



Agenda  
Olivette City Council Meeting  
July 26, 2016  
7:00 PM  
Council Chambers of City Hall  
9473 Olive Boulevard  
Olivette, MO 63132

1. Roll Call
2. Communications  
Swearing-in Ceremony for Firefighter/Paramedic Nicole Meyer
3. City Manager's Report  
City Manager Barb Sondag will give a verbal report to the City Council.

Documents:

[DEPARTMENT STATUS REPORTS.PDF](#)

4. City Council Reports  
The City Council Members will give verbal reports at the July 26, 2016 meeting.
5. Financial Reports For The Year Ending 6/30/2016  
Included in the Council packets are financial reports for the period July 1, 2015 through June 30, 2016.

Documents:

[FINANCE REPORT.PDF](#)

6. Quarterly Investment Report – Operational Funds  
Review of summary statement provided by FTN Financial who is facilitating the purchase of investments for the City's operational funds.

Documents:

[OPERATIONAL FUNDS SUMMARY -- 2016-07-26.PDF](#)

7. Hearing From Citizens

Documents:

[HEARING FROM CITIZENS.PDF](#)

8. Bill #2813 - An Ordinance To Approve A Final Subdivision Plat Titled "Olivette Heights- Orchard Drive Boundary Adjustment Plat."--Second Reading  
The proposed ordinance would clarify ownership of a "paper street" known as Orchard Drive.

Documents:

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[BILL 2813 PLAT-OLIVETTE HEIGHTS-ORCHARD DRIVE.PDF](#)

9. Bill #2814 - An Ordinance To Approve A Final Subdivision Plat Titled "Sleepy Hollow Addition."--Second Reading.

The proposed ordinance would authorize approval to record a 3-lot subdivision of the property currently addressed as 9335 Old Bonhomme Road. The name of the new subdivision would be known as "Sleepy Hollow Addition."

Documents:

[BILL 2814 PLAT SLEEPY HOLLOW ADDITION.PDF](#)

10. Bill #2815 - An Ordinance To Repeal A Certain Section Of Personnel Ordinances And Regulations -- Second Reading

Second Reading of an Ordinance to Repeal Longevity Pay

Documents:

[07-26-16 LONGEVITY PAY REPEAL.PDF](#)

11. Bill #2816 - An Ordinance Repealing Chapter 240 Section 240.070 Of The City Of Olivette Municipal Code And Enacting A New Chapter In Lieu Thereof Relating To Community Center Rental Fees - First Reading

Documents:

[COMMUNITY CENTER FEE STUDY AND PROPOSED RATES.PDF](#)  
[CURRENT CITY CODE CHAPTER 240.070.PDF](#)

12. RESOLUTION 2016-16 – A Resolution Approving A Procurement Policy For The City Of Olivette

The proposed Procurement Policy increases thresholds for procurement of items below the \$10,000 amount that requires council approval. It also expands the policy to formally document bidding procedures, selection criteria, and other information to standardize the process.

Documents:

[PROCUREMENT POLICY.PDF](#)

13. Approval Of Contract With Gilmore Bell For Special Counsel And Bond Counsel Services

Documents:

[7-26-16 GILMORE BELL CONTRACT.PDF](#)

14. RESOLUTION 2016-17 – A Resolution Authorizing The Publication Of A Request For Proposal For The City Center Redevelopment Project

Documents:

[07-26-16 RESOLUTION FOR PUBLICATION FOR CITY CENTER REDEVELOPMENT PROJECT.PDF](#)

15. Review And Approval Of The Minutes Of The July 12, 2016 City Council Meeting

15. Review And Approval Of The Minutes Of The July 12, 2016 City Council Meeting

The City Council is asked to review and approve the minutes from the July 12, 2016 City Council meeting.

Documents:

[TIP COUNCIL MINUTES 2016-07-12.PDF](#)

16. Hearing From Citizens (Part 2)

Documents:

[HEARING FROM CITIZENS - PART 2.PDF](#)

17. City Attorney's Report

City Attorney Paul Martin will give a verbal report to the City Council.

18. Adjournment

**AGENDA ITEMS WILL NOT NECESSARILY BE DISCUSSED IN ORDER. IF YOU HAVE ANY QUESTIONS, PLEASE CALL CITY HALL AT (314) 993-0444**

Individuals desiring to speak at the meeting are asked to fill out speaker cards available on the speaker's podium and submit the cards to the City Clerk prior to the call to order and roll call. Speakers are respectfully asked to hold comments to three (3) minutes to allow all those who wish a chance to speak. Speakers will be called on to speak during the "Hearing from Citizens" portion of the meeting. Please address all comments to the Mayor.

The City of Olivette hereby advises the public, employees and qualified job applicants that they are afforded an equal opportunity to participate in the programs and service of the City regardless of race, color, religion, veteran status, national origin, sex, age, sexual orientation, the existence of a physical or mental disability, or any other classification protected by law. If you are a person with a disability and have special needs, please call Barbara Sondag, City Manager at 314.993.0444 as soon as possible but no later than one day prior to the event or call 314.993.3610 VOICE TDD, 1.800.735.2466 RELAY MISSOURI. Thank you.

Please note that the City Council may adjourn to closed session pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client matters pursuant to Section 610.021(1), real estate matters pursuant to Section 610.021(2), personnel matters pursuant to 610.021(3), audit matters pursuant to Section 610.021(17), or for any other reason allowed by Missouri law.

The news media may obtain copies of this notice by contacting:

Barbara Sondag  
City Manager  
9473 Olive Boulevard  
Olivette, Missouri 63132  
(314) 993-0444

Posted this 22nd day of July, 2016 at 1:45 PM.

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Myra G. Bennett, CMC/MPCC  
City Clerk  
City of Olivette





# Olivette Police Department

## Activity Report 2016



### Overview

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Calls for Service	991	1002	888	1026	1121	1143							6171
Reports Taken	53	56	71	60	75	69							384
Crimes Reported	47	52	68	54	68	65							354
Adult Arrests	31	38	42	37	41	45							234
Juvenile Custodies	2	1	1	5	1	3							13

### Community Oriented Policing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Alarms	51	55	42	50	49	56							303
Assist Fire Dept.	81	68	74	79	73	53							428
Other*	164	162	155	137	166	179							963
<b>Total</b>	<b>296</b>	<b>285</b>	<b>271</b>	<b>266</b>	<b>288</b>	<b>288</b>							<b>1694</b>

### Crimes Reported

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Assault**	5	6	5	5	7	3							31
Burglary	3	0	3	2	3	5							16
Drug Offenses	2	1	5	2	3	1							14
Larceny	7	2	9	5	13	5							41
DWI	5	10	12	10	7	7							51
Robbery	0	0	1	0	1	0							2
Other***	30	43	48	40	41	44							246
<b>Total</b>	<b>47</b>	<b>52</b>	<b>71</b>	<b>54</b>	<b>68</b>	<b>65</b>							<b>357</b>

### Case Status

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Cleared Cases	29	37	47	40	39	46							238
Unfounded Cases	1	0	1	0	0	0							2
Juvenile Cases	2	1	1	4	1	4							13

\*Includes animal injured, assist other agency, bike patrol, check the welfare, fingerprints, foot patrol, keep the peace, lockouts, police community relations, RADAR trailer assignment, school crossing, traffic control, vacation checks, and water main break.

\*\*Includes assist other agency, bike patrol, check the welfare, fingerprints, foot patrol, injured animals, keep the peace, lockouts, police community relations, RADAR trailer assignment, school crossing, traffic control, vacation checks, and water main break.

\*\*\*Includes Domestic Violence

\*\*\*\*Includes Motor Vehicle Theft, Arson, Bad Checks, Fraud, Stolen Property Offenses, Property Damage, Sex Offenses, DWI, Violation of Motor Vehicle and Driving Laws, Kidnapping, Trespassing, Fugitive and other crimes not otherwise classified.



# Olivette Police Department

## Bureau of Investigations Report



### Reports Written

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Original Reports	3	0	1	2	3	3							12
Supplements	24	23	12	13	6	18							96
Total	27	31	13	15	9	21							116

### Additional Information

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# Olivette Police Department

## Citation Report



### Violations Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Alcohol, Drugs - Non Traffic	3	3	3	4	7	4							24
Animals	1	0	0	0	2	0							3
Assault	0	2	1	2	3	1							9
Drivers License	12	12	10	15	16	20							85
DUI, Alcohol, Drugs - Traffic	5	10	13	11	7	7							53
Emergency Equipment	0	0	0	0	0	0							0
Financial Responsibility	24	39	23	38	42	42							208
Lane Usage	3	7	5	0	4	6							25
Miscellaneous*	25	21	11	39	27	52							175
Obstructing Justice, Police	0	1	0	1	0	0							2
Parking	6	8	0	1	2	3							20
Registration	35	38	21	26	24	43							187
Signs, Signals	7	15	10	6	12	8							58
Speeding	96	106	72	116	126	107							623
Stealing, Larceny-Under \$500	4	4	0	0	1	0							9
<b>Total</b>	<b>221</b>	<b>266</b>	<b>179</b>	<b>259</b>	<b>273</b>	<b>293</b>							<b>1491</b>

\*Includes, but not limited to, Leaving the Scene of an Accident, Vehicle Light Violations, Passing Violations, Seat Belt Violations, Property Damage, Family Offenses, Flight/Escape, Loitering, Soliciting, Violations of Public Order and Public Peace and Curfew Violations.

### Traffic Accidents

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total*	21	28	18	24	17	28							136

\*ONLY traffic accidents that generate a police report will be listed in this report. Traffic accidents where no police report is needed and/or requested will not be included.



# OLIVETTE POLICE DEPARTMENT TRAINING REPORT



## June, 2016 Training

Dane Lincoln	16 Hours	Patrol Rifle Basic Training
Craig Schneider	16 Hours	Cell Phone Forensics

The following officers completed 8 hours of Missouri Incident Based Reporting System (MIBRS) Training: Dave Wolf, Kevin Lemmie, Craig Schneider, Ranile Robins, Steve Ford, Beth Andreski

The following officers completed 4 hours of Annual Firearms Qualifications: Mike Wayt, Beth Andreski, Derek Selsor

The following officers attended Annual Rifle Re-Qualification: Kevin Lemmie, Bill Miller, Dave Wolf, Craig Schneider, Dave Berry, Mike Wayt, Beth Andreski, Ranile Robins, Garrett Wood, Madison Coates, Jeremy Horton, Jeff Cummins, Dan McBride, Derek Selsor, Jacob Hoffmeister, Mike Roemer and Alex Moranz

All Officers	1 Hour	Police Legal Sciences On Line Training
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**FIRE DEPARTMENT**

**Fire Department Status Report for month ending June 30, 2016**

	<b>Reporting Period</b> <b>June 2016</b>	<b>Previous Reporting period</b> <b>May 2016</b>	<b>TOTALS <u>Current</u> year</b> <b>to date</b> <b>2016</b>	<b>TOTALS</b> <b>Last year to</b> <b>date (2015)</b>
<b>Fire Response in Olivette</b>	<b>9</b>	<b>25</b>	<b>108</b>	<b>101</b>
<b>Fire Response in Elmwood Park</b>	<b>1</b>	<b>0</b>	<b>8</b>	<b>10</b>
<b>Fire Response Outside Olivette (Mutual Aid)</b>	<b>16</b>	<b>16</b>	<b>95</b>	<b>95</b>
<b>Total Fire Calls</b>	<b>26</b>	<b>41</b>	<b>211</b>	<b>206</b>
<b>Emergency Medical Service (EMS)</b>	<b>63</b>	<b>64</b>	<b>417</b>	<b>388</b>
<b>Total Fire &amp; EMS Response</b>	<b>89</b>	<b>105</b>	<b>628</b>	<b>594</b>

**Fire Department Status Report for month ending June 30, 2016**

**Training:**

**A-Crew**

(F09) Fire Streams and Hydraulics	3.5	6/5/2016
(F09) Fire Streams and Hydraulics	2.5	6/5/2016
(F09) Fire Streams and Hydraulics: foam	2.5	6/6/2016
(EM01) Blood Borne Pathogens	3	6/6/2016
(F21) Public Relations & Fire Safety Education	1.5	6/11/2016
(FV24) Vehicle Extrication	1.83	6/12/2016
(F02) Forcible Entry	1	6/12/2016
(FC40) Thermal Imaging	2	6/17/2016
(FC40) Thermal Imaging	1	6/18/2016
(INS19) Inspection	1.25	6/20/2016
(F02) Forcible Entry	1.25	6/20/2016
(INS19) Inspections	2.25	6/23/2016
(INS19) Inspections	1.5	6/23/2016
(FA30) Communications Equipment	1	6/23/2016
(F27) Firefighter Safety	.5	6/23/2016
(INS19) Inspection	2	6/24/2016
(F09) Fire Streams and Hydraulics	1	6/24/2016
(FC40) S&T	1.75	6/24/2016
(F13) Fire Apparatus Pump Operations	2	6/29/2016
(F09) Water Streams, deck gun, Ground monitor	2	6/29/2016
(AP9) Portable Equipment	1	6/29/2016
(BC01) General Building Construction	1.17	6/30/2016
(AD02) Fire Department Organization/communications	.75	6/30/2016
(FC40) S&T:	2	6/30/2016

**Total average Hrs. = 40.25 per employee 6 employees**

**B Crew**

<b>Portable Equipment</b>	<b>3.5</b>
<b>Hose</b>	<b>1</b>
<b>Building Construction</b>	<b>3</b>
<b>Rescue</b>	<b>3</b>
<b>Strategy &amp; Tactics</b>	<b>1</b>
<b>Forcible Entry</b>	<b>4.25</b>
<b>Inspection Code Enforcement</b>	<b>1.25</b>
<b>Driver Training</b>	<b>1</b>
<b>TIC Training</b>	<b>1.5</b>
<b>Fire behavior</b>	<b>1</b>

**Total average Hrs. = 20.5 per employee 6 employees**

**C-Crew**

<b>Portable Equipment</b>	<b>4.0</b>
<b>Communications Equipment</b>	<b>.50</b>
<b>Water Supply</b>	<b>1.75</b>
<b>Strategy &amp; Tactics</b>	<b>2.5</b>
<b>Forcible Entry</b>	<b>1.0</b>
<b>Fundamentals of Fire Suppression</b>	<b>2.0</b>
<b>Driver Training</b>	<b>1.5</b>
<b>Fire behavior</b>	<b>1.5</b>

**Total average Hrs. = 14.75 hours per employee 7 employees**



FIRE DEPARTMENT

Fire Department Monthly EMS Response summary  
for the month ending June 30, 2016

	<b>Reporting Period June (2016)</b>	Previous Month	<u>TOTAL</u> 2016 YTD	<u>TOTAL</u> 2015 YTD
EMS calls Olivette	50	54	336	312
EMS calls (Elmwood Park)	7	6	55	52
EMS Mutual Aid given	5	2	26	30
Total EMS calls for period	62	62	417	394

Fire Department Monthly EMS Transport summary (this reporting period)

	Transported by Olivette FD	Transported by Mutual Aid	Transported by Private Ambulance		Non-Transport
Olivette	35	1	0		14
Elmwood Park	5	0	0		2
EMS Mutual Aid Given	4	N/A	0		1
Total EMS calls for period	44	1	0		17

**June 2016 Ambulance (MED3000) Billing Revenue**

	June 2016	YTD 2016	YTD 2015
Net Receipts Collected	\$9,866.17	\$81,089.52	\$83,980.43

In December 2011, with the authorization of the City Council, the City of Olivette entered into an agreement with Rockford Mercantile Agency, Inc. for collection of balances for ambulance transports that remained unpaid after 120 days of no activity on the account. The first unpaid balances were submitted in January 2012.

**May 2016 Collection Service (RMA) Revenue**

	June 2016	YTD 2016	YTD 2015
Net Receipts Collected	\$ 713.04	\$ 2560.40	\$1,212.33

**PUBLIC SERVICES  
DEPARTMENT OF PUBLIC WORKS  
DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

Planning Division:

- Jonathan Roper attended a St. Louis Metro Section of the American Planning Association sponsored seminar titled "Planning for Sign Code Success". The seminar included modules on the technology within signs, sign code issues, understanding electronic message centers, and the importance of signs to business.
- Staff continues working with the PCDC to revise review procedures and to establish standards for onsite stormwater management for new homes.
- Discussions continue with representatives of ExteNet Systems, Inc., seeking to place cellular communication equipment along utility poles on Old Bonhomme Road.
- Staff has coordinating with Development Strategies to forward the City Hall RFP proposal review comments from both the EDC and City Council and the final report for the Olive Boulevard Opportunities Areas.
- End of Fiscal Year Business License update and comparison.

	Fiscal Year	License Fee	Employees	Paid Licenses	Total Known Businesses	Percentage of Paid
<b>Merchants &amp; Manufacturing</b>	FY2016	\$177,106.73	2,159	118	124	95.16%
	FY2015	\$162,351.67	1,847	96	115	83.35%
<b>Service</b>	FY2016	\$53,331.95	3,894	234	250	93.60%
	FY2015	\$51,149.27	3,454	198	257	77.04%
<b>Total</b>	FY2016	\$230,438.68	5,861	352	374	94.12%
	FY2015	\$213,500.94	5,237	294	372	79.03%

Building Division:

- Mr. Kertz attended a MABOI seminar regarding plan review and inspection of fire stopping, including significant changes of the 2012 and 2015 IBC including the new ASTM firestop inspection standards. Firestopping is a protection system made of physical barriers designed to prevent the spread of flames, deadly gases and toxic smoke through openings created during building upgrades and the installation of electrical, communications, plumbing, and ventilation systems, as well as grease ducts.
- Nuisance hearings have been held for two problem properties. These are 12 Heartwoods Drive regarding rubbish/debris in the rear yard and 1220 Warson Pines Road regarding pool conditions.
- Commercial Activity:

**Olive Boulevard:**

**9200 Olive Blvd, Ste. 112, Bentley's PETstuff.** A building permit for interior tenant finishes is under review. According to their website, Bentley's offers "natural pet food, a variety of treats, toys and more", including delivery service.

**9339 Olive Blvd., Taco Bell.** A building permit for interior tenant finishes worth up to \$100,000 is under review.

**9378 Olive Blvd., Premier Building.** Occupancies have been issued for Community Response and Midlife by Design. Services fall under individual and family services and offices of other health practitioners {defined as independent health practitioners (except physicians and dentists)}.

**9449-A Olive Blvd., Olivette Plaza, Rezults Hair Salon.** Interior work continues in the tenant space formerly occupied by Curve's (1,100 sf. space). An application for a business license has been submitted for a hair salon.

**9624 Olive Blvd., Olivette Center, LuLu's Express.** Interior work continues. Occupancy is not anticipated until August 2016.

**9629 Olive Blvd., Bank of America.** A building permit for interior tenant finishes worth up to \$340,000 has been issue.

**9666 Olive Blvd., Olivette Corporate Center, Ste. 204, NAACP Regional Office.** Regional offices are being relocated to Olivette. There are ongoing tenant finishes. The office only has 1-occupant.

**1143 Olivette Executive Parkway, Easter Seals Midwest Adult Day Center.** Occupancy has been issued for a 7,000 sf., adult day center. Adult day service centers provide a place outside the home for older adults and younger adults with all types of disabilities to be active in the community, socialize with their peers and receive needed health and personal care services.

**Dielman Industrial Park and North Price Road Industrial Park:**

**1223 North Price Road, Auto Beauty Specialist.** Occupancy has been issued. The facility is up and running.

**1270 North Price Rd, Ste. B, St. Louis Bridge Club.** A building permit for interior tenant finishes is under review for a 328 seat bridge (playing card) facility.

**9334 Dielman Industrial Dr, Charter Communications.** A building permit for tenant finishes worth \$1.7 million is under review.

**9335 Dielman Industrial Dr.** A building permit for tenant finishes for Couture Floral is under review. Couture is a floral designer and provider for weddings and special events.

**Dielman Rock Island Industrial Park:**

**9611 DR11 Drive, EV Trading, LLC.** Occupancy has been issued for the car electronics warehouse. The tenant space is 1,000 sf.

**9601 DR11 Drive, Rahmani Upholstery.** A building permit has been issued for tenant finishes. Rahmani is a re-upholster and storage. The tenant space is 1,000 sf.

**9635 DR11, Hawx, LLC.** Occupancy has been issued to operate offices and facilities for a pest control services. The tenant space is 1,000 sf.

**Baur/Warson Industrial Park:**

**10403 Baur Blvd., Ste. H, Ready Readers.** Occupancy has been issued for the nonprofit facility assisting in literacy reading for preschool aged children. The tenant space is 5,579 sf.

**10405 Baur Blvd., Ste. A, MedNet, Inc.** A building permit has been issued for tenant finishes to operate a medical and billing consultant office. The tenant space is 3,460 sf.

**10405 Baur Blvd., Ste. H, Next Project Studio.** A building permit has been issued for tenant finishes for offices of a design build firm. The tenant space is 5,373 sf.

- The following table is a summary of reportable data for the Building Division that is generated through the City's Works Management permit system operated by REJIS.

	Month of June 2016	FY 2015-16 to Date	FY 2014-15 Comparison
<b>Residential Certificates of Occupancy issued</b>	<b>66</b>	<b>554</b>	<b>537</b>
<b>RECEIPTS</b>	<b>\$780</b>	<b>\$6,236</b>	<b>\$6,008</b>
<b>Occupancy Inspections Conducted</b>			
Residential	51	546	554
Commercial	6	44	28
<b>Total Occupancy Inspections</b>	<b>60</b>	<b>590</b>	<b>582</b>
<b>RECEIPTS</b>	<b>\$5,125</b>	<b>\$53,265</b>	<b>\$47,163</b>
<b>Plan Reviews</b>			
Residential	24	278	276
Commercial	9	81	80
<b>Total Plan Reviews</b>	<b>33</b>	<b>359</b>	<b>356</b>
<b>RECEIPTS</b>	<b>\$15,557</b>	<b>\$111,644</b>	<b>\$105,494</b>
<b>Nos. of On-site Inspections Performed</b>	<b>390</b>	<b>3,163</b>	<b>3,534</b>
<b>Avg. Nos. of Inspections Per Working Days</b>	<b>17.7</b>	<b>12.6</b>	<b>14.1</b>
	<b>(22 days)</b>	<b>(252 days)</b>	<b>(251 days)</b>

- There was a 3.0% increase in the number of occupancy certificates issued, but the number of housing inspections was down 1.4%. In review of the numbers, it appears that the number of rental inspections fell short of last year, with several of the rental homes now showing to be owner occupied.
- There was a 56% increase in the number of commercial occupancy inspections this FY-year. Commercial building permits accounted for 25% of collected plan review revenues, last FY-year was 22.8%.

- No meeting was held for the month of July.
- There is no Board meeting scheduled for August.
- There are two vacancies for alternates on the Board:
  - One alternate member, set to expire 2019 (formerly Mr. Lust's position).
  - One alternate member, set to expire 2021.

#### Planning and Community Design Commission

- Commission held a work session on July 7<sup>th</sup>. Items discussed were as follows:
  - Review Procedures. Staff introduced revised text language to update the review procedures for Site Plan Review, Community Design Review, and Concept Stormwater Management Review. The goal is to improve the current review and deadline process for single family homes by removing the application deadline and requiring adequate posting time for public view before the item is scheduled for a Commission meeting.
  - Land Uses in the COR and LID districts and associated parking requirements.
- A Commission was held on July 21<sup>st</sup>, after this report had been completed. Tentative agenda items included:
  - A petition for a variance request from Chapter 435 Fencing, to authorize relief from the placement of the post and frame members at the property at 22 South Covington Meadows Road.
  - Consideration of a text amendment to Chapter 440 Communication Towers.
  - Consideration of a text amendment for review procedures for Site Plan, Community Design, and Stormwater Management under Title IV Land Use of the Olivette Municipal Code.
- The next scheduled Commission meeting is August 4<sup>th</sup>. Tentative agenda items may include petitions for a new home at 724 Mansfield Drive and a residential addition at 817 Newcastle Drive. The Commission will continue discussion on Communication Towers, Stormwater Management, and Review Procedures.

#### Economic Development Commission

- The Commission held a meeting on June 27<sup>th</sup>. Discussion included review of the draft RFP for the City Hall grounds and the final report for the Olive Boulevard Opportunities Area report.
- A meeting is scheduled for July 25<sup>th</sup>, after the writing of this report. Tentative agenda items include continued review of the City Hall RFP, discussion regarding the Plant Sciences master plan efforts, and the 5-year Economic Development Plan.

Status Report  
For July 26, 2016 Council Packets

**PUBLIC SERVICES**  
**DEPARTMENT OF PUBLIC WORKS**

**Public Works**

- Public Works staff responded to severe spring storms removing downed limbs and clearing debris from storm water inlets..
- Two driveway aprons have been replaced on Old Bonhomme east of Bon Price Terrace
- Several maintenance repairs have been completed at City Hall
- Spot curb replacements are in progress throughout the Oak Estates subdivision
- ROW Brush has been cleared near recreational trail crossings and Romany Park.
- Sewer Lateral Program
  - 4 new applications has been approved and 4 residents have submitted a reimbursement package.

