior to final action by the Commission shall be revised and resubmitted at least fifteen (15) days prior to the scheduled meeting at which final action is requested; provided however, that any revision and resubmittal under this Section which the Planning and Zoning Administrator determines will contain substantial revisions and will require additional review shall be made at least thirty (30) days prior to the scheduled meeting at which final action is requested.
- B. Amendment Procedures for an approved Site Plan.
  - 1. For all applications for approval of an amendment to an approved Site Plan Review or modification of one (1) or more conditions thereof, the review and approval procedures of Section 400.1090 shall apply, except where the Commission determines that:
    - a. A proposed modification will not increase the gross floor area of an approved permitted or special use by more than twenty percent (20%); and
    - b. A proposed modification will not require installation of additional parking spaces or loading spaces under Article XIV of this Chapter; and
    - c. After considering the environmental impact of the proposed modification upon the character of the neighborhood, traffic conditions, public utility facilities and other matters pertaining to the general health, safety and welfare of the City of Olivette,

including each of the factors set forth in Section 400.1050 of this Chapter, a proposed modification will not negatively impact the surrounding built and natural environment.

- d. The approval for amendment shall be considered a *Minor Site Plan Review*.
- 2. Upon reaching a decision to approve or disapprove any application for a special use permit amendment or modification reviewed under procedures of Section 400.1090(B), the Planning and Community Design Commission shall promptly notify the City Council in writing of the decision and of any conditions imposed.

**SECTION 4.** Section 400.1410 Minimum Standards for Off-street Parking Areas of Article XIV, Off-Street Parking and Loading, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended to read as follows:

**TITLE IV LAND USE**  
**CHAPTER 400 Zoning Regulations**  
**ARTICLE XIV: Off-Street Parking and Loading**

\* \* \* \* \*

**Section 400.1410 Minimum Standards for Off-street Parking Areas.**

- A. The regulations contained in this Section shall be deemed minimum standards and shall apply to all off-street parking spaces and all off-street parking areas required under this Article. As used in this Article, the term "off-street parking area" shall mean any area used as required parking spaces, aisles or as the means of access from a street to a parking space if the total of such area contains one thousand five hundred (1,500) square feet or more.
  - 1. Permit and site plan review required. No off-street parking area shall be constructed, installed or substantially altered until a permit has been issued by the Building Official. Written application for a permit shall be filed with the Building Official and shall be accompanied by plans of the off-street parking area drawn to a scale of not more than twenty (20) feet to the inch and fully dimensioned. Plans shall bear the seal of an architect, engineer or land surveyor licensed to practice in the State of Missouri. Plans required under this Section depicting proposed construction, installation or substantial alteration of an off-street parking area undertaken in conjunction with other development may be submitted therewith. All construction, installation or alteration of off-street parking areas serving multi-family residential, commercial, industrial or institutional uses and variations under Section 400.1410.A.2.e shall be subject to site plan review, Article XI.

[Emphasis added. No other changes to Section 400.1410.]

**SECTION 5.** Article XXI, Fees and Penalties, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby renamed as Article XXI Penalties and Section 400.1990 Filing Fee For Appeals to Board of Adjustment and Section 400.2000 Application Fees are repealed.

**SECTION 6.** Section 415.270 Highway, Traffic and Directions Signs, being part of Article III: General Rules, Regulations and Prohibitions, of Chapter 415 Sign Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended to read as follows:

**TITLE IV LAND USE**  
**CHAPTER 405 Sign Regulations**  
**ARTICLE III: General Rules, Regulations and Prohibitions**

\* \* \* \* \*

**Section 415.270 Highway, Traffic and Directional Signs.**

\* \* \* \* \*

- C. Such signs may be installed on private property which is open to public parking and travel and shall be installed in accordance with an approved site plan for the development of said property and any other requirements of the State or City pertaining to such traffic flow and parking signs.
- D. Such signs may be permitted in accordance with this Chapter or as outlined in Article XI Site Plan Review of Chapter 400 Zoning Regulations of this Title.
- E. Unless otherwise provided by State law, City ordinance or the conditions of a Site Plan Review as outlined in Article XI Site Plan Review of Chapter 400 Zoning Regulations of this Title, each such sign shall conform to the following general requirements:
  - 1. Such signs shall not exceed three (3) square feet per space.
  - 2. The height for such signs shall be three and one-half (3½) feet for ground mount and six (6) feet for wall mount.
  - 3. Such signs are limited to one (1) sign per entrance.
  - 4. No more than two (2) colors may be used.
  - 5. Illumination of such signs is subject to approval as noted by Article XI Site Plan Review of Chapter 400 Zoning Regulations of this Title.

**SECTION 7.** Section 415.300.C of Article V: Permitted Signs in The Planned Activity “PA” Zoning District, of Chapter 415 Sign Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended to read as follows:

**TITLE IV LAND USE**

**CHAPTER 405 Sign Regulations**

**ARTICLE V: Permitted Signs in The Planned Activity “PA” Zoning District**

Section 415.300 Signs Permitted

\* \* \* \* \*

- C. All signs enumerated in this Article shall require a permit from the Building Official.
  - 1. Permitted signs.
    - a. All signs permitted in the residential zoning districts.
    - b. Wall signs. One (1) wall sign shall be permitted which shall not exceed twenty-five (25) square feet in area. One (1) additional wall sign not exceeding twenty-five (25) square feet in area shall be permitted for each building. Each such additional wall sign shall be located on the wall which provides the exterior egress unless an alternative location is approved as noted by Chapter 425 Community Design-General of this Title.

[*Emphasis added.* No other changes to Section 415.300.C]

**SECTION 8.** Subparagraph (3) *Wall Signs* of Section 400.310.B of Article VI: Permitted Signs in Residential/Office “PRO” Zoning District, of Chapter 415 Sign Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended to read as follows:

**TITLE IV LAND USE**

**CHAPTER 405 Sign Regulations**

**ARTICLE VI: Permitted Signs in Residential/Office “PRO” Zoning Districts**

Section 415.310 Signs Permitted

\* \* \* \* \*

Subparagraph B.3.

- 3. Wall signs. Each building shall be permitted one (1) wall sign mounted on the building wall with a size limitation of twenty-five (25) square feet, facing the street frontage, not projecting more than eighteen (18) inches from the wall surface.

Each additional commercial or office tenant having direct exterior egress shall be permitted one (1) additional wall sign not exceeding twenty-five (25) square feet not projecting more than eighteen (18) inches from the wall surface. Such additional wall sign shall be located on the building wall which provides the exterior egress of the tenant unless an alternative location is approved as noted by Chapter 425 Community Design-General of this Title

- a. Permit. Sign permit required.

[*Emphasis added.* No other changes to Section 415.310.B]

**SECTION 9.** Subparagraph (C.1) *Permitted Signs* of Section 415.320 Signs Permitted of Article VII: Permitted Signs in Commercial “COR” Zoning Districts, of Chapter 415 Sign Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended to read as follows:

**TITLE IV LAND USE**

**CHAPTER 405 Sign Regulations**

**ARTICLE VII: Permitted Signs in Commercial “COR” Zoning Districts**

Section 415.320 Signs Permitted

\* \* \* \* \*

Subparagraph C.1.

\* \* \* \* \*

- b. Wall Signs.

\* \* \* \* \*

- (5) In addition to the permitted wall signs authorized in this Section, a business establishment in excess of twelve thousand five hundred (12,500) square feet, or a tenant space in excess of fifteen thousand (15,000) square feet shall be permitted a secondary wall sign. Only one (1) secondary wall sign shall be permitted per business establishment. The secondary wall sign may be placed on any exterior building wall directly enclosing the business establishment and shall not exceed twenty-five (25) square feet. The design, location, and placement of the secondary wall sign is subject to approval as noted by Chapter 425 Community Design-General of this Title.

- c. *Attached signs for multi-floor office buildings.*

\* \* \* \* \*

- (4) Placement, location and design subject to approval as noted by Chapter 425 Community Design-General of this Title.

- d. *Monument signs.*

\* \* \* \* \*

- (2) *Designs.*

\* \* \* \* \*

- (f) Placement, location and design subject to approval as noted by Chapter 425 Community Design-General of this Title.

- e. Directional information signs serving to direct traffic or indicate areas of specific service functions and which contain no name or advertisement of any kind may be placed on walls or posts subject to the following:

\* \* \* \* \*

- (4) Placement, location and design subject to approval as noted by Chapter 425 Community Design-General of this Title.
- f. Gasoline and oil service stations may have, in addition to the wall signage allowed in this Article:
  - (1) One (1) pole sign in lieu of a monument sign, not exceeding eighty (80) square feet, consisting of not more than forty (40) square feet per sign face.
  - (2) One (1) sign which shall contain the actual unit price being charged (including all applicable taxes) for each type of gasoline being sold, in block letters and numerals at least ten (10) inches in height, not exceeding twenty (20) square feet in area per sign face, provided that the areas of a pricing information sign attached to a column sign or monument sign and of the column sign or monument sign to which the pricing information sign is attached shall be considered separately for purposes of this Subsection.
  - (3) Placement, location and design are subject to approval as noted by Chapter 425 Community Design-General of this Title.
- g. Temporary signs as described below will be allowed subject to the regulations listed:
  - (1) Banners, in accordance with Section 415.130, announcing a special event with a maximum size of twenty-five (25) square feet attached to the building wall.
  - (2) Seasonal garden center monument sign, subject to the following:
    - (a) One (1) monument sign with a size limitation of fifteen (15) square feet and an overall base and sign height not to exceed five (5) feet.
    - (b) No part of the monument sign may project beyond a five-foot setback line from the right-of-way, nor shall any part of said sign obstruct vision at any intersection or vehicular access point.
    - (c) Placement, location, materials, design and the length of time the sign may be erected are subject to approval as noted by Chapter 425 Community Design-General of this Title.

**SECTION 10.** Subparagraph (D) of Section 415.330 Signs Permitted, being part of Article VIII: Permitted Signs in Industrial “LID” Zoning District, of Chapter 415 Sign Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended to read as follows:

**TITLE IV LAND USE**

**CHAPTER 405 Sign Regulations**

**ARTICLE VIII: Permitted Signs in Industrial “LID” Zoning Districts**

Section 415.330 Signs Permitted

\* \* \* \* \*

- D. Permitted Signs.
  - 1. All signs permitted in the residential district.
  - 2. Wall signs. One (1) sign on each exterior building wall directly enclosing each business establishment mounted on the building wall with a size limitation of twenty-five (25) square feet; signs may not project more than eighteen (18) inches from the wall surface and must maintain a minimum clearance of ten (10) feet between the lowest point of the sign and any walkway, paving or ground level beneath the sign. Where the wall face on which the sign is to be located exceeds three hundred fifty (350) square feet in area, the gross area of such sign may be equal to five percent (5%) of such wall area, however, not to exceed three hundred (300) square feet. An alternative wall sign location for a

business establishment may be approved as noted by Chapter 425 Community Design-General of this Title.

\* \* \* \* \*

- 6. Industrial subdivision identification sign. A double-faced ground sign, not exceeding forty (40) square feet per sign face, shall be permitted for an industrial subdivision, which sign shall be limited to the name of the subdivision and the occupants of such subdivision. Design and location are subject to approval as noted by Chapter 425 Community Design-General of this Title.

**SECTION 11.** Subparagraph (D) of Section 415.430 Billboard Regulations being part of Article IX: Billboards, of Chapter 415 Sign Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended to read as follows:

**TITLE IV LAND USE**  
**CHAPTER 405 Sign Regulations**  
**ARTICLE IX: Billboards**

Section 415.430 Billboard Regulations

\* \* \* \* \*

D. *Lighting And Landscaping Of Billboards.* To ensure that the structure promotes convenience and enjoyment of highway travel, preserves the natural scenic beauty of highways and adjacent areas and is safe and secure from trespassers or vandals, the lighting and landscaping of billboards shall comply with the following rules:

- (1) Prior to issuance of a City permit for erection of a billboard, the applicant shall submit and receive from the Planning and Community Design Commission approval as noted by Chapter 425 Community Design-General of this Title of a lighting and landscape plan depicting the landscaping, billboard lighting and fencing around the proposed billboard to ensure that the structure will be aesthetically compatible with its surroundings and the aesthetic standards of the community and neighboring property and safety concerns.

[*Emphasis added.* No other changes to Section 415.430.D]

**SECTION 12.** Article I, Community Design Regulations, of Chapter 425, Community Design - General, of the Municipal Code of the City of Olivette, Missouri is hereby amended by the enactment of a new Section 425.020 Review and Approval Required and Section 425.030 Exceptions to Requirement of Review Approval, to read as follows:

**TITLE IV LAND USE**  
**CHAPTER 425 Community Design Review - General**  
**ARTICLE I: Community Design Regulations**

**Section 425.020 Review and Approval Required.**

- A. Except as provided in this Article, the review and approval of the Planning and Community Design Commission (the Commission) shall be required prior to the issuance of any permit for the erection, construction, conversion, relocation, or enlargement of or for any exterior structural alteration to any of the following:
  - 1. Detached and attached single-family dwellings, excluding building additions less than two hundred fifty hundred (250) square feet;
  - 2. Any building exterior material finish that is not identified as an acceptable material finish;
  - 3. Accessory structures as noted under Chapter 400 Zoning Regulations Article XVI Accessory Structures and Uses;

- 4. Commercial, industrial, institutional, or other non-residential uses;
- 5. Multi-family dwelling units; or
- 6. Billboards as defined by Section 415.020 of this Title.

**Section 425.030 Exceptions to Requirement of Review and Approval.**

- A. Unless the Building Commissioner determines otherwise, the following items shall not require approval of the Commission under this Article:
  - 1. Conversion of carports; and
  - 2. Additions to commercial or industrial buildings which comply with requirements of the zoning ordinance and which do not require provision of additional parking or loading spaces.

[Emphasis added. No other changes to Article I.]

**SECTION 13.** Section 435.050 Variances, of Chapter 435, Fences, of the Municipal Code of the City of Olivette, Missouri is hereby amended to read as follows:

**TITLE IV LAND USE**  
**CHAPTER 435 Fences**

**Section 435.050 Review and Approval Required.**

In accordance with the procedures outlined in Article XI Site Plan Review of Chapter 400 Zoning Regulations, where the Planning and Community Design Commission determines upon written request of an applicant that compliance with any requirement of Section 435.030 Ornamental Fences on Residential Lots or of Section 435.040 Residential Fences on Rear and Side Yards will impose unnecessary hardship or practical difficulty upon a particular property, the Planning and Community Design Commission may vary the requirement. In exercising this authority, the Planning and Community Design Commission shall vary requirements only to the extent necessary to alleviate the unnecessary hardship or practical difficulty consistent with the aesthetic, health and safety objectives of Sections 435.030 and 435.040 of this Chapter.

**SECTION 14.** If any article, section, subsection, paragraph, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, such decision shall not affect or invalidate the remaining portions of this ordinance.

**SECTION 15. BE IT FURTHER ORDAINED THAT** this ordinance shall become effective from and after its adoption according to law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
 MAYOR

ATTEST:

\_\_\_\_\_  
 CITY CLERK

# EXHIBIT 'A'

(Version 2016 02-04)

## SCHEDULE I: LAND USE FEES

### Table 1-A. Filling Fees for Chapter 400 Zoning Regulations.

1. Site Plan Review, filing fees for items under Article XI Site Plan Review.
  - a. Site Plan Review, minimum \$150 unless noted otherwise below:
    - (i) Site Plan Review under the following sections:
      - Section 400.1100.B Minor Site Plan Review
      - Section 400.1090.A Site Plan Review for proposed uses in the "SR" District in conjunction with Chapter 425 Community Design-General.  
(this fee is in addition to the required Community Design Review fee)
      - Section 400.1540 Dish Antennas, and
      - Fences under Chapter 435 Fences, Section 435.050 Variances: \$150
    - (ii) Site Plan Review under the following sections:
      - Section 400.1090. B, purposed uses in the COR and LID Districts which do not require rezoning, and
      - Section 400.2180.C, Design Review in Article XXII "M-U" Gateway District
      - Variations under Article XIV Off-Street Parking Areas and Loading: \$250
    - (iii) Site Plan Review under the following sections (in addition with Community Design Review fee):
      - Section 400.1090.C Review Procedures for a "PRO" or an "AR" application, including Preliminary Development Plan and Final Development Plan), and
      - Section 400.1090.D Review Procedures for Special Permit or Rezoning, and
      - Section 400.2170 rezoning procedures under "M-U" Gateway District, including Concept Review and Development Review.
  - b. Amendments. Amendments to an active Site Plan Review in which an active Construction Permit under Article XVIII of Chapter 400 has not been completed: \$100
2. Board of Adjustment, filing fees for items under Article XVII Board of Adjustment.  
The filing fee for an appeal to the Board of Zoning Adjustment shall be as follows:  
Application fee: \$200  
Public Hearing Escrow Deposit fee: \$50\*  
Court Reporter Escrow Deposit fee: \$150\*  
  
\*Escrow deposits shall be used to cover publication costs for the public hearing and court reporter fees for attendance and transcribing. When a Board meeting consist of more than one petition, the public hearing fee and court reporter fee will be equally distributed amongst each petition filed.
3. Text Amendments, filling fees for items under Article XX: Changes and Amendments: \$200

### Table 1-B. Filling fees for Chapter 425 Community Design –General

1. Community Design Review, filing fees for items under Article I Community Design Regulations. Minimum fee \$150, unless noted otherwise below:
  - a. Community Design Review (in addition to any fee required for Site Plan Review and/or Stormwater Management Review).
    - (i) Residential additions and accessory structures 400 square feet or less and signs under Chapter 415: \$150
    - (ii) Residential additions and accessory structures in excess of 400 square feet, but less than 1,200 square feet: \$200

- (iii) Detached Single Family homes and additions and accessory structures 1,200 square feet or greater: \$250
- (iv) Multifamily and Nonresidential, additions and new construction: \$400
- b. Amendments. Amendments to an active Community Design Review in which an active Construction Permit under Article XVIII of Chapter 400 has not been completed:
  - Solely Community Design Review \$100
  - Community Design Review in conjunction with a Site Plan Review \$50 plus Site Plan Review amendment fee

**Table 1-C. Filling fees for Chapter 422 Stormwater Management.**

1. In conjunction with any required Site Plan Review and/or Community Design Review, the construction and reconstruction of a detached single family dwelling under Article IV of Chapter 400 Zoning Regulations, shall require an application for a Concept Stormwater Management Plan Review.
  - Concept Stormwater Management Plan Review \$350
  - Amendments to an approved Concept Stormwater Management Plan Review \$150

**Table 1-D. Filling fees for Chapter 405 Subdivision Regulations.**

Pre-application Conference No fee

Preliminary Subdivision Plat

- Filing/Review Fee \$250.00 plus \$50.00 per lot or unit, whichever is greater
- Escrow Deposit \$1,000.00\*

Final Subdivision Plat

- Filing Fee \$200.00

Boundary Adjustment Plat \$200.00

Vacation Plat \$200.00

Escrow Deposit \$250.00\*

Subdivision Permit Fee. There shall be a fee of twenty-five dollars (\$25.00) per lot plus one and one-quarter percent (1.25%) of the Director's estimate of cost of all subdivision improvements (including paving, storm drainage, sanitary sewers, sewage disposal facilities, water mains, fire hydrants, street lights, street name signs, survey monument and markers and site grading) to defray the cost of the City for processing a Subdivision application and making inspections required during construction.

\* Escrow deposits shall be used to cover all publication costs, mailings, attorney fees and any additional consulting fees required by the Director during review.



City of Olivette Public Services  
Department of Planning & Community Development  
1200 North Price Road  
Olivette, MO 63132  
(314) 993-0252 (Office)  
(314) 994-9862 (Fax)

Carlos Trejo, AICP  
Director

## DEPARTMENT MEMORANDUM

---

---

**DATE: FEBRUARY 4, 2016**

**TO: PLANNING AND COMMUNITY DESIGN COMMISSION**

**FROM: CARLOS TREJO  
DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**

**RE: LAND USE FEES AND REVIEW PROCEDURES**

### SUMMARY

1. This item was deferred at the January 21, 2016, Commission meeting. The Commission requested staff provide fee references from other communities and review the calculations for residential fees vs. commercial fees.
2. The intent of this amendment is twofold:
  - To adjust fees to reflect at around 2/3's of actual staff time to receive, review, and coordinate Commission review of a petition.
  - To consolidate all fees into a single Schedule and incorporate said schedule into the Municipal Code. Future fee adjustments are thence made only to the schedule as oppose to individual reviews.
3. In conjunction with the revised fee schedule, the following revisions will also be incorporated:
  - a. Revised references in the PASF District regarding site plan review.
  - b. Note the fee schedule in Article XI Site Plan Review.
  - c. Add a section authorizing review parameters to amendments to an approved Site Plan Review and create and define Minor Site Plan Reviews.
  - d. Amend Article XIV Off-Street Parking and Loading to reference Site Plan Review procedures for any variation request.
  - e. Under Chapter 415 Sign Regulations, amend various sections regarding references to the type of review required and adjust the size of a permitted banner in the COR district to be consistent with the temporary banner noted under Section 415.130.
  - f. Under Chapter 425 Community Design Review-General, amend Section 425.020 and 425.030 regarding required and exempt Community Design Review reviews and review procedures for signage within the "PA", "PRO", "COR", and "LID" Districts.
  - g. Amend Chapter 435 Fences to revise references Site Plan Review procedures for any variation request.
4. In addition, this report includes various review fees from other communities for comparison.

**SUGGESTED MOTION:** The Commission should consider a motion in the affirmative as follows:

Motion to recommend to the City Council an ordinance to establish Schedule I "Fee Schedule" and amend fee references and review procedures in Chapter 400 Zoning Regulations, Chapter 415 Sign Regulations, Chapter 425 Community Design-General, and Chapter 435 Fences, all under Title IV Land Use of the Olivette Municipal Code, as presented in the Memorandum from the Department of Planning and Community Development dated February 4, 2016.

Only a simple majority of the Commission is necessary to forward the recommendation to the City Council.

---

---

## DEPARTMENT MEMORANDUM

---

---

**DATE:** JANUARY 21, 2016  
**TO:** PLANNING AND COMMUNITY DESIGN COMMISSION  
**FROM:** CARLOS TREJO  
DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT  
**RE:** LAND USE FEES AND REVIEW PROCEDURES

### SUMMARY

1. In conjunction with the Commission discussions and the Staff Memo dated January 7, 2016, this report extracts the proposed Fee Schedule and various review procedures outlined under Title IV Land Use, including the following:
  - a. Chapter 400 Zoning Regulations:
    - i. Article VI: "PASF" Planned Attached Single-Family District.
    - ii. Article XI: Site Plan Review.
    - iii. Article XIV Off-Street Parking and Loading.
  - b. Chapter 415 Sign Regulations.
  - c. Chapter 425 Community Design-General.
  - d. Chapter 435 Fences.
2. Chapter 400 Revisions include the following:
  - a. Revised references in the PASF District regarding site plan review.
  - b. Note the fee schedule in Article XI Site Plan Review.
  - c. Add a section authorizing review parameters to amendments to an approved Site Plan Review and create and define Minor Site Plan Reviews.
  - d. Amend Article XIV Off-Street Parking and Loading to reference Site Plan Review procedures for any variation request.
3. Chapter 415 Sign Regulations, reference Community Design Review procedures for signage requiring PCDC review and approval within the "PA", "PRO", "COR", and "LID" Districts.
4. Chapter 425 Community Design-General
  - a. Revise the review and exemptions for Community Design Reviews.
5. Chapter 435 Fences, reference Site Plan Review procedures for any variation request.

**SUGGESTED MOTION:** The Commission should consider a motion in the affirmative as follows:

Motion to recommend to the City Council to establish Schedule I Fee Schedule under Title IV Land Use of the Olivette Municipal Code and amend Chapter 400 Zoning Regulations, Chapter 415 Sign Regulations, Chapter 425 Community Design-General, and Chapter 435 Fences, regarding fees and review procedures, as presented in the Memorandum from the Department of Planning and Community Development dated January 21, 2016.

Only a simple majority of the Commission is necessary to forward the recommendation to the City Council.