**Parks Division**

At the end of June, the City was awarded 128 milkweed plugs from a Project Monarch grant. Two varieties were selected for the soil/growing conditions of the two prairie sections. Volunteers assisted City staff in planting the plugs in 43 sites around the periphery of the Stacy Park prairie. These plants are an important component of ensuring the Prairie is able to host Monarch butterflies. A condition of the grant is documenting the planting and growing cycle.



*Milkweed plugs ready for planting*



*Cutting in a plant area*



*Breaking up the soil*



*Planting the plugs*



*Mulching & flagging the plant area*



*10 days later; filled out plug*

**Recreation Division**

The inaugural session of the Little Olives Preschool Camp kicked off Monday, July 28 with eight adorable campers! This camp is based in the Community Center with a dedicated classroom.

**Little Olives**



### **Flag Football Clinic**

On Sunday, July 17, thirty of the Olivette Flag Football League players participated in a special skills clinic with eight players from the semi-pro women's full tackle football team, the St Louis Slam. The clinic featured drills in agility, positions, passing, receiving, and defense/offense. The day ended with a scrimmage game. The Slam players were headed

to Pittsburgh, PA for the Division II Championship later in the week. It was very generous of them to donate their time just before their big game! There has been terrific feedback from parent's regarding both the clinic and the flag football league. Games will continue through the beginning of August at Warson Park on Monday & Wednesday evenings.



*Players running through the agility ladder.*



*Offensive blocking drill*

## **Facility Division**

July 25-31 the Community Center will be closed for its six month deep cleaning. St Elizabeth's Adult Day Care, Little Olives, exercise classes and the theatre program will continue during the closure.



**CITY COUNCIL AGENDA SUBMISSION**  
**July 26, 2016**

**Agenda Item:**

Financial Reports for the year ending 6/30/2016

**Description:**

Included in the Council packets are financial reports for the period July 1, 2015 through June 30, 2016. The reports include a Revenue and Expenditures Summary for Funds 01 through 40 and a Revenue and Expenditures Detail for Funds 01 through 40.

**Recommended Action:**

No action necessary – monthly financial report

**Attachments:**

1. Monthly Financial Report

**Funding Request:**

None

**Submitted by:**

*Darren Mann, CPA*  
**DEPARTMENT HEAD**



## Memorandum

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To: City Council  
From: Darren Mann, Finance Director  
Subject: June Financial Report  
Date: July 19, 2016

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Included with this memo is a summary as well as detailed reports for Funds 01 through 40. The reporting period is the full fiscal year of July through June which means prior year actual is reporting July 1, 2014 through June 30, 2015 and then current year actual is reporting July 1, 2015 through June 30, 2016. In addition to reporting year to date actual, there are columns for the annual budget and percent of budget. The final column shows the variance between current year and prior year.

### **Detailed review of General Fund (Fund 01)**

With the full year complete (100%), our total revenues are just shy of expectations at 96.63% and \$184,246 below last year. Expenditures ended the year at 94.02% of budget despite an increase of \$65,166 this year. Underperforming revenues have played in nicely with turn backs to provide pre-audit contribution to fund balance of \$192,136.

**Revenues:** Sales taxes made have propped up shortcomings in every category with the exception of investment income and permit income. Besides sales taxes, our major contributors are property taxes and utility taxes. Property taxes came in as expected with the exception of prior real estate collections leaving the category just below budget. Utility taxes on the other hand has remained a fiscal thorn and continued its slide on the phone receipts front and then a mild winter left gas receipts lower than budgeted.

**Expenditures:** Individual department expenditures have returned to expected levels and all operational departments remained under budget. Operational departments in the general fund finished the year at a respectable and comfortable 93.45% of budget on average which represents a turn back of \$433,459.

## **Detailed Review of Grants Fund (Fund 02)**

**Revenue:** The Grants Fund is used to track the revenue received from outside agencies for grants. June saw a lot of grant activity and also the final reconciling of matches for the fiscal year.

During this fiscal year, the City received the following within the scope of grant activity:

- Conducted checkpoints along Olive without taking officers away from regular duties resulting in overtime of \$37,520.
- Received \$1,000 to offset the costs associated with recertification process of Police department.
- Replaced various Police Department equipment including radar unit worth \$2,175.
- Completed right of way and temporary easements on Old Bonhomme Rd project. The federal grant is reimbursed at 80% and in FY 2016 \$166,240 received which translates into a \$41,560 match from the City and total costs of \$207,800

**Expenditures:** Expenditures in the grants fund reflect required match or the expenditures related to the grants received.

## **Detailed Review of Capital Projects Fund (Fund 05)**

**Revenue:** Revenue for the Capital Projects Fund is generated through sales taxes and property taxes. Sales taxes remittances are meeting expectations at 102% and Road and Bridge property taxes at 99% after the May protest release. Lease purchase proceeds were received in June bringing total to 99.58% of budget.

**Expenditures:** Total expenditures for the year ended at 89.18% of budget. The operational department in the Capital Projects Fund is the Streets Department ended the year at 81.35% of budget due to lower salt costs, lower fuel costs, and personnel vacancies.

## **Detailed Review of Dielman NID Fund (Fund 11)- NO ACTIVITY**

**Revenue:** Revenue for the Dielman NID Fund is funded through annual assessments with no activity in June.

**Expenditures:** No activity in June with all debt service payments made for the fiscal year.

### **Detailed Review of North Price NID Fund (Fund 13)**

**Revenue:** Revenue for the North Price NID Fund will come from annual assessments once the project is completed. A draw on temporary financing of \$255,245 was made in June which brings us close to the \$1,000,000 allowed under the enabling ordinance and debt facility.

**Expenditures:** Expenditures for the NID project totaled \$14,212 in June.

### **Detailed Review of Pension Fund (Fund 15)**

**Revenue:** Revenue for the Pension Fund comes from collections of real estate and personal property taxes. Collections for the year total \$552,920 which represents 99.09% of budget.

**Expenditures:** The pension incurs expenditures for investment and actuarial services with the remainder of the collection going to the pension plan as employer contributions. A payment of \$225,000 was made to the pension plan trust at the end of June for total property tax contributions of \$520,000.

### **Detailed Review Fire Operations Fund (Fund 20)**

**Revenue:** Revenue for the Fire Operations Fund is funded through a specific sales tax. Sales taxes remittances ended the year \$11,445 higher than last year and at 102% of budget.

**Expenditures:** Expenditures charged to this fund cover three fire fighters and associated benefit costs. Recent vacancies in the department have let to lower expenditures in this fund which ended the year at 65.6% of budget.

### **Detailed Review Equipment Replacement (Fund 25) – NO ACTIVITY**

### **Detailed Review of Municipal Center Const. & DS (Fund 26)**

**Revenue:** Revenue for the Municipal Center Fund comes from collections of real estate and personal property taxes. In the prior fiscal year 2015, the fund also accounted for the debt proceeds of the issuance of the general obligation bonds. The fund ended the year at 106% of budgeted revenue.

**Expenditures:** Expenditures for the new facility are tracked in Fund 26. To date expenditures for the municipal center total \$5,304,115. In addition, all debt service payments for the fiscal year have been made.

### Detailed Review Stormwater/Parks (Fund 30)

**Revenue:** Revenue for the Stormwater/Parks Fund is generated through a specific sales tax. Sales taxes ended the year \$22,890 higher than last year and 102% of budget.

**Expenditures:** The operational department in the Stormwater/Parks Fund is Parks Maintenance and it ended May below expectations at 80% of budget. Overall, the fund ended the year at 67.58% of budget when capital items are considered.

### Detailed Review Sewer Lateral (Fund 40)

**Revenue:** Revenue for the Sewer Lateral Fund is funded by an annual \$50 collection per household. Collections ended the year at 102% of budget.

**Expenditures:** Expenditures come in the form of reimbursements to citizens for qualified sewer lateral problems. Reimbursements have recovered from previous month's lows and the year at 87.01% of budget.

### Fund Balances (unaudited) as of the end of June 2016:

General Fund – Fund 01:	\$ 4,503,073
Grants Fund – Fund 02:	\$ -0-
Capital Projects – Fund 05:	\$ 1,358,429
Dielman NID – Fund 11:	\$ 55,626
North Price NID – Fund 13:	\$ (7,721)
Pension Fund – Fund 15:	\$ 4,279
Fire Operations – Fund 20:	\$ (549)
Equipment Replacement – Fund 25:	\$ 343,710
Dielman Facility 2014 - Fund 26:	\$ 8,500,424
Parks – Fund 30:	\$ 1,110,883
Escrow – Fund 35	\$ -0-
Sewer Lateral – Fund 40	\$ 650,611

June 2016 - Dashboard				
Fund	Sales Tax	Property Tax	Total Revenue	% of Budget
01 – General Fund	\$1,931,915	\$1,690,929	\$7,101,780	96.64%
05 – Capital Improvement	\$486,734	\$247,250	\$871,285	99.58%
15 – Pension	NA	\$552,919	\$552,919	99.09%
20 – Fire Operations	\$286,241	NA	\$286,241	102.23%
26 – Debt Service	NA	\$1,018,535	\$1,048,368	105.68%
30 – Stormwater/Parks	\$572,482	NA	\$572,482	101.87%

REVENUE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Revenues							
Parks and Recreation	407,000.00	346,055.19	85.03	359,500.00	287,714.05	80.03	-58,341.14
Court	298,500.00	345,030.89	115.59	318,500.00	307,282.25	96.48	-37,748.64
Medical Transport Fees	245,000.00	171,690.13	70.08	180,000.00	157,129.19	87.29	-14,560.94
Investment Income	5,000.00	1,756.84	35.14	6,500.00	14,728.92	226.60	12,972.08
Licenses	275,000.00	258,826.02	94.12	259,000.00	274,568.32	106.01	15,742.30
Other Income	108,000.00	141,559.60	131.07	92,000.00	72,592.30	78.90	-68,967.30
Permits	210,000.00	174,090.51	82.90	186,965.00	191,929.32	102.66	17,838.81
Property Taxes	1,668,000.00	1,693,943.27	101.56	1,715,000.00	1,690,928.52	98.60	-3,014.75
Sales Tax	1,720,000.00	1,807,402.03	105.08	1,832,400.00	1,931,915.43	105.43	124,513.40
Transfers	66,000.00	78,445.92	118.86	143,400.00	77,024.79	53.71	-1,421.13
Utility Taxes	2,299,000.00	2,266,732.50	98.60	2,255,500.00	2,095,967.04	92.93	-170,765.46
Revenues	7,301,500.00	7,285,532.90	99.78	7,348,765.00	7,101,780.13	96.64	-183,752.77
Grand Total Net Effect:	7,301,500.00	7,285,532.90	99.78	7,348,765.00	7,101,780.13	96.64	-183,752.77

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Legislative	130,020.00	122,314.83	94.07	129,908.00	119,281.32	91.82	-3,033.51
Administration	132,360.00	132,572.82	100.16	136,255.00	133,978.29	98.33	1,405.47
Finance Department	343,580.00	295,498.67	86.01	348,040.00	334,581.85	96.13	39,083.18
Municipal Court	152,750.00	122,669.10	80.31	147,090.00	116,228.27	79.02	-6,440.83
City Attorney	85,000.00	154,209.43	181.42	100,000.00	133,822.36	133.82	-20,387.07
Research & Information	31,345.00	32,028.69	102.18	44,195.00	36,472.53	82.53	4,443.84
Planning & Zoning	25,530.00	24,892.61	97.50	550.00	0.00	0.00	-24,892.61
Community Affairs/OOTG	25,505.00	45,000.73	176.44	27,200.00	30,163.46	110.90	-14,837.27
Zoning Board Of Adjustment	1,280.00	818.19	63.92	1,025.00	924.78	90.22	106.59
Economic Development	12,980.00	8,448.03	65.08	13,880.00	4,957.35	35.72	-3,490.68
Cultural Affairs Commission	10,405.00	5,366.31	51.57	0.00	0.00	0.00	-5,366.31
City Hall Redevelopment	0.00	3,454.21	0.00	0.00	50,420.25	0.00	46,966.04
Old Bonhomme Road Agreement	0.00	0.00	0.00	80,000.00	0.00	0.00	0.00
Elections	9,360.00	11,480.89	122.66	9,010.00	1,922.26	21.33	-9,558.63
Rabies Control	55,595.00	55,937.04	100.62	57,985.00	54,182.62	93.44	-1,754.42
Fire Department	2,217,981.00	2,188,472.06	98.67	2,226,395.00	2,154,670.91	96.78	-33,801.15
Police Department	2,504,841.00	2,358,222.84	94.15	2,489,407.00	2,328,023.23	93.52	-30,199.61
Community Center	183,153.00	167,166.59	91.27	187,787.00	166,706.46	88.77	-460.13
Recreation	355,825.00	271,461.76	76.29	359,480.00	269,999.92	75.11	-1,461.84
Inspection Department	414,332.00	370,128.94	89.33	403,410.00	372,664.02	92.38	2,535.08

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Refuse Collection	360,567.00	359,825.30	99.79	357,700.00	370,262.89	103.51	10,437.59
Municipal Property-General	154,075.00	154,398.16	100.21	130,448.00	132,429.47	101.52	-21,968.69
Insurance	93,502.00	90,443.40	96.73	99,000.00	97,951.91	98.94	7,508.51
Expenditures	7,299,986.00	6,974,810.60	95.55	7,348,765.00	6,909,644.15	94.02	-65,166.45
Grand Total Net Effect:	-7,299,986.00	-6,974,810.60	95.55	-7,348,765.00	-6,909,644.15	94.02	65,166.45

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 02 - Grants							
Revenues							
Dept: 0000	2,287,000.00	207,151.14	9.06	2,130,000.00	251,210.98	11.79	44,059.84
Revenues	2,287,000.00	207,151.14	9.06	2,130,000.00	251,210.98	11.79	44,059.84
Expenditures							
Fire Department	183,486.00	116,462.00	63.47	0.00	0.00	0.00	-116,462.00
Police Department	30,969.00	67,448.39	217.79	25,000.00	43,410.98	173.64	-24,037.41
Parks	60,000.00	23,240.75	38.73	0.00	0.00	0.00	-23,240.75
Street Department	2,540,545.00	0.00	0.00	0.00	0.00	0.00	0.00
Old Bonhomme Improv. Project	0.00	0.00	0.00	2,105,000.00	207,800.00	9.87	207,800.00
Expenditures	2,815,000.00	207,151.14	7.36	2,130,000.00	251,210.98	11.79	44,059.84

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

## REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 05 - Capital Projects Fund							
Revenues							
Dept: 0000	705,000.00	742,644.43	105.34	875,000.00	871,285.23	99.58	128,640.80
Revenues	705,000.00	742,644.43	105.34	875,000.00	871,285.23	99.58	128,640.80
Expenditures							
Fire Department	54,167.00	43,831.21	80.92	34,000.00	32,543.00	95.71	-11,288.21
Police Department	63,808.00	63,844.97	100.06	61,025.00	58,529.36	95.91	-5,315.61
Street Department	532,679.00	477,125.59	89.57	571,464.00	464,892.93	81.35	-12,232.66
Street Dept. Improvements	25,000.00	34,149.00	136.60	195,000.00	171,045.46	87.72	136,896.46
Old Bonhomme Improv. Project	0.00	561,904.96	0.00	0.00	41,560.00	0.00	-520,344.96
Municipal Property-Fence	25,000.00	18,237.17	72.95	0.00	0.00	0.00	-18,237.17
Capital Expenses	0.00	0.00	0.00	43,511.00	38,520.56	88.53	38,520.56
Expenditures	700,654.00	1,199,092.90	171.14	905,000.00	807,091.31	89.18	-392,001.59

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 11 - Dielman NID Improvement Dist.							
Revenues							
Dept: 0000	47,723.00	45,242.13	94.80	45,000.00	53,834.96	119.63	8,592.83
Revenues	47,723.00	45,242.13	94.80	45,000.00	53,834.96	119.63	8,592.83
Expenditures							
Capital Expenses	47,855.00	48,120.00	100.55	47,857.00	47,857.50	100.00	-262.50
Expenditures	47,855.00	48,120.00	100.55	47,857.00	47,857.50	100.00	-262.50

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 13 - North Price NID							
Revenues							
Dept: 0000	750,000.00	92,112.51	12.28	1,943,000.00	866,925.07	44.62	774,812.56
Revenues	750,000.00	92,112.51	12.28	1,943,000.00	866,925.07	44.62	774,812.56
Expenditures							
N. Price NID Improv. Project	750,000.00	110,567.62	14.74	943,000.00	856,190.58	90.79	745,622.96
Capital Expenses	0.00	0.00	0.00	1,000,000.00	0.00	0.00	0.00
Expenditures	750,000.00	110,567.62	14.74	1,943,000.00	856,190.58	44.07	745,622.96

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 15 - Pension Fund							
Revenues							
Dept: 0000	560,500.00	550,800.43	98.27	558,000.00	552,918.76	99.09	2,118.33
Revenues	560,500.00	550,800.43	98.27	558,000.00	552,918.76	99.09	2,118.33
Expenditures							
Pension Plan	560,500.00	569,046.50	101.52	548,000.00	562,085.50	102.57	-6,961.00
Expenditures	560,500.00	569,046.50	101.52	548,000.00	562,085.50	102.57	-6,961.00

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REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 20 - Fire Operations Fund							
Revenues							
Dept: 0000	260,000.00	274,796.65	105.69	280,000.00	286,241.22	102.23	11,444.57
Revenues	260,000.00	274,796.65	105.69	280,000.00	286,241.22	102.23	11,444.57
Expenditures							
Fire Department	222,450.00	200,038.52	89.93	224,591.00	147,324.28	65.60	-52,714.24
Fire Dept. Improvements	31,667.00	31,667.21	100.00	0.00	0.00	0.00	-31,667.21
Expenditures	254,117.00	231,705.73	91.18	224,591.00	147,324.28	65.60	-84,381.45

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 26 - Municipal Center-Const. & DS							
Revenues							
Dept: 0000	14,430,750.00	14,470,992.28	100.28	992,000.00	1,048,368.30	105.68	-13,422,623.98
Revenues	14,430,750.00	14,470,992.28	100.28	992,000.00	1,048,368.30	105.68	-13,422,623.98
Expenditures							
Dept: 0000	66,500.00	66,389.60	99.83	0.00	0.00	0.00	-66,389.60
City Hall Redevelopment	2,823,000.00	2,071,631.50	73.38	1,012,000.00	3,248,281.31	320.98	1,176,649.81
New Facility Expenditures	0.00	7,574.77	0.00	0.00	10,578.20	0.00	3,003.43
Capital Expenses	708,000.00	707,530.87	99.93	1,000,000.00	884,853.00	88.49	177,322.13
Expenditures	3,597,500.00	2,853,126.74	79.31	2,012,000.00	4,143,712.51	205.95	1,290,585.77

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 30 - Local Parks/Storm Water Fund							
Revenues							
Dept: 0000	525,000.00	549,592.09	104.68	562,000.00	572,482.04	101.87	22,889.95
Revenues	525,000.00	549,592.09	104.68	562,000.00	572,482.04	101.87	22,889.95
Expenditures							
Parks	533,140.00	554,175.13	103.95	467,305.00	373,998.21	80.03	-180,176.92
Capital Improvements	0.00	0.00	0.00	144,225.00	39,260.30	27.22	39,260.30
Expenditures	533,140.00	554,175.13	103.95	611,530.00	413,258.51	67.58	-140,916.62

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 35 - Escrow Trust Fund							
Revenues							
Dept: 0000	600.00	556.08	92.68	480.00	493.26	102.76	-62.82
Revenues	600.00	556.08	92.68	480.00	493.26	102.76	-62.82
Expenditures							
Escrow expenses	600.00	556.08	92.68	480.00	493.26	102.76	-62.82
Expenditures	600.00	556.08	92.68	480.00	493.26	102.76	-62.82

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REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 40 - Sewer Lateral Fund							
Revenues							
Dept: 0000	135,600.00	136,188.25	100.43	135,720.00	138,444.59	102.01	2,256.34
Revenues	135,600.00	136,188.25	100.43	135,720.00	138,444.59	102.01	2,256.34
Expenditures							
Sewer Improvements	182,331.00	148,147.25	81.25	104,336.00	90,785.00	87.01	-57,362.25
Expenditures	182,331.00	148,147.25	81.25	104,336.00	90,785.00	87.01	-57,362.25
Grand Total Net Effect:	10,260,476.00	11,148,386.90	108.65	-1,005,594.00	-2,677,805.02	266.29	-13,826,191.92

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Revenues							
Acct Class: COM Parks and Recreation							
0550.00 CC Room Rentals	85,000.00	78,655.02	92.54	80,000.00	60,842.26	76.05	-17,812.76
0552.00 CC Vending Machines	2,000.00	872.31	43.62	1,000.00	687.73	68.77	-184.58
0553.00 Youth Soccer	85,500.00	74,029.78	86.58	73,500.00	57,641.81	78.42	-16,387.97
0554.00 Youth Basketball	45,000.00	15,636.74	34.75	17,500.00	16,424.40	93.85	787.66
0555.00 Youth Baseball	56,000.00	50,665.54	90.47	52,000.00	38,164.53	73.39	-12,501.01
0556.00 Adult Softball	8,500.00	5,687.00	66.91	8,500.00	7,676.53	90.31	1,989.53
0559.00 Halloween Program	0.00	0.00	0.00	0.00	435.00	0.00	435.00
0560.00 Day Camp	66,000.00	58,642.48	88.85	65,000.00	61,760.98	95.02	3,118.50
0561.00 Programs	25,000.00	18,915.18	75.66	20,000.00	11,836.06	59.18	-7,079.12
0562.00 Olivette On The Go	22,000.00	32,496.57	147.71	30,000.00	17,965.94	59.89	-14,530.63
0563.00 Turkey Trot	0.00	7,622.99	0.00	0.00	15,080.79	0.00	7,457.80
0563.01 Turkey Trot Expenditures	0.00	-7,622.92	0.00	0.00	-15,095.98	0.00	-7,473.06
0590.00 Rent-City Parks	12,000.00	10,454.50	87.12	12,000.00	14,294.00	119.12	3,839.50
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Parks and Recreation	407,000.00	346,055.19	85.03	359,500.00	287,714.05	80.03	-58,341.14
Acct Class: CORT Court							
0500.00 Court Fines	233,000.00	280,414.52	120.35	255,000.00	258,640.13	101.43	-21,774.39
0501.00 Court Bonds Forfeited	17,000.00	18,660.00	109.76	18,000.00	14,935.00	82.97	-3,725.00
0502.00 Court Costs	35,000.00	36,458.37	104.17	36,000.00	25,695.74	71.38	-10,762.63
0504.00 Court Costs-Restitution	0.00	0.00	0.00	0.00	596.38	0.00	596.38
0505.00 Local Police Training Fees	4,000.00	3,478.00	86.95	3,500.00	3,103.00	88.66	-375.00
0506.00 State Training Fee	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
0507.00 Biometrics System	5,500.00	6,020.00	109.45	6,000.00	4,312.00	71.87	-1,708.00
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Court	298,500.00	345,030.89	115.59	318,500.00	307,282.25	96.48	-37,748.64
Acct Class: FEES Medical Transport Fees							
0475.00 Medical Transport Fees	245,000.00	171,690.13	70.08	180,000.00	157,129.19	87.29	-14,560.94
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Medical Transport Fees	245,000.00	171,690.13	70.08	180,000.00	157,129.19	87.29	-14,560.94
Acct Class: INV Investment Income							
0525.00 Investment Income	5,000.00	1,756.84	35.14	6,500.00	14,728.92	226.60	12,972.08
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Investment Income	5,000.00	1,756.84	35.14	6,500.00	14,728.92	226.60	12,972.08
Acct Class: LIC Licenses							
0429.00 Financial Institutions Tax	500.00	0.00	0.00	500.00	15.06	3.01	15.06
0430.00 Automobile Fees	38,000.00	37,955.20	99.88	38,000.00	36,887.08	97.07	-1,068.12
0431.00 Merchants & Mfg Licenses	228,500.00	162,351.67	71.05	162,000.00	177,106.73	109.33	14,755.06
0431.01 Service Licenses	0.00	51,149.27	0.00	51,000.00	53,331.95	104.57	2,182.68
0432.00 Liquor Licenses	6,000.00	5,896.88	98.28	6,000.00	5,812.50	96.88	-84.38
0434.00 Animal Licenses	2,000.00	1,473.00	73.65	1,500.00	1,415.00	94.33	-58.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Revenues							
Licenses	275,000.00	258,826.02	94.12	259,000.00	274,568.32	106.01	15,742.30
Acct Class: OI Other Income							
0415.00 NID Assessments	0.00	666.96	0.00	0.00	936.80	0.00	269.84
0575.00 Miscellaneous Revenue	73,000.00	91,999.80	126.03	52,000.00	53,887.24	103.63	-38,112.56
0600.00 Snow Removal	35,000.00	48,892.84	139.69	40,000.00	17,768.26	44.42	-31,124.58
Other Income	108,000.00	141,559.60	131.07	92,000.00	72,592.30	78.90	-68,967.30
Acct Class: PER Permits							
0450.00 Building Permits	139,000.00	105,493.60	75.89	115,000.00	111,643.52	97.08	6,149.92
0452.00 Street Opening Permits	3,000.00	2,600.00	86.67	2,750.00	5,276.00	191.85	2,676.00
0454.00 Sign Permits	0.00	0.00	0.00	0.00	28.00	0.00	28.00
0456.00 Residential Inspections	27,500.00	29,323.00	106.63	27,000.00	31,009.00	114.85	1,686.00
0457.00 Residential Occupancy Permits	5,500.00	6,008.00	109.24	5,500.00	6,236.00	113.38	228.00
0458.00 Business Inspections	4,500.00	2,460.00	54.67	3,520.00	4,946.00	140.51	2,486.00
0459.00 Business Occupancy Permits	1,000.00	340.00	34.00	370.00	480.00	129.73	140.00
0460.00 Garage Sale Permits	0.00	233.00	0.00	100.00	230.00	230.00	-3.00
0461.00 Demolition Permits	4,500.00	5,102.91	113.40	5,000.00	3,090.85	61.82	-2,012.06
0462.00 Elevator Permits	0.00	0.00	0.00	0.00	229.95	0.00	229.95
0464.00 Subdivision Fees	5,500.00	6,400.00	116.36	450.00	300.00	66.67	-6,100.00
0465.00 Residential rental permits	19,500.00	15,380.00	78.87	21,375.00	17,310.00	80.98	1,930.00
0466.00 Zoning Fees	0.00	750.00	0.00	5,900.00	11,150.00	188.98	10,400.00
Permits	210,000.00	174,090.51	82.90	186,965.00	191,929.32	102.66	17,838.81
Acct Class: PROP Property Taxes							
0401.00 Real Estate Tax-Current	1,380,000.00	1,384,170.09	100.30	1,375,000.00	1,384,293.90	100.68	123.81
0402.00 Real Estate Tax-Prior	0.00	4,012.12	0.00	25,000.00	-22,180.77	-88.72	-26,192.89
0403.00 Personal Property Tax-Current	205,000.00	206,702.75	100.83	212,000.00	223,156.07	105.26	16,453.32
0404.00 Personal Property Tax-Prior	2,000.00	10,059.27	502.96	5,000.00	11,036.21	220.72	976.94
0405.00 Utility Tax-State Assessed	26,000.00	37,902.60	145.78	38,000.00	41,060.99	108.06	3,158.39
0410.00 Elmwood Fire District	55,000.00	51,096.44	92.90	60,000.00	53,562.12	89.27	2,465.68
Property Taxes	1,668,000.00	1,693,943.27	101.56	1,715,000.00	1,690,928.52	98.60	-3,014.75
Acct Class: STAX Sales Tax							
0433.00 Gasoline Tax	190,000.00	204,696.52	107.74	203,000.00	204,896.12	100.93	199.60
0435.00 Cigarette Tax	21,000.00	21,643.67	103.07	21,400.00	21,434.76	100.16	-208.91
0437.00 Sales Tax	1,254,000.00	1,281,488.28	102.19	1,305,000.00	1,334,384.26	102.25	52,895.98
0439.00 Local Option Use Tax	170,000.00	203,607.18	119.77	207,000.00	271,578.18	131.20	67,971.00
0585.00 State Veh Fee & Tax Increases	85,000.00	95,966.38	112.90	96,000.00	99,622.11	103.77	3,655.73
Sales Tax	1,720,000.00	1,807,402.03	105.08	1,832,400.00	1,931,915.43	105.43	124,513.40