(2nd) and subsequent offenses involving the same violation at the same building or premises, the punishment shall be a fine of not less than two hundred fifty dollars (\$250.00) or more than one thousand dollars (\$1,000.00) for each and every day that such violation shall continue or by imprisonment for ten (10) days for each and every day such violation shall continue or by both such fine and imprisonment in the discretion of the court.

- C. Any such person who having been served with an order to remove any such violation shall fail to comply with such order within ten (10) days after such service or shall continue to violate any provision of the regulations made under authority of Sections 89.010 to 89.140, RSMo., in the respect named in such order shall also be subject to a civil penalty of two hundred fifty dollars (\$250.00)

Section 400.2010. through Section 400.2090. (Reserved)

## CURRENT FEE STRUCTURE

### Chapter 400. Zoning Regulations

#### ARTICLE XI. Site Plan Review

##### Section 400.1090. Review Procedure.

A. Site plan review procedures for proposed uses in the "SR" District which do not require rezoning, but are subject to site plan review and design review as required by Article I, Chapter 425 of the Olivette Municipal Code. An application for site plan review, together with the information and plans specified in Section 400.1080, shall be submitted to the Planning and Zoning Administrator at least thirty (30) days prior to a regularly scheduled meeting of the Commission.

1. Site plan data shall be provided in accordance with the requirements of Section 400.1080, provided that same shall include only those items necessary to address the proposed action as specified by the Planning and Zoning Administrator. The application shall be accompanied by a filing fee of **one hundred fifty dollars (\$150.00)** and such number of copies as may be required by the Administrator.

#### ARTICLE XXI. Fees and Penalties

##### Section 400.1990. Filing Fee For Appeals To Board of Adjustment.

The filing fee for an appeal to the Board of Zoning Adjustment shall be one hundred fifty dollars (\$150.00).

##### Section 400.2000. Application Fees.

The fees for an application for planned residential/office district site plan review, special permit or application for changing zoning shall be as follows:

| Acreage             | Fee      |
|---------------------|----------|
| 1.0 or less         | \$200.00 |
| 1.1 to 2            | \$250.00 |
| 2.1 to 3            | \$300.00 |
| 3.1 to 4            | \$350.00 |
| 4.1 to 5            | \$400.00 |
| 5.1 to 6            | \$450.00 |
| 6.1 to 7            | \$500.00 |
| 7.1 to 8            | \$525.00 |
| 8.1 to 9            | \$550.00 |
| 9.1 to 10           | \$575.00 |
| 10.1 to 20          | \$600.00 |
| 20.1 to 30          | \$625.00 |
| 30.1 to 40          | \$650.00 |
| 40.1 to 50          | \$675.00 |
| 50.1 to 60          | \$700.00 |
| 60.1 to 70          | \$725.00 |
| 70.1 to 80          | \$750.00 |
| 80.1 to 200         | \$800.00 |
| More than 200 acres | \$875.00 |

##### Section 400.2005. Violations — Penalties.

- A. In case any building or structure is erected, constructed, reconstructed, altered, converted or maintained, or any building, structure or land is used in violation of Sections 89.010 to 89.140, RSMo., or of any ordinance or other regulation made under authority conferred hereby, the proper local authorities of the municipality, in addition to other remedies, may institute any appropriate action or proceedings to prevent such unlawful erection, construction, reconstruction, alteration, conversion, maintenance or use, to restrain, correct, or abate such violation, to prevent the occupancy of such building, structure, or land, or to prevent any illegal act, conduct, business, or use in or about such premises. Such regulations shall be enforced by an officer empowered to cause any building, structure, place or premises to be inspected and examined and to order in writing the remedying of any condition found to exist therein or thereat in violation of any provision of the regulations made under authority of Sections 89.010 to 89.140, RSMo.
- B. The owner or general agent of a building or premises where a violation of any provision of said regulations has been committed or shall exist, or the lessee or tenant of an entire building or entire premises where such violation has been committed or shall exist, or the owner, general agent, lessee or tenant of any part of the building or premises in which such violation has been committed or shall exist, or the general agent, architect, builder, contractor or any other person who commits, takes part or assists in any such violation or who maintains any building or premises in which any such violation shall exist shall be guilty of an ordinance violation punishable by a fine of not less than ten dollars (\$10.00) and not more than five hundred dollars (\$500.00) for each and every day that such violation continues or by both such fine and imprisonment in the discretion of the court. Notwithstanding the provisions of Section 82.300, RSMo., however, for the second

Town and Country:

Site Plan Review: \$250 filing fee, \$2,000 Deposit

Rezoning: \$300 zoning petition plus Site Plan Review: \$250 filing fee, \$2,000 Deposit

Conditional Use Permit: \$250

Des Peres:

Architectural Review \$200 application fee

Rezoning/Text Amendment: \$500 application fee, plus \$50 per acre

Conditional Use Permit: \$500 application fee

Ellisville:

Architectural Review \$50 application fee

Site Plan Review: \$50

Rezoning/Text Amendment: \$200 application fee, \$50 Public Hearing

Conditional Use Permit: \$350 application fee, \$50 Public Hearing Deposit

Creve Coeur

Site Development Review: \$250 application fee, \$2,000 deposit

Conditional Use: \$250 application fee, \$2,000 deposit

Rezoning: \$250 application fee, \$2,000 deposit

Text Amendment: \$250 application fee, \$2,000 deposit

Frontenac

Site Plan Review:

Conditional Use: \$250

Rezoning:

Text Amendment:

Brentwood:

Site Plan Review:

Conditional Use: \$100

Rezoning: \$100

Text Amendment:

Ladue

Site Plan Review:

Conditional Use: \$

Rezoning:

Text Amendment:

Maryland Heights:

Site Plan Review: \$200 minimum/\$200-450 Review fee

Conditional Use: \$200 application fee/\$100 Legal advertisement/\$450 to 850 review escrow

Rezoning: \$200 application fee/\$100 public notice escrow/\$175 to \$450 Review escrow

Text Amendment: \$200 application fee/\$100 public notice escrow/\$175 to \$450 Review escrow

# PROPOSED FEE SCHEDULE

Department Memo  
Date: 2016 02-04

## SCHEDULE I. LAND USE FEES

### Table 1-A. Filling Fees for Chapter 400 Zoning Regulations.

1. Site Plan Review, filing fees for items under Article XI Site Plan Review.
  - a. Site Plan Review, minimum \$150 unless noted otherwise below:
    - (i) Site Plan Review under the following sections:
      - Section 400.1100.B Minor Site Plan Review
      - Section 400.1090.A Site Plan Review for proposed uses in the "SR" District in conjunction with Chapter 425 Community Design-General.  
(this fee is in addition to the required Community Design Review fee)
      - Section 400.1540 Dish Antennas, and
      - Fences under Chapter 435 Fences, Section 435.050 Variances: \$150
    - (ii) Site Plan Review under the following sections:
      - Section 400.1090. B, purposed uses in the COR and LID Districts which do not require rezoning, and
      - Section 400.2180.C, Design Review in Article XXII "M-U" Gateway District
      - Variations under Article XIV Off-Street Parking Areas and Loading: \$250
    - (iii) Site Plan Review under the following sections (in addition with Community Design Review fee):
      - Section 400.1090.C Review Procedures for a "PRO" or an "AR" application, including Preliminary Development Plan and Final Development Plan), and
      - Section 400.1090.D Review Procedures for Special Permit or Rezoning, and
      - Section 400.2170 rezoning procedures under "M-U" Gateway District, including Concept Review and Development Review.
  - b. Amendments. Amendments to an active Site Plan Review in which an active Construction Permit under Article XVIII of Chapter 400 has not been completed: \$100
2. Board of Adjustment, filing fees for items under Article XVII Board of Adjustment.

The filing fee for an appeal to the Board of Zoning Adjustment shall be as follows:

Application fee: \$200

Public Hearing Escrow Deposit fee: \$50\*

Court Reporter Escrow Deposit fee: \$150\*

\*Escrow deposits shall be used to cover publication costs for the public hearing and court reporter fees for attendance and transcribing. When a Board meeting consist of more than one petition, the public hearing fee and court reporter fee will be equally distributed amongst each petition filed.
3. Text Amendments, filling fees for items under Article XX: Changes and Amendments: \$200

### Table 1-B. Filling fees for Chapter 425 Community Design –General

1. Community Design Review, filing fees for items under Article I Community Design Regulations. Minimum fee \$150, unless noted otherwise below:
  - a. Community Design Review (in addition to any fee required for Site Plan Review and/or Stormwater Management Review).
    - (i) Residential additions and accessory structures 400 square feet or less and signs under Chapter 415: \$150
    - (ii) Residential additions and accessory structures in excess of 400 square feet, but less than 1,200 square feet: \$200
    - (iii) Detached Single Family homes and additions and accessory structures 1,200 square feet or greater: \$250
    - (iv) Multifamily and Nonresidential, additions and new construction: \$400
  - b. Amendments. Amendments to an active Community Design Review in which an active Construction Permit under Article XVIII of Chapter 400 has not been completed:

Solely Community Design Review \$100  
Community Design Review in conjunction with a Site Plan Review  
\$50 plus Site Plan Review amendment fee

**Table 1-C. Filling fees for Chapter 422 Stormwater Management.**

1. In conjunction with any required Site Plan Review and/or Community Design Review, the construction and reconstruction of a detached single family dwelling under Article IV of Chapter 400 Zoning Regulations, shall require an application for a Concept Stormwater Management Plan Review.  
Concept Stormwater Management Plan Review \$350  
Amendments to an approved Concept Stormwater Management Plan Review \$150

**Table 1-D. Filling fees for Chapter 405 Subdivision Regulations.**

Pre-application Conference No fee

Preliminary Subdivision Plat

Filing/Review Fee \$250.00 plus \$50.00 per lot or unit, whichever is greater  
Escrow Deposit \$1,000.00\*

Final Subdivision Plat

Filing Fee \$200.00

Boundary Adjustment Plat \$200.00

Vacation Plat \$200.00

Escrow Deposit \$250.00\*

Subdivision Permit Fee. There shall be a fee of twenty-five dollars (\$25.00) per lot plus one and one-quarter percent (1.25%) of the Director's estimate of cost of all subdivision improvements (including paving, storm drainage, sanitary sewers, sewage disposal facilities, water mains, fire hydrants, street lights, street name signs, survey monument and markers and site grading) to defray the cost of the City for processing a Subdivision application and making inspections required during construction.

\* Escrow deposits shall be used to cover all publication costs, mailings, attorney fees and any additional consulting fees required by the Director during review.

### **COMPARABLE REVIEW FEES FROM OTHER COMMUNITIES**

Creve Coeur \$250 filing fee, \$2,000 administrative escrow  
Special Permit \$150

Clayton \$1,035

\$135 Architectural Review fee  
\$285 Application fee  
\$450 Deposit for landscape review  
\$300 Deposit fee for Storm Water Prevention Pollution Plan (SWPPP)

Des Peres

Preliminary \$250  
Master/Combined/Revise \$500 to \$1000, based on zoning classification

Town & Country

\$2000 deposit  
\$350 non-refundable filing fee (includes \$100 for West County Fire Department Review).  
Rezoning, add additional \$300  
Architectural Review fee \$250



## CHAPTER 400 ZONING REGULATIONS

### Article VI: "PASF" Planned Attached Single-Family District

#### Section 400.550 Application and Review Procedure.

Petitions for designation of a "PASF" Planned Attached Single-Family District shall be addressed to the City Council. The petition shall be made on forms prescribed by the City and shall be accompanied by the appropriate documents as required for site plan review, Article XI. The procedures for processing, review and action shall be set forth in ~~Section 400.1090(D)~~ **Article XI** or applicable successor ordinances. Designation of a PASF shall be by ordinance following notice and public hearing. The filing fees shall be as set forth by ordinance.

### ARTICLE XI: Site Plan Review.

#### Section 400.1060 Applicants.

- A. Applications for a proposed development requiring site plan review may be filed by any person with a financial, contractual or proprietary interest in the property proposed to be developed.
- B. The application shall be accompanied by a filing fee in accordance with Schedule I Land Use Fees being part of Title IV: Land Use of the Olivette Municipal Code.**

#### Section 400.1090 Review Procedures.

- A. Site plan review procedures for proposed uses in the "SR" District which do not require rezoning, but are subject to site plan review and design review as required by Article I, Chapter 425 of the Olivette Municipal Code. An application for site plan review, together with the information and plans specified in Section 400.1080, shall be submitted to the Planning and Zoning Administrator at least thirty (30) days prior to a regularly scheduled meeting of the Commission.
  1. Site plan data shall be provided in accordance with the requirements of Section 400.1080, provided that same shall include only those items necessary to address the proposed action as specified by the Planning and Zoning Administrator. The application shall be accompanied by a ~~filing fee of one hundred fifty dollars (\$150.00) and such~~ number of copies as may be required by the Administrator.
- B. Site plan review procedures for proposed uses in the "COR" District which do not require rezoning, but are subject to site plan review. An application for site plan review shall be submitted to the Commission at least thirty (30) days prior to a scheduled meeting.
  1. Such application, together with the information and plans specified in Section [400.1080](#), provided that same shall include only those items necessary to address the proposed action, as specified by the Planning and Zoning Administrator, shall be considered at a meeting of the Commission. The application shall be accompanied by a ~~filing fee of one hundred fifty dollars (\$150.00) and such~~ number of copies as may be required by the Administrator.

#### Section 400.1100 Resubmissions.

- A. Any application submitted in accordance with this Article which has been reviewed by the Commission and which the applicant wishes to revise and resubmit prior to final action by the Commission shall be revised and resubmitted at least fifteen (15) days prior to the scheduled meeting at which final action is requested; provided however, that any revision and resubmittal under this Section which the Planning and Zoning Administrator determines will contain substantial revisions and will require additional review shall be made at least thirty (30) days prior to the scheduled meeting at which final action is requested.

#### **B. Amendment Procedures for an approved Site Plan.**

- 1. For all applications for approval of an amendment to an approved Site Plan Review or modification of one (1) or more conditions thereof, the review and approval procedures of Section 400.1090 shall apply, except where the Commission determines that:**
  - a. A proposed modification will not increase the gross floor area of an approved permitted or special use by more than twenty percent (20%); and**

**b. A proposed modification will not require installation of additional parking spaces or loading spaces under Article XIV of this Chapter; and**

**c. After considering the environmental impact of the proposed modification upon the character of the neighborhood, traffic conditions, public utility facilities and other matters pertaining to the general health, safety and welfare of the City of Olivette, including each of the factors set forth in Section 400.1050 of this Chapter, a proposed modification will not negatively impact the surrounding built and natural environment.**

**d. The approval for amendment shall be considered a *Minor Site Plan Review*.**

2. Upon reaching a decision to approve or disapprove any application for a special use permit amendment or modification reviewed under procedures of Section 400.1090(B), the Planning and Community Design Commission shall promptly notify the City Council in writing of the decision and of any conditions imposed.

#### **ARTICLE XIV: Off-Street Parking and Loading**

Section 400.1410 Minimum Standards for Off-street Parking Areas.

- A. The regulations contained in this Section shall be deemed minimum standards and shall apply to all off-street parking spaces and all off-street parking areas required under this Article. As used in this Article, the term "off-street parking area" shall mean any area used as required parking spaces, aisles or as the means of access from a street to a parking space if the total of such area contains one thousand five hundred (1,500) square feet or more.
  1. Permit and site plan review required. No off-street parking area shall be constructed, installed or substantially altered until a permit has been issued by the Building Official. Written application for a permit shall be filed with the Building Official and shall be accompanied by plans of the off-street parking area drawn to a scale of not more than twenty (20) feet to the inch and fully dimensioned. Plans shall bear the seal of an architect, engineer or land surveyor licensed to practice in the State of Missouri. Plans required under this Section depicting proposed construction, installation or substantial alteration of an off-street parking area undertaken in conjunction with other development may be submitted therewith. All construction, installation or alteration of off-street parking areas serving multi-family residential, commercial, industrial or institutional uses **and variations under Section 400.1410.A.2.e** shall be subject to site plan review, Article XI.

#### **ARTICLE XXI: Fees and Penalties**

Repeal Section 400.1990 Filing Fee for Appeals to Board of Adjustment

Repeal Section 400.2000 Application Fees.

## Chapter 415. Sign Regulations

### ARTICLE III: General Rules, Regulations and Prohibitions

#### Section 415.270 Highway, Traffic and Directional Signs...

- C. Such signs may be installed on private property which is open to public parking and travel and shall be installed in accordance with an approved site plan for the development of said property and any other requirements of the State or City pertaining to such traffic flow and parking signs.
- D. Such signs may be permitted in accordance with this Chapter or as **outlined in Article XI Site Plan Review of Chapter 400 Zoning Regulations of this Title** ~~through the site plan review and approval process.~~
- E. Unless otherwise provided by State law, City ordinance or the conditions of an ~~site plan~~ Site Plan Review **as outlined in Article XI Site Plan Review of Chapter 400 Zoning Regulations of this Title**, each such sign shall conform to the following general requirements:
  - 1. Such signs shall not exceed three (3) square feet per space.
  - 2. The height for such signs shall be three and one-half (3½) feet for ground mount and six (6) feet for wall mount.
  - 3. Such signs are limited to one (1) sign per entrance.
  - 4. No more than two (2) colors may be used.
  - 5. Illumination of such signs is subject to ~~approval by the Planning and Community Design Commission~~ **approval as noted by Article XI Site Plan Review of Chapter 400 Zoning Regulations of this Title.**

### ARTICLE V: Permitted Signs in The Planned Activity “PA” Zoning District

#### Section 415.300 Signs Permitted...

- C. All signs enumerated in this Article shall require a permit from the Building Official.
  - 1. Permitted signs.
    - a. All signs permitted in the residential zoning districts.
    - b. Wall signs. One (1) wall sign shall be permitted which shall not exceed twenty-five (25) square feet in area. One (1) additional wall sign not exceeding twenty-five (25) square feet in area shall be permitted for each building. Each such additional wall sign shall be located on the wall which provides the exterior egress unless an alternative location is approved **as noted by Chapter 425 Community Design-General of this Title.** ~~by the Planning and Community Design Commission.~~

### ARTICLE VI: Permitted Signs in Residential/Office “PRO” Zoning Districts

#### Section 415.310.B.

- 3. Wall signs. Each building shall be permitted one (1) wall sign mounted on the building wall with a size limitation of twenty-five (25) square feet, facing the street frontage, not projecting more than eighteen (18) inches from the wall surface.

Each additional commercial or office tenant having direct exterior egress shall be permitted one (1) additional wall sign not exceeding twenty-five (25) square feet not projecting more than eighteen (18) inches from the wall surface. Such additional wall sign shall be located on the building wall which provides the exterior egress of the tenant unless an alternative location is approved **as noted by Chapter 425 Community Design-General of this Title.** ~~by the Planning and Community Design Commission.~~

  - a. Permit. Sign permit required.

### ARTICLE VII: Permitted Signs in Commercial “COR” Zoning Districts

#### Section 415.320.C.1 *Permitted Signs...*

- b. Wall Signs...
- (5) In addition to the permitted wall signs authorized in this Section, a business establishment in excess of twelve thousand five hundred (12,500) square feet, or a tenant space in excess of fifteen thousand (15,000) square feet shall be permitted a secondary wall sign. Only one (1) secondary wall sign shall be permitted per business establishment. The secondary wall sign may be placed on any exterior building wall directly enclosing the business establishment and shall not exceed twenty-five (25) square feet. The design, location, and placement of the secondary wall sign is subject to ~~community design review approval~~ **as noted by Chapter 425 Community Design-General of this Title.**
- c. *Attached signs for multi-floor office buildings...*
- (4) Placement, location and design subject to ~~community design review and approval~~ **as noted by Chapter 425 Community Design-General of this Title.**
- d. *Monument signs.*
- (2) *Designs.*
- (f) Placement, location and design subject to ~~community design review and approval~~ **as noted by Chapter 425 Community Design-General of this Title.**
- e. Directional information signs serving to direct traffic or indicate areas of specific service functions and which contain no name or advertisement of any kind may be placed on walls or posts subject to the following:...
- (4) Placement, location and design subject to ~~community design review and approval~~ **as noted by Chapter 425 Community Design-General of this Title.**
- f. Gasoline and oil service stations may have, in addition to the wall signage allowed in this Article:...
- (3) **Placement, location and design** ~~The sign design and location are subject to the approval as noted by Chapter 425 Community Design-General of this Title of the Planning and Community Design Commission.~~
- g. Temporary signs as described below will be allowed subject to the regulations listed:
- (1) Banners, in accordance with Section [415.130](#), announcing a special event with a maximum size of ~~fifteen (15)~~ **twenty-five (25)** square feet attached to the building wall.
- (2) Seasonal garden center monument sign, subject to the following:
- (a) One (1) monument sign with a size limitation of fifteen (15) square feet and an overall base and sign height not to exceed five (5) feet.
- (b) No part of the monument sign may project beyond a five-foot setback line from the right-of-way, nor shall any part of said sign obstruct vision at any intersection or vehicular access point.
- (c) ~~The sign~~ Placement, location, materials, design and the length of time the sign may be erected are subject to **approval as noted by Chapter 425 Community Design-General of this Title.** ~~the approval of the Planning and Community Design Commission.~~

## **ARTICLE VIII: Permitted Signs in Industrial "LID" Zoning District**

### Section 415.330 Signs Permitted

#### D. Permitted Signs.

1. All signs permitted in the residential district.
2. Wall signs. One (1) sign on each exterior building wall directly enclosing each business establishment mounted on the building wall with a size limitation of twenty-five (25) square feet; signs may not project more than eighteen (18) inches from the wall surface and must maintain a minimum clearance of ten (10) feet between the lowest point of the sign and any walkway, paving or ground level beneath the sign. Where the wall face on which the sign is to be located exceeds three hundred fifty (350) square feet in area, the gross area of such sign may be equal to five

percent (5%) of such wall area, however, not to exceed three hundred (300) square feet. An alternative wall sign location for a business establishment may be approved **as noted by Chapter 425 Community Design-General of this Title.** ~~by the Planning and Community Design Commission.~~

#### Section 415.330.D Permitted Signs

6. Industrial subdivision identification sign. A double-faced ground sign, not exceeding forty (40) square feet per sign face, shall be permitted for an industrial subdivision, which sign shall be limited to the name of the subdivision and the occupants of such subdivision. ~~The sign~~ Design and location are subject to approval **as noted by Chapter 425 Community Design-General of this Title.** ~~by the Planning and Community Design Commission.~~

### **ARTICLE IX: Billboards**

#### Section 415.430.D. *Lighting and Landscaping Of Billboards...*

- (1) Prior to issuance of a City permit for erection of a billboard, the applicant shall submit and receive from the Planning and Community Design Commission approval **as noted by Chapter 425 Community Design-General of this Title** of a lighting and landscape plan depicting the landscaping, billboard lighting and fencing around the proposed billboard to ensure that the structure will be aesthetically compatible with its surroundings and the aesthetic standards of the community and neighboring property and safety concerns.

## Chapter 425: Community Design – General

### ARTICLE I: Community Design Regulations

#### Section 425.020 Review and Approval Required.

- A. Except as provided in this Article, the review and approval of the Planning and Community Design Commission (the Commission) shall be required prior to the issuance of any permit for the erection, construction, conversion, relocation, or enlargement of or for any exterior structural alteration to any of the following:
1. Detached and attached single-family dwellings, excluding building additions less than ~~one hundred fifty (150)~~ **two hundred fifty (250)** square feet;
  2. Any building exterior material finish that is not identified as an acceptable material finish;
  3. Accessory structures ~~consisting of two hundred fifty (250) square feet or more~~ **as noted under Chapter 400 Zoning Regulations Article XVI Accessory Structures and Uses**;
  4. Commercial, industrial, institutional, or other non-residential uses;
  5. Multi-family dwelling units;
  6. **Signs as noted by Chapter 415 Sign Regulations of this Title; or**
  7. Billboards as defined by Section 415.020 **Sign Regulations** of this Title.