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Revenues							
Acct Class: TRAN Transfers							
0670.00	31,000.00	31,000.00	100.00	28,000.00	28,000.00	100.00	-3,000.00
0670.01	600.00	555.68	92.61	1,000.00	493.26	49.33	-62.42
0670.02	34,400.00	34,400.00	100.00	84,400.00	34,400.00	40.76	0.00
0670.04	0.00	12,105.24	0.00	0.00	0.00	0.00	-12,105.24
0670.06	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00
0670.07	0.00	385.00	0.00	0.00	0.00	0.00	-385.00
0670.09	0.00	0.00	0.00	0.00	14,131.53	0.00	14,131.53
Transfers	66,000.00	78,445.92	118.86	143,400.00	77,024.79	53.71	-1,421.13
Acct Class: UT Utility Taxes							
0420.00	960,000.00	926,852.93	96.55	930,000.00	940,572.07	101.14	13,719.14
0421.00	390,000.00	414,699.31	106.33	420,000.00	321,043.33	76.44	-93,655.98
0421.01	3,500.00	2,243.43	64.10	2,500.00	2,116.93	84.68	-126.50
0421.02	1,500.00	465.74	31.05	1,000.00	867.40	86.74	401.66
0422.00	175,000.00	156,775.61	89.59	160,000.00	164,402.78	102.75	7,627.17
0423.00	235,000.00	280,258.74	119.26	241,000.00	230,353.25	95.58	-49,905.49
0424.00	108,000.00	121,530.87	112.53	130,000.00	120,977.74	93.06	-553.13
0425.00	426,000.00	363,905.87	85.42	371,000.00	315,633.54	85.08	-48,272.33
Utility Taxes	2,299,000.00	2,266,732.50	98.60	2,255,500.00	2,095,967.04	92.93	-170,765.46
Revenues	7,301,500.00	7,285,532.90	99.78	7,348,765.00	7,101,780.13	96.64	-183,752.77
Grand Total Net Effect:	7,301,500.00	7,285,532.90	99.78	7,348,765.00	7,101,780.13	96.64	-183,752.77

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

## EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 1000 Legislative							
A100.00 Salaries	88,000.00	85,014.69	96.61	86,100.00	85,893.92	99.76	879.23
A400.00 Longevity	725.00	2,290.74	315.96	2,388.00	2,383.25	99.80	92.51
A600.00 FICA	5,815.00	5,839.32	100.42	6,771.00	6,133.95	90.59	294.63
A700.00 State Unemployment	300.00	473.56	157.85	460.00	252.87	54.97	-220.69
B190.00 Misc. Professional Services	3,000.00	514.00	17.13	3,200.00	291.12	9.10	-222.88
B240.00 Travel & Training	3,875.00	1,149.65	29.67	4,245.00	1,101.41	25.95	-48.24
B310.00 Notices & Advertising	300.00	0.00	0.00	250.00	105.30	42.12	105.30
B320.00 Printing	250.00	304.65	121.86	250.00	223.70	89.48	-80.95
B440.00 Telephone	1,000.00	386.43	38.64	600.00	444.54	74.09	58.11
B542.00 Copier Expenses	1,300.00	1,376.71	105.90	1,300.00	951.06	73.16	-425.65
B545.00 Computer Repairs & Maint.	750.00	532.06	70.94	750.00	456.36	60.85	-75.70
B730.00 Workmens Comp	190.00	176.74	93.02	190.00	174.82	92.01	-1.92
B780.00 Group Health & Liability	15,000.00	14,876.62	99.18	14,504.00	13,282.78	91.58	-1,593.84
B790.00 Life & Long Term Disability	365.00	682.42	186.96	650.00	624.36	96.06	-58.06
B914.00 Association Dues	6,150.00	6,168.70	100.30	6,100.00	6,151.70	100.85	-17.00
B920.00 Reception	400.00	290.69	72.67	400.00	299.21	74.80	8.52
C110.00 Office Supplies	400.00	341.84	85.46	700.00	25.99	3.71	-315.85
C125.00 Books/Publications`	200.00	0.00	0.00	150.00	0.00	0.00	0.00
C470.00 Awards & Gifts	600.00	476.47	79.41	900.00	484.98	53.89	8.51
D320.00 Institutional Equipment	1,400.00	1,419.54	101.40	0.00	0.00	0.00	-1,419.54
Legislative	130,020.00	122,314.83	94.07	129,908.00	119,281.32	91.82	-3,033.51
Dept: 1200 Administration							
A100.00 Salaries	97,375.00	97,713.44	100.35	102,300.00	102,110.69	99.81	4,397.25
A400.00 Longevity	0.00	0.00	0.00	515.00	373.73	72.57	373.73
A600.00 FICA	7,300.00	7,151.42	97.96	7,865.00	7,507.88	95.46	356.46
A700.00 State Unemployment	155.00	168.99	109.03	155.00	169.00	109.03	0.01
B190.00 Misc. Professional Services	0.00	2,842.49	0.00	0.00	0.00	0.00	-2,842.49
B210.00 Auto Allowance	4,200.00	4,200.00	100.00	4,200.00	4,200.00	100.00	0.00
B240.00 Travel & Training	3,500.00	3,462.38	98.93	2,000.00	1,800.85	90.04	-1,661.53
B310.00 Notices & Advertising	450.00	46.78	10.40	100.00	0.00	0.00	-46.78
B320.00 Printing	350.00	0.00	0.00	100.00	33.28	33.28	33.28
B440.00 Telephone	1,250.00	1,492.74	119.42	2,000.00	1,919.95	96.00	427.21
B540.00 Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00
B542.00 Copier Expenses	1,000.00	1,322.02	132.20	1,000.00	977.09	97.71	-344.93
B545.00 Computer Repairs & Maint.	750.00	944.10	125.88	1,145.00	797.72	69.67	-146.38
B730.00 Workmens Comp	230.00	213.94	93.02	240.00	220.82	92.01	6.88
B780.00 Group Health & Liability	10,900.00	10,174.32	93.34	10,785.00	10,119.02	93.82	-55.30
B790.00 Life & Long Term Disability	800.00	699.28	87.41	750.00	797.79	106.37	98.51
B914.00 Association Dues	1,300.00	960.00	73.85	1,300.00	1,390.40	106.95	430.40

\* Using Averaged MTD, QTD and YTD Ammended &amp; Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 1200 Administration							
B920.00 Reception	0.00	0.00	0.00	300.00	762.77	254.26	762.77
C110.00 Office Supplies	500.00	35.98	7.20	400.00	154.21	38.55	118.23
C125.00 Books/Publications`	300.00	298.05	99.35	100.00	169.26	169.26	-128.79
C310.00 Gas & Oil	2,000.00	670.37	33.52	1,000.00	473.83	47.38	-196.54
C470.00 Awards & Gifts	0.00	176.52	0.00	0.00	0.00	0.00	-176.52
<b>Administration</b>	<b>132,360.00</b>	<b>132,572.82</b>	<b>100.16</b>	<b>136,255.00</b>	<b>133,978.29</b>	<b>98.33</b>	<b>1,405.47</b>
Dept: 1300 Finance Department							
A100.00 Salaries	192,000.00	163,580.32	85.20	204,500.00	202,531.02	99.04	38,950.70
A200.00 Extra Help	0.00	4,656.55	0.00	0.00	0.00	0.00	-4,656.55
A400.00 Longevity	1,615.00	787.97	48.79	303.00	421.01	138.95	-366.96
A600.00 FICA	14,760.00	11,559.75	78.32	15,667.00	14,495.06	92.52	2,935.31
A700.00 State Unemployment	590.00	573.57	97.22	590.00	841.34	142.60	267.77
B110.00 Audit	16,000.00	17,000.00	106.25	15,000.00	15,000.00	100.00	-2,000.00
B115.00 Payroll Services	15,360.00	12,852.40	83.67	11,850.00	14,243.35	120.20	1,390.95
B167.00 Software Support & Maintenance	3,700.00	4,659.97	125.95	3,990.00	3,794.43	95.10	-865.54
B220.00 Postage	7,560.00	6,784.00	89.74	5,385.00	5,300.59	98.43	-1,483.41
B240.00 Travel & Training	1,400.00	1,115.99	79.71	1,850.00	1,352.11	73.09	236.12
B310.00 Notices & Advertising	300.00	831.47	277.16	250.00	295.80	118.32	-535.67
B320.00 Printing	1,750.00	1,707.76	97.59	1,750.00	970.69	55.47	-737.07
B440.00 Telephone	3,175.00	2,067.69	65.12	3,200.00	2,924.35	91.39	856.66
B542.00 Copier Expenses	1,740.00	1,262.09	72.53	1,500.00	949.06	63.27	-313.03
B545.00 Computer Repairs & Maint.	3,125.00	2,732.23	87.43	2,575.00	1,903.57	73.93	-828.66
B730.00 Workmens Comp	465.00	432.57	93.03	465.00	427.84	92.01	-4.73
B780.00 Group Health & Liability	41,000.00	27,356.44	66.72	38,000.00	33,459.96	88.05	6,103.52
B790.00 Life & Long Term Disability	1,680.00	804.89	47.91	1,680.00	1,450.03	86.31	645.14
B914.00 Association Dues	680.00	970.00	142.65	595.00	729.00	122.52	-241.00
B990.00 Misc.Contract Serv.	330.00	255.50	77.42	340.00	245.50	72.21	-10.00
B991.00 Administrative Bank Charges	9,600.00	9,945.52	103.60	7,700.00	7,461.40	96.90	-2,484.12
B992.00 Admin. Cty Coll PPI/Auto	23,000.00	17,084.39	74.28	25,000.00	21,942.94	87.77	4,858.55
C110.00 Office Supplies	3,000.00	3,670.91	122.36	5,850.00	3,842.80	65.69	171.89
D311.00 Office Equipment	750.00	751.55	100.21	0.00	0.00	0.00	-751.55
D320.00 Institutional Equipment	0.00	2,055.14	0.00	0.00	0.00	0.00	-2,055.14
<b>Finance Department</b>	<b>343,580.00</b>	<b>295,498.67</b>	<b>86.01</b>	<b>348,040.00</b>	<b>334,581.85</b>	<b>96.13</b>	<b>39,083.18</b>
Dept: 1400 Municipal Court							
A100.00 Salaries	70,000.00	60,819.18	86.88	70,000.00	60,459.46	86.37	-359.72
A200.00 Extra Help	5,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
A400.00 Longevity	0.00	5.23	0.00	0.00	451.04	0.00	445.81
A500.00 Overtime	300.00	0.00	0.00	200.00	0.00	0.00	0.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 1400 Municipal Court							
A600.00 FICA	5,610.00	4,411.57	78.64	5,510.00	4,408.03	80.00	-3.54
A700.00 State Unemployment	470.00	354.15	75.35	470.00	291.04	61.92	-63.11
B130.00 Legal Services	0.00	6,380.00	0.00	0.00	0.00	0.00	-6,380.00
B135.00 Municipal Court Legal Services	32,050.00	25,328.50	79.03	30,000.00	26,933.00	89.78	1,604.50
B190.00 Misc. Professional Services	0.00	50.00	0.00	0.00	100.00	0.00	50.00
B240.00 Travel & Training	1,950.00	837.25	42.94	2,100.00	789.09	37.58	-48.16
B310.00 Notices & Advertising	0.00	0.00	0.00	0.00	150.00	0.00	150.00
B320.00 Printing	100.00	402.00	402.00	100.00	322.67	322.67	-79.33
B440.00 Telephone	650.00	797.44	122.68	1,100.00	877.08	79.73	79.64
B540.00 Equipment Repair	120.00	0.00	0.00	120.00	145.61	121.34	145.61
B542.00 Copier Expenses	0.00	38.00	0.00	0.00	5.78	0.00	-32.22
B545.00 Computer Repairs & Maint.	1,200.00	1,544.12	128.68	1,200.00	1,392.73	116.06	-151.39
B730.00 Workmens Comp	165.00	153.48	93.02	280.00	257.62	92.01	104.14
B780.00 Group Health & Liability	14,600.00	9,852.04	67.48	14,625.00	9,587.00	65.55	-265.04
B790.00 Life & Long Term Disability	415.00	284.23	68.49	415.00	372.60	89.78	88.37
B912.00 Regis Com & Cont	10,500.00	8,275.18	78.81	10,500.00	8,183.00	77.93	-92.18
B914.00 Association Dues	120.00	90.00	75.00	120.00	90.00	75.00	0.00
B917.00 Prisoner Housing Contract	4,950.00	1,211.00	24.46	3,950.00	330.00	8.35	-881.00
C110.00 Office Supplies	1,100.00	1,292.73	117.52	2,100.00	1,082.52	51.55	-210.21
D320.00 Institutional Equipment	3,450.00	543.00	15.74	2,300.00	0.00	0.00	-543.00
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Municipal Court	152,750.00	122,669.10	80.31	147,090.00	116,228.27	79.02	-6,440.83
Dept: 1450 City Attorney							
B130.00 Legal Services	85,000.00	154,209.43	181.42	100,000.00	133,822.36	133.82	-20,387.07
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City Attorney	85,000.00	154,209.43	181.42	100,000.00	133,822.36	133.82	-20,387.07
Dept: 1500 Research & Information							
B160.00 Public Relations/Publicity Ser	12,000.00	12,000.00	100.00	10,000.00	2,900.00	29.00	-9,100.00
B165.00 Web Site Design/Maintenance	1,500.00	1,500.00	100.00	15,000.00	18,619.21	124.13	17,119.21
B167.00 Software Support & Maintenance	295.00	0.00	0.00	1,500.00	1,170.00	78.00	1,170.00
B220.00 Postage	6,000.00	5,920.00	98.67	4,000.00	3,731.45	93.29	-2,188.55
B310.00 Notices & Advertising	0.00	31.32	0.00	0.00	0.00	0.00	-31.32
B320.00 Printing	8,250.00	7,393.52	89.62	9,000.00	7,659.00	85.10	265.48
B910.00 Codification of Ordinance	3,300.00	3,683.85	111.63	4,195.00	2,356.89	56.18	-1,326.96
B990.00 Misc.Contract Serv.	0.00	1,500.00	0.00	0.00	0.00	0.00	-1,500.00
C110.00 Office Supplies	0.00	0.00	0.00	500.00	35.98	7.20	35.98
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Research & Information	31,345.00	32,028.69	102.18	44,195.00	36,472.53	82.53	4,443.84
Dept: 1601 Planning & Zoning							
B190.00 Misc. Professional Services	25,000.00	24,853.34	99.41	0.00	0.00	0.00	-24,853.34

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 1601 Planning & Zoning							
B240.00 Travel & Training	200.00	0.00	0.00	100.00	0.00	0.00	0.00
B320.00 Printing	250.00	39.27	15.71	250.00	0.00	0.00	-39.27
B914.00 Association Dues	80.00	0.00	0.00	0.00	0.00	0.00	0.00
C120.00 Maps & Publications	0.00	0.00	0.00	200.00	0.00	0.00	0.00
	25,530.00	24,892.61	97.50	550.00	0.00	0.00	-24,892.61
Dept: 1605 Community Affairs/OOTG							
B220.00 Postage	0.00	0.00	0.00	0.00	876.50	0.00	876.50
B310.00 Notices & Advertising	350.00	615.57	175.88	500.00	1,914.79	382.96	1,299.22
B320.00 Printing	450.00	5,100.05	1,133.34	500.00	1,750.00	350.00	-3,350.05
B620.00 Rental, Linen/Equipment	7,160.00	4,362.88	60.93	7,500.00	2,104.00	28.05	-2,258.88
B810.00 Lighting	0.00	6,850.00	0.00	0.00	0.00	0.00	-6,850.00
B990.00 Misc.Contract Serv.	10,090.00	23,151.01	229.45	11,000.00	15,741.10	143.10	-7,409.91
B995.00 Contracts - Special Events	3,340.00	2,280.00	68.26	3,500.00	2,082.24	59.49	-197.76
C250.00 Institutional Supplies	1,015.00	303.57	29.91	1,100.00	1,373.15	124.83	1,069.58
C251.00 Supplies - Special Events	0.00	0.00	0.00	0.00	459.79	0.00	459.79
C275.00 Signage	1,600.00	207.90	12.99	1,600.00	2,094.64	130.92	1,886.74
C430.00 Uniform Accessories	950.00	1,340.75	141.13	950.00	1,163.00	122.42	-177.75
C470.00 Awards & Gifts	550.00	789.00	143.45	550.00	530.30	96.42	-258.70
C490.00 Miscellaneous Commodities	0.00	0.00	0.00	0.00	73.95	0.00	73.95
	25,505.00	45,000.73	176.44	27,200.00	30,163.46	110.90	-14,837.27
Dept: 1606 Zoning Board Of Adjustment							
B130.00 Legal Services	500.00	0.00	0.00	0.00	0.00	0.00	0.00
B240.00 Travel & Training	200.00	0.00	0.00	75.00	0.00	0.00	0.00
B310.00 Notices & Advertising	0.00	163.56	0.00	350.00	252.88	72.25	89.32
B914.00 Association Dues	80.00	0.00	0.00	0.00	0.00	0.00	0.00
B990.00 Misc.Contract Serv.	400.00	654.63	163.66	600.00	671.90	111.98	17.27
C120.00 Maps & Publications	100.00	0.00	0.00	0.00	0.00	0.00	0.00
	1,280.00	818.19	63.92	1,025.00	924.78	90.22	106.59
Dept: 1607 Economic Development							
B190.00 Misc. Professional Services	8,000.00	7,853.33	98.17	7,000.00	4,687.73	66.97	-3,165.60
B240.00 Travel & Training	250.00	58.43	23.37	250.00	254.53	101.81	196.10
B310.00 Notices & Advertising	350.00	0.00	0.00	350.00	0.00	0.00	0.00
B320.00 Printing	2,000.00	236.27	11.81	2,000.00	0.00	0.00	-236.27
B914.00 Association Dues	80.00	0.00	0.00	80.00	0.00	0.00	0.00
B990.00 Misc.Contract Serv.	2,000.00	300.00	15.00	4,000.00	15.09	0.38	-284.91
C120.00 Maps & Publications	300.00	0.00	0.00	200.00	0.00	0.00	0.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Economic Development	12,980.00	8,448.03	65.08	13,880.00	4,957.35	35.72	-3,490.68
Dept: 1609 Cultural Affairs Commission							
B190.00 Misc. Professional Services	0.00	48.43	0.00	0.00	0.00	0.00	-48.43
B220.00 Postage	0.00	11.20	0.00	0.00	0.00	0.00	-11.20
B310.00 Notices & Advertising	1,000.00	355.70	35.57	0.00	0.00	0.00	-355.70
B320.00 Printing	125.00	0.00	0.00	0.00	0.00	0.00	0.00
B920.00 Reception	0.00	157.10	0.00	0.00	0.00	0.00	-157.10
B995.00 Contracts - Special Events	7,200.00	4,419.51	61.38	0.00	0.00	0.00	-4,419.51
C250.00 Institutional Supplies	805.00	374.37	46.51	0.00	0.00	0.00	-374.37
C470.00 Awards & Gifts	1,275.00	0.00	0.00	0.00	0.00	0.00	0.00
Cultural Affairs Commission	10,405.00	5,366.31	51.57	0.00	0.00	0.00	-5,366.31
Dept: 1610 City Hall Redevelopment							
B190.00 Misc. Professional Services	0.00	3,454.21	0.00	0.00	50,420.25	0.00	46,966.04
City Hall Redevelopment	0.00	3,454.21	0.00	0.00	50,420.25	0.00	46,966.04
Dept: 1612 Old Bonhomme Road Agreement							
D234.00 Old Bonhomme Improv. Project	0.00	0.00	0.00	80,000.00	0.00	0.00	0.00
Old Bonhomme Road Agreement	0.00	0.00	0.00	80,000.00	0.00	0.00	0.00
Dept: 1800 Elections							
B220.00 Postage	0.00	676.88	0.00	0.00	0.00	0.00	-676.88
B310.00 Notices & Advertising	60.00	46.40	77.33	60.00	24.36	40.60	-22.04
B320.00 Printing	300.00	2,180.73	726.91	300.00	0.00	0.00	-2,180.73
B990.00 Misc.Contract Serv.	9,000.00	8,576.88	95.30	8,650.00	1,897.90	21.94	-6,678.98
Elections	9,360.00	11,480.89	122.66	9,010.00	1,922.26	21.33	-9,558.63
Dept: 2000 Rabies Control							
A100.00 Salaries	33,000.00	35,105.84	106.38	35,750.00	35,336.64	98.84	230.80
A400.00 Longevity	1,400.00	1,743.29	124.52	1,768.00	1,766.81	99.93	23.52
A500.00 Overtime	100.00	0.00	0.00	0.00	0.00	0.00	0.00
A600.00 FICA	2,600.00	2,461.36	94.67	2,872.00	2,585.14	90.01	123.78
A700.00 State Unemployment	220.00	168.98	76.81	220.00	168.97	76.80	-0.01
A970.00 Clothing Allowance	150.00	145.93	97.29	150.00	139.99	93.33	-5.94
B540.00 Equipment Repair	100.00	0.00	0.00	100.00	0.00	0.00	0.00
B551.00 Truck Repair	200.00	130.08	65.04	500.00	0.00	0.00	-130.08
B730.00 Workmens Comp	510.00	474.42	93.02	510.00	469.24	92.01	-5.18
B780.00 Group Health & Liability	11,200.00	11,139.77	99.46	11,000.00	9,788.34	88.98	-1,351.43
B790.00 Life & Long Term Disability	595.00	208.06	34.97	595.00	247.86	41.66	39.80
B990.00 Misc.Contract Serv.	3,500.00	2,349.00	67.11	2,500.00	2,684.25	107.37	335.25

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 2000 Rabies Control							
C310.00 Gas & Oil	1,500.00	1,572.07	104.80	1,500.00	860.58	57.37	-711.49
C320.00 Auto Accessories	200.00	0.00	0.00	200.00	0.00	0.00	0.00
C461.00 Animal Licenses	120.00	118.63	98.86	120.00	115.26	96.05	-3.37
C490.00 Miscellaneous Commodities	200.00	319.61	159.81	200.00	19.54	9.77	-300.07
	55,595.00	55,937.04	100.62	57,985.00	54,182.62	93.44	-1,754.42
Dept: 2500 Fire Department							
A100.00 Salaries	1,386,000.00	1,423,720.80	102.72	1,431,000.00	1,419,885.76	99.22	-3,835.04
A150.00 Holiday Pay	3,820.00	16,731.51	438.00	17,000.00	14,547.20	85.57	-2,184.31
A300.00 Salary Adjustment	8,000.00	8,336.25	104.20	9,000.00	7,396.38	82.18	-939.87
A400.00 Longevity	38,900.00	32,361.11	83.19	39,034.00	31,588.58	80.93	-772.53
A500.00 Overtime	35,000.00	33,562.07	95.89	25,500.00	39,648.04	155.48	6,085.97
A600.00 FICA	106,000.00	110,307.81	104.06	114,000.00	110,302.04	96.76	-5.77
A700.00 State Unemployment	3,300.00	3,556.40	107.77	4,000.00	3,691.28	92.28	134.88
A970.00 Clothing Allowance	0.00	0.00	0.00	0.00	260.14	0.00	260.14
B150.00 Medical Expenses	11,560.00	14,965.00	129.46	11,830.00	17,395.79	147.05	2,430.79
B167.00 Software Support & Maintenance	8,405.00	8,404.30	99.99	10,980.00	12,497.88	113.82	4,093.58
B190.00 Misc. Professional Services	0.00	0.00	0.00	1,650.00	1,564.00	94.79	1,564.00
B220.00 Postage	100.00	26.16	26.16	100.00	26.48	26.48	0.32
B240.00 Travel & Training	24,830.00	22,442.23	90.38	20,700.00	19,014.51	91.86	-3,427.72
B245.00 Tuition Reimbursement	7,200.00	324.99	4.51	1,800.00	0.00	0.00	-324.99
B310.00 Notices & Advertising	400.00	0.00	0.00	300.00	75.00	25.00	75.00
B320.00 Printing	1,500.00	980.25	65.35	1,500.00	355.11	23.67	-625.14
B440.00 Telephone	6,185.00	7,054.49	114.06	10,175.00	7,630.51	74.99	576.02
B460.00 Data Processing	2,600.00	0.00	0.00	0.00	0.00	0.00	0.00
B510.00 Bldg. Repair & Maintenance	2,200.00	1,509.86	68.63	2,000.00	1,848.77	92.44	338.91
B540.00 Equipment Repair	20,888.00	9,459.19	45.29	15,000.00	11,006.07	73.37	1,546.88
B542.00 Copier Expenses	3,325.00	2,499.16	75.16	975.00	610.29	62.59	-1,888.87
B545.00 Computer Repairs & Maint.	12,610.00	13,804.47	109.47	13,810.00	6,501.20	47.08	-7,303.27
B550.00 Auto Repair	1,880.00	2,177.83	115.84	2,080.00	1,133.16	54.48	-1,044.67
B551.00 Truck Repair	20,075.00	16,522.96	82.31	20,000.00	16,876.99	84.38	354.03
B620.00 Rental, Linen/Equipment	2,600.00	1,195.78	45.99	1,000.00	123.09	12.31	-1,072.69
B630.00 Radio Repair	870.00	582.33	66.93	1,335.00	380.00	28.46	-202.33
B730.00 Workmens Comp	86,000.00	79,998.68	93.02	100,000.00	92,008.34	92.01	12,009.66
B780.00 Group Health & Liability	267,000.00	226,001.91	84.64	228,056.00	212,267.52	93.08	-13,734.39
B790.00 Life & Long Term Disability	11,030.00	12,184.45	110.47	11,030.00	10,439.41	94.65	-1,745.04
B912.00 Regis Com & Cont	1,375.00	1,331.00	96.80	1,375.00	927.50	67.45	-403.50
B914.00 Association Dues	2,160.00	1,585.50	73.40	1,960.00	2,550.50	130.13	965.00
B915.00 Contracted Programs	49,073.00	49,081.77	100.02	50,335.00	51,353.12	102.02	2,271.35
B920.00 Reception	300.00	225.03	75.01	300.00	336.95	112.32	111.92

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 2500 Fire Department							
B970.00 Clothing Allowance	15,000.00	15,360.96	102.41	15,350.00	12,740.96	83.00	-2,620.00
B980.00 Car Wash	400.00	309.12	77.28	435.00	371.64	85.43	62.52
B990.00 Misc.Contract Serv.	14,000.00	10,196.13	72.83	11,000.00	9,528.05	86.62	-668.08
C110.00 Office Supplies	1,300.00	1,329.23	102.25	1,300.00	1,140.50	87.73	-188.73
C120.00 Maps & Publications	120.00	163.80	136.50	120.00	65.80	54.83	-98.00
C125.00 Books/Publications`	2,400.00	1,478.39	61.60	2,200.00	2,793.63	126.98	1,315.24
C210.00 Building Maintenance Supplies	450.00	627.41	139.42	250.00	282.48	112.99	-344.93
C240.00 Hard. & Small Tools	200.00	83.65	41.83	0.00	0.00	0.00	-83.65
C250.00 Institutional Supplies	600.00	496.32	82.72	400.00	622.34	155.59	126.02
C310.00 Gas & Oil	20,700.00	16,183.56	78.18	18,000.00	10,410.73	57.84	-5,772.83
C420.00 Fire Fighting Supplies	11,010.00	9,859.42	89.55	10,125.00	8,865.50	87.56	-993.92
C430.00 Uniform Accessories	340.00	52.00	15.29	340.00	664.60	195.47	612.60
C440.00 Photo Supplies	75.00	13.99	18.65	0.00	0.00	0.00	-13.99
C455.00 Medical Supplies	17,200.00	16,505.63	95.96	17,200.00	11,042.46	64.20	-5,463.17
C470.00 Awards & Gifts	300.00	428.99	143.00	350.00	350.00	100.00	-78.99
C490.00 Miscellaneous Commodities	1,500.00	1,500.00	100.00	1,500.00	1,550.61	103.37	50.61
D320.00 Institutional Equipment	7,200.00	7,199.17	99.99	0.00	0.00	0.00	-7,199.17
T100.03 Transfer to Grants Fund -Match	0.00	5,751.00	0.00	0.00	0.00	0.00	-5,751.00
<b>Fire Department</b>	<b>2,217,981.00</b>	<b>2,188,472.06</b>	<b>98.67</b>	<b>2,226,395.00</b>	<b>2,154,670.91</b>	<b>96.78</b>	<b>-33,801.15</b>
Dept: 2600 Police Department							
A100.00 Salaries	1,550,000.00	1,501,810.92	96.89	1,563,000.00	1,518,377.65	97.15	16,566.73
A150.00 Holiday Pay	16,000.00	12,846.54	80.29	16,000.00	12,825.00	80.16	-21.54
A300.00 Salary Adjustment	13,000.00	13,265.22	102.04	13,500.00	12,603.67	93.36	-661.55
A400.00 Longevity	80,000.00	66,751.29	83.44	72,100.00	67,526.41	93.66	775.12
A500.00 Overtime	24,000.00	26,295.93	109.57	23,000.00	15,527.82	67.51	-10,768.11
A511.00 Court Appearance	10,000.00	10,357.49	103.57	10,000.00	8,311.12	83.11	-2,046.37
A600.00 FICA	130,126.00	120,338.55	92.48	129,622.00	119,952.51	92.54	-386.04
A700.00 State Unemployment	3,750.00	4,050.02	108.00	4,300.00	4,291.03	99.79	241.01
B150.00 Medical Expenses	6,240.00	2,581.55	41.37	3,485.00	1,891.37	54.27	-690.18
B167.00 Software Support & Maintenance	6,130.00	4,630.00	75.53	6,630.00	6,130.00	92.46	1,500.00
B190.00 Misc. Professional Services	6,460.00	876.20	13.56	7,110.00	3,081.99	43.35	2,205.79
B220.00 Postage	350.00	103.04	29.44	350.00	23.50	6.71	-79.54
B240.00 Travel & Training	17,225.00	12,529.34	72.74	15,000.00	13,696.90	91.31	1,167.56
B245.00 Tuition Reimbursement	9,000.00	5,763.96	64.04	7,200.00	6,144.47	85.34	380.51
B310.00 Notices & Advertising	1,775.00	761.55	42.90	1,000.00	920.75	92.08	159.20
B320.00 Printing	1,175.00	2,781.71	236.74	1,235.00	768.88	62.26	-2,012.83
B440.00 Telephone	8,700.00	9,004.93	103.50	7,600.00	8,475.43	111.52	-529.50
B510.00 Bldg. Repair & Maintenance	600.00	327.57	54.60	400.00	29.78	7.45	-297.79
B540.00 Equipment Repair	2,900.00	1,683.49	58.05	2,100.00	1,651.45	78.64	-32.04

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 2600 Police Department							
B542.00 Copier Expenses	1,200.00	1,941.66	161.81	1,200.00	1,549.86	129.16	-391.80
B545.00 Computer Repairs & Maint.	12,200.00	9,085.31	74.47	12,200.00	9,746.08	79.89	660.77
B550.00 Auto Repair	10,000.00	9,762.66	97.63	10,000.00	9,845.13	98.45	82.47
B630.00 Radio Repair	2,000.00	2,100.80	105.04	1,000.00	73.00	7.30	-2,027.80
B730.00 Workmens Comp	49,000.00	45,580.64	93.02	51,000.00	46,924.26	92.01	1,343.62
B780.00 Group Health & Liability	285,000.00	255,453.24	89.63	282,000.00	241,780.90	85.74	-13,672.34
B790.00 Life & Long Term Disability	11,920.00	10,978.62	92.10	11,920.00	11,413.78	95.75	435.16
B912.00 Regis Com & Cont	50,000.00	47,588.13	95.18	45,000.00	41,566.64	92.37	-6,021.49
B914.00 Association Dues	1,400.00	1,135.00	81.07	1,375.00	1,120.00	81.45	-15.00
B915.00 Contracted Programs	98,165.00	98,163.48	100.00	100,010.00	102,706.20	102.70	4,542.72
B917.00 Prisoner Housing Contract	6,000.00	2,008.45	33.47	2,200.00	1,187.34	53.97	-821.11
B970.00 Clothing Allowance	13,800.00	13,642.76	98.86	13,800.00	13,173.00	95.46	-469.76
B980.00 Car Wash	1,000.00	954.00	95.40	1,000.00	1,156.54	115.65	202.54
B990.00 Misc.Contract Serv.	0.00	0.00	0.00	7,235.00	7,522.00	103.97	7,522.00
C110.00 Office Supplies	4,400.00	1,381.94	31.41	4,000.00	1,718.35	42.96	336.41
C120.00 Maps & Publications	300.00	0.00	0.00	300.00	0.00	0.00	0.00
C125.00 Books/Publications`	200.00	0.00	0.00	200.00	0.00	0.00	0.00
C250.00 Institutional Supplies	1,250.00	607.19	48.58	1,200.00	704.77	58.73	97.58
C255.00 Police Suplies	7,900.00	7,422.72	93.96	4,255.00	6,043.19	142.03	-1,379.53
C275.00 Signage	300.00	0.00	0.00	300.00	280.00	93.33	280.00
C310.00 Gas & Oil	46,200.00	35,896.95	77.70	46,200.00	20,318.19	43.98	-15,578.76
C320.00 Auto Accessories	800.00	496.25	62.03	1,400.00	1,190.50	85.04	694.25
C410.00 Ammunition	8,000.00	10,910.00	136.38	5,500.00	987.00	17.95	-9,923.00
C430.00 Uniform Accessories	6,075.00	234.25	3.86	2,180.00	1,781.00	81.70	1,546.75
C440.00 Photo Supplies	300.00	182.97	60.99	300.00	289.41	96.47	106.44
T100.03 Transfer to Grants Fund -Match	0.00	5,936.52	0.00	0.00	2,716.36	0.00	-3,220.16
<b>Police Department</b>	<b>2,504,841.00</b>	<b>2,358,222.84</b>	<b>94.15</b>	<b>2,489,407.00</b>	<b>2,328,023.23</b>	<b>93.52</b>	<b>-30,199.61</b>
Dept: 3000 Community Center							
A100.00 Salaries	38,500.00	42,068.33	109.27	38,500.00	25,074.02	65.13	-16,994.31
A200.00 Extra Help	63,908.00	49,459.77	77.39	59,570.00	45,425.55	76.26	-4,034.22
A400.00 Longevity	385.00	149.45	38.82	0.00	0.00	0.00	-149.45
A500.00 Overtime	0.00	0.00	0.00	0.00	1,169.45	0.00	1,169.45
A600.00 FICA	7,870.00	6,603.48	83.91	7,505.00	4,959.24	66.08	-1,644.24
A700.00 State Unemployment	600.00	739.03	123.17	600.00	766.17	127.70	27.14
A970.00 Clothing Allowance	200.00	135.00	67.50	0.00	202.00	0.00	67.00
B150.00 Medical Expenses	200.00	50.00	25.00	200.00	100.00	50.00	50.00
B190.00 Misc. Professional Services	0.00	0.00	0.00	0.00	1,250.00	0.00	1,250.00
B220.00 Postage	250.00	74.85	29.94	200.00	329.40	164.70	254.55
B240.00 Travel & Training	0.00	75.00	0.00	150.00	62.39	41.59	-12.61

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 3000 Community Center							
B310.00 Notices & Advertising	500.00	606.66	121.33	500.00	616.56	123.31	9.90
B320.00 Printing	100.00	187.24	187.24	0.00	110.79	0.00	-76.45
B410.00 Electricity	18,500.00	14,440.61	78.06	18,000.00	19,061.73	105.90	4,621.12
B420.00 Heating Fuel	9,500.00	12,669.83	133.37	9,000.00	7,064.08	78.49	-5,605.75
B430.00 Water	2,000.00	1,024.53	51.23	2,000.00	1,502.37	75.12	477.84
B440.00 Telephone	4,300.00	5,169.86	120.23	5,800.00	7,010.12	120.86	1,840.26
B450.00 Sewer	2,650.00	726.86	27.43	1,650.00	1,294.84	78.48	567.98
B510.00 Bldg. Repair & Maintenance	7,750.00	7,337.06	94.67	8,000.00	18,120.58	226.51	10,783.52
B540.00 Equipment Repair	400.00	1,844.53	461.13	700.00	247.97	35.42	-1,596.56
B542.00 Copier Expenses	0.00	0.00	0.00	250.00	1,506.65	602.66	1,506.65
B545.00 Computer Repairs & Maint.	1,200.00	1,852.26	154.36	1,200.00	1,548.12	129.01	-304.14
B550.00 Auto Repair	500.00	0.00	0.00	0.00	0.00	0.00	0.00
B590.00 Misc. Repair & Maintenance	0.00	146.00	0.00	0.00	0.00	0.00	-146.00
B620.00 Rental, Linen/Equipment	600.00	281.13	46.86	400.00	805.56	201.39	524.43
B730.00 Workmens Comp	1,200.00	1,116.26	93.02	1,300.00	1,196.10	92.01	79.84
B780.00 Group Health & Liability	5,700.00	5,570.65	97.73	11,322.00	4,157.30	36.72	-1,413.35
B790.00 Life & Long Term Disability	290.00	255.12	87.97	290.00	77.68	26.79	-177.44
B990.00 Misc.Contract Serv.	0.00	0.00	0.00	0.00	5,200.00	0.00	5,200.00
C110.00 Office Supplies	0.00	74.72	0.00	0.00	111.91	0.00	37.19
C210.00 Building Maintenance Supplies	11,000.00	7,881.81	71.65	9,500.00	10,935.22	115.11	3,053.41
C220.00 Grounds Maintenance Supplies	0.00	0.00	0.00	0.00	285.75	0.00	285.75
C230.00 Painting Supplies	300.00	3,919.66	1,306.55	1,000.00	838.93	83.89	-3,080.73
C240.00 Hard. & Small Tools	700.00	291.25	41.61	500.00	470.05	94.01	178.80
C250.00 Institutional Supplies	1,200.00	2,392.69	199.39	900.00	2,454.97	272.77	62.28
C310.00 Gas & Oil	2,700.00	0.00	0.00	0.00	145.25	0.00	145.25
C320.00 Auto Accessories	50.00	22.95	45.90	0.00	0.00	0.00	-22.95
C430.00 Uniform Accessories	0.00	0.00	0.00	250.00	0.00	0.00	0.00
C490.00 Miscellaneous Commodities	100.00	0.00	0.00	0.00	69.84	0.00	69.84
D210.00 Building & Improvements	0.00	0.00	0.00	4,000.00	0.00	0.00	0.00
D311.00 Office Equipment	0.00	0.00	0.00	3,000.00	2,159.91	72.00	2,159.91
D320.00 Institutional Equipment	0.00	0.00	0.00	1,500.00	375.96	25.06	375.96
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Community Center	183,153.00	167,166.59	91.27	187,787.00	166,706.46	88.77	-460.13
Dept: 3200 Recreation							
A100.00 Salaries	109,000.00	86,775.55	79.61	108,500.00	103,800.98	95.67	17,025.43
A200.00 Extra Help	62,300.00	50,295.99	80.73	61,240.00	39,429.30	64.38	-10,866.69
A400.00 Longevity	4,000.00	66.28	1.66	547.00	144.90	26.49	78.62
A600.00 FICA	13,710.00	10,093.39	73.62	13,028.00	10,807.05	82.95	713.66
A700.00 State Unemployment	1,300.00	1,057.02	81.31	1,300.00	864.95	66.53	-192.07
A970.00 Clothing Allowance	250.00	405.00	162.00	0.00	180.00	0.00	-225.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

## EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 3200 Recreation							
B150.00 Medical Expenses	150.00	304.62	203.08	300.00	0.00	0.00	-304.62
B167.00 Software Support & Maintenance	2,300.00	4,360.46	189.59	4,850.00	4,852.97	100.06	492.51
B180.00 Supplemental Rent	17,000.00	13,455.00	79.15	14,000.00	7,300.00	52.14	-6,155.00
B220.00 Postage	4,500.00	1,938.14	43.07	3,920.00	782.75	19.97	-1,155.39
B240.00 Travel & Training	1,150.00	1,040.39	90.47	1,750.00	85.39	4.88	-955.00
B310.00 Notices & Advertising	150.00	956.39	637.59	1,150.00	0.00	0.00	-956.39
B320.00 Printing	6,500.00	719.80	11.07	2,700.00	2,174.44	80.53	1,454.64
B440.00 Telephone	2,000.00	2,193.06	109.65	3,200.00	3,004.70	93.90	811.64
B542.00 Copier Expenses	1,100.00	1,463.48	133.04	1,100.00	954.05	86.73	-509.43
B545.00 Computer Repairs & Maint.	1,050.00	3,086.96	294.00	3,000.00	2,000.97	66.70	-1,085.99
B730.00 Workmens Comp	3,400.00	3,162.74	93.02	5,770.00	5,308.88	92.01	2,146.14
B780.00 Group Health & Liability	19,200.00	6,366.78	33.16	17,000.00	9,915.68	58.33	3,548.90
B790.00 Life & Long Term Disability	900.00	418.08	46.45	900.00	765.88	85.10	347.80
B913.00 Recreation Summer Program	24,600.00	25,438.01	103.41	24,600.00	10,851.56	44.11	-14,586.45
B914.00 Association Dues	315.00	336.00	106.67	525.00	415.00	79.05	79.00
B915.00 Contracted Programs	5,300.00	0.00	0.00	3,500.00	2,544.00	72.69	2,544.00
B916.00 CARE Report - Youth Ath/Camps	2,000.00	1,707.78	85.39	13,000.00	4,709.36	36.23	3,001.58
B990.00 Misc.Contract Serv.	0.00	1,032.10	0.00	0.00	0.00	0.00	-1,032.10
B995.00 Contracts - Special Events	450.00	401.00	89.11	9,350.00	5,559.40	59.46	5,158.40
B996.00 Contracts-Adult Prog/Athl/Tour	5,000.00	4,940.00	98.80	5,000.00	2,983.00	59.66	-1,957.00
C110.00 Office Supplies	1,200.00	1,313.71	109.48	1,200.00	639.72	53.31	-673.99
C220.00 Grounds Maintenance Supplies	4,000.00	272.41	6.81	3,000.00	3,111.74	103.72	2,839.33
C250.00 Institutional Supplies	0.00	0.00	0.00	0.00	1,423.21	0.00	1,423.21
C251.00 Supplies - Special Events	2,200.00	1,039.10	47.23	4,000.00	3,578.87	89.47	2,539.77
C252.00 Supplies - Youth Prog/Day Camp	2,500.00	3,056.17	122.25	5,100.00	2,907.37	57.01	-148.80
C430.00 Uniform Accessories	36,000.00	37,117.09	103.10	26,500.00	26,767.67	101.01	-10,349.42
C431.00 Shirts - Youth Prog/Day Camps	800.00	2,419.80	302.48	1,000.00	1,313.80	131.38	-1,106.00
C432.00 Shirts - Adult Prog/Athl/Tourn	200.00	0.00	0.00	0.00	0.00	0.00	0.00
C471.00 Sports Awards	7,200.00	962.55	13.37	5,500.00	0.00	0.00	-962.55
C472.00 Awards - Special Events	350.00	0.00	0.00	0.00	0.00	0.00	0.00
C473.00 Awards - Adult Prog/Athl?Tourn	500.00	120.00	24.00	250.00	0.00	0.00	-120.00
C510.00 Equipment - Youth Athl/Camps	8,500.00	2,937.87	34.56	4,250.00	5,167.08	121.58	2,229.21
C511.00 Equip - Adult Prog/Athl/Tourn	750.00	209.04	27.87	600.00	439.52	73.25	230.48
D310.00 Recreation Equipment	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
D320.00 Institutional Equipment	0.00	0.00	0.00	7,850.00	5,215.73	66.44	5,215.73
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Recreation	355,825.00	271,461.76	76.29	359,480.00	269,999.92	75.11	-1,461.84
Dept: 4010 Inspection Department							
A100.00 Salaries	275,000.00	265,296.22	96.47	264,000.00	268,766.54	101.81	3,470.32
A200.00 Extra Help	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00