#### Section 425.030 Exceptions to Requirement of Review and Approval.

- A. Unless the Building Commissioner determines otherwise, the following items shall not require approval of the Commission under this Article:
- ~~1. Decks;~~
  - ~~2. Above and below ground swimming pools;~~
  3. Conversion of carports;
  - ~~4. Screened porches;~~
  - ~~5. Satellite dishes;~~
  6. ~~Ornamental fences which comply with requirements of Section 435.030 of the Municipal Code;~~
  7. **Additions to commercial or industrial buildings which comply with requirements of the zoning ordinance and which do not require provision of additional parking or loading spaces; and**
  - ~~8. Accessory structures containing less than two hundred fifty (250) square feet.~~

## Chapter 435. Fences

Section 435.050 Variances.

**In accordance with the procedures outlined in Article XI Site Plan Review of Chapter 400 Zoning Regulations of this Title,** where the Planning and Community Design Commission determines upon written request of an applicant that compliance with any requirement of Section 435.030 Ornamental Fences on Residential Lots or of Section 435.040 Residential Fences on Rear and Side Yards will impose unnecessary hardship or practical difficulty upon a particular property, the Planning and Community Design Commission may vary the requirement. In exercising this authority, the Planning and Community Design Commission shall vary requirements only to the extent necessary to alleviate the unnecessary hardship or practical difficulty consistent with the aesthetic, health and safety objectives of Sections 435.030 and 435.040 of this Chapter.

**AN ORDINANCE TO AMEND ARTICLE XVII BOARD OF ADJUSTMENT OF CHAPTER 400 ZONING REGULATIONS BEING PART OF TITLE IV LAND USE OF THE OLIVETTE MUNICIPAL CODE**

**WHEREAS**, The City of Olivette Planning and Community Design Commission (“Commission”) has reviewed and discussed certain revisions to Article XVII Board of Adjustment, and

**WHEREAS**, the Commission has provided the Board of Adjustment of the City of Olivette, Missouri, to review and comment and said changes, and

**WHEREAS**, on February 18, 2016, the Commission reviewed this ordinance, and by a unanimous vote motioned to recommend approval and forward this ordinance to the Olivette City Council (“Council”) following a Public Hearing in accordance with the procedures outlined in Article XX Changes and Amendments of Chapter 400 Zoning Regulations; and

**WHEREAS**, due and lawful notice of a public hearing on the proposed amendment to Article XVII Board of Adjustment, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, to be held by the Council on March 8, 2016, at 7:00 PM in the City Council Chambers at City Hall, 9473 Olive Boulevard, Olivette, Missouri, was published in the St. Louis Countian, a newspaper of general circulation in the City of Olivette, on February 22, 2016; and

**WHEREAS**, a public hearing was duly and properly held by the Council at the time and place provided for in the notice and all comments, statements, objections, and suggestions concerning the adoption of the proposed amendment to the City's regulations regarding the Board of Adjustment were duly heard and considered by the Council; and

**WHEREAS**, the Council, after careful and due deliberation, has determined that the proposed amendments to Article XVII Board of Adjustment, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, is in the interest of the public health, safety, welfare, and morals of the City of Olivette.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**SECTION 1.** Article XVII Board of Adjustment, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, is hereby repealed and a new Article XVII Board of Adjustment attached hereto as Exhibit A, is made a part of this ordinance as fully set out herein.

**SECTION 2.** If any article, section, subsection, paragraph, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, such decision shall not affect or invalidate the remaining portions of this ordinance.

**SECTION 3. BE IT FURTHER ORDAINED THAT** this ordinance shall become effective from and after its adoption according to law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

# EXHIBIT 'A'

(Version 2016 02-18)

## Article XVII: Board of Adjustment

### Section 400.1610 Board Established.

- A. A Board of Adjustment is hereby established. The Board shall consist of five (5) regular members and three (3) alternate members who shall serve in the absence of disqualification of the regular members. Regular members and alternate members shall be residents appointed by the Council with a term of office of five (5) years, except that the terms of the regular members shall be staggered, so that no more than one (1) regular member's term expires in any calendar year. The terms for alternates need not be staggered.
- B. Except for vacancies occurring in office during an unexpired term, regular members and alternate members shall be appointed for terms beginning on the calendar date of July first (1st) and ending on the calendar date of June thirtieth (30th). Vacancies shall be filled by appointment for the unexpired term only, ending on the term expiration calendar date of June thirtieth (30th). Regular members and alternate members may be removed for cause by the Council upon written charges and after public hearing.
- C. The Board shall elect its own Chairman and Vice Chairman who shall serve for one (1) year or until their successors are elected by the Board. The Board shall adopt from time to time such rules and regulations as it may deem necessary to carry into effect the provisions of this Chapter.

### Section 400.1620 Meetings.

- A. Meetings of the Board shall be held at the call of the Chairman and at such other times as the Board may determine. Such Chairman, or in his/her absence the acting Chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall keep minutes of its proceedings, showing the vote of each member upon each question or if absent or failing to vote, indicating such fact and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Board and shall be a public record. All testimony, objections thereto and rulings thereon shall be taken down by a reporter employed by the Board for the purpose.
- B. The concurring vote of four (4) members of the Board shall be necessary to reverse any order, requirement, decision or determination of the Building Official or to decide in favor of the applicant on any matter upon which it is required to pass under this Chapter or to effect any variance.

### Section 400.1630 Jurisdiction.

- A. The Board shall have jurisdiction in the following instances:
  1. To hear and decide appeals where it is alleged there is error in any order, requirements, decision or determination made by the Building Official in the enforcement of this Chapter.
  2. To interpret the provisions of this Chapter in such a way as to carry out the intent and purpose of the Zoning Map fixing the several districts, where the street layout actually on the ground varies from the street layout as shown on the Zoning Map.
  3. To permit the erection and use of a building or the use of premises in any location for a public service corporation or for public utility purposes necessary to the public convenience or welfare.
  4. To permit the reconstruction of a non-conforming building which has been destroyed or partially destroyed by fire or other act of God where the Board shall find some compelling public necessity requiring a continuance of the non-conforming use and in no case shall such a permit be issued if its primary function is to continue a monopoly.
  5. To grant relief by from the strict application of the Zoning Ordinance to a specific piece of property by issuing an area or a use variance as allowed herein.

### Section 400.1640 Appeals.

- A. Appeals to the Board may be taken by any person aggrieved, any neighborhood organization as defined in Section 32.105, RSMo., representing such person, or by any officer, department, board or bureau of the City of Olivette affected by any decisions of the Building Official. Such appeal shall be taken within a reasonable time by filing with the Building Official and with the Board of Adjustment a notice of appeal, specifying the grounds thereof and by paying a filing fee as specified in City ordinance. The Building Official shall forthwith transmit to the Board all the papers constituting the record upon which the action appealed from is taken.
- B. An appeal stays all proceedings in furtherance of the action appealed from unless the Building Official certifies to the Board after the notice of appeal shall have been filed with him/her that, by reason of facts stated in the certificate, a stay would, in his/her opinion, cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board or by a court of record on application or notice to the Building Official and on due cause shown.
- C. The Board shall fix a reasonable time for the hearing of the appeal, give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Upon the hearing, any party may appear in person or by agent or by attorney.
- D. In exercising the above-mentioned powers, the Board may, in conformity with the provisions of the law, reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from and may make such order, requirement, decision or determination as ought to be made and to that end shall have all the powers of the Building Official.

Section 400.1650 Variances.

- A. Area variance. An area variance may issue to permit the building or enlargement of a structure when specific enforcement of the Zoning Ordinance would prohibit such construction. The Board of Adjustment may issue an area variance only upon findings that:
  - 1. The property has a unique condition, one not typically found in the same zoning district, relating to the width, depth, or shape of the lot, its topography, or other exceptional circumstance not created by an owner or the applicant; and
  - 2. Strict application of the Zoning Ordinance would result in practical difficulties, as distinguished from a mere inconvenience, which would deprive an owner of the reasonable use of the property; and
  - 3. The variance would not unreasonably affect adjacent properties; and
  - 4. The variance would observe the spirit of the Zoning Ordinance, secure public safety and welfare, and do substantial justice; and
  - 5. The variance would satisfy the additional criteria of Subsection 400.1640.C, below.
- B. Use variance. A use variances may issue to permit a use of property not otherwise permitted by the Zoning Ordinance. The Board of Adjustment may issue a use variance only upon finding that:
  - 1. The property has a unique condition, one not prevalent in the same zoning district, relating to the width, depth, or shape of the lot, its topography, or other exceptional circumstance not created by an owner or the applicant; and
  - 2. Strict application of the Zoning Ordinance would result in unnecessary hardship which would render the property not suitable for any use permitted in the Zoning Code for the zoning district in which the property is located, thus depriving the owner of all beneficial use of the property; and
  - 3. The appellant has sufficiently demonstrated unnecessary hardship through actual proof, and not mere conclusory or lay opinion, that the property has no permitted beneficial use; and
  - 4. The variance would not unreasonably affect adjacent properties, nor alter the essential character of the locality, nor violate the city's land use plan, and would observe the spirit of the Zoning Ordinance, secure public safety and welfare, and do substantial justice; and
  - 5. The variance would satisfy the additional criteria of Subsection 400.1640.C, below.

- C. Additional Variance Criteria. Before issuing any variance, the Board shall find that the variance will not:
1. Impair an adequate supply of light and air to adjacent property, or
  2. Unreasonably increase the congestion in public streets, or
  3. Increase the public danger of fire and safety, or
  4. Diminish or impair established property value within the surrounding area, or
  5. In any other respect impair the public health, safety, comfort, morals and welfare of the City of Olivette.
- D. Every variance granted or denied by the Board shall be accompanied by a written finding of fact, based on sworn testimony and evidence, and conclusions of law specifying the reason for granting or denying such variance.

Section 400.1660 Judicial Review.

- A. Any person, any neighborhood organization as defined in Section 32.105, RSMo., representing such person or persons, or any officer, department, board or bureau of the municipality, or persons jointly or severally aggrieved by any decision of the Board of Adjustment may present to the Circuit Court of the County of St. Louis, Missouri, a petition duly verified setting forth that such decision is illegal, in whole or in part, and specifying the grounds of illegality. Such petition shall be presented to the court within thirty (30) days after the filing of the decision in the office of the Board.
- B. Upon the presentation of such petition, the court may allow a writ of certiorari directed to the Board to review such decision of the Board and shall prescribe therein the time within which a return thereto must be made and served upon the relator's attorney, which shall not be less than ten (10) days and may be extended by the court. The allowance of the writ shall not stay proceedings upon the decision appealed from but the court may, on application, on notice to the Board and on due cause shown, grant a restraining order.
- C. The Board shall not be required to return the original papers acted upon by it, but it shall be sufficient to return certified or sworn copies thereof or of such portion thereof as may be called for by such writ. The return shall concisely set forth such other facts as may be pertinent and material to show the grounds of the decision appealed from and shall be verified. If, upon the hearing, it shall appear to the court that testimony is necessary for the proper disposition of the matter, it may take additional evidence or appoint a referee to take such evidence as it may direct and report the same to the court with his/her findings of fact and conclusions of law, which shall constitute a part of the proceedings upon which a determination of the court shall be made. The court may reverse or affirm, wholly or partly, or may modify the decision brought up for review.
- D. Costs shall not be allowed against the Board unless it shall appear to the court that it acted with gross negligence or in bad faith or with malice in making the decision appealed from.

Section 400.1670 through Section 400.1710. (Reserved)



City of Olivette Public Services  
Department of Planning & Community Development  
1200 North Price Road  
Olivette, MO 63132

(314) 993-0252 (Office)  
(314) 994-9862 (Fax)

---

---

## DEPARTMENT MEMORANDUM

---

---

**DATE:** FEBRUARY 18, 2016  
**TO:** PLANNING AND COMMUNITY DESIGN COMMISSION  
**FROM:** CARLOS TREJO  
DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT  
**RE:** ARTICLE XVII: BOARD OF ADJUSTMENT

### SUMMARY

1. This item was introduced at the October 1, 2015, at the request of the Board of Adjustment.
2. The City Attorney has drafted preliminary language and the Commission reviewed said language at their meeting on February 4, 2016.
3. The Board of Adjustment was given an opportunity to comment on the drafted language. The Board met on February 11, 2016, and reviewed the proposed language. No additional changes were requested.
4. This item is before the Commission for a motion to approve.

### ATTACHMENTS:

Proposed Ordinance Language  
Current Ordinance Language

### ACTION:

Staff is requesting the Commission motion to adopt the language as submitted.

**SUGGESTED MOTION:** The Commission should consider a motion in the affirmative as follows:

Motion to recommend to the City Council to amend Article XVII Board of Adjustment of Chapter 400 Zoning Regulations being part of Title IV Land Use of the Olivette Municipal Code, as presented in the Memorandum from the Department of Planning and Community Development dated February 18, 2016.

Only a simple majority of the Commission is necessary to forward the recommendation to the City Council.

## PROPOSED ORDINANCE LANGUAGE

### Article XVII: Board of Adjustment

#### Section 400.1610 Board Established.

- A. A Board of Adjustment is hereby established. The Board shall consist of five (5) regular members and three (3) alternate members who shall serve in the absence of disqualification of the regular members. Regular members and alternate members shall be residents appointed by the Council with a term of office of five (5) years, except that the terms of the regular members shall be staggered, so that no more than one (1) regular member's term expires in any calendar year. The terms for alternates need not be staggered.
- B. Except for vacancies occurring in office during an unexpired term, regular members and alternate members shall be appointed for terms beginning on the calendar date of July first (1st) and ending on the calendar date of June thirtieth (30th). Vacancies shall be filled by appointment for the unexpired term only, ending on the term expiration calendar date of June thirtieth (30th). Regular members and alternate members may be removed for cause by the Council upon written charges and after public hearing.
- C. The Board shall elect its own Chairman and Vice Chairman who shall serve for one (1) year or until their successors are elected by the Board. The Board shall adopt from time to time such rules and regulations as it may deem necessary to carry into effect the provisions of this Chapter.

#### Section 400.1620 Meetings.

- A. Meetings of the Board shall be held at the call of the Chairman and at such other times as the Board may determine. Such Chairman, or in his/her absence the acting Chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall keep minutes of its proceedings, showing the vote of each member upon each question or if absent or failing to vote, indicating such fact and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Board and shall be a public record. All testimony, objections thereto and rulings thereon shall be taken down by a reporter employed by the Board for the purpose.
- B. The concurring vote of four (4) members of the Board shall be necessary to reverse any order, requirement, decision or determination of the Building Official or to decide in favor of the applicant on any matter upon which it is required to pass under this Chapter or to effect any variance.

#### Section 400.1630 Jurisdiction.

- A. The Board shall have jurisdiction in the following instances:
  1. To hear and decide appeals where it is alleged there is error in any order, requirements, decision or determination made by the Building Official in the enforcement of this Chapter.
  2. To interpret the provisions of this Chapter in such a way as to carry out the intent and purpose of the Zoning Map fixing the several districts, where the street layout actually on the ground varies from the street layout as shown on the Zoning Map.
  3. To permit the erection and use of a building or the use of premises in any location for a public service corporation or for public utility purposes necessary to the public convenience or welfare.
  4. To permit the reconstruction of a non-conforming building which has been destroyed or partially destroyed by fire or other act of God where the Board shall find some compelling public necessity requiring a continuance of the non-conforming use and in no case shall such a permit be issued if its primary function is to continue a monopoly.
  5. To grant relief by from the strict application of the Zoning Ordinance to a specific piece of property by issuing an area or a use variance as allowed herein.

#### Section 400.1640 Appeals.

- A. Appeals to the Board may be taken by any person aggrieved, any neighborhood organization as defined in Section 32.105, RSMo., representing such person, or by any officer, department, board or bureau of the City of Olivette affected by any decisions of the Building Official. Such appeal shall be taken within a reasonable time by filing with the Building Official and with the Board of Adjustment a notice of appeal, specifying the grounds thereof and by paying a filing fee as specified

in City ordinance. The Building Official shall forthwith transmit to the Board all the papers constituting the record upon which the action appealed from is taken.

- B. An appeal stays all proceedings in furtherance of the action appealed from unless the Building Official certifies to the Board after the notice of appeal shall have been filed with him/her that, by reason of facts stated in the certificate, a stay would, in his/her opinion, cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board or by a court of record on application or notice to the Building Official and on due cause shown.
- C. The Board shall fix a reasonable time for the hearing of the appeal, give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Upon the hearing, any party may appear in person or by agent or by attorney.
- D. In exercising the above-mentioned powers, the Board may, in conformity with the provisions of the law, reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from and may make such order, requirement, decision or determination as ought to be made and to that end shall have all the powers of the Building Official.

Section 400.1650 Variances.

- A. Area variance. An area variance may issue to permit the building or enlargement of a structure when specific enforcement of the Zoning Ordinance would prohibit such construction. The Board of Adjustment may issue an area variance only upon findings that:
  - 1. The property has a unique condition, one not typically found in the same zoning district, relating to the width, depth, or shape of the lot, its topography, or other exceptional circumstance not created by an owner or the applicant; and
  - 2. Strict application of the Zoning Ordinance would result in practical difficulties, as distinguished from a mere inconvenience, which would deprive an owner of the reasonable use of the property; and
  - 3. The variance would not unreasonably affect adjacent properties; and
  - 4. The variance would observe the spirit of the Zoning Ordinance, secure public safety and welfare, and do substantial justice; and
  - 5. The variance would satisfy the additional criteria of Subsection 400.1640.C, below.
- B. Use variance. A use variances may issue to permit a use of property not otherwise permitted by the Zoning Ordinance. The Board of Adjustment may issue a use variance only upon finding that:
  - 1. The property has a unique condition, one not prevalent in the same zoning district, relating to the width, depth, or shape of the lot, its topography, or other exceptional circumstance not created by an owner or the applicant; and
  - 2. Strict application of the Zoning Ordinance would result in unnecessary hardship which would render the property not suitable for any use permitted in the Zoning Code for the zoning district in which the property is located, thus depriving the owner of all beneficial use of the property; and
  - 3. The appellant has sufficiently demonstrated unnecessary hardship through actual proof, and not mere conclusory or lay opinion, that the property has no permitted beneficial use; and
  - 4. The variance would not unreasonably affect adjacent properties, nor alter the essential character of the locality, nor violate the city's land use plan, and would observe the spirit of the Zoning Ordinance, secure public safety and welfare, and do substantial justice; and
  - 5. The variance would satisfy the additional criteria of Subsection 400.1640.C, below.
- C. Additional Variance Criteria. Before issuing any variance, the Board shall find that the variance will not:
  - 1. Impair an adequate supply of light and air to adjacent property, or
  - 2. Unreasonably increase the congestion in public streets, or
  - 3. Increase the public danger of fire and safety, or

4. Diminish or impair established property value within the surrounding area, or
  5. In any other respect impair the public health, safety, comfort, morals and welfare of the City of Olivette.
- D. Every variance granted or denied by the Board shall be accompanied by a written finding of fact, based on sworn testimony and evidence, and conclusions of law specifying the reason for granting or denying such variance.

Section 400.1660 Judicial Review.

- A. Any person, any neighborhood organization as defined in Section 32.105, RSMo., representing such person or persons, or any officer, department, board or bureau of the municipality, or persons jointly or severally aggrieved by any decision of the Board of Adjustment may present to the Circuit Court of the County of St. Louis, Missouri, a petition duly verified setting forth that such decision is illegal, in whole or in part, and specifying the grounds of illegality. Such petition shall be presented to the court within thirty (30) days after the filing of the decision in the office of the Board.
- B. Upon the presentation of such petition, the court may allow a writ of certiorari directed to the Board to review such decision of the Board and shall prescribe therein the time within which a return thereto must be made and served upon the relator's attorney, which shall not be less than ten (10) days and may be extended by the court. The allowance of the writ shall not stay proceedings upon the decision appealed from but the court may, on application, on notice to the Board and on due cause shown, grant a restraining order.
- C. The Board shall not be required to return the original papers acted upon by it, but it shall be sufficient to return certified or sworn copies thereof or of such portion thereof as may be called for by such writ. The return shall concisely set forth such other facts as may be pertinent and material to show the grounds of the decision appealed from and shall be verified. If, upon the hearing, it shall appear to the court that testimony is necessary for the proper disposition of the matter, it may take additional evidence or appoint a referee to take such evidence as it may direct and report the same to the court with his/her findings of fact and conclusions of law, which shall constitute a part of the proceedings upon which a determination of the court shall be made. The court may reverse or affirm, wholly or partly, or may modify the decision brought up for review.
- D. Costs shall not be allowed against the Board unless it shall appear to the court that it acted with gross negligence or in bad faith or with malice in making the decision appealed from.

Section 400.1670 through Section 400.1710. (Reserved)

## CURRENT ORDINANCE LANGUAGE

### Olivette:

Section 400.1640. Jurisdiction

A. The Board shall have jurisdiction in the following instances:...

5. To authorize a variance where, by reason of:

- exceptional narrowness, shallowness or shape of a specific piece of property of record,
- or by reason of exceptional topographical conditions, or
- other extraordinary or exceptional situation or condition of a specific piece of property,

the strict application of any provision of this Chapter would result in:

- peculiar and exceptional practical difficulties **and**
- particular hardship upon the owner of such property **and**
- amount to a practical confiscation of such property

as distinguished from a mere inconvenience to such owner, provided such relief can be granted without substantial detriment to the public good and without substantially impairing the general purpose and intent of the Comprehensive Plan as established by the regulations and provisions contained in this Chapter.

In considering all proposed variances, the Board shall, before making any finding in a specific case, first determine that the proposed variance will not constitute any change in the Zoning District Map and will not impair an adequate supply of light and air to adjacent property or unreasonably increase the congestion in public streets or increase the public danger of fire and safety or diminish or impair established property value within the surrounding area or in any other respect impair the public health, safety, comfort, morals and welfare of the City of Olivette. Every variance granted or denied by the Board shall be accompanied by a written finding of fact, based on sworn testimony and evidence, specifying the reason for granting or denying such variance.

In exercising the above-mentioned powers, the Board may, in conformity with the provisions of the law, reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from and may make such order, requirement, decision or determination as ought to be made and to that end shall have all the powers of the Building Official.

The concurring vote of four (4) members of the Board shall be necessary to reverse any order, requirement, decision or determination of the Building Official or to decide in favor of the applicant on any matter upon which it is required to pass under this Chapter or to effect any variance.

## ORDINANCE LANGUAGE FROM OTHER COMMUNITIES

### **Ladue:**

Ordinance 1175 The Zoning Ordinance of the City of Ladue, St. Louis County, Missouri  
Section IX Board of Adjustment

#### H. Jurisdiction.

Whenever a property owner shows that a strict application of the terms of this ordinance relating to the construction or alteration of buildings or structures or the use of land will impose upon him practical difficulties or unnecessary hardship, to permit such variations of the strict application of the terms of this ordinance as are in harmony with its general purpose and intent. But any such variation may be granted only when the Board is satisfied that it will not merely serve as a convenience to the applicant, but will alleviate some demonstrable and unusual hardship or difficulty so great as to warrant such variation, and at the same time properly protect the surround property. In no case, however, shall the Board permit a use which is not a permitted use of land under this ordinance in the district in which the land involved is located, and in no case shall the Board permit a variation, waiver or modification of a requirement of this ordinance which does not substantially comply with its terms and accord with its spirit and purpose. A self-inflicted hardship shall not be deemed a practical difficulty or an unnecessary hardship.

### **Clayton:**

Chapter 405 Zoning Regulations  
Article VI: Board of Adjustment

#### Section 405.610 Area Variances

- A. Area variances are a granting of relief from the requirements of this Chapter to permit construction in a manner otherwise prohibited by this Chapter where specific enforcement would result in an extreme hardship or severe practical difficulty because of the shape of the lot, topography or other natural situation not the fault of the applicant. In passing upon appeals, the Board of Adjustment is authorized to grant an area variance only upon findings that:
1. There are practical difficulties or unnecessary hardships associated with the strict application of the Zoning Ordinance due to exceptional or unique circumstances or conditions such that strict application would deprive the owner of the reasonable use of the property; and
  2. Granting the variance requested would observe the spirit of the Zoning Ordinance and secure public safety and welfare; and
  3. The deviation from strict application of the Zoning Ordinance authorized by the area variance would not constitute a change in the district map, impair an adequate supply of light and air to adjacent property, increase congestion in public streets, increase the danger of fire, materially diminish or impair established property values within the surrounding area and would not in any other respect impair the public health, safety, comfort, morals and welfare of the City of Clayton.
- B. If an appeal for an area variance is granted, the Board shall grant the minimum variance necessary to allow the applicant reasonable use of his/her land.

#### Section 405.620 Use Variances

- A. Use variances are a granting of relief from the requirements of this Chapter to permit a use in a manner otherwise prohibited by this Chapter where specific enforcement would result in an extreme hardship because of the shape of the lot, topography or other natural situation not the fault of the applicant. The Board of Adjustment is authorized to grant use variances upon application or appeal in accordance with the State of Missouri Enabling Act, City of Clayton Code of Ordinances the City's Zoning Ordinance and the procedures set forth herein only upon findings that:
1. The applicant will be deprived of all beneficial use of the property under any of the permitted uses in the zoning district in which the property is located, all beneficial use being lost only where the property is not suitable for any use permitted in the Zoning Ordinance for that zoning district; and
  2. The applicant has sufficiently demonstrated unnecessary hardship by expert testimony and/or documentation and not mere conclusionary or lay opinion that the property in question cannot yield a reasonable return if used only for a purpose or purposes permitted in the zoning district in which that property is located; and

3. The plight of the owner is due to exceptional or unique circumstances and not due to general conditions in the neighborhood; and
4. The use to be authorized by the variance would not alter the essential character of the neighborhood; and
5. The proposed use to be authorized by the use variance would not constitute a change in the district map, impair an adequate supply of light and air to adjacent property, increase congestion in public streets, increase the danger of fire, materially diminish or impair established property values within the surrounding area and would not in any other respect impair the public health, safety, comfort, morals and welfare of the City.

**Creve Coeur:**

Chapter 405 Zoning Ordinance  
Article IX Administration

Section 405.1110 Variances and Appeals

- D. Criteria For Variances, Generally. The Board of Adjustment shall not grant a variance as authorized herein unless it shall, in each case, make specific written findings of fact directly based upon the particular evidence presented to it that support all of the following conclusions:
1. The variance requested arises from a condition which is unique to the property in question and which is not ordinarily found in the same zoning district;
  2. The variance requested is because of a unique hardship not created by the applicant or owner of the property;
  3. The granting of the variance shall not adversely affect adjacent property owners or residents;
  4. The strict application of the provisions of this Chapter from which a variance is requested will cause severe practical difficulty or extreme hardship for the property owner represented in the application;
  5. The variance desired will not adversely affect the public health, safety, order, convenience or general welfare of the community; and
  6. Granting the variance desired will not violate the general spirit and intent of this Chapter.
- E. Criteria For Area Variances. In addition to the criteria listed in Section 405.1110(D) an applicant for an area variance or a variance to any regulation contained in the zoning ordinance, except for regulations dealing with the use of land which are included in Section 405.1110(F), must meet the following criteria:
1. By reason of exceptional narrowness, shallowness or shape of the specific piece of property or where by reason of exceptional topographical conditions or other extraordinary or exceptional circumstances that the strict application of the terms of the zoning regulations actually create a hardship to the property in a manner dissimilar to that of other similarly situated property in the zoning district in which it is located.
  2. Granting the variance would not result in the diversion of additional stormwater that would adversely affect adjacent property.
- F. Criteria For Use Variances. In addition to the criteria listed in Section 405.1110(D), an applicant for a use variance must meet the following criteria:
1. The applicant must be suffering unnecessary hardship in carrying out the strict letter of the ordinance. Unnecessary hardship can be shown by the applicant if he/she demonstrates the following:
    - a. He/she is deprived of all beneficial use of the property or that he/she would incur unwarranted economic hardship in achieving a permitted use;
    - b. The conditions causing the hardship are unique and peculiar to the applicant's property and are not prevalent in the neighborhood; and
    - c. The hardship must be due to conditions not personal to the owner, but rather to conditions affecting the land, thereby making the land unsuitable for the permitted uses in the zone in which it lies.

2. The applicant must prove that relief is necessary because of the unique character of the property.
3. The proposed variance will not conflict with the City's Comprehensive Plan.
4. The use proposed by the applicant must be specific and must be a use that is allowed as a permitted use in at least one (1) other zoning district in the City.

### **Maryland Heights:**

#### Chapter 25 Zoning

#### Article 9 Variances

#### Section 25-9.3 Burden of proof.

- A. Non-use variances. In presenting any application for a non-use variance, the burden of proof shall rest with the applicant to clearly establish that, as a practical matter, the property cannot be used for a permitted use without coming into conflict with restrictions of the zoning code. The following specific criteria shall be considered:
  1. How substantial the variance is in relation to the requirement;
  2. The potential effect of the increased population density produced on the available government facilities;
  3. The potential to produce a substantial change in the character of the neighborhood or a substantial detriment to adjoining property owners;
  4. The ability to obviate the difficulty by some method, feasible for the applicants to pursue, other than the variance; and
  5. In view of the manner in which the difficulty arose, and considering all of the above factors, whether the interests of justice would be served by granting the variance.
- B. Use variances. In presenting any application for a variance to authorize a use that the zoning code does not allow, the burden of proof shall rest with the applicant to:
  1. Demonstrate an unnecessary hardship which is defined by the following criteria:
    - a. The land in question cannot yield a reasonable return if used only for a use permitted in the zone in which it is located;
    - b. The owner's plight is due to unique and not to general neighborhood considerations; and
    - c. The granting of the variance would not alter the essential character of the locality.
  2. Prove that relief is necessary because of the unique character of the property;
  3. Prove that the variance will not destroy the preservation of the comprehensive plan; and
  4. Prove that granting the variance will result in substantial justice.
- C. In presenting any application for a variance, the burden of proof shall rest with the applicant to prove that the harm complained of is not self-inflicted.

### **TOWN AND COUNTRY**

#### Section 405.300 Board of Adjustment

- D.2 Area variances. Area or non-use variances are deviations from permitted uses within a given zoning district, for example bulk area, height, density, setbacks and sideline restrictions. The Board of Adjustment is authorized to grant area or non-use variances from strict application of the Zoning Code upon application or appeal in accordance with the Enabling Act, the Zoning Code, and the procedures set forth herein, only upon a finding that:
  - a. The applicant has sufficiently demonstrated that strict application of the Zoning Code would result in practical difficulties or unnecessary hardship. There must be evidence of unique circumstances or conditions such that, if the provisions of the Zoning Code were strictly applied, the applicant would be deprived of reasonable use of the subject property or structures. The circumstances or conditions must be peculiar to the subject property and not generally

prevalent in the neighborhood. Evidence that greater profit would result if the variance were granted is not sufficient proof of practical difficulties or unnecessary hardship;

- b. To grant an area or non-use variance would be in harmony with the general purpose and intent of the Zoning Code in the zoning district in which the subject property is located, and would not be injurious to the neighborhood or otherwise detrimental to the public welfare; and
- c. The deviation from strict application of the Zoning Code that would be authorized by the area or a non-use variance would not constitute a change in the district map, impair an adequate supply of light and air to adjacent property, increase congestion in public streets, increase the danger of fire, materially diminish or impair established property values within the surrounding area, and would not in any other respect impair the public health, safety, comfort, morals, and welfare of the City.

Upon making the above findings, the Board of Adjustment is to grant the minimum variance necessary to allow the applicant reasonable use of his/her land.

3. Use variances. Use variances permit a use of property other than one enumerated as a permitted use in the Zoning Code for the particular zoning district in which that property is located. The Board of Adjustment is authorized to grant use variances upon application or appeal in accordance with the Enabling Act, the Zoning Code, and the procedures set forth herein only upon finding that:
  - a. The applicant will be deprived of all beneficial use of the property under any of the permitted uses in that zoning district. All beneficial use is lost only where the property is not suitable for any use permitted in the Zoning Code for that zoning district;
  - b. The appellant has sufficiently demonstrated unnecessary hardship through actual proof and not mere conclusory or lay opinion that the property in question cannot yield a reasonable return if used only for a purpose or purposes permitted in the zoning district in which that property is located;
  - c. The plight of the owner is due to exceptional or unique circumstances and not due to general conditions in the neighborhood which may reflect the unreasonableness of the Zoning Code itself;
  - d. The use to be authorized by the use variance would not alter the essential character of the locality;
  - e. The proposed use to be authorized by the use variance would not constitute a change in the district map, impair an adequate supply of light and air to adjacent property, increase congestion in public streets, increase the danger of fire, materially diminish or impair established property values within the surrounding area, and would not in any other respect impair the public health, safety, comfort, morals and welfare of the City.
4. Parking variances. The Board of Adjustment is authorized to grant variances from parking, loading or unloading regulations in accordance with the Enabling Act, the Zoning Code, and the procedures set forth herein, only upon finding that:
  - a. The use of the building or premises make unnecessary the full provision of parking or lighting facilities; and
  - b. The requirements set forth herein for non-use variances are met.

## University City

### Section 400.2940 Review Considerations

- A. In determining whether the evidence presented supports the findings required by Section **400.2950**, the Board of Adjustment shall consider the extent to which the evidence demonstrates that:
  1. The particular physical surroundings, shape or topographical condition of the property involved would result in a practical difficulty or unnecessary hardship upon or for the owner, lessee, or occupant, as distinguished from an inconvenience, if the provisions of this Chapter were literally enforced;
  2. The request for a variance is not based primarily upon the desire of the owner, lessee, occupant or applicant to secure a greater financial return from the property;

3. The granting of the variance will not be materially detrimental or injurious to other property or improvements in the neighborhood in which the property is located; and
4. The proposed variance will not impair an adequate supply of light or air to adjacent property, substantially increase the congestion in the public streets, increase the danger of fire, endanger the public safety, or substantially diminish or impair property values within the neighborhood.

**Section 400.2950 Standards for granting variances.**

- A. The Board of Adjustment shall not grant a variance unless it shall, in each case, make specific written findings of fact directly based upon the particular evidence presented to it that support the following conclusions:
  1. The variance requested arises from a condition which is unique to the property in question and which is not ordinarily found in the same zoning district, and is not created by an action or actions of the property owner or the applicant;
  2. The strict application of the provisions of this Chapter from which a variance is requested will constitute unnecessary hardship upon the property owner represented in the application;
  3. The variance requested will not adversely affect the adjacent properties or public health, safety, order, convenience or general welfare of the community; and
  4. Granting the variance desired will not violate the general spirit and intent of this Chapter.

**DATE: FEBRUARY 4, 2016**

**TO: PLANNING AND COMMUNITY DESIGN COMMISSION**

**FROM: CARLOS TREJO  
DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**

**RE: GROUP HOMES**

The City, along with several other municipalities within St. Louis County, received a letter from the Department of Housing and Urban Development (HUD) regarding the density requirement for group homes. The letter critiques that the city has a density requirement of "X" while the city's size is "Y", suggesting that the geometry might inhibit the development of group homes in violation of federal law.

The current group home restrictions were adopted several years ago by many cities in St. Louis County in response to a case in Creve Coeur, where a group home applied for permits within some reasonably close proximity to an existing home. (The city lost the case, resulting in the payment of substantial attorney fees.) Their purpose was to limit the adverse impact on neighborhoods of having too many group homes close together. The limitations adopted were believed to be consistent with federal case law at the time.

Following a conversation with the City Attorney, it is HUD's belief that these requirements violate federal law, (a) they'd like the cities to reduce the density limitations, and (b) they'd also like each city to adopt a reasonable accommodation policy. While they refer to St. Peters as an example, which concluded litigation in 2013 by entering into a consent decree, they insist that each city can adopt changes appropriate for that city, so long as they are consistent, of course, with what they perceive to be federal law. (Several articles are attached regarding several St. Charles County municipalities making changes.)

The City Attorney conducted some research to see what limitations courts have approved in the past few years. Attached are the suggested revisions, in summary as follows:

- Remove group home references from individual single-family residential districts;
- Reduce the spatial requirements from 2,500 feet, to 1,250 feet; and
- Establish a section to provide for reasonable accommodations for a noncompliant request.

HUD has reviewed the enclosed draft regulations and noted that there were no red flags about the process, but it remains concerned about the density limitation and would like to see this reduced from the current 2,500 feet to something significantly less.

The enclosed draft reduces the density legislation from 2,500 feet to 1,250 feet.

**ATTACHMENTS:**

- Current regulations regarding group homes.
- Several articles regarding communities addressing group home regulations.
- Draft ordinance amending group home regulations.

**SUGGESTED MOTION:** The Commission should consider a motion in the affirmative as follows:

Motion to recommend to the City Council an ordinance amending certain provisions of the Olivette Municipal Code relating to Group Homes, as presented in the Memorandum from the Department of Planning and Community Development dated January 21, 2016.

Only a simple majority of the Commission is necessary to forward the recommendation to the City Council.

## CURRENT REGULATIONS REGARDING GROUP HOMES

### Chapter 400 Zoning Regulations.

#### **Article II Definitions.**

Section 400.020 Definitions.

**Group Home.** Any home in which eight (8) or fewer unrelated mentally or physically handicapped persons reside, and may include two (2) additional persons acting as houseparents or guardians who need not be related to each other or to any of the mentally or physically handicapped persons residing in the home.

#### **Article IV: "SR" Single-Family Residential District.**

Section 400.220 Permitted Uses. (A.7); and

#### **Article V: "AR" Attached Single-Family Residential District.**

Section 400.360 Permitted Uses. (A.8); and

#### **Article VI: "PASF" Planner Attached Single-Family District.**

Section 440.500 Permitted Uses. (A.6):

**Group homes.** No group home shall be located within two thousand five hundred (2,500) feet of another group home. The exterior appearance of the home and property shall be in reasonable conformance with the general neighborhood standards. Group homes shall be eleemosynary or not-for-profit in nature.

## St. Peters offers to pay \$80,000 fine, make zoning changes to settle suit



AUGUST 02, 2013 6:07 AM • BY SUSAN WEICH

St. Peters has offered to pay \$80,000 and make changes to its zoning laws to settle a lawsuit alleging that the city violated federal law when it denied a zoning request to operate a group home for four women with intellectual disabilities.

The settlement was filed Thursday and must be approved by the U.S. District Court for the Eastern District of Missouri.

The settlement would resolve claims that the city violated the law when it adopted and enforced a 2,500 foot spacing requirement on group homes and when its Board of Adjustment refused a variance to allow a group home for four women with disabilities.

The complaint also alleges that the city refused to make reasonable accommodations to afford the residents an opportunity to use their home.

In addition to providing \$80,000 for the residents, the settlement requires that the city:

- Replace the city ordinance that imposes a 2,500-foot spacing requirement on group homes for the disabled with an ordinance that is approved by federal authorities.
- Adopt a written policy to allow requests for reasonable accommodations or modifications on the basis of disability from the city's zoning and land use requirements.
- Prepare detailed written findings whenever the city denies any type of request for zoning or land use relating to a dwelling for people with disabilities.
- Provide training on the Fair Housing Act and Americans with Disabilities Act to city officials and employees involved in land use and zoning decisions.

The case began when a legal guardian for a resident of the group home filed a complaint with the department of Housing and Urban Development after the Board of Adjustment denied the group home's variance petition. HUD referred the complaint to the Justice Department, which conducted an investigation.



ST. CHARLES

## St. Charles drops permit rule for group homes

FEBRUARY 26, 2013 12:15 AM • RUSSELL KORANDO RKORANDO@YOURJOURNAL.COM

Opening group homes in St. Charles just became easier.

Organizations looking to open group homes in single-family residential districts no longer need a conditional-use permit, review by the Planning and Zoning Commission or approval from the City Council.

The council on Feb. 19 voted 9-1 to change group living arrangements from a conditional use to a permitted use within single-family residential districts. Councilman Thomas Besselman, Ward 2, cast the dissenting vote.

The city previously approved 23 permits for group homes. As a result of the council's action, homes with expiring conditional-use permits won't have to apply for renewal.

Like all other single-family residences, group homes must abide by the city's property maintenance codes, said Community Development Director Bruce Evans. If the residents of a group home change, the owner of the home must apply for a rental inspection. That's the same requirement for any single-family residence in St. Charles. Unlike some other municipalities in the county, there are no density requirements in St. Charles that prohibit group homes from being next to each other.

"Basically, If you want to set up a group home in St. Charles, you can," Evans said Friday.

That's good news for Community Living Inc. and Emmaus Homes, both of which have employees who help the developmentally disabled who live in the group homes in St. Charles. Community Living and Emmaus do not own the group homes; they offer services for the people who live in them.

Community Living assists 82 residents of group homes in St. Charles County, including 12 people in St. Charles, said Barbara Griffith, president and chief executive officer of Community Living. The agency doesn't operate the homes as a business; rather, it helps those residents to live as independently as possible and to be good neighbors, Griffith said.

"A long time ago when the concept of group homes was put in place it was like a business because there were eight or more people living in a home," Griffith said. "Now, maybe it's one, two, three or four individuals. Everyone has their own bedroom. It would be like adults living together as part of a community."

Because rules and regulations already exist for single-family residential districts, people who need assistance provided by Community Living and Emmaus Homes shouldn't be held to a higher standard, Griffith said.

"Everyone wants to live as independently as possible, and that's what our mission is," Griffith said.

Services provided by Community Living employees include cooking, cleaning and at times help with finances. When someone who is developmentally disabled moves into a group home they sign the lease with the landlord. Before the change to St. Charles' ordinance, anyone applying for a permit to open a group home in the city had to put a sign in the yard stating it was going to be one. Griffith said that's always been unnecessary because members of Community Living met with neighborhood associations beforehand to let them ask questions.

"That's worked wonders for us," Griffith said.

Dave Kramer, chief operating officer of Emmaus Homes, said group homes are a service model that has evolved through the years. In the old model, group homes typically were owned by the businesses that provided the services, he said. The new model focuses on individualized supported living. Like Community Living, Emmaus helps developmentally disabled people lease or rent a home.

Emmaus provides its clients with personal care and direct assistance with financial planning, health decisions and integration into the community. Kramer said the change in the ordinance allows people with developmental disabilities to be treated equally under the law and lets them live within a community of their choice.

"Where their skills end, our services start," Kramer said. "It literally is a service to support them to fulfill their lives."

O'FALLON

## O'Fallon council modifies group home regulations

DECEMBER 17, 2012 12:15 AM • BY BRIAN FLINCHPAUGH

O'Fallon has enacted new regulations officials say will treat group homes like any other residential housing — a move lauded by a group home provider.

The City Council voted 8-1 Thursday to approve the changes, which are part of a lengthy bill containing various amendments to the city's zoning regulations. Councilman John Haman Jr., Ward 3, cast the lone vote against the bill. Councilman Richard Battelle, Ward 3, was absent.

The bill includes a “dispersal/proximity limit” of 500 feet between group homes and a requirement that group homes be registered with the city, but eliminates a requirement for a conditional-use permit.

The bill was endorsed by David Kramer, chief operating officer for Emmaus Homes Inc., which in October won approval from the council for a group home in the Twin Chimneys subdivision despite objections from some residents of the subdivision.

“Emmaus Homes commends the city of O'Fallon for modifying their ordinance to treat all citizens equally,” Kramer said during the public comment portion of the meeting.

Kramer said the bill states that if group homes meet the city's definition of single-family homes, the homes are treated equally. He also lauded the city for eliminating the conditional-use requirement for group homes. He said O'Fallon might be the first municipality in the county to modify its ordinances in this way.

The council on Oct. 22 voted 10-0 to issue a permit to Emmaus Homes for a group home at 28 Rock Church Drive. The home will house three developmentally disabled adults and perhaps eventually a fourth resident. The residents will have 24-hour supervision by Emmaus staff.

The vote came after council members were told the city's existing regulations had significant problems, particularly a density requirement limiting the number of group homes in O'Fallon to one per square mile.

City Attorney Kevin O'Keefe said state and federal laws significantly regulate housing for the disabled. Missouri law prohibits cities from denying group homes for up to eight individuals from any residential zoning district, he said.

O'Keefe said the city had to review its existing ordinance. The result was a bill that allows group homes in all residential districts.

The city's regulations are now consistent with state law, said David Wood, the city's planning and development director. He said the dispersal limit is an attempt to ensure that residents with disabilities be integrated into the community. In November, O'Keefe said the U.S. Court of Appeals in St. Louis has upheld dispersal requirements. The court, he said, ruled that clustering homes together amounts to "re-institutionalizing" the homes' residents.

Haman has questioned the city's authority to regulate group homes at all. When the bill was introduced on Nov. 8, he suggested the city eliminate regulations. On Thursday, Haman made a motion to eliminate the notification requirement for group homes.

"No one up here had to let the city of O'Fallon know they were moving in or out," Haman said. "No one in the audience had to let the city of O'Fallon know they were moving into their house. There is no reason that group home has to let the city of O'Fallon know they are moving into their house."

The motion failed, and the board then voted to approve the bill.

Also Thursday, the council approved an \$83.7 million budget for the fiscal year beginning Jan. 1. The city plans to hire as many as 10 new employees next year because it expects to receive more revenue, especially from its sales tax. The city plans to hire three new police officers, three communications officers, an information technology specialist, a vehicle fleet manager, a project manager and a storm water maintenance worker.

The general fund also includes \$329,000 for the Citywide Landscape Identity Plan improvements at two interstate interchanges. The program calls for installing large and small entrance signs at entrance points to the city and directional signs to various locations in the city.

Other expenditures include \$365,000 to buy 20 replacement vehicles; \$98,000 to replace three outdoor warning sirens; \$86,000 for improvements to City Hall; and \$262,000 for IT systems and components. The budget also includes funding to demolish Civic Hall, a meeting facility in Civic Park off North Main Street that was closed in 2011 because of structural problems, and to develop O'Day Park off Highway DD.

**AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE OLIVETTE  
MUNICIPAL CODE RELATING TO GROUP HOMES.**

**WHEREAS**, the U.S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Fair Housing Enforcement Division, has determined that the City's zoning regulations pertaining to the permitted distance between group homes may be in violation of the Fair Housing Act and the Americans with Disabilities Act; and

**WHEREAS**, courts have acknowledged a government's authority to utilize such density limitations to (a) reduce the risk of institutionalization of group homes by permitting homes to cluster in residential areas and (b) preserve the residential character of single-family neighborhoods; and

**WHEREAS**, on DATE, 2016, the City's Planning and Community Design Commission ("Commission") reviewed this ordinance, and by a unanimous/majority vote (~~failed to~~)/(motioned to) recommend approval and forward this ordinance to the Olivette City Council ("Council") following a Public Hearing in accordance with the procedures outlined in Article XX Changes and Amendments of Chapter 400 Zoning Regulations; and

**WHEREAS**, due and lawful notice of a public hearing on the proposed regulations pertaining to the permitted distance between group homes under Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, to be held by the Council on DATE, 2016, at 7:00 PM in the City Council Chambers at City Hall, 9473 Olive Boulevard, Olivette, Missouri, was published in the St. Louis Countian, a newspaper of general circulation in the City of Olivette, on DATE, 2016; and

**WHEREAS**, a public hearing was duly and properly held by the Council at the time and place provided for in the notice and all comments, statements, objections, and suggestions concerning the adoption of regulations pertaining to the permitted distance between group homes were duly heard and considered by the Council; and

**WHEREAS**, the Council finds and determines: (a) that the Ordinance's proposed density restriction of prohibiting group homes from being located within 1,250 feet of each other reduces the risk of institutionalization presented by clustering and further protects the residential characteristics of the neighborhoods in which such homes might locate, (b) that the special permit provisions of the Ordinance provide for the reasonable accommodation of group homes that might qualify for approval within the proposed density limitation, all in compliance with the Fair Housing Act and the Americans with Disabilities Act; and

**WHEREAS**, the Council accordingly desires to amend the City's zoning regulations as provided herein;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section One.**

Section 400.020, Definitions, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended by repealing the definitions of "Family" and "Group Home" and by enacting two new definitions in lieu thereof, to read as follows:

**TITLE IV LAND USE  
CHAPTER 400 Zoning Regulations**

**ARTICLE II Definitions  
Section 400.020 Definitions**

\* \* \* \* \*

**Family:** One (1) or more persons occupying a dwelling and maintaining a common household therein, all of whom or all but two (2) of whom, excluding servants, are related to each other by birth, adoption or marriage. This definition *includes group homes, as permitted by Section 400.160 hereof, and otherwise* excludes the occupation of a dwelling by one (1) or more persons where meals or lodging are made available in exchange for payment therefor.