\* Using Averaged MTD, QTD and YTD Ammended &amp; Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 4010 Inspection Department							
A400.00 Longevity	7,500.00	5,897.93	78.64	8,060.00	7,533.50	93.47	1,635.57
A500.00 Overtime	300.00	0.00	0.00	200.00	0.00	0.00	0.00
A600.00 FICA	21,650.00	19,169.97	88.54	21,300.00	19,467.57	91.40	297.60
A700.00 State Unemployment	900.00	1,041.34	115.70	1,230.00	1,014.04	82.44	-27.30
A970.00 Clothing Allowance	1,200.00	1,050.00	87.50	900.00	900.00	100.00	-150.00
B120.00 Architectural & Engineer Svc	4,000.00	0.00	0.00	3,400.00	706.50	20.78	706.50
B150.00 Medical Expenses	250.00	200.00	80.00	250.00	0.00	0.00	-200.00
B220.00 Postage	2,000.00	1,863.95	93.20	2,580.00	2,419.40	93.78	555.45
B240.00 Travel & Training	4,571.00	2,854.35	62.44	5,100.00	3,582.46	70.24	728.11
B310.00 Notices & Advertising	750.00	404.20	53.89	750.00	308.16	41.09	-96.04
B320.00 Printing	1,985.00	1,741.66	87.74	2,245.00	1,695.27	75.51	-46.39
B440.00 Telephone	8,204.00	8,717.88	106.26	9,900.00	8,596.53	86.83	-121.35
B542.00 Copier Expenses	1,000.00	1,010.75	101.08	870.00	1,518.09	174.49	507.34
B545.00 Computer Repairs & Maint.	3,840.00	1,291.70	33.64	2,750.00	902.73	32.83	-388.97
B550.00 Auto Repair	750.00	497.99	66.40	600.00	62.04	10.34	-435.95
B730.00 Workmens Comp	10,000.00	9,302.18	93.02	9,400.00	8,648.78	92.01	-653.40
B780.00 Group Health & Liability	47,000.00	31,643.98	67.33	41,000.00	32,040.74	78.15	396.76
B790.00 Life & Long Term Disability	1,800.00	1,679.73	93.32	1,750.00	1,904.20	108.81	224.47
B912.00 Regis Com & Cont	6,000.00	6,041.00	100.68	14,000.00	6,000.00	42.86	-41.00
B914.00 Association Dues	1,085.00	645.00	59.45	1,000.00	1,007.49	100.75	362.49
B990.00 Misc.Contract Serv.	0.00	584.55	0.00	0.00	0.00	0.00	-584.55
C110.00 Office Supplies	2,500.00	2,264.61	90.58	1,565.00	1,569.24	100.27	-695.37
C120.00 Maps & Publications	500.00	245.00	49.00	345.00	245.00	71.01	0.00
C125.00 Books/Publications`	1,861.00	1,240.62	66.66	150.00	114.95	76.63	-1,125.67
C240.00 Hard. & Small Tools	250.00	0.00	0.00	50.00	0.00	0.00	0.00
C310.00 Gas & Oil	5,300.00	3,017.07	56.93	4,800.00	1,570.59	32.72	-1,446.48
C320.00 Auto Accessories	1,036.00	1,007.41	97.24	865.00	1,005.20	116.21	-2.21
D311.00 Office Equipment	1,600.00	0.00	0.00	1,200.00	1,085.00	90.42	1,085.00
D320.00 Institutional Equipment	1,500.00	1,419.85	94.66	1,150.00	0.00	0.00	-1,419.85
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Inspection Department	414,332.00	370,128.94	89.33	403,410.00	372,664.02	92.38	2,535.08
Dept: 4050 Refuse Collection							
B830.00 Refuse Collect. Cont.	275,567.00	277,925.30	100.86	268,700.00	282,362.89	105.08	4,437.59
B835.00 Leaf/Limb Collection	0.00	0.00	0.00	0.00	0.00	0.00	0.00
B993.00 Leaf collection	85,000.00	81,900.00	96.35	89,000.00	87,900.00	98.76	6,000.00
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Refuse Collection	360,567.00	359,825.30	99.79	357,700.00	370,262.89	103.51	10,437.59
Dept: 4061 Municipal Property-General							
A100.00 Salaries	52,900.00	52,443.30	99.14	52,810.00	52,737.20	99.86	293.90
A400.00 Longevity	2,700.00	2,620.66	97.06	2,641.00	2,639.30	99.94	18.64

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 01 - General Fund							
Expenditures							
Dept: 4061 Municipal Property-General							
A500.00 Overtime	200.00	0.00	0.00	100.00	0.00	0.00	0.00
A600.00 FICA	4,270.00	4,009.48	93.90	4,252.00	4,040.47	95.03	30.99
A700.00 State Unemployment	200.00	168.91	84.46	200.00	168.98	84.49	0.07
A970.00 Clothing Allowance	540.00	540.72	100.13	540.00	540.36	100.07	-0.36
B410.00 Electricity	25,750.00	26,638.41	103.45	26,500.00	28,358.23	107.01	1,719.82
B420.00 Heating Fuel	7,725.00	5,803.69	75.13	7,250.00	3,954.71	54.55	-1,848.98
B430.00 Water	2,575.00	2,149.19	83.46	2,250.00	2,468.23	109.70	319.04
B440.00 Telephone	0.00	704.39	0.00	600.00	961.19	160.20	256.80
B450.00 Sewer	2,575.00	3,413.68	132.57	2,900.00	3,464.21	119.46	50.53
B510.00 Bldg. Repair & Maintenance	32,800.00	35,793.06	109.13	12,000.00	15,133.16	126.11	-20,659.90
B540.00 Equipment Repair	750.00	0.00	0.00	500.00	0.00	0.00	0.00
B730.00 Workmens Comp	1,670.00	1,553.46	93.02	1,685.00	1,550.34	92.01	-3.12
B780.00 Group Health & Liability	10,800.00	9,710.58	89.91	10,600.00	10,230.50	96.51	519.92
B790.00 Life & Long Term Disability	420.00	406.92	96.89	420.00	147.12	35.03	-259.80
C210.00 Building Maintenance Supplies	8,000.00	4,967.04	62.09	5,000.00	6,035.47	120.71	1,068.43
C275.00 Signage	200.00	0.00	0.00	200.00	0.00	0.00	0.00
D390.00 Misc. Mach. & Equip.	0.00	3,474.67	0.00	0.00	0.00	0.00	-3,474.67
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Municipal Property-General	154,075.00	154,398.16	100.21	130,448.00	132,429.47	101.52	-21,968.69
Dept: 4500 Insurance							
B710.00 False Arrest	54,252.00	54,252.00	100.00	60,000.00	59,438.00	99.06	5,186.00
B715.00 Public Officials Liability	13,500.00	11,484.00	85.07	12,000.00	11,829.00	98.58	345.00
B720.00 Fiduciary Ins	1,250.00	575.00	46.00	1,000.00	2,783.00	278.30	2,208.00
B760.00 Blanket Liability Policy	23,500.00	24,133.00	102.69	26,000.00	23,836.00	91.68	-297.00
B780.00 Group Health & Liability	0.00	428,609.22	0.00	0.00	774,014.56	0.00	345,405.34
B780.01 Contra-Group Health /Liability	0.00	-428,609.82	0.00	0.00	-773,948.65	0.00	-345,338.83
B790.00 Life & Long Term Disability	1,000.00	9,783.06	978.31	0.00	28,971.98	0.00	19,188.92
B790.01 Contra-Life & L/T Disability	0.00	-9,783.06	0.00	0.00	-28,971.98	0.00	-19,188.92
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Insurance	93,502.00	90,443.40	96.73	99,000.00	97,951.91	98.94	7,508.51
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Expenditures	7,299,986.00	6,974,810.60	95.55	7,348,765.00	6,909,644.15	94.02	-65,166.45
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Grand Total Net Effect:	-7,299,986.00	-6,974,810.60	95.55	-7,348,765.00	-6,909,644.15	94.02	65,166.45

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 02 - Grants							
Revenues							
Dept: 0000							
0610.00 Grants	2,287,000.00	193,704.37	8.47	2,130,000.00	206,934.62	9.72	13,230.25
0670.02 Transfer-Park Fund	0.00	1,759.25	0.00	0.00	0.00	0.00	-1,759.25
0670.05 Transfer From General Fund	0.00	11,687.52	0.00	0.00	2,716.36	0.00	-8,971.16
0670.06 Transfer from Cap Imp	0.00	0.00	0.00	0.00	41,560.00	0.00	41,560.00
Dept: 0000	2,287,000.00	207,151.14	9.06	2,130,000.00	251,210.98	11.79	44,059.84
Revenues	2,287,000.00	207,151.14	9.06	2,130,000.00	251,210.98	11.79	44,059.84
Expenditures							
Dept: 2500 Fire Department							
B540.00 Equipment Repair	183,486.00	115,012.00	62.68	0.00	0.00	0.00	-115,012.00
D340.00 Public Safety Gear	0.00	1,450.00	0.00	0.00	0.00	0.00	-1,450.00
Fire Department	183,486.00	116,462.00	63.47	0.00	0.00	0.00	-116,462.00
Dept: 2600 Police Department							
A500.00 Overtime	25,119.00	20,396.45	81.20	25,000.00	24,388.09	97.55	3,991.64
B190.00 Misc. Professional Services	0.00	1,000.00	0.00	0.00	0.00	0.00	-1,000.00
C250.00 Institutional Supplies	0.00	0.00	0.00	0.00	725.00	0.00	725.00
C255.00 Police Suplies	2,950.00	3,064.00	103.86	0.00	0.00	0.00	-3,064.00
C430.00 Uniform Accessories	2,900.00	4,137.10	142.66	0.00	725.00	0.00	-3,412.10
D320.00 Institutional Equipment	0.00	0.00	0.00	0.00	2,012.50	0.00	2,012.50
D330.00 Vehicles	0.00	38,850.84	0.00	0.00	1,428.86	0.00	-37,421.98
T100.00 Transfer to General Fund	0.00	0.00	0.00	0.00	14,131.53	0.00	14,131.53
Police Department	30,969.00	67,448.39	217.79	25,000.00	43,410.98	173.64	-24,037.41
Dept: 3100 Parks							
C220.03 Tree Maintenance	0.00	23,240.75	0.00	0.00	0.00	0.00	-23,240.75
D220.00 Grounds Maintenance	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Parks	60,000.00	23,240.75	38.73	0.00	0.00	0.00	-23,240.75
Dept: 4020 Street Department							
D230.00 Construction	2,540,545.00	0.00	0.00	0.00	0.00	0.00	0.00
Street Department	2,540,545.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept: 4023 Old Bonhomme Improv. Project							
D234.00 Old Bonhomme Improv. Project	0.00	0.00	0.00	2,105,000.00	207,539.16	9.86	207,539.16
T100.01 Transfer To Capital Impr. Fund	0.00	0.00	0.00	0.00	260.84	0.00	260.84
Old Bonhomme Improv. Project	0.00	0.00	0.00	2,105,000.00	207,800.00	9.87	207,800.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 02 - Grants							
Expenditures	2,815,000.00	207,151.14	7.36	2,130,000.00	251,210.98	11.79	44,059.84

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 05 - Capital Projects Fund							
Revenues							
Dept: 0000							
0438.00 Capital Improvement Sales Tax	455,000.00	466,997.72	102.64	475,000.00	486,733.54	102.47	19,735.82
0580.00 Bridge & Road Fund From County	250,000.00	238,241.42	95.30	250,000.00	247,250.09	98.90	9,008.67
0670.07 Transfer from N Price NID	0.00	37,405.29	0.00	0.00	0.00	0.00	-37,405.29
0670.09 Transfer From Grants Fund	0.00	0.00	0.00	0.00	260.84	0.00	260.84
E300.00 Debt issuance proceeds	0.00	0.00	0.00	150,000.00	137,040.76	91.36	137,040.76
Dept: 0000	705,000.00	742,644.43	105.34	875,000.00	871,285.23	99.58	128,640.80
Revenues	705,000.00	742,644.43	105.34	875,000.00	871,285.23	99.58	128,640.80
Expenditures							
Dept: 2500 Fire Department							
D320.00 Institutional Equipment	22,500.00	12,164.00	54.06	0.00	0.00	0.00	-12,164.00
D330.00 Vehicles	0.00	0.00	0.00	34,000.00	32,543.00	95.71	32,543.00
D332.00 Fire Apparatus	31,667.00	31,667.21	100.00	0.00	0.00	0.00	-31,667.21
Fire Department	54,167.00	43,831.21	80.92	34,000.00	32,543.00	95.71	-11,288.21
Dept: 2600 Police Department							
D320.00 Institutional Equipment	10,000.00	9,911.83	99.12	17,525.00	15,546.11	88.71	5,634.28
D330.00 Vehicles	53,808.00	53,933.14	100.23	43,500.00	42,983.25	98.81	-10,949.89
Police Department	63,808.00	63,844.97	100.06	61,025.00	58,529.36	95.91	-5,315.61
Dept: 4020 Street Department							
A100.00 Salaries	256,000.00	211,626.84	82.67	255,581.00	216,457.01	84.69	4,830.17
A200.00 Extra Help	20,000.00	25,620.78	128.10	25,000.00	21,953.40	87.81	-3,667.38
A400.00 Longevity	4,000.00	3,896.52	97.41	5,112.00	4,131.08	80.81	234.56
A500.00 Overtime	4,000.00	0.00	0.00	2,000.00	286.56	14.33	286.56
A600.00 FICA	20,000.00	15,873.73	79.37	21,464.00	16,249.33	75.71	375.60
A700.00 State Unemployment	500.00	676.01	135.20	1,100.00	675.99	61.45	-0.02
A970.00 Clothing Allowance	2,220.00	1,922.18	86.58	2,220.00	1,855.31	83.57	-66.87
B120.00 Architectural & Engineer Svc	5,000.00	4,340.00	86.80	5,000.00	0.00	0.00	-4,340.00
B150.00 Medical Expenses	300.00	338.75	112.92	300.00	590.01	196.67	251.26
B190.00 Misc. Professional Services	500.00	315.75	63.15	500.00	489.41	97.88	173.66
B240.00 Travel & Training	1,215.00	1,778.80	146.40	1,750.00	558.39	31.91	-1,220.41
B245.00 Tuition Reimbursement	500.00	157.50	31.50	500.00	0.00	0.00	-157.50
B310.00 Notices & Advertising	1,000.00	1,027.00	102.70	1,500.00	322.00	21.47	-705.00
B440.00 Telephone	4,260.00	2,313.00	54.30	3,950.00	2,996.55	75.86	683.55
B510.00 Bldg. Repair & Maintenance	0.00	283.20	0.00	0.00	0.00	0.00	-283.20
B530.00 Street and ROW Maintenance	15,504.00	17,984.36	116.00	18,000.00	23,448.25	130.27	5,463.89
B540.00 Equipment Repair	2,000.00	3,558.68	177.93	9,500.00	5,614.11	59.10	2,055.43
B545.00 Computer Repairs & Maint.	2,320.00	985.02	42.46	3,100.00	1,223.79	39.48	238.77

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 05 - Capital Projects Fund							
Expenditures							
Dept: 4020 Street Department							
B551.00 Truck Repair	5,000.00	2,864.92	57.30	9,000.00	3,828.42	42.54	963.50
B620.00 Rental, Linen/Equipment	2,000.00	644.60	32.23	2,500.00	3,055.00	122.20	2,410.40
B730.00 Workmens Comp	18,300.00	17,022.98	93.02	17,500.00	16,101.46	92.01	-921.52
B780.00 Group Health & Liability	41,000.00	26,553.04	64.76	46,127.00	28,909.36	62.67	2,356.32
B790.00 Life & Long Term Disability	1,610.00	1,496.04	92.92	1,600.00	1,765.30	110.33	269.26
B810.00 Lighting	34,640.00	32,390.39	93.51	39,340.00	34,048.05	86.55	1,657.66
B914.00 Association Dues	350.00	310.00	88.57	350.00	320.00	91.43	10.00
B990.00 Misc.Contract Serv.	750.00	0.00	0.00	0.00	0.00	0.00	0.00
C230.00 Painting Supplies	750.00	62.97	8.40	500.00	41.22	8.24	-21.75
C240.00 Hard. & Small Tools	2,500.00	2,301.57	92.06	2,500.00	3,154.65	126.19	853.08
C250.00 Institutional Supplies	1,200.00	537.60	44.80	1,200.00	352.37	29.36	-185.23
C260.00 Snow Removal Supplies	51,260.00	67,118.60	130.94	62,250.00	52,803.99	84.83	-14,314.61
C270.00 Maintenance Materials	13,000.00	18,869.11	145.15	15,000.00	15,358.78	102.39	-3,510.33
C275.00 Signage	2,000.00	1,187.91	59.40	1,000.00	1,155.60	115.56	-32.31
C310.00 Gas & Oil	14,000.00	9,707.84	69.34	12,270.00	4,521.27	36.85	-5,186.57
C320.00 Auto Accessories	4,500.00	3,086.62	68.59	3,500.00	2,626.27	75.04	-460.35
C490.00 Miscellaneous Commodities	500.00	33.28	6.66	250.00	0.00	0.00	-33.28
D220.00 Grounds Maintenance	0.00	240.00	0.00	0.00	0.00	0.00	-240.00
D230.00 Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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Street Department	532,679.00	477,125.59	89.57	571,464.00	464,892.93	81.35	-12,232.66
Dept: 4021 Street Dept. Improvements							
D210.00 Building & Improvements	0.00	739.00	0.00	0.00	0.00	0.00	-739.00
D230.00 Construction	25,000.00	33,410.00	133.64	60,000.00	59,214.70	98.69	25,804.70
D233.00 Dielman Street Reconstruction	0.00	0.00	0.00	0.00	7,333.00	0.00	7,333.00
D331.00 Trucks	0.00	0.00	0.00	105,000.00	104,497.76	99.52	104,497.76
T100.00 Transfer to General Fund	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00
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Street Dept. Improvements	25,000.00	34,149.00	136.60	195,000.00	171,045.46	87.72	136,896.46
Dept: 4023 Old Bonhomme Improv. Project							
B130.00 Legal Services	0.00	83,632.03	0.00	0.00	0.00	0.00	-83,632.03
D234.00 Old Bonhomme Improv. Project	0.00	478,272.93	0.00	0.00	0.00	0.00	-478,272.93
T100.03 Transfer to Grants Fund -Match	0.00	0.00	0.00	0.00	41,560.00	0.00	41,560.00
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Old Bonhomme Improv. Project	0.00	561,904.96	0.00	0.00	41,560.00	0.00	-520,344.96
Dept: 4062 Municipal Property-Fence							
D220.00 Grounds Maintenance	25,000.00	18,237.17	72.95	0.00	0.00	0.00	-18,237.17
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Municipal Property-Fence	25,000.00	18,237.17	72.95	0.00	0.00	0.00	-18,237.17
Dept: 4850 Capital Expenses							

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 05 - Capital Projects Fund							
Expenditures							
Dept: 4850 Capital Expenses							
E110.00 Bond Principal Payments	0.00	0.00	0.00	43,511.00	38,520.56	88.53	38,520.56
Capital Expenses	0.00	0.00	0.00	43,511.00	38,520.56	88.53	38,520.56
Expenditures	700,654.00	1,199,092.90	171.14	905,000.00	807,091.31	89.18	-392,001.59

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 11 - Dielman NID Improvement Dist.							
Revenues							
Dept: 0000							
0415.00 NID Assessments	47,723.00	45,242.13	94.80	45,000.00	53,834.96	119.63	8,592.83
Dept: 0000	47,723.00	45,242.13	94.80	45,000.00	53,834.96	119.63	8,592.83
Revenues	47,723.00	45,242.13	94.80	45,000.00	53,834.96	119.63	8,592.83
Expenditures							
Dept: 4850 Capital Expenses							
E110.00 Bond Principal Payments	35,000.00	35,000.00	100.00	35,000.00	35,000.00	100.00	0.00
E210.00 Bond Interest Payments	12,855.00	12,855.00	100.00	12,592.00	12,592.50	100.00	-262.50
E215.00 Fiscal Agent Fees	0.00	265.00	0.00	265.00	265.00	100.00	0.00
Capital Expenses	47,855.00	48,120.00	100.55	47,857.00	47,857.50	100.00	-262.50
Expenditures	47,855.00	48,120.00	100.55	47,857.00	47,857.50	100.00	-262.50

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 13 - North Price NID							
Revenues							
Dept: 0000							
E300.00 Debt issuance proceeds	750,000.00	92,112.51	12.28	1,943,000.00	866,925.07	44.62	774,812.56
Dept: 0000	750,000.00	92,112.51	12.28	1,943,000.00	866,925.07	44.62	774,812.56
Revenues	750,000.00	92,112.51	12.28	1,943,000.00	866,925.07	44.62	774,812.56
Expenditures							
Dept: 4024 N. Price NID Improv. Project							
B120.00 Architectural & Engineer Svc	0.00	18,977.17	0.00	0.00	201.25	0.00	-18,775.92
B130.00 Legal Services	0.00	10,533.62	0.00	0.00	141.24	0.00	-10,392.38
B310.00 Notices & Advertising	0.00	133.40	0.00	0.00	0.00	0.00	-133.40
D237.00 N. Price NID Improv. Project	750,000.00	43,133.14	5.75	943,000.00	855,848.09	90.76	812,714.95
T100.01 Transfer To Capital Impr. Fund	0.00	37,790.29	0.00	0.00	0.00	0.00	-37,790.29
N. Price NID Improv. Project	750,000.00	110,567.62	14.74	943,000.00	856,190.58	90.79	745,622.96
Dept: 4850 Capital Expenses							
E110.00 Bond Principal Payments	0.00	0.00	0.00	1,000,000.00	0.00	0.00	0.00
Capital Expenses	0.00	0.00	0.00	1,000,000.00	0.00	0.00	0.00
Expenditures	750,000.00	110,567.62	14.74	1,943,000.00	856,190.58	44.07	745,622.96

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 15 - Pension Fund							
Revenues							
Dept: 0000							
0401.00 Real Estate Tax-Current	496,300.00	482,930.65	97.31	485,000.00	485,388.87	100.08	2,458.22
0402.00 Real Estate Tax-Prior	0.00	-1,292.86	0.00	4,500.00	-7,003.97	-155.64	-5,711.11
0403.00 Personal Property Tax-Current	64,200.00	65,948.24	102.72	66,500.00	71,018.54	106.79	5,070.30
0404.00 Personal Property Tax-Prior	0.00	3,214.40	0.00	2,000.00	3,515.32	175.77	300.92
Dept: 0000	560,500.00	550,800.43	98.27	558,000.00	552,918.76	99.09	2,118.33
Revenues	560,500.00	550,800.43	98.27	558,000.00	552,918.76	99.09	2,118.33
Expenditures							
Dept: 8000 Pension Plan							
B190.00 Misc. Professional Services	40,000.00	34,046.50	85.12	40,000.00	42,085.50	105.21	8,039.00
B930.00 Pension Plan City	520,500.00	535,000.00	102.79	508,000.00	520,000.00	102.36	-15,000.00
Pension Plan	560,500.00	569,046.50	101.52	548,000.00	562,085.50	102.57	-6,961.00
Expenditures	560,500.00	569,046.50	101.52	548,000.00	562,085.50	102.57	-6,961.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 20 - Fire Operations Fund							
Revenues							
Dept: 0000							
0440.00 Fire Dept.Operations Sales Tax	260,000.00	274,796.65	105.69	280,000.00	286,241.22	102.23	11,444.57
Dept: 0000	260,000.00	274,796.65	105.69	280,000.00	286,241.22	102.23	11,444.57
Revenues	260,000.00	274,796.65	105.69	280,000.00	286,241.22	102.23	11,444.57
Expenditures							
Dept: 2500 Fire Department							
A100.00 Salaries	166,000.00	162,121.38	97.66	175,832.00	123,827.05	70.42	-38,294.33
A150.00 Holiday Pay	1,000.00	680.89	68.09	1,000.00	0.00	0.00	-680.89
A300.00 Salary Adjustment	1,800.00	823.46	45.75	1,800.00	0.00	0.00	-823.46
A400.00 Longevity	300.00	0.00	0.00	295.00	0.00	0.00	0.00
A500.00 Overtime	3,500.00	2,197.28	62.78	1,000.00	1,246.79	124.68	-950.49
A600.00 FICA	14,500.00	12,279.91	84.69	13,764.00	9,121.95	66.27	-3,157.96
A700.00 State Unemployment	300.00	883.51	294.50	1,000.00	1,167.41	116.74	283.90
B730.00 Workmens Comp	13,000.00	12,092.83	93.02	13,000.00	11,961.08	92.01	-131.75
B780.00 Group Health & Liability	20,500.00	8,959.26	43.70	16,900.00	0.00	0.00	-8,959.26
B790.00 Life & Long Term Disability	1,550.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Department	222,450.00	200,038.52	89.93	224,591.00	147,324.28	65.60	-52,714.24
Dept: 2510 Fire Dept. Improvements							
D332.00 Fire Apparatus	31,667.00	31,667.21	100.00	0.00	0.00	0.00	-31,667.21
Fire Dept. Improvements	31,667.00	31,667.21	100.00	0.00	0.00	0.00	-31,667.21
Expenditures	254,117.00	231,705.73	91.18	224,591.00	147,324.28	65.60	-84,381.45