**Group Home:** Any home in which reside eight (8) or fewer mentally or physically handicapped persons, and up to two (2) additional persons acting as houseparents or guardians, none of whom need to be related to each other, *as permitted by Section 400.160 hereof.*

[*Emphasis added.* No other changes to Section 400.020.]

### **Section Two.**

Article III, Districts and Boundaries Thereof, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended by the enactment of a new Section 400.160, Group Homes, to read as follows:

## **TITLE IV LAND USE CHAPTER 400 Zoning Regulations**

### **ARTICLE III Districts and Boundaries Thereof Section 400.160 Group Homes**

- A. Group homes shall be permitted in any zoning district in which single-family dwellings are permitted, provided that
  - 1. no group home shall be located within **1,250** feet of another group home, and
  - 2. the group home shall comply with all other applicable zoning, exterior appearance, and safety regulations and standards.
- B. If, due to the application of either Section 400.160.A.1 or Section 400.160.A.2, a group home is not a permitted use in a zoning district in which single-family dwellings are otherwise permitted, a person or persons with disabilities or an operator of group homes for persons with disabilities may request reasonable accommodation from the applicable restriction as provided in Section 400.1230 of this Chapter.

### **Section Three.**

Article XII, Special Permits, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended by the enactment of a new Section 400.1230, Group Homes, to read as follows:

## **TITLE IV LAND USE CHAPTER 400 Zoning Regulations**

### **ARTICLE XII Special Permits Section 400.1230 Group Homes**

- A. *Purpose.* It is the policy of the City to comply with the Fair Housing Act and the Americans with Disabilities Act. This Section provides for requests for reasonable accommodation from the city's zoning regulations by or for persons with disabilities as required by such acts.
- B. *Definitions.* For the purposes of this Section, certain terms and words are hereby defined as follows:

Acts: Collectively, the Fair Housing Act (or FHA) and the Americans with Disabilities Act (or ADA).

Americans with Disabilities Act, or ADA: Title II of the Americans with Disabilities Act, 42 U.S.C. § 12131, *et seq.*, and its implementing regulations, 28 C.F.R. Part 35.

Applicant: A disabled person, or an individual, group, or entity on behalf of one or more disabled persons, making a request for reasonable accommodation pursuant to this Section.

Director: The city's Director of Planning and Community Development or his or her designee.

Disabled person: Any person who is a “qualified individual with a disability” under the ADA or who is “handicapped” under the FHA.

Fair Housing Act: The Fair Housing Act, Title III of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988, 42 U.S.C. §§ 3601 *et seq.*, as may be amended.

C. *Requesting An Accommodation.*

1. A request for an accommodation may be made orally or in writing on a form provided by the director. If made orally, the director shall assist the applicant in reducing the request to writing on the required form. The request shall contain:
  - a. The current zoning for the property;
  - b. The name, phone number and address of the applicant and the owner of the property, if other than the applicant;
  - c. The nature of the disability that requires the reasonable accommodation. If the individuals expected to reside at the property are not known to the applicant in advance of making the application, the applicant shall submit details describing the range of disabilities that prospective residents are expected to have to qualify for the housing. The applicant shall notify the Director if, when identified, the prospective residents are not within the range initially described. The Director shall then determine if an amended application and subsequent determination of reasonable accommodation is appropriate;
  - d. The specific accommodation requested by the applicant, including the number of people who are expected to be availing themselves of the accommodation, the estimated number of people in an average week who will be necessary to provide services to the person(s) with disabilities at the property on an on-going basis, whether the applicant requires any permit or license from any federal, state, or local authority to operate, the anticipated impact the accommodation is likely to have on the adjoining properties and area, and any other information that would assist in determining the reasonableness of the accommodation; and
  - e. Whether the accommodation is necessary to afford one or more disabled persons equal opportunity to use and enjoy a specific dwelling.
2. The director may require the applicant to provide additional relevant and reasonable information deemed necessary for a complete accommodation application, and the Director may reasonably supplement the application as deemed appropriate.
3. If the information provided by the applicant to the Director includes medical information of a disabled person, including records indicating the medical condition, diagnosis or medical history, the applicant may, at the time of submitting such information, request that the director, to the extent allowed by law, treat such medical information as confidential information. The director shall provide written notice to the applicant of any request for disclosure of confidential medical information. The city will cooperate with the applicant, to the extent allowed by law, in actions initiated by the applicant to oppose the disclosure of such medical information.

D. *Determining The Reasonableness Of An Accommodation.*

1. On compilation and reduction to writing of the relevant and reasonable information deemed necessary to process the applicant's request for accommodation, the director shall make a written recommendation to the Olivette Board of Adjustment as to whether the accommodation should be granted. The director's recommendation shall be made within 15 days of the date the request is deemed complete.
2. The board of adjustment shall hold a hearing on the request within 30 days of its receipt of the director's recommendation. At the hearing the applicant may be represented by counsel and may present evidence on his or her behalf. The

director shall also have the right to be heard, as shall any intervening party claiming to have an interest adverse to the applicant

3. Testimony presented at the hearing shall be sworn, and rules of evidence shall be followed, as determined by the board. All proceedings before the board shall be recorded. The applicant shall have the right to request reasonable accommodation in the hearing process.
  4. The board of adjustment shall have the right to require or, upon application of either party to the proceedings, shall require, the attendance of any city employee or officer and shall have the right to order the production of any city records relating to the to the accommodation request. The board may request additional relevant and reasonable information deemed necessary for its complete consideration of the accommodation request and may continue the hearing, for a period not to exceed 30 days, for the purpose of receiving such information.
  5. At the conclusion of the hearing, and after consideration of the evidence before it, the board shall either grant the accommodation as requested, grant the accommodation as modified, or deny the accommodation. The board's determination shall be in writing and shall include these minimum findings, in addition to any other findings or conclusions deemed relevant by the board:
    - a. Whether the requested accommodation is necessary to afford one or more disabled persons equal opportunity to use and enjoy a specific dwelling;
    - b. Whether the requested accommodation would require a fundamental alteration to the city's zoning scheme; and
    - c. Whether the requested accommodation would impose undue financial or administrative burdens on the city.
  6. A request for accommodation shall not be denied for any reason that violates the Acts. The board is not obligated to grant any accommodation request unless so required by the Acts or by applicable Missouri law.
  7. All findings and determinations of the board shall be made upon the affirmative vote of four members and shall be final. The notice of determination shall be sent to the applicant and any other party by certified mail, return receipt requested, and by regular mail.
  8. The board's written determination shall give notice of the right to appeal. Any aggrieved party, within 30 days of receipt of the board's determination, may appeal to the St. Louis County Circuit Court pursuant to Section 89.110 of the Revised Statutes of Missouri or may pursue such other judicial review as may be allowed by law.
- E. *Miscellaneous.*
1. The city shall not impose any additional fees or costs in connection with a request for reasonable accommodation under the provisions of this Section. Nothing in this Section obligates the City to pay an Applicant's attorney fees or costs.
  2. While an application for reasonable accommodation or appeal of a denial of said application is pending, the city will not enforce the subject zoning regulation against the applicant.
  3. The city shall maintain records of all oral and written requests submitted under the provisions of this Section, and the City's responses thereto, as required by state law.

#### **Section Four.**

Sections 400.220.A.7, 400.360.A.8, 400.500.A.6 of the Municipal Code of the City of Olivette, Missouri are hereby repealed and held for naught, being those provisions that established group homes as permitted uses in the "SR", "AR", and "PASF" districts and which are superseded by the enactment of Sections One through Three of this Ordinance.

#### **Section Five**

**BILL NOS.** \_\_\_\_\_

**ORDINANCE NOS.** \_\_\_\_\_

This Ordinance shall be effective after its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE OLIVETTE MUNICIPAL CODE RELATING TO GROUP HOMES.**

**WHEREAS**, the U.S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Fair Housing Enforcement Division, has determined that the City’s zoning regulations pertaining to the permitted distance between group homes may be in violation of the Fair Housing Act and the Americans with Disabilities Act; and

**WHEREAS**, courts have acknowledged a government’s authority to utilize such density limitations to (a) reduce the risk of institutionalization of group homes by permitting homes to cluster in residential areas and (b) preserve the residential character of single-family neighborhoods; and

**WHEREAS**, on February 4, 2016, the City’s Planning and Community Design Commission (“Commission”) reviewed this ordinance, and by a unanimous vote motioned to recommend approval and forward this ordinance to the Olivette City Council (“Council”) following a Public Hearing in accordance with the procedures outlined in Article XX Changes and Amendments of Chapter 400 Zoning Regulations; and

**WHEREAS**, due and lawful notice of a public hearing on the proposed regulations pertaining to the permitted distance between group homes under Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, to be held by the Council on March 8, 2016, at 7:00 PM in the City Council Chambers at City Hall, 9473 Olive Boulevard, Olivette, Missouri, was published in the St. Louis Countian, a newspaper of general circulation in the City of Olivette, on February 22, 2016; and

**WHEREAS**, a public hearing was duly and properly held by the Council at the time and place provided for in the notice and all comments, statements, objections, and suggestions concerning the adoption of regulations pertaining to the permitted distance between group homes were duly heard and considered by the Council; and

**WHEREAS**, the Council finds and determines: (a) that the Ordinance’s proposed density restriction of prohibiting group homes from being located within 1,250 feet of each other reduces the risk of institutionalization presented by clustering and further protects the residential characteristics of the neighborhoods in which such homes might locate, (b) that the special permit provisions of the Ordinance provide for the reasonable accommodation of group homes that might qualify for approval within the proposed density limitation, all in compliance with the Fair Housing Act and the Americans with Disabilities Act; and

**WHEREAS**, the Council accordingly desires to amend the City’s zoning regulations as provided herein;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section One.**

Section 400.020, Definitions, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended by repealing the definitions of “Family” and “Group Home” and by enacting two new definitions in lieu thereof, to read as follows:

**TITLE IV LAND USE  
CHAPTER 400 Zoning Regulations**

**ARTICLE II Definitions  
Section 400.020 Definitions**

\* \* \* \* \*

**Family:** One (1) or more persons occupying a dwelling and maintaining a common household therein, all of whom or all but two (2) of whom, excluding servants, are related to each other by birth, adoption or marriage. This definition *includes group homes, as permitted by Section 400.160 hereof, and otherwise* excludes the occupation of a dwelling by one (1) or more persons where meals or lodging are made available in exchange for payment therefor.

**Group Home:** Any home in which reside eight (8) or fewer mentally or physically handicapped persons, and up to two (2) additional persons acting as houseparents or guardians, none of whom need to be related to each other, *as permitted by Section 400.160 hereof.*

[*Emphasis added.* No other changes to Section 400.020.]

**Section Two.**

Article III, Districts and Boundaries Thereof, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended by the enactment of a new Section 400.160, Group Homes, to read as follows:

**TITLE IV LAND USE  
CHAPTER 400 Zoning Regulations**

**ARTICLE III Districts and Boundaries Thereof  
Section 400.160 Group Homes**

- A. Group homes shall be permitted in any zoning district in which single-family dwellings are permitted, provided that
  - 1. no group home shall be located within 1,250 feet of another group home, and
  - 2. the group home shall comply with all other applicable zoning, exterior appearance, and safety regulations and standards.
- B. If, due to the application of either Section 400.160.A.1 or Section 400.160.A.2, a group home is not a permitted use in a zoning district in which single-family dwellings are otherwise permitted, a person or persons with disabilities or an operator of group homes for persons with disabilities may request reasonable accommodation from the applicable restriction as provided in Section 400.1230 of this Chapter.

**Section Three.**

Article XII, Special Permits, of Chapter 400, Zoning Regulations, of the Municipal Code of the City of Olivette, Missouri is hereby amended by the enactment of a new Section 400.1230, Group Homes, to read as follows:

**TITLE IV LAND USE  
CHAPTER 400 Zoning Regulations**

**ARTICLE XII Special Permits  
Section 400.1230 Group Homes**

- A. *Purpose.* It is the policy of the City to comply with the Fair Housing Act and the Americans with Disabilities Act. This Section provides for requests for reasonable accommodation from the city’s zoning regulations by or for persons with disabilities as required by such acts.
- B. *Definitions.* For the purposes of this Section, certain terms and words are hereby defined as follows:

Acts: Collectively, the Fair Housing Act (or FHA) and the Americans with Disabilities Act (or ADA).

Americans with Disabilities Act, or ADA: Title II of the Americans with Disabilities Act, 42 U.S.C. § 12131, *et seq.*, and its implementing regulations, 28 C.F.R. Part 35.

Applicant: A disabled person, or an individual, group, or entity on behalf of one or more disabled persons, making a request for reasonable accommodation pursuant to this Section.

Director: The city’s Director of Planning and Community Development or his or her designee.

Disabled person: Any person who is a “qualified individual with a disability” under the ADA or who is “handicapped” under the FHA.

Fair Housing Act: The Fair Housing Act, Title III of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988, 42 U.S.C. §§ 3601 *et seq.*, as may be amended.

C. *Requesting An Accommodation.*

1. A request for an accommodation may be made orally or in writing on a form provided by the director. If made orally, the director shall assist the applicant in reducing the request to writing on the required form. The request shall contain:
  - a. The current zoning for the property;
  - b. The name, phone number and address of the applicant and the owner of the property, if other than the applicant;
  - c. The nature of the disability that requires the reasonable accommodation. If the individuals expected to reside at the property are not known to the applicant in advance of making the application, the applicant shall submit details describing the range of disabilities that prospective residents are expected to have to qualify for the housing. The applicant shall notify the Director if, when identified, the prospective residents are not within the range initially described. The Director shall then determine if an amended application and subsequent determination of reasonable accommodation is appropriate;
  - d. The specific accommodation requested by the applicant, including the number of people who are expected to be availing themselves of the accommodation, the estimated number of people in an average week who will be necessary to provide services to the person(s) with disabilities at the property on an on-going basis, whether the applicant requires any permit or license from any federal, state, or local authority to operate, the anticipated impact the accommodation is likely to have on the adjoining properties and area, and any other information that would assist in determining the reasonableness of the accommodation; and
  - e. Whether the accommodation is necessary to afford one or more disabled persons equal opportunity to use and enjoy a specific dwelling.
2. The director may require the applicant to provide additional relevant and reasonable information deemed necessary for a complete accommodation application, and the Director may reasonably supplement the application as deemed appropriate.
3. If the information provided by the applicant to the Director includes medical information of a disabled person, including records indicating the medical condition, diagnosis or medical history, the applicant may, at the time of submitting such information, request that the director, to the extent allowed by law, treat such medical information as confidential information. The director shall provide written notice to the applicant of any request for disclosure of confidential medical information. The city will cooperate with the applicant, to the extent allowed by law, in actions initiated by the applicant to oppose the disclosure of such medical information.

D. *Determining The Reasonableness Of An Accommodation.*

1. On compilation and reduction to writing of the relevant and reasonable information deemed necessary to process the applicant's request for accommodation, the director shall make a written recommendation to the Olivette Board of Adjustment as to whether the accommodation should be granted. The director's recommendation shall be made within 15 days of the date the request is deemed complete.
2. The board of adjustment shall hold a hearing on the request within 30 days of its receipt of the director's recommendation. At the hearing the applicant may be represented by counsel and may present evidence on his or her behalf. The

director shall also have the right to be heard, as shall any intervening party claiming to have an interest adverse to the applicant

3. Testimony presented at the hearing shall be sworn, and rules of evidence shall be followed, as determined by the board. All proceedings before the board shall be recorded. The applicant shall have the right to request reasonable accommodation in the hearing process.
  4. The board of adjustment shall have the right to require or, upon application of either party to the proceedings, shall require, the attendance of any city employee or officer and shall have the right to order the production of any city records relating to the to the accommodation request. The board may request additional relevant and reasonable information deemed necessary for its complete consideration of the accommodation request and may continue the hearing, for a period not to exceed 30 days, for the purpose of receiving such information.
  5. At the conclusion of the hearing, and after consideration of the evidence before it, the board shall either grant the accommodation as requested, grant the accommodation as modified, or deny the accommodation. The board's determination shall be in writing and shall include these minimum findings, in addition to any other findings or conclusions deemed relevant by the board:
    - a. Whether the requested accommodation is necessary to afford one or more disabled persons equal opportunity to use and enjoy a specific dwelling;
    - b. Whether the requested accommodation would require a fundamental alteration to the city's zoning scheme; and
    - c. Whether the requested accommodation would impose undue financial or administrative burdens on the city.
  6. A request for accommodation shall not be denied for any reason that violates the Acts. The board is not obligated to grant any accommodation request unless so required by the Acts or by applicable Missouri law.
  7. All findings and determinations of the board shall be made upon the affirmative vote of four members and shall be final. The notice of determination shall be sent to the applicant and any other party by certified mail, return receipt requested, and by regular mail.
  8. The board's written determination shall give notice of the right to appeal. Any aggrieved party, within 30 days of receipt of the board's determination, may appeal to the St. Louis County Circuit Court pursuant to Section 89.110 of the Revised Statutes of Missouri or may pursue such other judicial review as may be allowed by law.
- E. *Miscellaneous.*
1. The city shall not impose any additional fees or costs in connection with a request for reasonable accommodation under the provisions of this Section. Nothing in this Section obligates the City to pay an Applicant's attorney fees or costs.
  2. While an application for reasonable accommodation or appeal of a denial of said application is pending, the city will not enforce the subject zoning regulation against the applicant.
  3. The city shall maintain records of all oral and written requests submitted under the provisions of this Section, and the City's responses thereto, as required by state law.

#### **Section Four.**

Sections 400.220.A.7, 400.360.A.8, 400.500.A.6 of the Municipal Code of the City of Olivette, Missouri are hereby repealed and held for naught, being those provisions that established group homes as permitted uses in the "SR", "AR", and "PASF" districts and which are superseded by the enactment of Sections One through Three of this Ordinance.

BILL NO. 2804

ORDINANCE NO. \_\_\_\_\_

**Section Five**

This Ordinance shall be effective after its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK



## 2014 GO Bonds 5/3 Securities Investment Tracking

| Dur @ purch   | Institution Name  | Purchase Date | Maturity Date        | Par                     | Cost Basis                                   | Market Value              | YTM   | Realized Earnings   |
|---|---|---------------|----------------------|-------------------------|--|---------------------------|-------|---------------------|
| 15 month  | FNMA  | 1/26/2015     | 4/11/2016            | \$ 2,400,000.00         | \$ (2,477,230.15)                            | \$ (2,409,360.00)         | 0.28% | \$ 57,000.00        |
| 15 month  | CAPITAL BANK FL   | 1/28/2015     | 4/28/2016            | \$ 250,000.00           | \$ (250,000.00)                              | \$ (250,017.50)           | 0.50% | \$ 1,250.00         |
| 18 month  | Federal Home Loan Bank  | 1/26/2015     | 6/10/2016            | \$ 1,000,000.00         | \$ (1,000,820.79)                            | \$ (999,740.00)           | 0.35% | \$ 3,750.00         |
| 18 month  | ALLY BANK   | 1/29/2015     | 7/29/2016            | \$ 250,000.00           | \$ (250,000.00)                              | \$ (250,110.00)           | 0.55% | \$ 1,375.00         |
| 18 month  | KEY BK NATL ASSN OHIO   | 1/28/2015     | 7/28/2016            | \$ 250,000.00           | \$ (250,000.00)                              | \$ (250,097.50)           | 0.55% | \$ 1,375.00         |
| 18 month  | GOLDMAN SACHS BK USA NY   | 1/28/2015     | 7/28/2016            | \$ 250,000.00           | \$ (250,000.00)                              | \$ (250,132.50)           | 0.60% | \$ 1,500.00         |
| 12 month  | BANK HAPOALIM NY  | 7/24/2015     | 7/29/2016            | \$ 250,000.00           | \$ (250,000.00)                              | \$ (249,902.50)           | 0.55% |                     |
| 18 month  | UNITED BK VERNON  | 2/2/2015      | 8/2/2016             | \$ 250,000.00           | \$ (250,000.00)                              | \$ (250,092.50)           | 0.60% | \$ 743.84           |
| 7 month   | US Treasury Bill  | 1/28/2016     | 8/31/2016            | \$ 1,000,000.00         | \$ (1,007,051.56)                            | \$ (1,002,550.00)         | 0.50% |                     |
| 13 month  | COMPASS BANK  | 7/24/2015     | 8/31/2016            | \$ 250,000.00           | \$ (250,000.00)                              | \$ (249,867.50)           | 0.60% |                     |
| 7 month   | Federal Home Loan Bank  | 1/29/2016     | 9/9/2016             | \$ 950,000.00           | \$ (966,012.63)                              | \$ (957,714.00)           | 0.51% |                     |
| 21 month  | Federal Home Loan Bank  | 1/26/2015     | 10/14/2016           | \$ 1,995,000.00         | \$ (1,999,056.59)                            | \$ (1,993,523.70)         | 0.45% | \$ 9,106.07         |
| 12 month  | Santander Bank NA   | 10/28/2015    | 10/28/2016           | \$ 250,000.00           | \$ (250,000.00)                              | \$ (249,707.50)           | 0.65% |                     |
| 15 month  | AMEX BANK   | 7/24/2015     | 10/31/2016           | \$ 250,000.00           | \$ (250,000.00)                              | \$ (249,847.50)           | 0.60% | \$ 756.16           |
| 12 month  | Comenity Capital Bank   | 11/2/2015     | 11/2/2016            | \$ 250,000.00           | \$ (250,000.00)                              | \$ (249,712.50)           | 0.60% | \$ 250.69           |
| 12 month  | Beal Bank   | 11/4/2015     | 11/2/2016            | \$ 250,000.00           | \$ (250,000.00)                              | \$ (249,692.50)           | 0.60% |                     |
| 12 month  | Bank of Baroda New York   | 11/12/2015    | 11/10/2016           | \$ 250,000.00           | \$ (250,000.00)                              | \$ (249,682.50)           | 0.65% |                     |
| Realized Maturities                                 |   |               |                      |                         |  |                           |       | \$ 13,189.59        |
| <b>Matches Nov Fifth Third Securities Statement</b> |   |               |                      | <u>\$ 10,345,000.00</u> | <u>\$ (10,450,171.72)</u>                    | <u>\$ (10,361,750.20)</u> |       | <u>\$ 90,296.35</u> |
|   |   |               |                      | Purchase Par            | Cost Basis                                   | Market Value              |       |                     |
|   | Portfolio Initial Cash Balance                                      | \$            | 23,719.30            |                         |  |                           |       |                     |
|   | Net maturity/reinvest activity                                      | \$            | 776,565.56           |                         |  |                           |       |                     |
|   | Wire Out  | \$            | (870,000.00)         |                         |  |                           |       |                     |
|   | Trades Awaiting Settlement  | \$            | 500,000.00           |                         |  |                           |       |                     |
|   | Interest - investment income - Account 26-0000-0525.00              | \$            | 89,453.27            |                         | Cost Basis                                   | \$ 10,450,171.72          |       |                     |
|   | <b>Matches Jan Fifth Third Securities Statement - Cash Position</b> | \$            | <u>519,738.13</u>    |                         | Cash Position                                | \$ 519,738.13             |       |                     |
|   |   | \$            | -                    |                         |  | <u>\$ 10,969,909.85</u>   |       |                     |
|   |   |               |                      |                         |  | \$ 10,969,909.85          |       |                     |
|   | <b>Change in Investment Value</b>                                   | \$            | (88,421.52)          |                         | Account 26-0000-0014.10 - Unrealized Gn (Ls) |                           |       |                     |
|   | <b>Account Value per Statement</b>                                  | \$            | <u>10,881,488.33</u> |                         | Account 26-0000-0013.00 Jan Balance          |                           |       |                     |





## 2014 GO Bonds 5/3 Securities Investment Tracking

### Awaiting Settlement

| Dur @ purch | Institution Name            | Purchase Date | Maturity Date | Par                  | Cost Basis      | Market Value    | YTM   | Realized Earnings |
|-------------|-----------------------------|---------------|---------------|----------------------|-----------------|-----------------|-------|-------------------|
| 12 month    | Apple Bank for Savings NY   | 2/10/2016     | 2/10/2017     | \$ 250,000.00        | \$ (250,000.00) | \$ (250,000.00) | 0.70% |                   |
| 12 month    | Bank of Missouri Perryville | 2/10/2016     | 2/10/2017     | \$ 250,000.00        | \$ (250,000.00) | \$ (250,000.00) | 0.70% |                   |
|             |                             |               |               | <u>\$ 500,000.00</u> |                 |                 |       |                   |

ENV# CEBBQLJLBBFZCBB\_BBBBB  
FIFTH THIRD SECURITIES, INC.  
MD 1M0B2A  
5050 KINGSLEY DRIVE  
CINCINNATI, OH 45263



CTY OF OLIVETTE - 2014 GO BONDS  
CONST ACCT  
DARREN MANN  
9473 OLIVE BLVD  
OLIVETTE MO 63132

---

**STATEMENT FOR THE PERIOD JANUARY 1, 2016 TO JANUARY 31, 2016**

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation

---

**By the courtesy of:**  
T SHEARER/J HERALD

**For questions about your accounts:**  
Local: 615 687 3070  
In-State: 615 687 3072  
National: 888 889 1025

---

**TOTAL VALUE OF YOUR PORTFOLIO** **\$10,881,488.33**

---

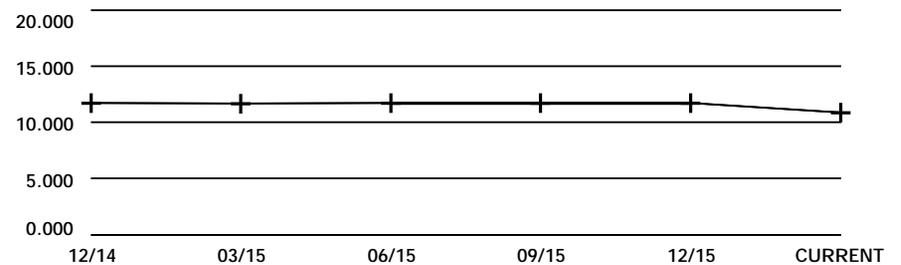
**FOR YOUR INFORMATION**

Fifth Third Securities, Inc. Investments offered through Fifth Third Securities, Inc., member FINRA/SIPC

---

**CHANGE IN VALUE OF YOUR PORTFOLIO**

\$ millions



*Change In Value Of Your Portfolio* information can be found in Miscellaneous Footnotes at the end of this statement.

**Fifth Third Securities, Inc.**

MN \_CEBBQLJLBBFZCBB\_BBBBB 20160129

Account carried with National Financial Services LLC, Member  
NYSE, SIPC

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



## Account Overview

| CHANGE IN ACCOUNT VALUE              | Current Period         | Year-to-Date           |
|--------------------------------------|------------------------|------------------------|
| BEGINNING VALUE                      | \$11,753,487.39        | \$11,753,487.39        |
| Additions and Withdrawals            | (\$870,000.00)         | (\$870,000.00)         |
| Income                               | \$11,436.88            | \$11,436.88            |
| Taxes, Fees and Expenses             | \$0.00                 | \$0.00                 |
| Change in Investment Value           | (\$13,435.94)          | (\$13,435.94)          |
| <b>ENDING VALUE (AS OF 01/31/16)</b> | <b>\$10,881,488.33</b> | <b>\$10,881,488.33</b> |

Refer to Miscellaneous Footnotes for more information on Change in Investment Value.

Free Credit Balance **\$519,738.13**

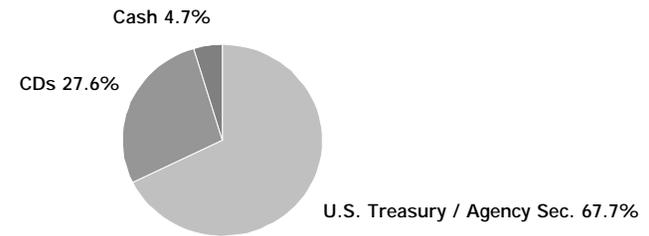
*Free credit balances (FCB) include cash credits from the sale of long positions, deposits, cash dividends, and interest payments which have not been transferred to a money market fund or FDIC core position. FCB also includes multi-currency positions, FCASH and credit balances that exceed the amount required to satisfy your margin obligations. Refer to the back of your statement for more information.*

### INCOME

| TAXABLE              | Current Period     | Year-to-Date       |
|----------------------|--------------------|--------------------|
| Taxable Interest     | \$11,436.88        | \$11,436.88        |
| <b>TOTAL TAXABLE</b> | <b>\$11,436.88</b> | <b>\$11,436.88</b> |
| <b>TOTAL INCOME</b>  | <b>\$11,436.88</b> | <b>\$11,436.88</b> |

*Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.*

### ACCOUNT ALLOCATION



|                             | Percent        | Prior Period           | Current Period         |
|-----------------------------|----------------|------------------------|------------------------|
| Cash                        | 4.7 %          | \$101,365.44           | \$519,738.13           |
| CDs                         | 27.6           | \$5,497,230.00         | \$2,998,862.50         |
| U.S. Treasury / Agency Sec. | 67.7           | \$6,154,891.95         | \$7,362,887.70         |
| <b>TOTAL</b>                | <b>100.0 %</b> | <b>\$11,753,487.39</b> | <b>\$10,881,488.33</b> |

*Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.*

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



## Account Overview *continued*

| <b>REALIZED GAIN (LOSS)</b>         | <i>Current Period</i> | <i>Year-to-Date</i> |
|-------------------------------------|-----------------------|---------------------|
| Short Term Gain                     | \$0.00                | \$0.00              |
| Short Term Loss                     | \$370.25              | \$370.25            |
| Disallowed Short Term Loss          | \$0.00                | \$0.00              |
| <b>TOTAL SHORT TERM GAIN (LOSS)</b> | <b>(\$370.25)</b>     | <b>(\$370.25)</b>   |
|                                     |                       |                     |
| Long Term Gain                      | \$0.00                | \$0.00              |
| Long Term Loss                      | \$0.00                | \$0.00              |
| Disallowed Long Term Loss           | \$0.00                | \$0.00              |
| <b>TOTAL LONG TERM GAIN (LOSS)</b>  | <b>\$0.00</b>         | <b>\$0.00</b>       |

*NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for your tax reporting purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information*

---

### MESSAGES AND ALERTS

Please note that the FDIC insured deposit at Fifth Third Bank under the Fifth Third BD Program is not covered by SIPC. The FDIC insured deposit is eligible for FDIC insurance subject to FDIC coverage limits at the time funds are deposited at Fifth Third Bank. As referenced in the Fifth Third BD Program disclosure document, clients are responsible for monitoring their total assets at Fifth Third Bank to determine the extent of available FDIC coverage.

**Statement for the Period January 1, 2016 to January 31, 2016**

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



# Holdings

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

**CASH AND CASH EQUIVALENTS - 4.78% of Total Account Value**

| Description                            | Symbol/Cusip<br>Account Type | Quantity | Price on<br>01/31/16 | Current<br>Market Value | Estimated<br>Annual Income |
|--|------------------------------|----------|----------------------|-------------------------|----------------------------|
| <b>Cash</b>                            |                              |          |                      |                         |                            |
| NET CASH POSITION                      |                              |          |                      | \$519,738.13            |                            |
| <b>Total Cash and Cash Equivalents</b> |                              |          |                      | <b>\$519,738.13</b>     |                            |

**HOLDINGS > FIXED INCOME - 95.22% of Total Account Value**

**ALERT: You have a fixed income position due to mature within the next 90 days.**

For an explanation of fixed income pricing, please see the last page. Redemption schedule(s), bond rating(s), and other information are provided where available. If information does not appear regarding a particular investment, it is not available. The ratings on this statement are provided by Standard & Poor's and/or Moody's to rate the quality based on the respective rating agency's assessment. "Ratings information from Standard & Poor's ("S&P") may not be reproduced. S&P credit ratings are statements of opinion and are not statements of fact or recommendations to purchase, hold, or sell securities, nor do they address the suitability of securities for investment purposes, and should not be relied on as investment advice. S&P does not guarantee the accuracy, completeness, timeliness or availability of any information, including ratings, and is not responsible for errors or omissions (negligent or otherwise). S&P gives no express or implied warranties, including but not limited to any warranties of merchantability or fitness for a particular purpose or use. S&P shall not be liable for any direct, indirect, incidental, exemplary, compensatory, punitive, special or consequential damages, costs, expenses, legal fees, or losses (including lost income or profits and opportunity costs) in connection with any use of ratings."

**Accrued Interest** - Represents interest accumulated since the last coupon date on certain fixed income securities which may not yet have been paid by the issuer or received by NFS. There is no guarantee that the accrued interest will be paid by the issuer.

| Description | Symbol/Cusip<br>Account Type | Quantity | Estimated<br>Price on<br>01/31/16 | Estimated<br>Current<br>Market Value | Estimated<br>Annual Income | Total<br>Cost Basis | Unrealized<br>Gain (Loss) |
|-------------|------------------------------|----------|-----------------------------------|--------------------------------------|----------------------------|---------------------|---------------------------|
|-------------|------------------------------|----------|-----------------------------------|--------------------------------------|----------------------------|---------------------|---------------------------|

**CDs**

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



**HOLDINGS > FIXED INCOME** *continued*

| Description  | Symbol/Cusip<br>Account Type | Quantity | Estimated<br>Price on<br>01/31/16 | Estimated<br>Current<br>Market Value | Estimated<br>Annual Income | Total<br>Cost Basis | Unrealized<br>Gain (Loss) |
|--|------------------------------|----------|-----------------------------------|--------------------------------------|----------------------------|---------------------|---------------------------|
| <p>Certificates of Deposit (CDs), including Market Indexed CDs and Market Linked CDs (collectively, MCDs) are generally shown at estimated market prices based upon a matrix or model pricing method that may not represent the actual price if sold prior to maturity. However, CDs and MCDs may be shown at face value for up to seven calendar days from date of issue if estimated market prices have not been received from a third party pricing vendor. The actual value of CDs and MCDs may be different from their purchase price. CDs and MCDs are subject to interest rate risk. The estimated market price reflected for MCDs may not be based on the actual closing value of the linked market index on the final maturity date and the market value of MCDs may not correspond directly to increases or decreases in the underlying linked market index. You may sell CDs or MCDs in the secondary market subject to market conditions. The secondary market for CDs and MCDs is generally illiquid. If sold prior to maturity, the value of MCDs may be less than the purchase amount or face value. The sale or redemption of any fixed income security prior to maturity may result in a substantial gain or loss, and an early withdrawal penalty may apply. Certain MCDs may only be redeemed on pre-specified liquidation dates and may have call features that allow the issuer to call the MCD prior to maturity. Certain Step Rate CDs are also subject to reinvestment risk if call provisions are exercised by the issuer and if a CD with a comparable rate is not available.</p> <p>See sales materials or contact your broker/dealer for additional information.</p> |                              |          |                                   |                                      |                            |                     |                           |
| <b>CAPITAL BK MIAMI CD 0.50000% 04/28/2016</b>   | 139800BU9                    | 250,000  | \$1.00007                         | \$250,017.50                         | \$1,250.00                 | \$250,000.00        |                           |
| FDIC INSURED   | CASH                         |          |                                   |                                      |                            |                     |                           |
| CPN PMT SEMI-ANNUAL<br>ON JUL 28, JAN 28   |                              |          |                                   |                                      |                            |                     |                           |
| Estimated Yield 0.50%  |                              |          |                                   |                                      |                            |                     |                           |
| Accrued Interest \$13.70   |                              |          |                                   |                                      |                            |                     |                           |
| Adjusted Cost Basis  |                              |          |                                   |                                      |                            | \$250,000.00        | D \$17.50                 |
| <b>GOLDMAN SACHS BK USA NY 0.60000%<br/>07/28/2016 CD FDIC INSURED</b>   | 38148JE2                     | 250,000  | \$1.00053                         | \$250,132.50                         | \$1,500.00                 | \$250,000.00        |                           |
| CPN PMT SEMI-ANNUAL<br>ON JUL 28, JAN 28   | CASH                         |          |                                   |                                      |                            |                     |                           |
| Next Interest Payable: 07/28/16  |                              |          |                                   |                                      |                            |                     |                           |
| Estimated Yield 0.60%  |                              |          |                                   |                                      |                            |                     |                           |
| Accrued Interest \$16.44   |                              |          |                                   |                                      |                            |                     |                           |
| Adjusted Cost Basis  |                              |          |                                   |                                      |                            | \$250,000.00        | D \$132.50                |
| <b>KEY BK NATL ASSN OHIO 0.55000%<br/>07/28/2016 CD FDIC INSURED</b>   | 49306SUJ3                    | 250,000  | \$1.00039                         | \$250,097.50                         | \$1,375.00                 | \$250,000.00        |                           |
| CPN PMT SEMI-ANNUAL<br>ON JUL 28, JAN 28   | CASH                         |          |                                   |                                      |                            |                     |                           |
| Next Interest Payable: 07/28/16  |                              |          |                                   |                                      |                            |                     |                           |
| Estimated Yield 0.55%  |                              |          |                                   |                                      |                            |                     |                           |
| Accrued Interest \$15.07   |                              |          |                                   |                                      |                            |                     |                           |
| Adjusted Cost Basis  |                              |          |                                   |                                      |                            | \$250,000.00        | D \$97.50                 |

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



**HOLDINGS > FIXED INCOME** *continued*

| Description   | Symbol/Cusip<br>Account Type | Quantity | Estimated<br>Price on<br>01/31/16 | Estimated<br>Current<br>Market Value | Estimated<br>Annual Income | Total<br>Cost Basis | Unrealized<br>Gain (Loss) |
|---|------------------------------|----------|-----------------------------------|--------------------------------------|----------------------------|---------------------|---------------------------|
| <b>ALLY BK MIDVALE UTAH CD 0.55000%</b><br>07/29/2016 FDIC INSURED<br>CPN PMT SEMI-ANNUAL<br>ON JUL 29, JAN 29<br>Next Interest Payable: 07/29/16<br>Estimated Yield 0.55%<br>Accrued Interest \$11.30<br>Adjusted Cost Basis           | 02006LNH2<br>CASH            | 250,000  | \$1.00044                         | \$250,110.00                         | \$1,375.00                 | \$250,000.00        |                           |
|   |                              |          |                                   |                                      |                            | \$250,000.00        | D \$110.00                |
| <b>BANK HAPOALIM B M NEW YORK 0.55000%</b><br>07/29/2016 CD FDIC INSURED<br>CPN PMT @ MATURITY<br>ON JUL 29<br>1ST CPN DTE 07/29/2016   | 06251AJ27<br>CASH            | 250,000  | \$0.99961                         | \$249,902.50                         |                            | \$250,000.00        | (\$97.50)                 |
| <b>UNITED BK VERNON ROCKVILLE CT 0.60000%</b><br>08/02/2016 CD FDIC INSURED<br>CPN PMT SEMI-ANNUAL<br>ON AUG 02, FEB 02<br>Next Interest Payable: 02/02/16<br>Estimated Yield 0.60%<br>Accrued Interest \$752.05<br>Adjusted Cost Basis | 909552AT8<br>CASH            | 250,000  | \$1.00037                         | \$250,092.50                         | \$1,500.00                 | \$250,000.00        |                           |
|   |                              |          |                                   |                                      |                            | \$250,000.00        | D \$92.50                 |
| <b>COMPASS BK BIRMINGHAM ALA 0.60000%</b><br>08/31/2016 CD FDIC INSURED<br>CPN PMT SEMI-ANNUAL<br>ON JAN 31, JUL 31<br>Next Interest Payable: 07/31/16<br>Estimated Yield 0.60%<br>Accrued Interest \$4.11<br>Adjusted Cost Basis       | 20451PMT0<br>CASH            | 250,000  | \$0.99947                         | \$249,867.50                         | \$1,500.00                 | \$250,000.00        |                           |
|   |                              |          |                                   |                                      |                            | \$250,000.00        | D (\$132.50)              |
| <b>SANTANDER BK NATL ASSN 0.65000%</b><br>10/28/2016 FDIC INSURED<br>CPN PMT @ MATURITY<br>ON OCT 28<br>1ST CPN DTE 10/28/2016<br>Accrued Interest \$427.40<br>Adjusted Cost Basis  | 80280JP7<br>CASH             | 250,000  | \$0.99883                         | \$249,707.50                         |                            | \$250,000.00        |                           |
|   |                              |          |                                   |                                      |                            | \$250,000.00        | D (\$292.50)              |

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



**HOLDINGS > FIXED INCOME** *continued*

| Description   | Symbol/Cusip<br>Account Type | Quantity         | Estimated<br>Price on<br>01/31/16 | Estimated<br>Current<br>Market Value | Estimated<br>Annual Income | Total<br>Cost Basis   | Unrealized<br>Gain (Loss) |
|---|------------------------------|------------------|-----------------------------------|--------------------------------------|----------------------------|-----------------------|---------------------------|
| <b>AMERICAN EXP FED SVGS BK INSTL 0.60000%</b><br>10/31/2016 CD FDIC INSURED<br>CPN PMT SEMI-ANNUAL<br>ON JAN 29, JUL 29<br>Next Interest Payable: 07/29/16<br>Estimated Yield 0.60%<br>Accrued Interest \$12.33<br>Adjusted Cost Basis | 02587CDX5<br>CASH            | 250,000          | \$0.99939                         | \$249,847.50                         | \$1,500.00                 | \$250,000.00          |                           |
|   |                              |                  |                                   |                                      |                            | \$250,000.00          | D (\$152.50)              |
| <b>BEAL BANK USA CD 0.60000% 11/02/2016</b><br>FDIC INSURED<br>CPN PMT @ MATURITY<br>ON NOV 02<br>1ST CPN DTE 11/02/2016<br>Accrued Interest \$365.75<br>Adjusted Cost Basis  | 07370WUU8<br>CASH            | 250,000          | \$0.99877                         | \$249,692.50                         |                            | \$250,000.00          |                           |
|   |                              |                  |                                   |                                      |                            | \$250,000.00          | D (\$307.50)              |
| <b>COMENITY CAP BK UTAH 0.60000% 11/02/2016</b><br>FDIC INSURED<br>CPN PMT MONTHLY<br>Next Interest Payable: 02/02/16<br>Estimated Yield 0.60%<br>Accrued Interest \$123.29   | 20033ANP7<br>CASH            | 250,000          | \$0.99885                         | \$249,712.50                         | \$1,500.00                 | \$250,000.00          | (\$287.50)                |
| <b>BANK BARODA NEW YORK BRH 0.65000%</b><br>11/10/2016 FDIC INSURED<br>CPN PMT @ MATURITY<br>ON NOV 10<br>1ST CPN DTE 11/10/2016  | 06062QDH4<br>CASH            | 250,000          | \$0.99873                         | \$249,682.50                         |                            | \$250,000.00          | (\$317.50)                |
| <b>Total CDs</b>  |                              | <b>3,000,000</b> |                                   | <b>\$2,998,862.50</b>                | <b>\$11,500.00</b>         | <b>\$3,000,000.00</b> | <b>(\$1,137.50)</b>       |
| <b>U.S. Treasury / Agency Securities</b>  |                              |                  |                                   |                                      |                            |                       |                           |
| <b>FEDERAL NATL MTG ASSN 2.37500%</b><br>04/11/2016 FR<br>MOODY'S Aaa /S&P AA+<br>CPN PMT SEMI-ANNUAL<br>ON APR 11, OCT 11<br>Next Interest Payable: 04/11/16<br>Accrued Interest \$17416.67<br>Adjusted Cost Basis                     | 3135G0BA0<br>CASH            | 2,400,000        | \$100.39                          | \$2,409,360.00                       | \$57,000.00                | \$2,460,605.15        |                           |
|   |                              |                  |                                   |                                      |                            | \$2,409,900.99        | D (\$540.99)              |

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



**HOLDINGS > FIXED INCOME** *continued*

| Description   | Symbol/Cusip<br>Account Type | Quantity          | Estimated<br>Price on<br>01/31/16 | Estimated<br>Current<br>Market Value | Estimated<br>Annual Income | Total<br>Cost Basis    | Unrealized<br>Gain (Loss) |
|---|------------------------------|-------------------|-----------------------------------|--------------------------------------|----------------------------|------------------------|---------------------------|
| <b>FEDERAL HOME LOAN BANKS 0.37500%</b><br>06/10/2016 CONS BD<br>S&P AA+<br>CPN PMT SEMI-ANNUAL<br>ON DEC 10, JUN 10<br>Next Interest Payable: 06/10/16<br>Accrued Interest \$531.25<br>Adjusted Cost Basis               | 3130A2C61<br>CASH            | 1,000,000         | \$99.974                          | \$999,740.00                         | \$3,750.00                 | \$1,000,341.62         |                           |
|   |                              |                   |                                   |                                      |                            | \$1,000,090.04         | D (\$350.04)              |
| <b>UNITED STATES TREAS NTS 1.00000%</b><br>08/31/2016<br>MOODY'S Aaa<br>CPN PMT SEMI-ANNUAL<br>ON FEB 29, AUG 29<br>Next Interest Payable: 02/29/16<br>Accrued Interest \$4230.77<br>Adjusted Cost Basis                  | 912828RF9<br>CASH            | 1,000,000         | \$100.255                         | \$1,002,550.00                       | \$10,000.00                | \$1,002,930.68         |                           |
|   |                              |                   |                                   |                                      |                            | \$1,002,903.30         | D (\$353.30)              |
| <b>FEDERAL HOME LOAN BANKS 2.00000%</b><br>09/09/2016 CONS BD<br>MOODY'S Aaa /S&P AA+<br>CPN PMT SEMI-ANNUAL<br>ON MAR 09, SEP 09<br>Next Interest Payable: 03/09/16<br>Accrued Interest \$7494.44<br>Adjusted Cost Basis | 313370TW8<br>CASH            | 950,000           | \$100.812                         | \$957,714.00                         | \$19,000.00                | \$958,623.74           |                           |
|   |                              |                   |                                   |                                      |                            | \$958,584.56           | D (\$870.56)              |
| <b>FEDERAL HOME LOAN BANKS 0.52000%</b><br>10/14/2016 CONS BD<br>MOODY'S Aaa /S&P AA+<br>CPN PMT SEMI-ANNUAL<br>ON APR 14, OCT 14<br>Next Interest Payable: 04/14/16<br>Accrued Interest \$3083.38<br>Adjusted Cost Basis | 3130A3M35<br>CASH            | 1,995,000         | \$99.926                          | \$1,993,523.70                       | \$10,374.00                | \$1,997,385.22         |                           |
|   |                              |                   |                                   |                                      |                            | \$1,995,982.29         | D (\$2,458.59)            |
| <b>Total U.S. Treasury / Agency Securities</b>  |                              | <b>7,345,000</b>  |                                   | <b>\$7,362,887.70</b>                | <b>\$100,124.00</b>        | <b>\$7,367,461.18</b>  | <b>(\$4,573.48)</b>       |
| <b>Total Fixed Income</b>   |                              | <b>10,345,000</b> |                                   | <b>\$10,361,750.20</b>               | <b>\$111,624.00</b>        | <b>\$10,367,461.18</b> | <b>(\$5,710.98)</b>       |
| <b>Total Securities</b>   |                              |                   |                                   | <b>\$10,361,750.20</b>               | <b>\$111,624.00</b>        | <b>\$10,367,461.18</b> | <b>(\$5,710.98)</b>       |

Fifth Third Securities, Inc.