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 26 - Municipal Center-Const. & DS							
Revenues							
Dept: 0000							
0401.00 Real Estate Tax-Current	712,500.00	822,492.04	115.44	815,000.00	890,019.10	109.20	67,527.06
0402.00 Real Estate Tax-Prior	0.00	0.00	0.00	12,500.00	4,767.39	38.14	4,767.39
0403.00 Personal Property Tax-Current	237,500.00	109,717.73	46.20	112,000.00	119,311.16	106.53	9,593.43
0404.00 Personal Property Tax-Prior	0.00	0.00	0.00	1,500.00	4,438.05	295.87	4,438.05
0525.00 Investment Income	0.00	57,800.71	0.00	51,000.00	29,832.60	58.50	-27,968.11
E300.00 Debt issuance proceeds	13,500,000.00	13,500,000.00	100.00	0.00	0.00	0.00	-13,500,000.00
E301.00 Bond Premium	99,250.00	99,376.80	100.13	0.00	0.00	0.00	-99,376.80
E302.00 Bond Underwriter Discount	-118,500.00	-118,395.00	99.91	0.00	0.00	0.00	118,395.00
Dept: 0000	14,430,750.00	14,470,992.28	100.28	992,000.00	1,048,368.30	105.68	-13,422,623.98
Revenues	14,430,750.00	14,470,992.28	100.28	992,000.00	1,048,368.30	105.68	-13,422,623.98
Expenditures							
Dept: 0000							
D562.00 Cost of Issuance	66,500.00	66,389.60	99.83	0.00	0.00	0.00	-66,389.60
Dept: 0000	66,500.00	66,389.60	99.83	0.00	0.00	0.00	-66,389.60
Dept: 1610 City Hall Redevelopment							
B120.00 Architectural & Engineer Svc	800,000.00	385,880.42	48.24	400,000.00	645,388.83	161.35	259,508.41
B130.00 Legal Services	20,000.00	1,155.00	5.78	0.00	592.50	0.00	-562.50
B190.00 Misc. Professional Services	0.00	456.34	0.00	0.00	9,043.53	0.00	8,587.19
B320.00 Printing	7,000.00	6,222.50	88.89	0.00	0.00	0.00	-6,222.50
D210.00 Building & Improvements	150,000.00	93.42	0.06	612,000.00	2,588,622.51	422.98	2,588,529.09
D563.00 Acquisition Cost	1,546,000.00	1,548,739.65	100.18	0.00	0.00	0.00	-1,548,739.65
D565.00 Improvements to Groundbreaking	300,000.00	116,978.93	38.99	0.00	4,633.94	0.00	-112,344.99
T100.00 Transfer to General Fund	0.00	12,105.24	0.00	0.00	0.00	0.00	-12,105.24
City Hall Redevelopment	2,823,000.00	2,071,631.50	73.38	1,012,000.00	3,248,281.31	320.98	1,176,649.81
Dept: 1611 New Facility Expenditures							
B992.00 Admin. Cty Coll PP/Auto	0.00	7,574.77	0.00	0.00	10,578.20	0.00	3,003.43
New Facility Expenditures	0.00	7,574.77	0.00	0.00	10,578.20	0.00	3,003.43
Dept: 4850 Capital Expenses							
E110.00 Bond Principal Payments	640,000.00	640,000.00	100.00	600,000.00	545,000.00	90.83	-95,000.00
E210.00 Bond Interest Payments	68,000.00	67,530.87	99.31	400,000.00	339,535.00	84.88	272,004.13
E215.00 Fiscal Agent Fees	0.00	0.00	0.00	0.00	318.00	0.00	318.00
Capital Expenses	708,000.00	707,530.87	99.93	1,000,000.00	884,853.00	88.49	177,322.13

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 26 - Municipal Center-Const. & DS							
Expenditures	3,597,500.00	2,853,126.74	79.31	2,012,000.00	4,143,712.51	205.95	1,290,585.77

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REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 30 - Local Parks/Storm Water Fund							
Revenues							
Dept: 0000							
0441.00 Parks/Stm Water Sales Tax	525,000.00	549,592.09	104.68	562,000.00	572,482.04	101.87	22,889.95
Dept: 0000	525,000.00	549,592.09	104.68	562,000.00	572,482.04	101.87	22,889.95
Revenues	525,000.00	549,592.09	104.68	562,000.00	572,482.04	101.87	22,889.95
Expenditures							
Dept: 3100 Parks							
A100.00 Salaries	140,000.00	140,700.27	100.50	141,374.00	140,392.86	99.31	-307.41
A200.00 Extra Help	25,380.00	42,881.24	168.96	37,000.00	37,584.92	101.58	-5,296.32
A400.00 Longevity	9,700.00	9,470.58	97.63	10,049.00	9,643.41	95.96	172.83
A500.00 Overtime	0.00	2,716.05	0.00	2,000.00	4,112.49	205.62	1,396.44
A600.00 FICA	13,395.00	11,935.60	89.10	14,567.00	11,957.75	82.09	22.15
A700.00 State Unemployment	300.00	679.14	226.38	1,000.00	663.20	66.32	-15.94
A970.00 Clothing Allowance	600.00	1,078.00	179.67	600.00	968.00	161.33	-110.00
B150.00 Medical Expenses	500.00	167.68	33.54	200.00	-37.68	-18.84	-205.36
B190.00 Misc. Professional Services	0.00	109.00	0.00	0.00	101.17	0.00	-7.83
B240.00 Travel & Training	1,250.00	365.44	29.24	1,580.00	20.00	1.27	-345.44
B310.00 Notices & Advertising	0.00	0.00	0.00	0.00	53.20	0.00	53.20
B320.00 Printing	150.00	0.00	0.00	0.00	73.97	0.00	73.97
B410.00 Electricity	5,000.00	4,225.15	84.50	5,000.00	5,283.72	105.67	1,058.57
B420.00 Heating Fuel	1,200.00	1,100.37	91.70	1,200.00	719.05	59.92	-381.32
B430.00 Water	4,000.00	4,478.40	111.96	5,000.00	3,427.26	68.55	-1,051.14
B440.00 Telephone	5,255.00	3,861.33	73.48	5,255.00	4,300.14	81.83	438.81
B450.00 Sewer	4,000.00	2,000.88	50.02	3,500.00	2,140.66	61.16	139.78
B510.00 Bldg. Repair & Maintenance	5,500.00	12,490.83	227.11	8,000.00	9,863.03	123.29	-2,627.80
B520.00 Grounds Maintenance	45,000.00	37,680.00	83.73	49,500.00	28,795.00	58.17	-8,885.00
B540.00 Equipment Repair	7,250.00	3,296.86	45.47	7,250.00	1,131.22	15.60	-2,165.64
B545.00 Computer Repairs & Maint.	0.00	602.06	0.00	0.00	426.36	0.00	-175.70
B551.00 Truck Repair	3,000.00	1,957.50	65.25	3,000.00	1,701.69	56.72	-255.81
B620.00 Rental, Linen/Equipment	1,800.00	0.00	0.00	3,300.00	348.76	10.57	348.76
B730.00 Workmens Comp	5,000.00	4,651.08	93.02	5,000.00	4,600.42	92.01	-50.66
B780.00 Group Health & Liability	31,500.00	29,330.59	93.11	31,000.00	28,724.84	92.66	-605.75
B790.00 Life & Long Term Disability	1,050.00	1,083.12	103.15	1,050.00	1,114.42	106.14	31.30
B914.00 Association Dues	910.00	664.00	72.97	780.00	645.00	82.69	-19.00
B990.00 Misc.Contract Serv.	0.00	0.00	0.00	0.00	160.00	0.00	160.00
C110.00 Office Supplies	100.00	140.58	140.58	100.00	184.07	184.07	43.49
C210.00 Building Maintenance Supplies	1,000.00	3,454.61	345.46	1,000.00	2,511.80	251.18	-942.81
C220.00 Grounds Maintenance Supplies	8,000.00	5,557.29	69.47	8,000.00	5,188.15	64.85	-369.14
C220.01 Annual Beautification	8,000.00	4,482.46	56.03	9,500.00	5,638.05	59.35	1,155.59

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 30 - Local Parks/Storm Water Fund							
Expenditures							
Dept: 3100 Parks							
C220.02 Turf Management	6,500.00	2,057.87	31.66	6,500.00	4,631.95	71.26	2,574.08
C220.03 Tree Maintenance	6,000.00	5,254.50	87.58	16,000.00	14,385.00	89.91	9,130.50
C230.00 Painting Supplies	1,000.00	1,817.79	181.78	2,000.00	980.96	49.05	-836.83
C240.00 Hard. & Small Tools	1,400.00	2,353.75	168.13	1,400.00	1,406.88	100.49	-946.87
C250.00 Institutional Supplies	2,000.00	1,912.56	95.63	2,000.00	1,282.16	64.11	-630.40
C275.00 Signage	1,000.00	345.52	34.55	2,500.00	234.64	9.39	-110.88
C310.00 Gas & Oil	6,000.00	6,384.01	106.40	6,000.00	4,185.84	69.76	-2,198.17
C320.00 Auto Accessories	0.00	393.11	0.00	200.00	53.85	26.93	-339.26
D210.00 Building & Improvements	30,000.00	31,024.00	103.41	0.00	0.00	0.00	-31,024.00
D220.00 Grounds Maintenance	26,000.00	8,438.22	32.45	0.00	0.00	0.00	-8,438.22
D225.00 Park Improvements	0.00	28,739.60	0.00	0.00	0.00	0.00	-28,739.60
D230.00 Construction	90,000.00	98,134.84	109.04	0.00	0.00	0.00	-98,134.84
T100.00 Transfer to General Fund	34,400.00	34,400.00	100.00	74,900.00	34,400.00	45.93	0.00
T100.03 Transfer to Grants Fund -Match	0.00	1,759.25	0.00	0.00	0.00	0.00	-1,759.25
<hr/>							
Parks	533,140.00	554,175.13	103.95	467,305.00	373,998.21	80.03	-180,176.92
Dept: 3110 Capital Improvements							
D225.00 Park Improvements	0.00	0.00	0.00	17,225.00	0.00	0.00	0.00
D230.00 Construction	0.00	0.00	0.00	80,000.00	0.00	0.00	0.00
D310.00 Recreation Equipment	0.00	0.00	0.00	0.00	1,362.30	0.00	1,362.30
D331.00 Trucks	0.00	0.00	0.00	40,000.00	37,898.00	94.75	37,898.00
D380.00 Construction Equipment	0.00	0.00	0.00	7,000.00	0.00	0.00	0.00
<hr/>							
Capital Improvements	0.00	0.00	0.00	144,225.00	39,260.30	27.22	39,260.30
<hr/>							
Expenditures	533,140.00	554,175.13	103.95	611,530.00	413,258.51	67.58	-140,916.62

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 35 - Escrow Trust Fund							
Revenues							
Dept: 0000							
0575.00 Miscellaneous Revenue	600.00	556.08	92.68	480.00	493.26	102.76	-62.82
Dept: 0000	600.00	556.08	92.68	480.00	493.26	102.76	-62.82
Revenues	600.00	556.08	92.68	480.00	493.26	102.76	-62.82
Expenditures							
Dept: 3535 Escrow expenses							
T100.00 Transfer to General Fund	600.00	556.08	92.68	480.00	493.26	102.76	-62.82
Escrow expenses	600.00	556.08	92.68	480.00	493.26	102.76	-62.82
Expenditures	600.00	556.08	92.68	480.00	493.26	102.76	-62.82

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

OLIVETTE

7/1/2015 to 6/30/2016 CY ATD: 7/1/2015 to 6/30/2016 PY YTD:  
7/1/2014 to 6/30/2015 PY ATD: 7/1/2014 to 6/30/2015

	PY Amended Annual Budget	PY YTD Actual	Previous Year % of Budget	CY Amended Annual Budget	CY YTD Actual	Current Year % of Budget	Yr-Over-Yr YTD Variance
Fund: 40 - Sewer Lateral Fund							
Revenues							
Dept: 0000							
0525.00 Investment Income	600.00	360.99	60.17	720.00	1,844.59	256.19	1,483.60
0570.00 Sewer Lateral Fees	135,000.00	135,815.24	100.60	135,000.00	136,600.00	101.19	784.76
0575.00 Miscellaneous Revenue	0.00	12.02	0.00	0.00	0.00	0.00	-12.02
Dept: 0000	135,600.00	136,188.25	100.43	135,720.00	138,444.59	102.01	2,256.34
Revenues	135,600.00	136,188.25	100.43	135,720.00	138,444.59	102.01	2,256.34
Expenditures							
Dept: 4040 Sewer Improvements							
B992.01 Admin Co. Coll-Sewer Lat Fees	1,331.00	1,358.14	102.04	1,336.00	1,366.00	102.25	7.86
D236.00 Sewer Lateral Improvements	150,000.00	115,789.11	77.19	75,000.00	61,419.00	81.89	-54,370.11
T100.00 Transfer to General Fund	31,000.00	31,000.00	100.00	28,000.00	28,000.00	100.00	-3,000.00
Sewer Improvements	182,331.00	148,147.25	81.25	104,336.00	90,785.00	87.01	-57,362.25
Expenditures	182,331.00	148,147.25	81.25	104,336.00	90,785.00	87.01	-57,362.25
Grand Total Net Effect:	10,260,476.00	11,148,386.90	108.65	-1,005,594.00	-2,677,805.02	266.29	-13,826,191.92

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets



**CITY COUNCIL AGENDA SUBMISSION**  
**July 26, 2016**

**Agenda Item:**

Quarterly Investment Report – Operational Funds

**Description:**

Please find attached a summary statement provided by FTN Financial who is the facilitating the purchase of investments for our operational funds.

Since the last report in April we have reinvested one CD in April and gained .15% yield, reinvested the FHLB called bond and gained .25% yield. Anticipation of potential cash needs in the next 6 months has led us suspend reinvestment activities until late 2016 when major projects have completed. This has resulted in the May rung of the ladder remaining open and the June rung opening as well.

Portfolio Weighted Average Yield to Maturity = .62% vs .45 1 yr T-Bill Rate

**Recommended Action:**

None required –Investment Policy requirement

**Attachments:**

1. Operational Funds Summary and June FTN Statements

**Funding Request:**

None

**Submitted by:**

*Darren Mann, CPA*  
**DEPARTMENT HEAD**



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FTN Financial June 2016 Statement

Institution Name	FDIC #	Purchase Date	Maturity Date	Cost	Anticipated Interest Earned	Yield
General Fund	31840	8/26/2015	8/19/2016	\$ 248,533.33	\$ 1,466.67	0.60
General Fund	58978	9/24/2015	9/26/2016	\$ 248,248.00	\$ 1,752.00	0.70
General Fund	10988	10/26/2015	10/24/2016	\$ 248,759.63	\$ 1,240.37	0.50
General Fund	57293	11/18/2015	11/18/2016	\$ 248,877.00	\$ 1,123.00	0.45
General Fund	30698	12/10/2015	12/5/2016	\$ 248,281.10	\$ 1,718.90	0.70
General Fund	58806	1/11/2016	1/11/2017	\$ 248,257.45	\$ 1,742.55	0.70
General Fund	34519	2/18/2016	2/17/2017	\$ 248,262.18	\$ 1,737.84	0.70
General Fund	57184	3/7/2016	3/1/2017	\$ 148,901.60	\$ 1,116.76	0.75
General Fund	34775	4/29/2016	4/26/2017	\$ 248,521.15	\$ 1,491.13	0.60
		Missing Rung of Ladder	May			
		Missing Rung of Ladder	June			
General Fund	34781	7/18/2016	7/18/2016	\$ 248,625.08	\$ 1,367.44	0.55
			01-0000-0013	\$ 2,385,266.52	\$ 14,756.65	

Institution Name	CUSIP/FDIC	Purchase Date	Maturity Date	Cost	Anticipated Interest Earned	Yield
Sewer Lateral	3136G3QZ1	5/27/2016	5/30/2019	\$ 100,000.00	\$ 625.00	1.25
Sewer Lateral	57184	9/30/2015	8/29/2016	\$ 99,453.96	\$ 596.72	0.6
			40-0000-0013.30	\$ 199,453.96		

Total Operational Account Investments \$ 2,584,720.48

Safekeeping Statement \$ 100,000.00  
 Holdings Statement \$ 2,484,720.48  
\$ 2,584,720.48



FTN Financial June 2016 Statement

Maturities:	Institution Name	FDIC #	Maturity Date	Maturity Amt	Cost	Realized Int
General Fund	Bank of New Jersey	58175	8/28/2015	\$ 250,000.00	\$ 248,521.15	\$ 1,478.85
General Fund	OneWest Bank	58978	9/24/2015	\$ 250,000.00	\$ 248,508.95	\$ 1,491.05
General Fund	Tustin Comm Bank	32908	11/18/2015	\$ 250,000.00	\$ 248,756.23	\$ 1,243.77
General Fund	Merrick Bank	34519	12/10/2015	\$ 250,000.00	\$ 248,756.23	\$ 1,243.77
General Fund	Amboy Bank	06423	2/19/2016	\$ 250,241.59	\$ 249,000.00	\$ 1,241.59
General Fund	Everbank	34775	4/29/2015	4/29/2016	\$ 249,000.00	\$ 1,123.57
General Fund	First Financial Bank	01673	6/4/2015	6/6/2016	\$ 248,746.05	\$ 1,253.95
				Total CD Interest Earned FY16	\$	\$ 9,076.55
Sewer Lateral	FHLB	3130A5D30	5/27/2015	12/27/2017	\$ 100,000.00	\$ 1,000.00



**DIVIDEND ACCRUAL**

STATEMENT DATE  
**June 2016**

City of Olivette  
Attn: Darren Mann  
9473 Olive Boulevard  
Olivette, MO 63132

**Account Executive Information**  
Taylor Parthenais  
FTN Financial CD Exchange  
845 Crossover Lane  
Suite 150  
Memphis, TN 38117  
(901)435-8168

Description	CUSIP	Quantity	Maturity Date	Total Accrued Value thru June	June Accrual
First Financial Bank USA Dakota Dunes, SD CD/FDIC #01673 0.50% Simple Yield / BOT ( 06/04/2015 )	248,746.05 1050893A2	250,000.00	06/06/2016	250,000.00	17.04
Transportation Alliance Bank, Inc. dba TAB Bank Ogden, UT CD/FDIC #34781 0.55% Simple Yield / BOT ( 07/17/2015 )	248,625.08 1050945A0	250,000.00	07/18/2016	249,936.31	112.39
Financial Federal Bank Memphis, TN CD/FDIC #31840 0.60% Simple Yield / BOT ( 08/26/2015 )	248,533.33 1051028A8	250,000.00	08/19/2016	249,799.81	122.56
Freedom Bank of Virginia Vienna, VA CD/FDIC #57184 0.60% Simple Yield / BOT ( 09/30/2015 )	99,453.96 1051042A0	100,000.00	08/29/2016	99,903.54	49.05
CIT Bank, NA (prev. OneWest Bank, NA) Pasadena, CA CD/FDIC #58978 0.70% Simple Yield / BOT ( 09/24/2015 )	248,248.00 1051070A5	250,000.00	09/26/2016	249,585.80	142.83
Stearns Bank National Association Saint Cloud, MN CD/FDIC #10988 0.50% Simple Yield / BOT ( 10/26/2015 )	248,759.63 1051140A1	250,000.00	10/24/2016	249,608.12	102.23
EnerBank USA Salt Lake City, UT CD/FDIC #57293 0.45% Simple Yield / BOT ( 11/18/2015 )	248,877.00 1051182A0	250,000.00	11/18/2016	249,570.44	92.05
First Advantage Bank Clarksville, TN CD/FDIC #30698 0.70% Simple Yield / BOT ( 12/10/2015 )	248,281.10 1051205A3	250,000.00	12/05/2016	249,252.45	142.84

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**DIVIDEND ACCRUAL**

STATEMENT DATE  
**June 2016**

City of Olivette  
 Attn: Darren Mann  
 9473 Olive Boulevard  
 Olivette, MO 63132

**Account Executive Information**  
 Taylor Parthenais  
 FTN Financial CD Exchange  
 845 Crossover Lane  
 Suite 150  
 Memphis, TN 38117  
 (901)435-8168

Description	CUSIP	Quantity	Maturity Date	Total Accrued Value thru June	June Accrual
Kirkwood Bank of Nevada Las Vegas, NV CD/FDIC #58806 0.70% Simple Yield / BOT ( 01/11/2016 )	248,257.45 1051257A0	250,000.00	01/11/2017	249,076.35	142.83
Merrick Bank South Jordan, UT CD/FDIC #34519 0.70% Simple Yield / BOT ( 02/18/2016 )	248,262.18 1051368A6	250,000.00	02/17/2017	248,900.17	142.83
Freedom Bank of Virginia Vienna, VA CD/FDIC #57184 0.75% Simple Yield / BOT ( 03/07/2016 )	148,901.60 1051403A3	150,000.00	03/01/2017	149,256.51	91.79
Community West Bank, National Association Goleta, CA CD/FDIC #27572 0.60% Simple Yield / BOT ( 04/29/2016 )	248,521.15 1051529A2	250,000.00	04/26/2017	248,778.52	122.56
<b>Totals</b>	<b>2,484,720.48</b>	<b>2,500,000.00</b>		<b>2,493,668.02</b>	
Weighted Average Yield	0.62			<b>Total Discounted</b>	<b>1,281.00</b>

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**FTN FINANCIAL**  
**Certificate of Deposit Holdings**

STATEMENT DATE  
**June 2016**

City of Olivette  
 Attn: Darren Mann  
 9473 Olive Boulevard  
 Olivette, MO 63132

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 Taylor Parthenais  
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 845 Crossover Lane  
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 Memphis, TN 38117  
 (901)435-8168

Account Activity Date	Transaction	Quantity	Description	Amount
06/06/2016	Redeemed	250,000.00	First Financial Bank USA	\$250,000.00
06/06/2016	Disbursement		Wire	(\$250,000.00)
TOTAL				\$0.00

Account Assets	CUSIP	Quantity	Simple Yield APY	Maturity Date
<b>Fixed Income</b>				
CIT Bank, NA (prev. OneWest Bank, NA) CD/FDIC #58978 ACT/365 Simple Int	1051070A5	250,000.00	0.70 0.70	09/26/2016
Community West Bank, National Association CD/FDIC #27572 ACT/365 Simple Int	1051529A2	250,000.00	0.60 0.60	04/26/2017
EnerBank USA CD/FDIC #57293 ACT/365 Simple Int	1051182A0	250,000.00	0.45 0.45	11/18/2016
Financial Federal Bank CD/FDIC #31840 ACT/365 Simple Int	1051028A8	250,000.00	0.60 0.60	08/19/2016
First Advantage Bank CD/FDIC #30698 ACT/365 Simple Int	1051205A3	250,000.00	0.70 0.70	12/05/2016
Freedom Bank of Virginia CD/FDIC #57184 ACT/365 Simple Int	1051403A3	150,000.00	0.75 0.75	03/01/2017
Freedom Bank of Virginia CD/FDIC #57184 ACT/365 Simple Int	1051042A0	100,000.00	0.60 0.60	08/29/2016

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**FTN FINANCIAL**  
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STATEMENT DATE  
**June 2016**

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<b>Account Assets</b>			<b>Simple Yield</b>	
<b>Fixed Income</b>	<b>CUSIP</b>	<b>Quantity</b>	<b>APY</b>	<b>Maturity Date</b>
Kirkwood Bank of Nevada CD/FDIC #58806 ACT/365 Simple Int	1051257A0	250,000.00	0.70 0.70	01/11/2017
Merrick Bank CD/FDIC #34519 ACT/365 Simple Int	1051368A6	250,000.00	0.70 0.70	02/17/2017
Stearns Bank National Association CD/FDIC #10988 ACT/365 Simple Int	1051140A1	250,000.00	0.50 0.50	10/24/2016
Transportation Alliance Bank, Inc. dba TAB Bank CD/FDIC #34781 ACT/365 Simple Int	1050945A0	250,000.00	0.55 0.55	07/18/2016
	<b>TOTAL</b>	<b>2,500,000.00</b>		

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SAFEKEEPING STATEMENT OF ASSETS

FIRST TENNESSEE BANK NATL ASSN  
CUSTODIAN FOR CITY OF OLIVETTE  
MO

ASSET	PAR/SHARES	ORIGINAL FACE	SECURITY DESCRIPTION
313663QZ1	100,000.000		FNMA 1.250% DTD 05/27/16 DUE 05/30/19 313663QZ1

TOTAL ACCOUNT 100,000.000



## ***CITY COUNCIL AGENDA SUBMISSION***

### **Agenda Item:**

Hearing from Citizens

### **Description:**

Olivette citizens and businesses express concerns, discuss issues, and make requests of the City Council's assistance in getting matters resolved.

The Mayor and City Council would like to remind the audience of the following:

1. The purpose is to hear your concerns, issues, and questions.
2. Cards submitted after the beginning of 1<sup>st</sup> "Hearing from Citizens" will not be called until the 2<sup>nd</sup> "Hearing from Citizens".
3. The Chair has discretion to allow individuals to speak without previously submitting a card; however, those individuals will also need to complete a card.
4. Personal attacks of Council Member, Staff, and/or individuals are not permissible.
5. Any question should be directed to the Chair and only the Chair.
6. Questions concerning agenda items may be addressed by Council or staff at the time the agenda item is discussed.
7. Questions that are not pertaining to agenda items may receive an answer by the method of your choice; indicated at the bottom of the submittal cards.
8. Profanity is not allowed.
9. Campaigning and electioneering are not permitted.

"Hearing from Citizens" is not intended to be an open discussion. It is intended to provide an opportunity for citizens to be heard at official meetings.

When called, please step to the podium; state your name and your address before addressing your subject matter.

Each person has up to three (3) minutes to speak. Should your time elapse, you are welcome to continue at the second hearing from citizen's session again, for up to 3 minutes.



**CITY COUNCIL AGENDA SUBMISSION  
JULY 26, 2016**

**Agenda Item:**

Bill #2813 – An Ordinance to approve a Final Subdivision Plat titled “Olivette Heights-Orchard Drive Boundary Adjustment Plat”. Request for second reading and consideration for adoption.

**Description:**

Bill #2813 was read for the first time, by title only, on July 12, 2016. The City Council is being requested to read the bill for a second time, by title only, and to consider a motion to adopt.

The proposed ordinance would clarify ownership of a “*paper street*” known as Orchard Drive.

The PCDC unanimously approved the preliminary subdivision plat on June 16, 2016, and subsequently unanimously approved the final subdivision plat the same day.

**Recommended Action:**

This item is being read for the second time by title only. Staff is requesting the City Council consider action as follows:

Motion to adopt Bill #2813, an Ordinance to approve a Final Subdivision Plat titled “Olivette Heights-Orchard Drive Boundary Adjustment Plat”.