Account carried with National Financial Services LLC, Member  
NYSE, SIPC

MN \_CEBQLJLBBFZCBB\_BBBBB 20160129

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



**HOLDINGS** *continued*

|                              | Quantity | Price on<br>01/31/16 | Current<br>Market Value | Estimated<br>Annual Income | Total<br>Cost Basis | Unrealized<br>Gain (Loss) |
|------------------------------|----------|----------------------|-------------------------|----------------------------|---------------------|---------------------------|
| <b>TOTAL PORTFOLIO VALUE</b> |          |                      | \$10,881,488.33         | \$111,624.00               | \$10,367,461.18     | (\$5,710.98)              |

## Activity

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

**TRADING**

| Settlement<br>Date                | Account<br>Type | Transaction | Description  | Quantity  | Amount                  | Total<br>Cost Basis | Realized<br>Gain (Loss) |
|-----------------------------------|-----------------|-------------|--|-----------|-------------------------|---------------------|-------------------------|
| <b>Securities Purchased</b>       |                 |             |  |           |                         |                     |                         |
| 01/22/16                          | CASH            | YOU BOUGHT  | UNITED STATES TREAS BILLS ZERO<br>CPN 0.00000% 01/28/2016<br>@ 99.9975   | 750,000   | (\$749,981.25)          | \$749,981.25        |                         |
| 01/28/16                          | CASH            | YOU BOUGHT  | UNITED STATES TREAS NTS 1.00000%<br>08/31/2016 @ 100.293068  | 1,000,000 | (\$1,007,051.56)        | \$1,002,930.68      |                         |
| 01/29/16                          | CASH            | YOU BOUGHT  | FEDERAL HOME LOAN BANKS 2.00000%<br>09/09/2016 CONS BD @ 100.9077625   | 950,000   | (\$966,012.63)          | \$958,623.74        |                         |
| <b>Total Securities Purchased</b> |                 |             |  |           | <b>(\$2,723,045.44)</b> |                     |                         |
| <b>Redemptions</b>                |                 |             |  |           |                         |                     |                         |
| 01/22/16                          | CASH            | REDEEMED    | FEDERAL HOME LOAN BANKS 0.26000%<br>01/22/2016 CONS BD REDEMPTION<br>PAYOUT #REOR R0052582710000<br>ST Loss \$370.25 | (750,000) | \$750,000.00            | \$750,370.25        | (\$370.25)              |

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



TRADING *continued*

| Settlement Date | Account Type | Transaction | Description  | Quantity  | Amount       | Total Cost Basis | Realized Gain (Loss) |
|-----------------|--------------|-------------|--|-----------|--------------|------------------|----------------------|
| 01/28/16        | CASH         | REDEEMED    | DISCOVER BK CD 0.40000%<br>01/28/2016 REDEMPTION PAYOUT<br>#REOR R0052630460000                        | (250,000) | \$250,000.00 |                  |                      |
| 01/28/16        | CASH         | REDEEMED    | HORIZON FIN BK MUNICH ND<br>0.35000% 01/28/2016 CD<br>REDEMPTION PAYOUT #REOR<br>R0052630740000        | (250,000) | \$250,000.00 |                  |                      |
| 01/28/16        | CASH         | REDEEMED    | ROCKFORD BK TR IL CD 0.25000%<br>01/28/2016 REDEMPTION PAYOUT<br>#REOR R0052630900000                  | (250,000) | \$250,000.00 |                  |                      |
| 01/28/16        | CASH         | REDEEMED    | STANDARD BK &TR CO IL CD<br>0.40000% 01/28/2016 REDEMPTION<br>PAYOUT #REOR R0052630950000              | (250,000) | \$250,000.00 |                  |                      |
| 01/28/16        | CASH         | REDEEMED    | SUMMIT CMNTY BK MOOREFIELD WV<br>0.30000% 01/28/2016 CD<br>REDEMPTION PAYOUT #REOR<br>R0052630970000   | (250,000) | \$250,000.00 |                  |                      |
| 01/28/16        | CASH         | REDEEMED    | UNITED STATES TREAS BILLS ZERO<br>CPN 0.00000% 01/28/2016<br>REDEMPTION PAYOUT #REOR<br>R0052630990000 | (750,000) | \$750,000.00 |                  |                      |
| 01/29/16        | CASH         | REDEEMED    | DMB CMNTY BK DEFOREST WIS<br>0.30000% 01/29/2016 CD<br>REDEMPTION PAYOUT #REOR<br>R0052645870000       | (250,000) | \$250,000.00 |                  |                      |

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



TRADING *continued*

| Settlement Date          | Account Type | Transaction | Description  | Quantity  | Amount       | Total Cost Basis      | Realized Gain (Loss) |
|--------------------------|--------------|-------------|--|-----------|--------------|-----------------------|----------------------|
| 01/29/16                 | CASH         | REDEEMED    | FIRST MO ST BK CAPE CNTY CAPE<br>0.35000% 01/29/2016 CD<br>REDEMPTION PAYOUT #REOR<br>R0052645990000 | (250,000) | \$250,000.00 |                       |                      |
| 01/29/16                 | CASH         | REDEEMED    | FIRST NIAGARA BK N A NY 0.45000%<br>01/29/2016 CD REDEMPTION PAYOUT<br>#REOR R0052646020000          | (250,000) | \$250,000.00 |                       |                      |
| 01/29/16                 | CASH         | REDEEMED    | GUILFORD SAVINGS BANK 0.35000%<br>01/29/2016 CD REDEMPTION PAYOUT<br>#REOR R0052646100000            | (250,000) | \$250,000.00 |                       |                      |
| 01/29/16                 | CASH         | REDEEMED    | MAHOPAC NATL BK N Y CD 0.35000%<br>01/29/2016 REDEMPTION PAYOUT<br>#REOR R0052646380000              | (250,000) | \$250,000.00 |                       |                      |
| <b>Total Redemptions</b> |              |             |  |           |              | <b>\$4,000,000.00</b> |                      |

ACTIVITY > ADDITIONS AND WITHDRAWALS > OTHER ADDITIONS AND WITHDRAWALS

| Date   | Account Type | Transaction        | Description | Quantity | Amount         | Cost Basis            | Gain (Loss) |
|--|--------------|--------------------|-------------|----------|----------------|-----------------------|-------------|
| 01/28/16                                     | CASH         | WIRE TRANS TO BANK | WD50199299  |          | (\$870,000.00) |                       |             |
| <b>Total Other Additions and Withdrawals</b> |              |                    |             |          |                | <b>(\$870,000.00)</b> |             |
| <b>TOTAL ADDITIONS AND WITHDRAWALS</b>       |              |                    |             |          |                | <b>(\$870,000.00)</b> |             |

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



ACTIVITY > INCOME > TAXABLE INCOME

| Settlement Date         | Account Type | Transaction | Description  | Quantity | Amount     |
|-------------------------|--------------|-------------|--|----------|------------|
| <b>Taxable Interest</b> |              |             |  |          |            |
| 01/02/16                | CASH         | INTEREST    | COMENITY CAP BK UTAH 0.60000%<br>11/02/2016  |          | \$127.40   |
| 01/22/16                | CASH         | INTEREST    | FEDERAL HOME LOAN BANKS 0.26000%<br>01/22/2016 CONS BD   |          | \$975.00   |
| 01/28/16                | CASH         |             | UNITED STATES TREAS BILLS ZERO<br>CPN 0.00000% 01/28/2016 OID AMT<br>CALCULATED<br>For Information Only<br>Reportable interest for bonds<br>purchased with OID |          | \$18.75    |
| 01/28/16                | CASH         | INTEREST    | CAPITAL BK MIAMI CD 0.50000%<br>04/28/2016   |          | \$630.14   |
| 01/28/16                | CASH         | INTEREST    | DISCOVER BK CD 0.40000%<br>01/28/2016  |          | \$1,000.00 |
| 01/28/16                | CASH         | INTEREST    | GOLDMAN SACHS BK USA NY 0.60000%<br>07/28/2016 CD  |          | \$756.16   |
| 01/28/16                | CASH         | INTEREST    | HORIZON FIN BK MUNICH ND<br>0.35000% 01/28/2016 CD   |          | \$875.00   |
| 01/28/16                | CASH         | INTEREST    | KEY BK NATL ASSN OHIO 0.55000%<br>07/28/2016 CD  |          | \$693.15   |
| 01/28/16                | CASH         | INTEREST    | ROCKFORD BK TR IL CD 0.25000%<br>01/28/2016  |          | \$53.08    |

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



**ACTIVITY > INCOME > TAXABLE INCOME** *continued*

| Settlement Date               | Account Type | Transaction | Description  | Quantity | Amount             |
|-------------------------------|--------------|-------------|--|----------|--------------------|
| 01/28/16                      | CASH         | INTEREST    | STANDARD BK & TR CO IL CD<br>0.40000% 01/28/2016         |          | \$1,000.00         |
| 01/28/16                      | CASH         | INTEREST    | SUMMIT CMNTY BK MOOREFIELD WV<br>0.30000% 01/28/2016 CD  |          | \$57.53            |
| 01/29/16                      | CASH         | INTEREST    | ALLY BK MIDVALE UTAH CD 0.55000%<br>07/29/2016           |          | \$693.15           |
| 01/29/16                      | CASH         | INTEREST    | AMERICAN EXP FED SVGS BK INSTL<br>0.60000% 10/31/2016 CD |          | \$756.16           |
| 01/29/16                      | CASH         | INTEREST    | DMB CMNTY BK DEFOREST WIS<br>0.30000% 01/29/2016 CD      |          | \$61.64            |
| 01/29/16                      | CASH         | INTEREST    | FIRST MO ST BK CAPE CNTY CAPE<br>0.35000% 01/29/2016 CD  |          | \$872.60           |
| 01/29/16                      | CASH         | INTEREST    | FIRST NIAGARA BK N A NY 0.45000%<br>01/29/2016 CD        |          | \$1,121.92         |
| 01/29/16                      | CASH         | INTEREST    | GUILFORD SAVINGS BANK 0.35000%<br>01/29/2016 CD          |          | \$872.60           |
| 01/29/16                      | CASH         | INTEREST    | MAHOPAC NATL BK N Y CD 0.35000%<br>01/29/2016            |          | \$872.60           |
| <b>Total Taxable Interest</b> |              |             |  |          | <b>\$11,436.88</b> |
| <b>Total Taxable Income</b>   |              |             |  |          | <b>\$11,436.88</b> |
| <b>TOTAL INCOME</b>           |              |             |  |          | <b>\$11,436.88</b> |

Statement for the Period January 1, 2016 to January 31, 2016

CITY OF OLIVETTE - 2014 GO BONDS CONSTRUCTION ACCT - Corporation



ACTIVITY > TRADES PENDING SETTLEMENT

These trades settle after the closing date of this statement and will be reflected on your next statement.

| Trade Date                             | Settlement Date | Transaction | Description   | Quantity | Amount         | Total Cost Basis | Realized Gain (Loss)  |
|--|-----------------|-------------|---|----------|----------------|------------------|-----------------------|
| 01/27/16                               | 02/10/16        | BOUGHT      | APPLE BK FOR SVGS N Y CD<br>0.70000% 02/10/2017 FACT SHEET<br>TO FOLLOW | 250,000  | (\$250,000.00) | \$250,000.00     |                       |
| 01/27/16                               | 02/04/16        | BOUGHT      | BANK OF MO PERRYVILLE CD<br>0.70000% 02/06/2017 FACT SHEET<br>TO FOLLOW | 250,000  | (\$250,000.00) | \$250,000.00     |                       |
| <b>Total Trades Pending Settlement</b> |                 |             |   |          |                |                  | <b>(\$500,000.00)</b> |

## Footnotes and Cost Basis Information

Amortization, accretion and similar adjustments to cost basis have been provided for many fixed income securities (and some bond-like equities), however, they are not provided for certain types, such as short-term instruments, Unit Investment Trusts, foreign fixed income securities, or those that are subject to early prepayment of principal (pay downs). Where current year premium or acquisition premium amortization is provided, the prior years' cumulative amortization is reflected in the adjusted cost basis, but we cannot provide a breakdown or the total of such prior amortization amounts.

NFS is required to report certain cost basis and related information to the IRS on the Form 1099-B. Your official 1099-B forms for certain transactions will reflect which lots have been sold for tax purposes. To apply a specific identification cost basis method to 1099-B reporting, appropriate instructions must be on file with NFS or be received by NFS before the trade has settled. Absent such instructions, NFS determines cost basis at the time of sale based on its default methods of average cost for open-end mutual funds and first-in, first-out (FIFO) for all other (including ETFs) unless your broker dealer has elected to use another default method. NFS applies FIFO (or other disposal method, if applicable) based on its records, which may be different from yours. For transactions that are not subject to 1099-B cost basis reporting, you should refer to your trade confirmations and other applicable records to determine which lots were considered sold for tax purposes.

While NFS must meet IRS requirements with respect to certain information required to be reported to the IRS, NFS-provided cost basis, realized gain and loss, and holding period information may not reflect all adjustments necessary for your tax reporting purposes. NFS makes no warranties with respect to and specifically disclaims any liability arising out of a customer's use of, or any tax position taken in reliance upon, such information.

For investments in partnerships, NFS does not make any adjustments to cost basis information as the calculation of basis in such investments requires supplemental information from the partnership on its income and distributions during the period you held your investment. Partnerships usually provide this additional information on a Form K-1 issued by April 15th of the following year.

Consult your tax advisor for further information.

Cost basis and gain/loss information is provided as a service to corporate accounts. The information listed in the year-to-date gain/loss summary section is based on a calendar year (January - December). If your business/entity has a fiscal year end other than December 31st for tax purposes, the year-to-date information will not apply. If you have questions about your tax situation, consult your tax advisor.

D - Adjusted cost basis reflects any cumulative original issue discount, premium, or acquisition premium, and it assumes such amounts were amortized by the taxpayer over the life of the security



## Footnotes and Cost Basis Information *continued*

from acquisition date through disposition date. For securities still held, maturity date was used instead of disposition date. Premium amortization was calculated using the yield-to-maturity method. Acquisition premium was calculated using the ratable accrual method. If applicable, adjusted cost basis reflects market discount accretion which was calculated using the straight-line method and was recognized at disposition date. Gain/loss displayed for this transaction was based on cost basis as adjusted for premium and discount as stated above and does not reflect any losses disallowed because of wash sales (if applicable). The adjusted cost basis may not reflect all adjustments necessary for tax reporting purposes and may also not apply if you are using an alternative amortization calculation method. Refer to IRS Publication 550, Investment Income and Expenses, for additional information.

If a sale, redemption or other disposition involved multiple tax lots, the transaction's totals may have been calculated using a combination of adjusted and unadjusted cost basis information. For lots where adjusted cost basis and its associated gain/loss are known, that was used, otherwise "regular" unadjusted cost basis and its associated gain/loss was used.

## Miscellaneous Footnotes

**CHANGE IN VALUE OF YOUR PORTFOLIO** is the change in market value of your portfolio assets over the time period shown. The portfolio assets include the market value of all the securities in the account, plus insurance and annuity assets if applicable. The time frame of the graph is from account opening or September 2011, whichever is later, to the current period. Please note that large increases and/or declines in the change in the value of the portfolio can be due to additions, distribution and/or performance.

**CHANGE IN INVESTMENT VALUE** is the difference between the prior period and current period values which includes the difference between securities that were bought, sold and redeemed during this time period as well as any activity that occurred such as additions and withdrawals, securities transferred, income, expenses, and other activity. This does not reflect activity related to assets in which National Financial is not the custodian (e.g. Insurance and Annuities, Assets Held Away and Other Assets Held Away).

**CALLABLE SECURITIES LOTTERY** - When street name or bearer securities held for you are subject to a partial call or partial redemption by the issuer, NFS may or may not receive an allocation of called/redeemed securities by the issuer, transfer agent and/or depository. If NFS is allocated a portion of the called/redeemed securities, NFS utilizes an impartial lottery allocation system, in accordance with applicable rules, that randomly selects the securities within customer accounts that will be called/redeemed. NFS' allocations are not made on a pro rata basis and it is possible for you to receive a full or partial allocation, or no allocation. You have the right to withdraw uncalled fully paid securities at any time prior to the cutoff date and time established by the issuer, transfer agent and/or depository with respect to the partial call, and also to withdraw excess margin securities provided your account is not subject to restriction under Regulation T or such withdrawal will not cause an undermargined condition.

**PRICING INFORMATION** - Prices displayed are obtained from sources that may include pricing vendors, broker/dealers who clear through NFS and/or other sources. Prices may not reflect current fair market value and/or may not be readily marketable or redeemable at the prices shown.

**FOREIGN EXCHANGE TRANSACTIONS** - Some transaction types necessitate a foreign currency exchange (FX) in order to settle. FX transactions may be effected by Fidelity Forex, Inc. on a principal basis. Fidelity Forex, Inc., an affiliate of NFS, may impose a commission or markup on the prevailing interbank market price, which may result in a higher price to you. Fidelity Forex, Inc. may share a portion of any FX commission or markup with NFS. More favorable rates may be available through third parties not affiliated with NFS. The rate applicable to any transaction involving an FX is available upon request through your broker-dealer.

**COST BASIS LEGISLATION** - New IRS Rules will require National Financial Services to report cost basis and holding period information for the sale of shares of open end Mutual Fund holdings purchased on or after January 1, 2012 on Form 1099-B. National Financial Services determines the cost basis for all shares of open end mutual funds using a default method of average cost. Alternatively, account owners or their brokers and advisors can instruct National Financial Services to determine the cost basis for shares of open end mutual funds by 1) setting up their non-retirement accounts with one of our eleven tax lot disposal methods available to investors or 2) identifying specific tax lots to sell at the time of a transaction. Contact your broker or advisor to learn more about the cost basis tracking of your holdings.

**GLOSSARY Short Account Balances**-If you have sold securities under the short sale rule, we have, in accordance with regulations, segregated the proceeds from such transactions in your Short Account. Any market increases or decreases from the original sale price will be marked to the market and will be transferred to your Margin Account on a weekly basis. **Market Value** - The Total Market Value has been calculated out to 9 decimal places, however, the individual unit price is displayed in 5 decimal places. The Total Market Value represents prices obtained from various sources, may be impacted by the frequency in which such prices are reported and such prices are not guaranteed. Prices received from pricing vendors are generally based on current market quotes, but when such quotes are not available the pricing vendors use a variety of techniques to estimate value. These estimates, particularly for **fixed income securities**, may be based on certain minimum principal amounts (e.g. \$1 million) and may not reflect all of the factors that affect the value of the security, including liquidity risk. The prices provided are not firm bids or offers. Certain securities may reflect "N/A" or "unavailable" where the price for such security is generally not available from a pricing source. The Market Value of a security, including those priced at par value, may differ from its purchase price and may not

**CUSTOMER SERVICE:** Please review your statement and report any discrepancies immediately. Inquiries or concerns regarding your brokerage account or the activity therein should be directed to your broker-dealer at the telephone number and address reflected on the front of this statement and National Financial Services LLC ("NFS") who carries your brokerage account and acts as your custodian for funds and securities that are deposited with NFS by you or your broker-dealer, or as a result of transactions NFS processes for your account, may also be contacted for statement discrepancies. NFS may be called at **(800) 801-9942**. Any oral communications regarding inaccuracies or discrepancies should be reconfirmed in writing to protect your rights, including those under the Securities Investor Protection Act ("SIPA"). When contacting either NFS or your broker-dealer, remember to include your entire brokerage account number to ensure a prompt reply. Please notify the service center or your broker-dealer promptly in writing of any change of address.

**ADDITIONAL INFORMATION Free credit balances ("FCB")** are funds payable to you on demand. FCB are subject to open commitments such as uncleared check deposits, and exclude proceeds from sales of certificated securities without delivery of the certificate. If your FCB is automatically transferred to a money market fund or to an FDIC insured bank account you use as your brokerage account's core position, you can liquidate the shares of the money market fund or bank balances at any time and have the proceeds remitted to you or held in your brokerage account subject to the terms and conditions of your account agreement. Interest on free credit balances awaiting reinvestment may be paid out at rates that may vary with current short-term money market rates and/or your brokerage account balances, set at the discretion of your broker-dealer and/or NFS. Required rule 10b-10(a) information not contained herein will be provided upon written request.

**Credit Adjustment Program.** Accountholders receiving payments in lieu of qualified dividends may not be eligible to receive credit adjustments intended to help cover additional associated federal tax burdens. NFS reserves the right to deny the adjustment to any accountholder and to amend or terminate the credit adjustment program.

**Options Customers.** Each transaction confirmation previously delivered to you contains full information about commissions and other charges. If you require further information, please contact your broker-dealer. Assignments of American and European-style options are allocated among customer short positions pursuant to a random allocation procedure, a description of which is available upon request. Short positions in American-style options are liable for assignment at any time. The writer of a European-style option is subject to exercise assignment only during the exercise period. You should advise your broker-dealer promptly of any material change in your investment objectives or financial situation. **Splits, Dividends, and Interest.** Expected stock split, next dividend payable, and next interest payable information has been provided by third parties and may be subject to change. Information for certain securities may be missing if not received from third parties in time for printing. NFS is not responsible for inaccurate, incomplete, or missing information. Please consult your broker-dealer for more information about expected stock split, next dividend payable, and next interest payable for certain securities.

**Equity Dividend Reinvestment Customers.** Shares credited to your brokerage account resulted from transactions effected as agent by either: 1) Your broker-dealer for your investment account, or 2) through the Depository Trust Company (DTC) dividend reinvestment program. For broker-dealer effected transactions, the time of the transactions, the exchange upon which these transactions occurred and the name of the person from whom the security was purchased will be furnished upon written request. NFS may have acted as market maker in effecting trades in 'over-the-counter' securities.

**Retirement Contributions/Distributions.** A summary of retirement contributions/distributions is displayed for you in the activity summary section of your statement. **Income Reporting.** NFS reports earnings from investments in Traditional IRAs, Rollover IRAs, SEP-IRAs and, Keoghs as tax-deferred income. Earnings from Roth IRAs are reported as tax-free income, since distributions may be tax-free after meeting the 5 year aging requirement and certain other conditions. **A financial statement** of NFS is available for your personal inspection at its office or a copy of it will be mailed to you upon your written request.

**Statement Mailing.** NFS will deliver statements by mail or, if applicable, notify you by e-mail of your statement's availability, if you had transactions that affected your cash balances or security positions held in your account(s) during the last monthly reporting period. At a minimum, all brokerage customers will receive quarterly statements (at least four times per calendar year) as long as their accounts contain a cash or securities balance.

**Loads and Fees.** In connection with (i) access to, purchase or redemption of, and/or maintenance of positions in mutual funds and other investment products ("funds") or (ii) platform infrastructure needed to support such funds,

closely reflect the value at which the security may be sold or purchased based on various market factors. Investment decisions should be made only after consulting your broker-dealer. **Estimated Yield ("EY") and Estimated Annual Income ("EAI")**- When available, the coupon rate of some fixed income securities is divided by the current market value of the fixed income security to create the EY figure and/or the current interest rate or most recently declared dividends for certain securities are annualized to create the EAI figure. EAI and EY are estimates, and the income and yield might be lower or higher. Estimates may include return of principal or capital gains, which would render them overstated. In addition, EAI is calculated for positions or accounts where dividends are reinvested and not paid as income. EY reflects only the income generated by an investment; not changes in prices which fluctuate. These figures are based on mathematical calculations of available data, and have been obtained from information providers believed to be reliable, but no assurance can be made as to accuracy. Since the interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political and business conditions, they should not be relied on for making investment, trading decisions, or tax decisions.

some funds, or their investment affiliates, pay your introducing broker dealer and/or NFS sales loads and 12b-1 fees described in the prospectus as well as additional compensation for shareholder services, platform infrastructure support and maintenance, and other programs. Additional information about the source(s) and amount(s) of compensation as well as other remuneration received by your introducing broker dealer and/or NFS will be furnished to you upon written request. At time of purchase fund shares may be assigned a load, transaction fee or no transaction fee status. At time of sale, any fees applicable to your transaction will be assessed based on the status assigned to the shares at time of purchase. **Margin.** If you have applied for margin privileges and been approved, you may borrow money from NFS in exchange for pledging the assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on the value of securities in your margin account, which is identified on your statement. If you have a margin account, this is a combined statement of your margin account and special memorandum account other than your non-purpose margin accounts maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve Board. The permanent record of the separate account, as required by Regulation T, is available for your inspection upon request. **NYSE and FINRA.** All transactions are subject to the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange market and its clearing house, if any, where the transactions are executed, and of the New York Stock Exchange (NYSE) and of the Financial Industry Regulatory Authority ("FINRA"). The FINRA requires that we notify you in writing of the availability of an investor brochure that includes information describing FINRA Regulation's BrokerCheck Program ("Program"). To obtain a brochure or more information about the Program or FINRA Regulation, contact the FINRA Regulation BrokerCheck Program Hotline at (800) 289-9999 or access the FINRA's web site at [www.finra.org](http://www.finra.org). **FINRA Rule 4311** requires that your broker-dealer and NFS allocate between them certain functions regarding the administration of your brokerage account. The following is a summary of the allocation services performed by your broker-dealer and NFS. A more complete description is available upon request. **Your broker-dealer is responsible for:** (1) obtaining and verifying brokerage account information and documentation, (2) opening, approving and monitoring your brokerage account, (3) transmitting timely and accurate orders and other instructions to NFS with respect to your brokerage account, (4) determining the suitability of investment recommendations and advice, (5) operating, and supervising your brokerage account and its own activities in compliance with applicable laws and regulations including compliance with margin rules pertaining to your margin account, if applicable, and (6) maintaining required books and records for the services that it performs. **NFS shall, at the direction of your broker-dealer:** (1) execute, clear and settle transactions processed through NFS by your broker-dealer, (2) prepare and send transaction confirmations and periodic statements of your brokerage account (unless your broker-dealer has undertaken to do so). Certain securities pricing and descriptive information may be provided by your broker-dealer or obtained from third parties deemed to be reliable, however, this information has not been verified by NFS, (3) act as custodian for funds and securities received by NFS on your behalf, (4) follow the instructions of your broker-dealer with respect to transactions and the receipt and delivery of funds and securities for your brokerage account, and (5) extend margin credit for purchasing or carrying securities on margin. Your broker-dealer is responsible for ensuring that your brokerage account is in compliance with federal, industry and NFS margin rules, and for advising you of margin requirements. NFS shall maintain the required books and records for the services it performs. **Securities in accounts carried by NFS** are protected in accordance with the Securities Investor Protection Corporation ("SIPC") up to \$500,000. The \$500,000 total amount of SIPC protection is inclusive of up to \$250,000 protection for claims for cash, subject to periodic adjustments for inflation in accordance with terms of the SIPC statute and approval by SIPC's Board of Directors. NFS also has arranged for coverage above these limits. Neither coverage protects against a decline in the market value of securities, nor does either coverage extend to certain securities that are considered ineligible for coverage. For more details on SIPC, or to request a SIPC brochure, visit [www.sipc.org](http://www.sipc.org) or call 1-202-371-8300. Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Assets Held Away, commodities, unregistered investment contracts, futures accounts, loaned securities and other investments may not be covered. Precious metals are not covered by SIPC protection. Mutual funds and/or other securities are not backed or guaranteed by any bank, nor are they insured by the FDIC and involve investment risk including possible loss of principal.

**End of Statement**

**722239.2.0**

**Fifth Third Securities, Inc.**

Account carried with National Financial Services LLC, Member  
NYSE, SIPC

MN\_CEBBQLJLBBFZCBB\_BBBBB 20160129

**CITY OF OLIVETTE  
CITY COUNCIL MEETING MINUTES  
January 26, 2016**

The Olivette City Council met on January 26, 2016 at 7:00 PM in the Council Chambers at Olivette City Hall located at 9473 Olive Boulevard, Olivette, Missouri. Mayor Ruth Springer called the meeting to order.

**Item #1 – Roll call**

On roll call, the following persons were present: Mayor Ruth Springer, Chairman Pro-tem J. Gregory Carl, Council Member Maxine Weil, Council Member Missy Waldman and Council Member Suzanne Sewell.

Also in attendance were City Manager Barbara Sondag, City Attorney Paul Martin, Police Chief Rick Knox, Fire Chief Scott Avery, Finance Director Darren Mann, Public Works Director Bruce McGregor, Parks and Recreation Director Beverly Tucker-Knight, and City Clerk Myra Bennett.

**Item #2 – Communications**

City Clerk Bennett noted that no written communications were submitted for the January 26, 2016 City Council meeting.

**Item #3 – City Manager’s Report**

City Manager Sondag reported the following:

- Ms. Sondag stated that she would like to focus on some of the items contained in the Department Status Reports for the month.
    - Community Development Report – Commercial Activity – New Businesses
      - 1223 North Price, Auto Beauty Specialists
      - 1212 Dielman Industrial, Bates Sales Company
      - 9715 Olive Boulevard, Signorama
      - 9654 Olive Boulevard, Anytime Fitness
      - 9626 Olive Boulevard, LuLu’s
    - Parks and Recreation Department Report
      - Parks and Recreation Director Tucker-Knight gave an overview of the recent Youth Basketball Clinic held at Washington University. In addition, she noted that registration is full for the March 2016 Spring Break Camp. Director Tucker-Knight also gave a status update on the “mile marker” project at Stacy Park, by Eagle Scout, Cedrick Eavereart.
    - Construction – 2016
      - Earthwork to begin at the new Olivette City Center municipal building
      - Old Bonhomme Road, sidewalk and roadway project
      - North Price Road project
      - Community Center roof repair
  - The City received an update from the Municipal League today regarding SB 572. This bill would add municipal zoning and nuisance ordinance violations to the calculation
-

limiting the percentage of annual general operating revenue that can come from fines and court costs for "minor traffic violations", contained in SB 5, and would limit fines for these violations to \$200. The proposed legislation would also reduce the percentage of votes needed to dis-incorporate a city under the current law.

- Union negotiations continue with Firefighters Local 2665.
- The City anticipates that the new website will be live as of March 31, 2016. Staff will be trained on the use of the website February 16<sup>th</sup> - 18<sup>th</sup>.
- Staff is in the process of planning a Volunteer Recognition event for City volunteers.
- The City will be hosting a citywide document destruction/drug take back/electronics recycling event to be held in June.
- There will be a "Social Hour with the Mayor" event on February 17<sup>th</sup>, at 5:30 PM, at Olivette City Hall.

#### **Item #4 – City Council Reports**

Council Member Waldman gave a summary of actions taken at the December 17, 2015, January 7, 2016, and January 21, 2016 Planning and Community Design Commission (PCDC) meetings. She noted that the next PCDC meeting is scheduled to be held February 4, 2016.

Council Member Sewell stated that she attended the Parks and Recreation Commission (PARC) meeting on January 20, 2016. She noted that a presentation was given regarding the Mid County Inclusion program; however, the cost to participate is \$10,000 annually. She noted a report was given regarding the Weed Warrior project, and regarding the status of the benchmark survey. In addition, staff is in the process of developing a work plan for the Parks and Recreation Department.

Council Member Weil stated that she has nothing to report at this time.

Chairman Pro-tem Carl noted that two Economic Development Commission (EDC) meetings were held to interview developers regarding the I-170/Olive Boulevard project. He stated that these meetings were held in closed session; therefore, he has nothing to report at this time.

Mayor Springer stated that she has attended no meetings. She asked if a Pension Board meeting is scheduled for February 2, 2016. The City Manager stated that she will verify the date and e-mail the City Council.

#### **Item #5 – Finance Report for the period ending December 31, 2015**

Finance Director Mann gave a summary of revenues and expenditures for all funds for the period July 1, 2015 through December 31, 2015. Discussion held regarding protested taxes.

#### **Item #6 – Hearing from Citizens (Part I) – Three (3) Minutes Per Person, Ending Approximately at 8:00 PM**

Morton Bertish, 8829 Chisholm Court, addressed the City Council, encouraging residents to vote at the April election. He stated that, in addition, he would like to apologize for some things he said a few meetings ago. He stated that he would like to be remembered for the good things he has done for the City of Olivette, not for being a "sore loser".

Mark Biernacki, 31 Kentom Drive, addressed the City Council, thanking them for their service to the community, and commending them on the progress being made in the City.

**OLD BUSINESS**

None.

**NEW BUSINESS**

**Item #7 – Resolution No. 2016-107: A Resolution Authorizing the City Manager to Execute a Contract for Construction Services for the Construction of the New Municipal Center**

City Manager Sondag reported that, on January 12, 2016, the City received four bid proposals for construction of the new Municipal Center. Bids were received from United Construction, Hankins Construction Company, ICS Construction Services, and K&S Construction. She stated that, on January 19<sup>th</sup>, representatives from Archimages (architectural firm), PARIC (owners representative), and staff interviewed the three lowest bidders: United, Hankins, and ICS. She noted that all four base bids came in under budget. City Manager Sondag stated that, on recommendation by staff, Archimages, and PARIC, the Council is being asked to approve Resolution No. 2016-107, authorizing the City to enter into a contract with United Construction for construction of the new Municipal Center, for a cost of \$8,812,000.

Council Member Weil made a motion to approve Resolution No. 2016-107: A Resolution Authorizing the City Manager to Execute a Contract for Construction Services for the Construction of the New Municipal Center. Motion seconded by Council Member Sewell.

**POLL OF THE COUNCIL:**

|                        |     |
|------------------------|-----|
| Council Member Weil    | Yea |
| Council Member Sewell  | Yea |
| Council Member Waldman | Yea |
| Chairman Pro-tem Carl  | Yea |
| Mayor Springer         | Yea |

Motion passed.

**Item #8 – Resolution No. 2016-108: A Resolution Authorizing the City Manager to Execute a Contract for Construction Services for the Old Bonhomme Road Project**

City Manager Sondag reported that, on January 14, 2016 the City received five bid proposals for construction of the Old Bonhomme Road Project. Bids were received from Spencer Contracting, NB West, Gershenson Construction, KJ Unnerstall, and Krupp Construction. Ms. Sondag noted that the bids were reviewed by Cochran Engineering, the City’s Construction Engineer. She stated that the Council is being asked to approve Resolution No. 2016-108, awarding the contract to the low bidder, Spencer Contracting, and authorizing the City Manager to execute the contract in the amount of \$1,984,811.75.

City Manager Sondag noted that the project consists of mill and over-lay of 1.8 miles of road, new curbing, and sidewalks on both the north and south sides of Old Bonhomme Road, from Olive Boulevard to Price Road. She noted that the low bid of \$1.98M is near the initial amount budgeted for this construction of this project (\$2.16M). She reported that a Federal STP grant accounts for \$1.98M of this project’s funding, with the City’s share originally projected at approximately \$500,000. City Manager Sondag noted that the project is over-budget, due to higher than expected costs in engineering and right of way acquisition. She stated that approximately \$360,000 of additional City funding is necessary, and noted that the Capital Improvement Fund is able to cover the overage. It was also noted that this project’s grant

application and budget were originally prepared in 2011, and given the number of years that have passed since the original budget calculations, staff is pleased with the bid results.

Council Member Waldman made a motion to approve Resolution No. 2016-108: A Resolution Authorizing the City Manager to Execute a Contract for Construction Services for the Old Bonhomme Road Project. Motion seconded by Chairman Pro-tem Carl.

POLL OF THE COUNCIL:

|                        |     |
|------------------------|-----|
| Council Member Waldman | Yea |
| Chairman Pro-tem Carl  | Yea |
| Council Member Sewell  | Yea |
| Council Member Weil    | Yea |
| Mayor Springer         | Yea |

Motion passed.

### **Item #9 – Quarterly Investment Report – Operational Funds**

Finance Director Mann provided the City Council a summary statement from FTN Financial, who facilitates the purchase of investments for the City’s operational fund activities. He noted that, since the last report was given in October, general fund investment activity saw two 12 month \$250,000 CD’s mature and were reinvested with similar or better returns, as well as the filling of the previously vacant October rung of the ladder with a .5% 12 month \$250,000 CD. He noted that this increased the City’s holdings to a total of nine CD’s with 12 month durations, and he stated that gaps remain for the January, March, and May rungs of the ladder. Finance Director Mann also reported that a redemption summary has now been added to track investments and earnings.

### **Item #10 – Resolution No. 2016-109: A Resolution Authorizing the City Manager to enter into an Agreement with Stratus Building Solutions for professional Services for the Purpose of Providing Janitorial and Maintenance Services for the City of Olivette Community Center**

Finance Director Mann stated that a request for proposals (RFP) was placed for janitorial and maintenance services for the Olivette Community Center. He noted that the responses to the RFP were opened on Friday, January 22, 2016. Six proposals were received, and three companies were interviewed. He stated that staff is requesting that the City Council approve Resolution No. 2016-109, authorizing the City to enter into a contract with Stratus Building Solutions for janitorial and maintenance services for the Olivette Community Center, at a cost of \$1150.00 per month.

Chairman Pro-tem Carl made a motion to approve Resolution No. 2016-109: A Resolution Authorizing the City Manager to enter into an Agreement with Stratus Building Solutions for professional Services for the Purpose of Providing Janitorial and Maintenance Services for the City of Olivette Community Center. Motion seconded by Council Member Sewell.

POLL OF THE COUNCIL:

|                        |     |
|------------------------|-----|
| Chairman Pro-tem Carl  | Yea |
| Council Member Sewell  | Yea |
| Council Member Waldman | Yea |
| Council Member Weil    | Yea |
| Mayor Springer         | Yea |

Motion passed.

---

**Item #11 – Review and Approval of the Minutes of the January 12, 2016 City Council Meeting**

Mayor Springer asked if there were any corrections to be made to the minutes of the January 12, 2016 City Council meeting.

Council Member Waldman asked that a revision be made to the first sentence on page 3 of 7, by clarifying the Parks Director’s name as either “*B. Tucker Knight*” or “*Beverly Tucker Knight*”. She also asked that wording be added to the first sentence of paragraph 2 of the City Attorney’s report, on page 6 of 7, to clarify the topic being discussed. City Attorney Martin suggested that the language be amended to read “...a request for summary judgment *on the Police Standards lawsuit* was filed in December...”

Council Member Weil made a motion to approve the January 12, 2016 City Council meeting as amended. Motion seconded by Chairman Pro-tem Carl.

POLL OF THE COUNCIL:

|                        |     |
|------------------------|-----|
| Council Member Weil    | Yea |
| Chairman Pro-tem Carl  | Yea |
| Council Member Sewell  | Yea |
| Council Member Waldman | Yea |
| Mayor Springer         | Yea |

Motion passed.

**Item #12 – Hearing from Citizens (Part 2) – Three (3) Minutes per Person**

No speaker cards were submitted.

**Item #13 – City Attorney’s Report**

City Attorney Martin stated that, regarding the “Police Standards” lawsuit against St. Louis County, a “consolidation hearing” has been scheduled for February 5<sup>th</sup>. He stated that it is his understanding that the City of Bridgeton has also signed on to the case. Mr. Martin stated that he is hopeful that the request for summary judgment will be held by the end of March. Questions were posed regarding the number of municipalities participating in the lawsuit. Mr. Martin stated that approximately 12 municipalities are involved in the suit.

City Attorney Martin stated that he is scheduled to attend the Missouri Municipal League Legislative Conference in Jefferson City on February 9<sup>th</sup>, which is also the date of the next City Council meeting. He stated that, if there are any issues at the February 9<sup>th</sup> Council meeting that require his attendance, please let him know; otherwise, he would like to attend the Conference. Mayor Springer noted that the annual Mayors’ luncheon will be held on February 9<sup>th</sup>, as well.

Council Member Waldman posed questions to Fire Chief Avery regarding the revised Fire Department report that was submitted this evening, specifically regarding the number of calls to the Elmwood area. Discussion held regarding number of calls, as well as the current contract for services for this area. City Manager Sondag noted that the City will be reviewing this contract.

## Item #14 – Adjournment

Being no further business, Chairman Pro-tem Carl made a motion to adjourn the meeting. Motion seconded by Council Member Sewell. Mayor Springer adjourned the meeting at approximately 8:29 PM.

---

Mayor Ruth Springer

ATTEST:

---

Myra G. Bennett, CMC/MPCC  
City Clerk  
City of Olivette

**CITY OF OLIVETTE  
CITY COUNCIL MEETING MINUTES  
February 9, 2016**

The Olivette City Council met on February 9, 2016 at 7:05 PM in the Council Chambers at Olivette City Hall located at 9473 Olive Boulevard, Olivette, Missouri. Mayor Ruth Springer called the meeting to order.

**Item #1 – Roll call**

On roll call, the following persons were present: Mayor Ruth Springer, Chairman Pro-tem J. Gregory Carl, Council Member Maxine Weil, Council Member Missy Waldman and Council Member Suzanne Sewell.

Also in attendance were City Manager Barbara Sondag, Police Chief Rick Knox, Fire Chief Scott Avery, Finance Director Darren Mann, Planning & Community Development Director Carlos Trejo, and City Clerk Myra Bennett.

**Item #2 – Communications**

City Clerk Bennett noted that the following written communication was submitted for the February 9, 2016 City Council meeting:

Letter from Fire Chief Kenneth Black, Creve Coeur Fire Protection District, to Olivette Fire Chief Scott Avery, thanking the Olivette Fire Department for their assistance during a second alarm fire on January 20, 2016.

**Item #3 – City Manager’s Report**

City Manager Sondag reported the following:

- The contract with United Construction, for the construction of the new municipal facility, has been executed. Mobilization will begin tomorrow. A ground breaking ceremony will be held at 9:00 AM on Saturday, March 19, 2016.
- The Police Department had received calls regarding a dog running loose. Animal Control Officer, Roman Shmulevich, began trying to catch the animal; however, the dog would run away when approached. Mr. Shmulevich began leaving food for the dog, and contacted St. Louis County for a trap. The Police Department received a call this morning that a dog had been trapped. When the dog arrived at St. Louis County, it was found that she was chipped. The owner was contacted and was reunited with her dog, Zoey, who had been missing since November. City Manager Sondag commended Animal Control Officer Shmulevich for his persistence in catching the dog and reuniting her with her owner.
- A Citizen Police Academy will begin March 1, 2016. This is a 9 week program which will cover topics such as constitutional law, investigations, traffic safety, use of force, and firearms. It will be held 7 PM – 9 PM on Tuesday nights. The Academy is being provided through the combined efforts of the Creve Coeur, Des Peres, Frontenac, Olivette, and Town & Country Police Departments. For more information, visit the Olivette website at [www.olivettemo.com](http://www.olivettemo.com).
- There was a terrible accident on Olive Boulevard last Thursday, involving 6 vehicles, one of which was traveling at a high rate of speed. Photos were shown of the vehicles involved in the accident. It was noted that Olivette Fire, Police and Public Services were all on the scene very quickly, the victims were removed from the vehicles within 18 minutes, and the vehicles were removed from the scene within thirty minutes. It was noted that all of the victims were wearing seatbelts, and although 2 were transported to

the hospital, all victims walked away from the accident. City Manager Sondag thanked the Fire, Police and Public Services Departments for their quick response and teamwork.

- A "Social Hour with the Mayor" event will be held on February 17<sup>th</sup> at 5:30 PM at City Hall. The Mayor's guests will include Planning and Community Development Director, Carlos Trejo, and the Economic Development Commission Chairman, Jeff Springer.

City Manager Sondag recommended that the City Council hold an executive session at the end of tonight's meeting regarding legal issues, personnel matters, and contract negotiations.

Mayor Springer asked that Police Chief Knox extend her personal thanks to Animal Control Officer Roman Shmulevich, for the exceptional job he did in capturing and returning Zoe to her owner.

#### **Item #4 – City Council Reports**

Council Member Sewell stated that she had attended no additional meetings.

Council Member Weil stated that she had attended no meetings.

Council Member Waldman noted that she attended the Planning and Community Design Commission (PCDC) meeting on February 4<sup>th</sup>, and she gave a summary report of the actions taken at that meeting.

Chairman Pro-tem Carl stated that he attended the Suburban Mayors meeting on January 28<sup>th</sup>, in Mayor Springer's absence. He stated that he gave a brief summary of the status of the lawsuit against St. Louis County, regarding the Policing Standards issue. He noted that there was also discussion regarding SB 572, and how the proposed legislation would amend SB 5. Chairman Pro-tem Carl also noted that he attended the Municipal League meeting on January 28<sup>th</sup>. He reported that a presentation regarding strategic planning, and a presentation was given regarding emerald ash boar issues. He stated that discussion was also held regarding a sales tax proposal. He noted that additional information on these items is available from the Municipal League. Chairman Pro-tem Carl reported that he also attended the Economic Development Commission meeting last night; however, the meeting was held in closed session, therefore, there is nothing to report from that meeting.

Mayor Springer noted that she attended the Pension Board meeting on February 2<sup>nd</sup>. She stated that there is approximately \$18 million in the pension fund. She noted that a recommendation was made to move approximately \$2.2 million from the Columbus Circle Large Growth fund to Principal Large Cap S&P fund, to take advantage of the S&P 500.

#### **Item #5 – Hearing from Citizens (Part I) – Three (3) Minutes Per Person, Ending Approximately at 8:00 PM**

No speaker cards were presented.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

#### **Item #6 – Swearing-In Ceremonies**

Mayor Springer performed swearing-in ceremonies for Police Officer Dane Lincoln and Firefighter/Paramedic Alex Fish. The Mayor and City Council Members welcomed Officer Lincoln and Firefighter/Paramedic Fish to the City of Olivette staff.

---

**Item #7 – Board of Adjustment Appointment**

Chairman Pro-tem Carl introduced Mr. David Zobel, who has expressed interest in serving as a member of the Zoning Board of Adjustment. Mr. Zobel addressed the City Council regarding his qualifications and desire to serve on the Board.

Chairman Pro-tem Carl made a motion to appoint David Zobel as an alternate member of the Board of Adjustment, term ending June 30, 2020. Motion seconded by Council Member Weil.

POLL OF THE COUNCIL:

|                        |     |
|------------------------|-----|
| Chairman Pro-tem Carl  | Yea |
| Council Member Weil    | Yea |
| Council Member Sewell  | Yea |
| Council Member Waldman | Yea |
| Mayor Springer         | Yea |

Motion passed.

**Item #8 – Bill #2798 – An Ordinance Amending Article I, Sections 125.010 and 125.040 of Chapter 125 of the Olivette City Code Pertaining to the Parks and Recreation Commission – First Reading**

City Clerk Bennett read Bill #2798 – An Ordinance Amending Article I, Sections 125.010 and 125.040 of Chapter 125 of the Olivette City Code Pertaining to the Parks and Recreation Commission, for the first time, by title only.

City Manager Sondag gave an overview of this item, noting that the proposed ordinance would reduce the number of Commissioners on the Parks and Recreation Commission from seven to five, and clarify the advisory nature of the Commission to the Council. She noted that the Park and Recreation Commission will be further reviewing and recommending changes to Section 125.040 Duties during the upcoming year.

It was noted that a second reading of this bill will be held at the February 23, 2016 City Council meeting.

**Item #9 - Review and Approval of the Minutes of the January 26, 2016 City Council Meeting**

Mayor Springer noted that City Clerk Bennett has submitted draft minutes from the January 26, 2016 City Council meeting for review; however, since there was limited time for review, Ms. Bennett has suggested that approval of the minutes be deferred until the next meeting.

Chairman Pro-tem Carl made a motion to defer approval the minutes January 26, 2016 City Council meeting until the February 23<sup>rd</sup> City Council Meeting. Motion seconded by Council Member Sewell.

POLL OF THE COUNCIL:

|                        |     |
|------------------------|-----|
| Chairman Pro-tem Carl  | Yea |
| Council Member Sewell  | Yea |
| Council Member Waldman | Yea |
| Council Member Weil    | Yea |
| Mayor Springer         | Yea |

Motion passed.

DRAFT

**Item #10 – Hearing from Citizens (Part 2) – Three (3) Minutes per Person**

No Speaker cards were submitted.

**Item #11 – City Attorney’s Report**

City Attorney Martin was unable to attend the meeting; therefore, no attorney’s report was submitted.

**Executive Session**

Council Member Waldman made a motion to move into Executive Session, pursuant to the Revised Statutes of the State of Missouri, Section 610.021.1, Section 610.021.3 and Section 610.021.12 for attorney-client privileged communications, personnel matters and contract negotiations. Motion was seconded by Chairman Pro-tem Carl.

POLL OF THE COUNCIL:

|                        |     |
|------------------------|-----|
| Council Member Waldman | Yea |
| Chairman Pro-tem Carl  | Yea |
| Council Member Sewell  | Yea |
| Council Member Weil    | Yea |
| Mayor Springer         | Yea |

Motion passed. City Council moved to Executive Session at approximately 7:45 PM.

The City Council reconvened to the regular meeting at approximately 8:40 PM. It was noted that no reportable votes were taken.

**Item #12 – Adjournment**

Being no further business, Chairman Pro-tem Carl made a motion to adjourn the meeting. Motion seconded by Council Member Waldman. Mayor Springer adjourned the meeting at approximately 8:42 PM.

---

Mayor Ruth Springer

ATTEST:

---

Myra G. Bennett, CMC/MPCC  
City Clerk  
City of Olivette