**Attachments:**

1. Department Memorandum to the City Council dated July 26, 2016.
2. Bill #2813, proposed draft ordinance, including the referenced Exhibit ‘A’, a Final Subdivision Plat titled “Olivette Heights-Orchard Drive Boundary Adjustment Plat”.

**Funding Request:** None.

**Submitted by:**

*Carlos Trejo*, AICP  
**DEPARTMENT HEAD**

---

**DATE: JULY 26, 2016**  
**TO: MAYOR RUTH SPRINGER AND MEMBERS OF THE CITY COUNCIL**  
**FROM: CARLOS TREJO**  
**DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**  
**RE: BILL #2813**  
**FINAL SUBDIVISION PLAT TITLED "OLIVETTE HEIGHTS-ORCHARD DRIVE BOUNDARY ADJUSTMENT PLAT"**

Bill #2813 is before the City Council for a second reading, by title only, and consideration for adoption. This bill would clarify ownership of paper street known as "Orchard Street" in the form of a Boundary Adjustment with 3-adjacent properties in accordance with a recent Court ruling.

**What is a "paper street".** A paper street is a road or street that appears on maps but does not exist in reality. Paper streets generally occur when a city or developer lay out and dedicate a street, and then for a variety of reasons the street is never built.

**Where is Orchard Drive.** Orchard drive is located north of the intersection of Alice Place and North Price Road. It is a 30-and 50-foot wide street right-of-way that runs parallel to the St. Louis Southwestern Railroad Company right-of-way. The right-of-way includes portions Public Works facility northern parking and storage area, and yard areas utilized by adjacent properties addressed as 9108 Edwards Court and 9111 Edwards Court.



**Why remove?** During the establishment of the North Price Road Neighborhood Improvement District, it was necessary for the City to clarify ownership of "Orchard Street". In doing so, the City, along with the adjacent property owners, appealed to St. Louis County Court to vest title of the "paper street" to the adjacent 3-property owners, including the City of Olivette. The Court granted title as requested. To ensure compliance, the City Attorney has advised to prepare a boundary adjustment plat for the referenced three (3) properties as part of a Court Order clarifying ownership.

**Final Plat.** To formally transfer ownership of the property grounds, the City Attorney has advised to do so in the form of a Boundary Adjustment Plat. A boundary adjustment plat is when the property lines of a property are realigned to either increase or reduce the size of a property. The enclosed plat would do so, by adjusting the adjacent 3-referenced properties so as to acquire the adjacent paper street. Orchard Street, as noted adjacent to these 3-properties would no longer exist.

Boundary Adjustments are generally acted by only the Planning and Community Design Commission (Commission) per conditions outlined under Section 405.450; however Section 405.540 requires re-plating

in the form of a Preliminary Subdivision and Final Subdivision Plat if the adjustment increases the original lot size, by more than 10%. In this case, two properties would be increased by 30-feet in width, exceeding the 10% threshold.

**Commission Recommendation.** At the June 16, 2016, meeting of the Olivette Planning and Community Design Commission meeting, the Commission motioned to approve the Preliminary Subdivision Plat, and subsequently voted to approve the attached Final Subdivision Plat entitled "Olivette Heights-Orchard Drive Boundary Adjustment Plat".

**Action.** The City Council is scheduled to read Bill #2813 by title only. Following the reading, the Council is requested to consider a motion to adopt Bill #2813.

**AN ORDINANCE TO APPROVE A FINAL SUBDIVISION PLAT TITLED AS THE  
OLIVETTE HEIGHTS-ORCHARD DRIVE BOUNDARY ADJUSTMENT PLAT**

**WHEREAS**, the attached plat, titled Olivette Heights-Orchard Drive Boundary Adjustment Plat ('Plat'), combines the 30-foot wide right-of-way of the paper street known as Orchard Drive with the following adjacent properties:

9180 Edwards Drive  
9111 Edwards Drive  
1200 North Price Road

**WHEREAS**, said properties are legally known as:

**9180 Edwards Drive**, A tract of land consisting of land being Lot 7 of "Olivette Heights", a subdivision according to the plat thereof recorded in Plat Book 25 page 47 of the St. Louis County records

**9111 Edwards Drive**, A tract of land consisting of land being Lot 6 of "Olivette Heights", a subdivision according to the plat thereof recorded in Plat Book 25 page 47 of the St. Louis County records

**1200 North Price Road**, A tract of land consisting of land being part of Lot 1 of "Olivette Heights", a subdivision according to the plat thereof recorded in Plat Book 25 page 47 of the St. Louis County records

**WHEREAS**, the property grounds associated with the Plat are zoned 'SR' Single Family Residential District for 9180 Edwards Drive and 9111 Edwards Drive, and "PA" Public Activity District for 1200 North Price Road; and

**WHEREAS**, per judgment entered by the St. Louis County Circuit Court on May 6, 2016 in the case of City of Olivette et al. v. Paul Jerome Robinson et al., Cause No. 15SLCC04098, the adjacent paper street to the west, known as "Orchard Drive", with a varying right-of-way width of 50-feet to 30-feet, is acquired by the adjacent properties referenced above; and

**WHEREAS**, under Section 405.450 of Chapter 405 Subdivision Regulations, a Boundary Adjustment to an existing lot of record in excess of 10% of the original lot size requires petition of a Preliminary Subdivision Plat and Final Subdivision Plat; and

**WHEREAS**, the boundary adjustment for all three lots would exceed the 10% of the original lot size requirements, and is thus subject to review and approval of both a Preliminary Subdivision Plat and a Final Subdivision Plat; and

**WHEREAS**, on June 16, 2016, the Planning and Community Design Commission (Commission) approved the petition for a Preliminary Subdivision Plat and subsequently on the same date, in accordance with the Final Subdivision Plat Review Procedures of Section 405.250 of the Olivette Municipal Code, the Commission approved the petition for Final Subdivision Plat; and

**WHEREAS**, the City Council, after careful and due deliberation, has determined that the proposed Plat is in the interest of the public health, safety, welfare, and morals of the City of Olivette.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS**

**SECTION 1.** Subject to final review and approval by the Director of Planning and Community Development, and otherwise finding full compliance with Chapter 405: The Subdivision Regulations of the City of Olivette, Missouri, the Plat entitled "Olivette Heights-Orchard Drive Boundary Adjustment Plat" prepared by Volz, Inc., a copy of which Plat is attached as Exhibit A and is incorporated in this Ordinance by reference, is hereby approved and the same is authorized to be recorded in the Office of the Recorder of Deeds, St. Louis County, Missouri. The City Clerk is hereby directed to endorse the Plat accordingly.

**SECTION 2.** If any article, section, subsection, paragraph, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, such decision shall not affect or invalidate the remaining portions of this ordinance.

**SECTION 3. BE IT FURTHER ORDAINED THAT** this ordinance shall become effective from and after its adoption according to law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

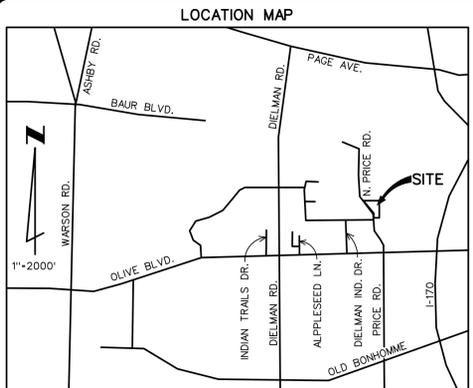
\_\_\_\_\_  
MAYOR

ATTEST:

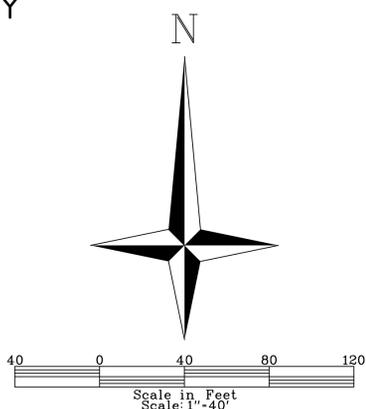
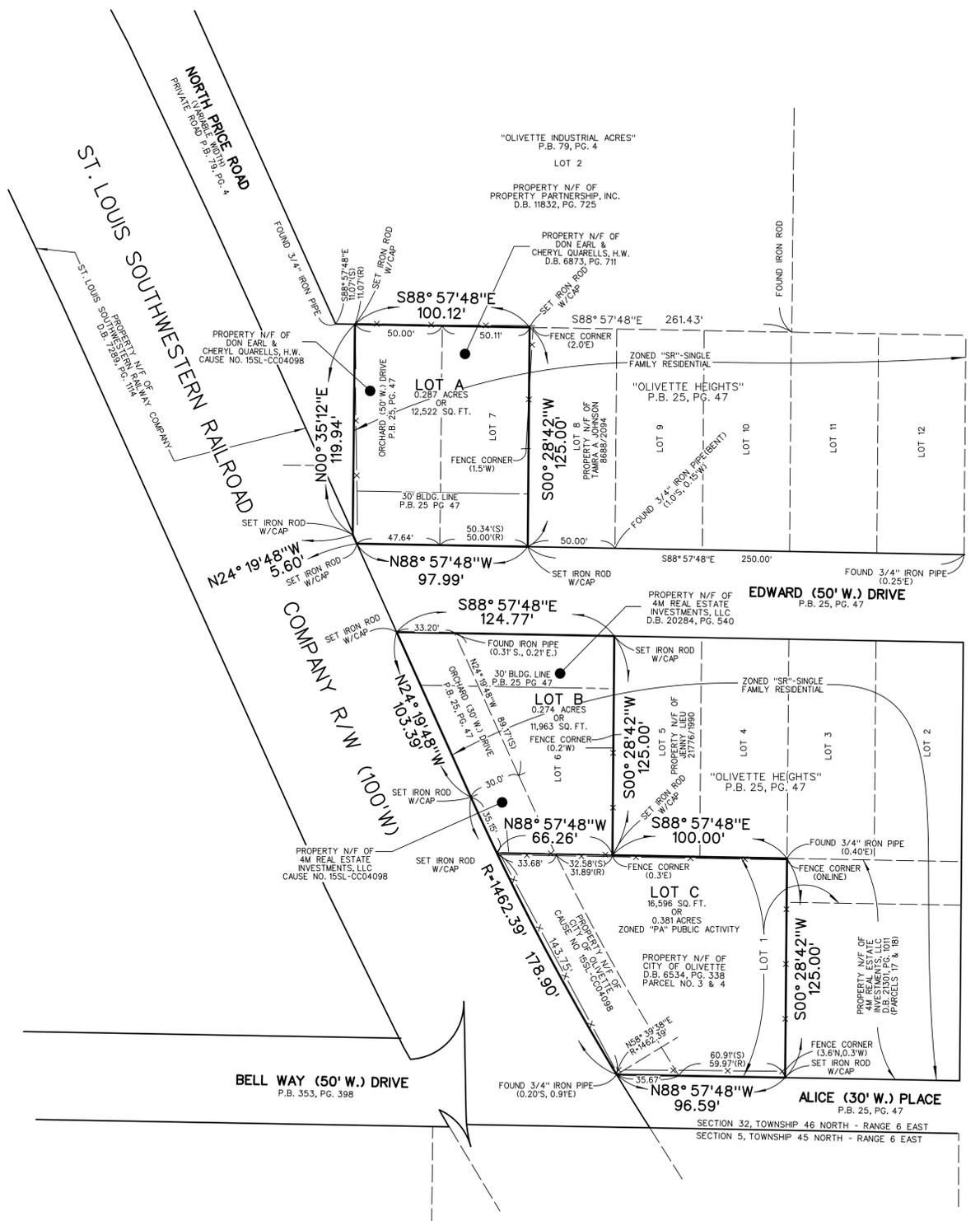
\_\_\_\_\_  
CITY CLERK

# EXHIBIT A

Final Subdivision Plat titled  
“Olivette Heights-Orchard Drive Boundary Adjustment Plat”



**OLIVETTE HEIGHTS - ORCHARD DRIVE BOUNDARY ADJUSTMENT PLAT**  
**A TRACT OF LAND BEING PART OF LOT 1 AND ALL OF LOTS 6 AND 7**  
**OF "OLIVETTE HEIGHTS" AND PART OF ORCHARD DRIVE**  
**IN SECTION 32, TOWNSHIP 46 NORTH - RANGE 6 EAST**  
**CITY OF OLIVETTE, ST. LOUIS COUNTY MISSOURI**  
**ZONED: "SR" - SINGLE FAMILY RESIDENTIAL**  
**& "PA" - PUBLIC ACTIVITY**



**Lot A**

A tract of land consisting of the consolidation of two parcels of land being Lot 7 of "Olivette Heights", a subdivision according to the plat thereof recorded in Plat Book 25 page 47 of the St. Louis County records and part of Orchard Drive, 50 feet wide, acquired per judgment entered by the St. Louis County Circuit Court on May 6, 2016 in the case of City of Olivette et al. v. Paul Jerome Robinson et al., Cause No. 15SL-CC04098, in Section 32, Township 46 North - Range 6 East, St. Louis County, Missouri and being more particularly described as:

Beginning at the intersection of the East line of said Lot 7 with the North line of Edward Drive, 50 feet wide, being the Southeast corner of said Lot 7; thence Westwardly along said North line and the Westward prolongation of said North line of Edward Drive, 50 feet wide, North 88 degrees 57 minutes 48 seconds West 97.99 feet to a point in the West line of said Orchard Drive, 50 feet wide; thence Northwardly along said West line North 24 degrees 19 minutes 48 seconds West 5.60 feet and North 0 degrees 35 minutes 12 seconds East 119.94 feet to a point; thence South 88 degrees 57 minutes 48 seconds East 100.12 feet to the Northeast corner of aforesaid Lot 7 of "Olivette Heights"; thence Southwardly along the East line of said Lot 7 South 0 degrees 35 minutes 12 seconds West 125.00 feet to the point of beginning and containing 0.287 acres.

**Lots B**

A tract of land consisting of the consolidation of two parcels of land being Lot 6 of "Olivette Heights", a subdivision according to the plat thereof recorded in Plat Book 25 page 47 of the St. Louis County records and part of Orchard Drive, 50 feet wide, acquired per judgment entered by the St. Louis County Circuit Court on May 6, 2016 in the case of City of Olivette et al. v. Paul Jerome Robinson et al., Cause No. 15SL-CC04098, in Section 32, Township 46 North - Range 6 East, St. Louis County, Missouri and being more particularly described as:

Beginning at the intersection of the East line of said Lot 6 with the South line of Edward Drive, 50 feet wide; thence Southwardly along said East line South 00 degrees 28 minutes 42 seconds West 125.00 feet to the North line of said Lot 1; thence Westwardly along said North line and its Westward prolongation North 88 degrees 57 minutes 48 seconds West 66.26 feet to the West line of said Orchard Drive, 30 feet wide; thence Northwardly along said West line, along a curve to the right whose radius point bears North 64 degrees 17 minutes 34 seconds East 1462.39 feet from the last mentioned point, a distance of 35.15 feet and North 24 degrees 19 minutes 48 seconds West 103.39 feet to the Westward prolongation of the South line of Edward Drive, 50 feet wide; thence Eastwardly along said Westward prolongation and along the South line of Edward Drive, 50 feet wide, South 88 degrees 57 minutes 48 seconds East 124.77 feet to the point of beginning and containing 0.274 acres.

**Lot C**

A tract of land consisting of the consolidation of two parcels of land being part of Lot 1 of "Olivette Heights", a subdivision according to the plat thereof recorded in Plat Book 25 page 47 of the St. Louis County records and part of Orchard Drive, 50 feet wide, acquired per judgment entered by the St. Louis County Circuit Court on May 6, 2016 in the case of City of Olivette et al. v. Paul Jerome Robinson et al., Cause No. 15SL-CC04098, in Section 32, Township 46 North - Range 6 East, St. Louis County, Missouri and being more particularly described as:

Beginning at the intersection of the Westward prolongation of said Lot 1 with the West line of said Orchard Drive, 30 feet wide; thence Eastwardly along said Westward prolongation of the North line of Lot 1 and the North line of Lot 1 South 88 degrees 57 minutes 48 seconds East 166.26 feet to the West line of Parcels 17 and 18 of property described in deed to 4M Real Estate Investments, LLC as recorded in Book 21301 page 1011 of the St. Louis County Records; thence Southwardly along said West line South 00 degrees 28 minutes 42 seconds West 125.00 feet to the North line of Alice Place, 30 feet wide; thence Westwardly along said North line of Alice Place, 30 feet wide, and its Westward prolongation North 88 degrees 57 minutes 48 seconds West 96.59 feet to the West line of said Orchard Drive, 30 feet wide; thence Northwardly along said West line, along a curve to the right whose radius point bears North 58 degrees 39 minutes 38 seconds East 1462.39 feet from the last mentioned point, a distance of 143.75 feet to the point of beginning and containing 0.381 acres.

We, Volz Incorporated, have during June, 2016, by order of the City of Olivette, Missouri, made a survey and prepared a Consolidation Plat of "A tract of land being part of Lot 1, and all of Lots 6 and 7 of 'Olivette Heights' and part of Orchard Drive, in Section 32, Township 46 North - Range 6 East, City of Olivette, St. Louis County, Missouri" and the results are shown hereon. This survey was executed in compliance with the current Missouri Minimum Standards for Property Boundary Surveys adopted by the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects and the Missouri Department of Natural Resources and meets the accuracy requirements set forth for Urban Property.

Eric J. Kirby  
Professional Land Surveyor  
Mo. P.L.S. #200500074

**Notes:**

- Bearing system adopted from "Kisco Industrial Park Plat No. 3", recorded in Plat Book 353 page 398 of the St. Louis County records.
- A title commitment for the preparation of this plat was not provided by the City of Olivette, Missouri. This plat was prepared from available public information we were able to access and is subject to whatever an adequate title search may reveal.
- St. Louis County Benchmark:  
14-75 Elev. 720.94 - "L" at southwest corner of top step of 3 stone steps to west entrance of Immanuel Lutheran Church; 6' south and 4' east of the southwest corner of the stone Church Edifice, 115' north of centerline Olive Street Road, Bonhomme and Warson Roads.
- We have determined the horizontal location of this tract of land in Olivette, Missouri, by scaling the property in reference to the "Flood Insurance Rate Map (FIRM), St. Louis County, Missouri and Incorporated Areas", Panel 211 of 445, Map Number 29189C0211K with effective date of February 4, 2015. By express reference to the map and its legend, this tract is indicated to be within the Zone X unshaded area.

The evaluation provided in this note is confined to simply indicating the apparent physical, horizontal location of the property with respect to the features displayed on the map. No field study of the drainage characteristics to which this property may be subject has been conducted or consulted and no representation concerning the insurability of this property or the potential of this property to be susceptible to flooding or subject to any flood hazard has been made.

We make no representation concerning the accuracy of this FIRM which includes a note that, "This map is used administering the National Flood Insurance Program; it does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size, or all planimetric features outside Special Flood Hazard Areas." All related reference material and all specific limitations contained in the FIRM and any limitations upon any inference that can be drawn from the horizontal location of this property in relation to the features of this map are incorporated herein.

This note is not intended for reliance by any party other than the addressee nor for any purpose other than expressly stated herein.

**5. Property Owners Names and Addresses:**

- Site Address: 9180 Edward Dr. St. Louis, MO 63132  
Owner: 4M Real Estate Investments, LLC  
Mailing Address: 2009 Yale Ave, St. Louis MO 63143
- Site Address: 9111 Edward Dr. St. Louis, MO 63132  
Owner: Don Earl Quarells & Cheryl Quarells  
Mailing Address: 9111 Edward Dr. St. Louis, MO 63132
- Site Address: 1100 Orchard Ct. St. Louis Mo 63132  
Owner: City of Olivette, MO  
Mailing Address: 1200 North Price Rd, St. Louis Mo 63132

**6. Utility Providers: Ameren Missouri, AT&T, Charter Communications, Laclede Gas Company, The Metropolitan St. Louis Sewer District and Missouri American Water Co.**

**CITY CERTIFICATION**

This is to certify that on this \_\_\_\_\_ day of \_\_\_\_\_, 2016, this plat was approved by the City of Olivette by Ordinance No. \_\_\_\_\_ and thereby authorizes the recording of this plat with the St. Louis County Recorder of Deeds.

Ruth Springer, Mayor  
City of Olivette, Missouri

Myra G. Bennett, CMC/MPCC,  
City Clerk

We, the undersigned benefactors/owners of the tract of land herein platted and further described in the foregoing surveyor's certificate, having respectively acquired parts of Orchard Drive per judgment entered by the St. Louis County Circuit Court on May 6, 2016 in the case of City of Olivette et al. v. Paul Jerome Robinson et al., Cause No. 15SL-CC04098, and as depicted herein, have caused this Consolidation Plat to be made in the manner shown on this plat, which plat shall hereafter be known as "Olivette Heights - Orchard Drive Boundary Adjustment Plat"

Owner Lot A  
IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Don Earl Quarells \_\_\_\_\_ Cheryl Quarells \_\_\_\_\_

STATE OF MISSOURI )  
)SS  
COUNTY OF ST. LOUIS )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me personally appeared **Don Earl Quarells** and **Cheryl Quarells**, husband and wife, to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

IN WITNESS WHEREOF, I have signed and sealed the foregoing the day and year first above written.

My Commission Expires: \_\_\_\_\_  
\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
Print Name

Owner Lot B  
IN WITNESS WHEREOF, I have signed the foregoing this \_\_\_\_\_ day of \_\_\_\_\_,

**4M Real Estate Investments, LLC** \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Print Name & Title

STATE OF MISSOURI )  
)SS  
COUNTY OF ST. LOUIS )

On this \_\_\_\_\_ day of \_\_\_\_\_, before me personally appeared \_\_\_\_\_, who being by me duly sworn, did say that he/she is the \_\_\_\_\_ of **4M Real Estate Investments, LLC**, a Missouri limited liability company, and that said instrument was signed on behalf of said limited liability company by authority of its members and the said \_\_\_\_\_ acknowledged said instrument to be the free act and deed of said limited liability company.

IN WITNESS WHEREOF, I have signed and sealed the foregoing the day and year first above written.

My Commission Expires: \_\_\_\_\_  
\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
Print Name

Owner Lot C  
IN WITNESS WHEREOF, I have signed the foregoing this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**The City of Olivette, Missouri**  
**A Municipal Corporation** \_\_\_\_\_  
Ruth Springer, Mayor

STATE OF MISSOURI )  
)SS  
COUNTY OF ST. LOUIS )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me personally appeared **Ruth Springer**, who being by me duly sworn did say that she is the Mayor of **The City of Olivette, Missouri**, a **Municipal Corporation of the State of Missouri**, and that the seal affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was signed and sealed on behalf of said corporation by authority of the City Council of The City of Olivette, Missouri and the said **Ruth Springer** acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

My Commission Expires: \_\_\_\_\_  
\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
Print Name

PRELIMINARY FOR REVIEW & COMMENT

**VOLZ**  
Incorporated  
10849 Indian Head Ind'l. Blvd.  
St. Louis, Missouri 63132  
314.426.6212 main - 314.890.1250 fax  
WWW.VOLZINC.COM

Eric J. Kirby  
Professional Land Surveyor  
Mo. P.L.S. #200500074

MISSOURI CORPORATE CERTIFICATES OF AUTHORITY  
NO. 19 EXPIRES: DECEMBER 31, 2017 - LAND SURVEYING  
NO. 203 EXPIRES: DECEMBER 31, 2017 - ENGINEERING



**CITY COUNCIL AGENDA SUBMISSION  
JULY 26, 2016**

**Agenda Item:**

Bill #2814 – An Ordinance to approve a Final Subdivision Plat titled “Sleepy Hollow Addition”. Request for second reading and consideration for adoption.

**Description:**

Bill #2814 was read for the first time, by title only, on July 12, 2016. The City Council is being requested to read the bill for a second time, by title only, and to consider a motion to adopt.

The proposed ordinance would authorize approval to record a 3-lot subdivision of the property currently addressed as 9335 Old Bonhomme Road. The property is zoned SR Single Family Residential District, and the proposed three lots would conform to the minimum lot dimensions of the SR District, under Section 400.235. The name of the new 3-lot subdivision would be known as “Sleepy Hollow Addition”.

The PCDC unanimously approved the preliminary subdivision plat on March 10, 2016, and unanimously approved the final subdivision plat on June 16, 2016. The City Council read Bill #2814 for the first time, by title only, on July 12, 2016.

**Recommended Action:**

This item is being read for the second time by title only. Staff is requesting the City Council consider action as follows:

Motion to adopt Bill #2814, an ordinance to approve a Final Subdivision Plat titled “Sleepy Hollow Addition”.

**Attachments:**

1. Department Memorandum to the City Council dated July 26, 2016.
2. Bill #2814, including the referenced Exhibit ‘A’, a Final Subdivision Plat titled “Sleepy Hollow Addition”.

**Funding Request:** None.

**Submitted by:**

*Carlos Trejo*, AICP  
**DEPARTMENT HEAD**



City of Olivette Public Services  
 Department of Planning & Community Development  
 1200 North Price Road  
 Olivette, MO 63132  
 (314) 993-0252

DEPARTMENT MEMORANDUM

**DATE:** JULY 26, 2016  
**TO:** MAYOR RUTH SPRINGER AND MEMBERS OF THE OLIVETTE CITY COUNCIL  
**FROM:** CARLOS TREJO, AICP  
 DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT  
**RE:** BILL #2814  
 FINAL SUBDIVISION PLAT TITLED "SLEEPY HOLLOW ADDITION"

**PETITIONER:** David Volz  
 Volz Incorporated

**PROPERTY OWNER:** Robert Munsch  
 RFM Family Investments LLC

Bill #2814 is before the City Council for a second reading, by title only, and consideration for adoption. This bill would authorize a 3-lot subdivision of the 1.332 acre property addressed as 9335 Old Bonhomme Road. 9335 Old Bonhomme Road is located at northwest corner of the intersection of Sleepy Hollow Lane and Old Bonhomme Road. The property grounds are zoned SR Single Family Residential District and currently contain a single family home.

In accordance with the procedures outlined in Chapter 405 Subdivision Regulations, being part of Title IV Land Use of the Olivette Municipal Code, Bill # 2814 would authorize the recording of the proposed 3-lot subdivision plat to be known as "Sleepy Hollow Addition".

Chapter 405., titled Subdivision Regulations, is intended to be utilized in conjunction with the zoning ordinance of the City of Olivette, Missouri, to ensure that the development of land within the City of Olivette occurs in a manner that protects, provides for and promotes the public health, safety, convenience, comfort and general welfare of the residents of Olivette. The intent of Chapter 405 is to:

1. To ensure the orderly development or redevelopment of land.
2. To protect and to conserve the value of buildings and other improvements and to minimize adverse impact of development on adjoining or nearby properties.
3. To ensure proper legal descriptions and documentation of subdivided land for the protection of both purchasers and sellers of land.
4. To ensure that purchasers of land will receive a buildable, properly oriented lot which is provided with adequate infrastructure and service facilities.
5. To establish standards of design for subdivision improvements and improvements within unsubdivided developments to ensure safe and proper construction of new streets, utilities, drainage facilities, erosion control and installation of street lighting.
6. To ensure a beneficial relationship between the location and orientation of lots and the street system, including safe access and maneuvering of emergency vehicles.

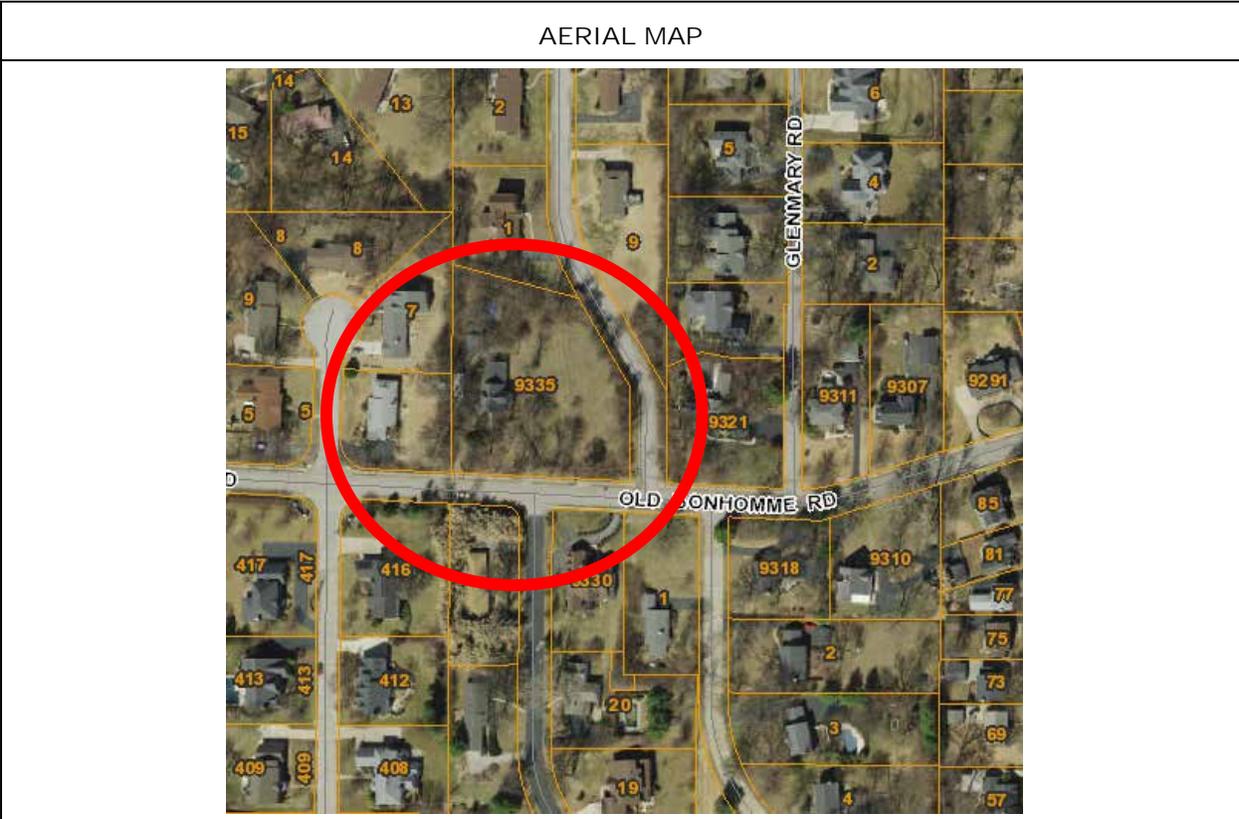
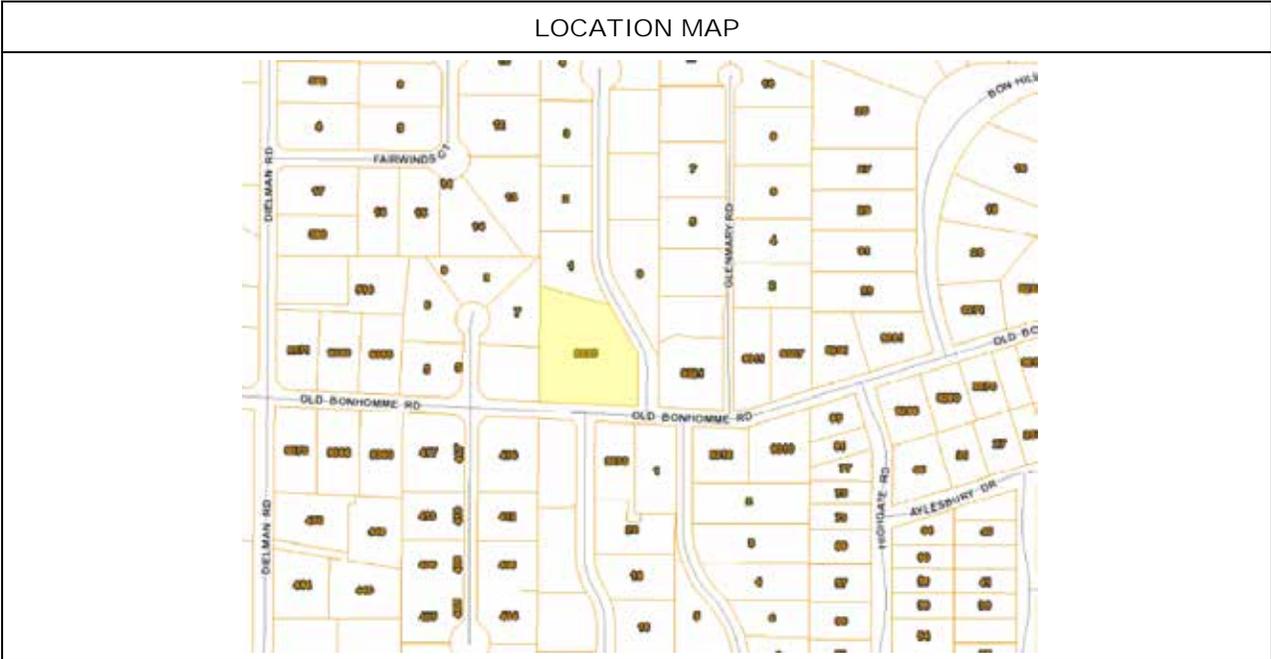
The Planning and Community Design Commission (Commission) has reviewed a petition for Preliminary Subdivision Plat review in accordance with Article V of Chapter 405. On March 10, 2016, the Commission approved the Preliminary Subdivision Plat. On June 16, 2016, the Commission approved the attached Final Subdivision Plat.

The table below highlights the current and proposed lot areas, widths, and depths and those of the SR District.

Lot Area & Dimensions				
	Address	Lot Area	Lot Width	Lot Depth
SR District Requirement		15,000 sf. (min)	100 ft. (min)	150 ft. (min)
Existing Lot	9335 Old Bonhomme	58,157 sf.	240 ft.	265 ft.
Proposed Lot 1	9335 Old Bonhomme	16,611 sf.	109.12 ft.	150 ft.
Proposed Lot 2	9327 Old Bonhomme	19,255 sf.	131.27 ft.	153 ft.
Proposed Lot 3	10 Sleepy Hollow	21,200 sf.	120.8 ft.	196 ft. (Avg.)

Staff is recommending approval of Bill #2814, as the following items are under review:

- Site improvement plans including MSD review and indentures; and
- Maintenance guarantees as required by this Chapter.



**AN ORDINANCE TO APPROVE A FINAL SUBDIVISION PLAT TITLED AS SLEEPY HOLLOW ADDITION**

**WHEREAS**, the attached plat, titled Sleepy Hollow Addition, subdivides the existing property addressed as 9335 Olive Boulevard into three parcels as follows:

- Proposed Lot 1 (9335 Old Bonhomme Road): 16,611 sf., 107.7-ft width, 150.12-ft depth;
- Proposed Lot 2 (14 Sleepy Hollow Lane): 19,264 sf., 132.7-ft width, 150.0-ft depth; and
- Proposed Lot 3 (10 Sleepy Hollow Lane): 21,200 sf., 120.0-ft width, 170.6-ft depth.

**WHEREAS**, the property grounds associated with the Plat are zoned 'SR' Single Family Residential District, and comply with the minimum lot size requirements regarding lot area, lot width, and lot depth as defined under Section 400.235 *Lot Size*; and

**WHEREAS**, on March 10, 2016, the Commission approved the petition for the 3-lot subdivision in the form of a Preliminary Subdivision Plat, illustrating proposed grading and improvements; and

**WHEREAS**, on June 16, 2016, the Commission, in accordance with the Final Subdivision Plat Review Procedures of Section 405.250 of the Olivette Municipal Code, approved with conditions the petition for a Final Subdivision Plat; and

**WHEREAS**, the City Council, after careful and due deliberation, has determined that the proposed Plat is in the interest of the public health, safety, welfare, and morals of the City of Olivette.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS**

**SECTION 1.** Subject to final review and approval by the Director of Planning and Community Development, and otherwise finding full compliance with Chapter 405: The Subdivision Regulations of the City of Olivette, Missouri, including:

- Staff approval of the subdivision improvement plans and indentures in accordance with Article VI of Chapter 405; and
- Receipt of guarantees on authorized improvements,

the Plat entitled "Sleepy Hollow Addition" as prepared by Volz Incorporated, a copy of which Plat is attached as Exhibit A and is incorporated in this Ordinance by reference, is hereby approved and the same is authorized to be recorded in the Office of the Recorder of Deeds, St. Louis County, Missouri. The City Clerk is hereby directed to endorse the Plat accordingly.

**SECTION 2.** If any article, section, subsection, paragraph, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, such decision shall not affect or invalidate the remaining portions of this ordinance.

**SECTION 3. BE IT FURTHER ORDAINED THAT** this ordinance shall become effective from and after its adoption according to law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

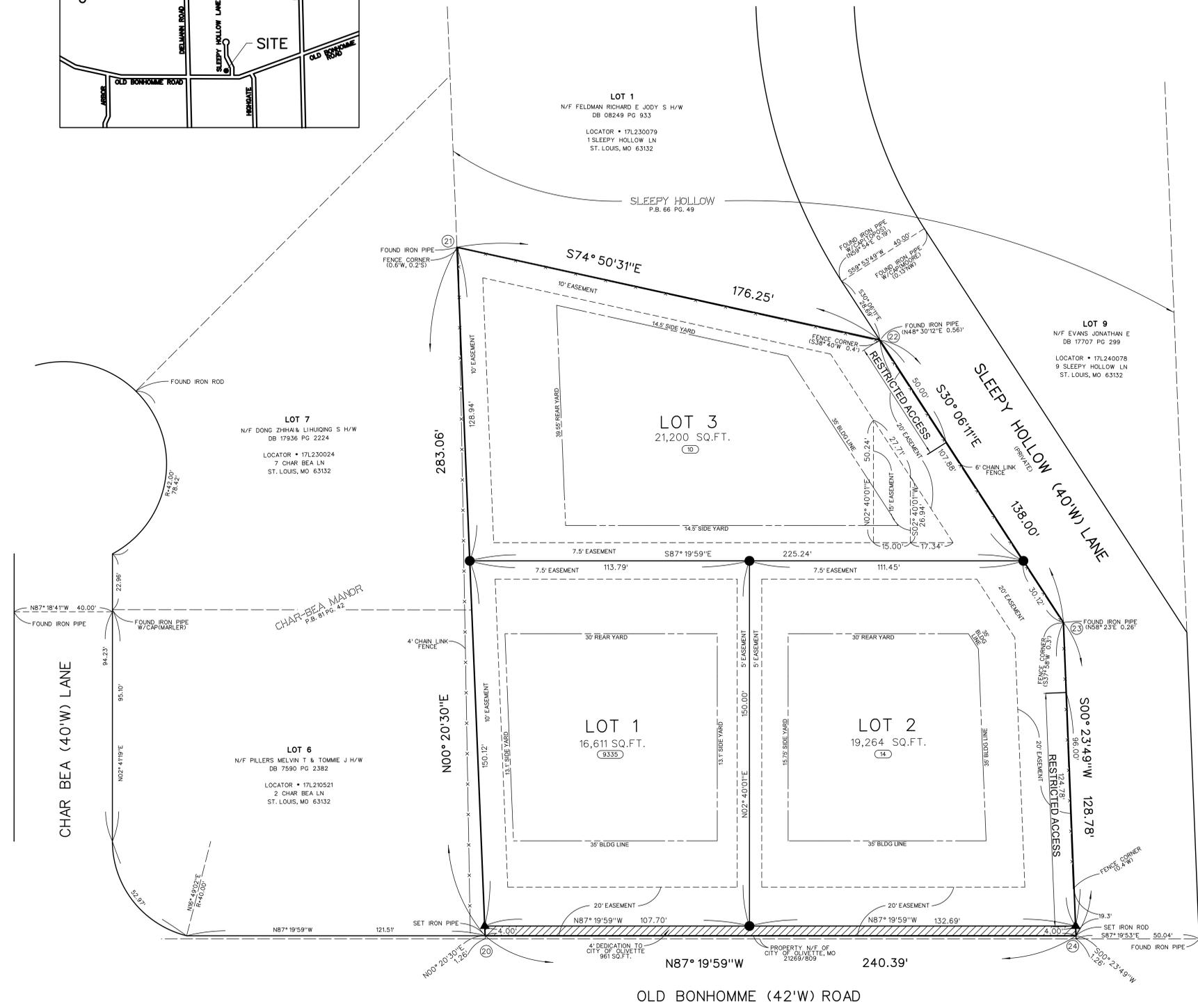
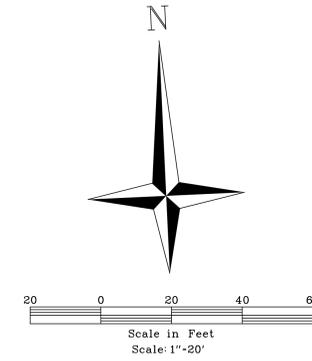
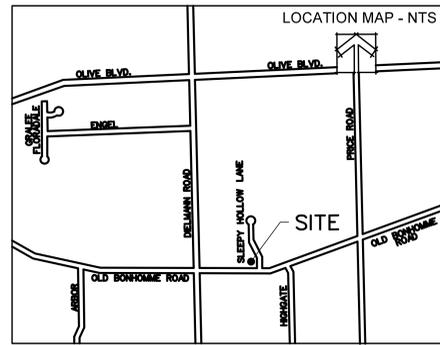
ATTEST:

\_\_\_\_\_  
CITY CLERK

# EXHIBIT A

Final Subdivision Plat titled  
"Sleepy Hollow Addition"

**SLEEPY HOLLOW ADDITION**  
**A TRACT OF LAND BEING PART OF SECTION 5,**  
**TOWNSHIP 45 NORTH - RANGE 6 EAST**  
**ST. LOUIS COUNTY MISSOURI**  
**ZONED SR-SINGLE FAMILY RESIDENTIAL**



We, Volz Incorporated, have during March 2016, by order of RFM Family Investments LLC, prepared a survey and subdivision plat of "A tract of land being part of Section 5, Township 45 North - Range 6 East, St. Louis County, Missouri" and the results are represented hereon. This survey was executed in compliance with the current Missouri Minimum Standards for Property Boundary Surveys adopted by the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects and The Missouri Department of Natural Resources, and meets the accuracy requirements set forth for Urban Property. Monumentation shown on this plat will be set upon completion of construction.

IN WITNESS WHEREOF, I have signed and sealed the foregoing this \_\_\_\_ day of \_\_\_\_\_, 2016.

**VOLZ INCORPORATED**  
 Richard W. Norvell, P.L.S.  
 Professional Land Surveyor  
 Mo. P.L.S. #1437

We, the undersigned owners of the tract of land herein platted and further described in the foregoing surveyor's certificate have caused the same to be surveyed and subdivided in the manner shown on this plat, which subdivision shall hereafter be known as "Sleepy Hollow Addition." The Dedication Strip, four feet wide, along the North line of Old Bonhomme Road, forty two feet wide, which for better identification is shown hachured on this plat, is hereby dedicated to the City of Olivette, Missouri, for public use forever.

All easements, as shown on this plat, unless designated for other specific purposes, are hereby dedicated to the City of Olivette, Missouri, Missouri American Water, Laclede Gas Company, Ameren Missouri, AT&T, The Metropolitan St. Louis Sewer District and Charter Communications, their successors and assigns as their interests may appear for the purpose of improving, constructing, replacing, maintaining, and repairing public utilities, sewer or sewers, storm water improvements and drainage facilities, with the right of temporary use of adjacent ground not occupied by improvements for the excavation and storage of materials during installation, repair, or replacement of said utilities, sewer or sewers, storm water improvements and drainage facilities.

Lots 2 & 3 are hereby required to make the driveway connections to Sleepy Hollow Lane, 40 feet wide, to that area not labeled "Restricted Access".

Two permanent monuments for each block created (indicated as ▲) and semi permanent monuments at all lot corners (indicated as ●) will be set, with the exception that the front lot corners may be monumented by notches or crosses cut in concrete paving on the prolongation of the lot line, within twelve (12) months after the recording of this subdivision plat, in accordance with 10 CSR 30-2.090 of the Missouri Department of Natural Resources and 20 CSR 2030-16.090 of the Missouri Department of Insurance, Financial Institutions and Professional Registration.

Building lines, as shown on this plat, are hereby established. This subdivision is subject to covenants, conditions, and restrictions filed on \_\_\_\_\_, as Daily Number \_\_\_\_\_ of the St. Louis County Records.

It is hereby certified that all existing easements are shown on this plat as of the time and date of recording of this plat. All taxes due and payable against this property have been paid in full.

IN WITNESS WHEREOF, it has signed and sealed the foregoing this \_\_\_\_ day of \_\_\_\_\_, 2016.

**RFM Family Investments LLC** By: \_\_\_\_\_  
 Robert Francis Munsch  
 Title \_\_\_\_\_

N/F TAYLOR PAMELA  
 DB 21196 PG 1341  
 LOCATOR • 17L221103  
 9321 OLD BONHOMME RD  
 ST. LOUIS, MO 63132

STATE OF MISSOURI )  
 COUNTY OF ST. LOUIS ) SS

On this \_\_\_\_ day of \_\_\_\_\_, 2016, before me appeared Robert Francis Munsch, to me personally known, who, being by me duly sworn, did say that he is \_\_\_\_\_ of RFM Family Investments LLC, a Missouri limited liability company, and that said instrument was signed in behalf of said RFM Family Investments LLC by authority of its Members, and said Robert Francis Munsch acknowledged said instrument to be the free act and deed of said limited liability company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

My Commission Expires: \_\_\_\_\_  
 Notary Public  
 Printed Name \_\_\_\_\_

General Notes:

- Bearing on the North line of Old Bonhomme Road adopted from instrument recorded in Book 21269 page 809.
- St. Louis County Benchmark 14-14 Elev. = 620.44 "Sq" 6" East of the West End of First Concrete Step at yard entrance to central school; northeast corner Old Bonhomme and Price Roads, #9137 Old Bonhomme Road.  
 Site Benchmark - Elevation 642.52' top of iron pipe found near the Northeast corner of 9335 Old Bonhomme Rd.
- State Plane Coordinates:  
 The following list of metric coordinates are referenced to the Missouri Coordinate System 1983 (MCS83) East Zone by utilizing GPS instrumentation and the MoDOT GPS RTK Network. St. Louis County Geographic Reference System stations SL 22 and SL 42 were located and the coordinates were constrained to SL 22. The site Grid Factor used is 0.999990568.  
 SL 22 (Feb. 2007 Adjustment): N 315,136.057 Meters, E 258,402.773 Meters  
 The Relative Positional Tolerance of said coordinates is less than fifty parts per million. Survey North and Grid North MCS83 are the same.

Point Number	Northing	Easting
20	314295.8226	261004.3217
21	314382.0913	261004.8363
22	314368.0457	261056.6824
23	314331.6599	261077.7772
24	314292.4136	261077.5054

Title Commitment Schedule B-2 Notes:  
 This property is referenced from True Title Company, LLC, Authorized Agent for Old Republic National Title Insurance Company, commitment No. T153076 with an effective date of October 20, 2015, which was relied upon to disclose all easements, restrictions and rights of way affecting this property.

- Taxes and assessments for 2015 and thereafter.
- Subdivision/condominium assessments, if any.
- Sewer assessments and sewer lateral connection fees, if any.
- Right of Way granted to City of Olivette, State of Missouri recorded in Book 21269 Page 809 of the St. Louis County Records.

CITY OF OLIVETTE, MISSOURI  
 THIS IS TO CERTIFY THAT ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016, THIS PLAT WAS APPROVED BY THE CITY OF OLIVETTE BY ORDINANCE NOS. \_\_\_\_\_ AND THEREBY AUTHORIZING THE RECORDING OF THIS PLAT WITH THE RECORDER OF DEED'S OFFICE OF ST. LOUIS COUNTY, MISSOURI.

CITY OF OLIVETTE, MISSOURI  
 BY: \_\_\_\_\_  
 RUTH SPRINGER, MAYOR  
 CITY OF OLIVETTE, MISSOURI

BY: \_\_\_\_\_  
 MYRA G. BENNETT, CMC/MPPC  
 CITY CLERK

- LEGEND
- N/F NOW OR FORMERLY
  - ▲ SET PERMANENT MONUMENT
  - SET SEMI-PERMANENT MONUMENT
  - (22) STATE PLANE COORDINATE POINT NUMBER

THIS PLAT CONTAINS 1.332 ACRES

**VOLZ Incorporated**  
 10849 Indian Head Ind'l. Blvd.  
 St. Louis, Missouri 63132  
 314.426.6212 main - 314.890.1250 fax  
 WWW.VOLZINC.COM

MISSOURI CORPORATE CERTIFICATES OF AUTHORITY  
 NO. 19 EXPIRES: DECEMBER 31, 2017 - LAND SURVEYING  
 NO. 203 EXPIRES: DECEMBER 31, 2017 - ENGINEERING

Richard W. Norvell, P.L.S.  
 Professional Land Surveyor  
 Mo. P.L.S. #1437

20868 Sheet 1 of 1



**CITY COUNCIL AGENDA SUBMISSION**  
*July 26, 2016*

**Agenda Item:**

Bill 2815 – An Ordinance to Repeal a Certain Section of Personnel Ordinances and regulations.

**Description:**

The Council is asked to hold a second reading of an ordinance that repeals Section 5.5 Longevity Pay of the 2015 City of Olivette Personnel and Rules and Regulations.

**Recommended Action:**

Approve Bill 2815 – An Ordinance to Repeal a Certain Section of the Personnel Ordinances and Regulations.

**Attachments:**

1. Ordinance

**Funding Request:** N/A

**Submitted by:**

*Barbara Sondag*  
**CITY MANAGER**

**BILL NO. 2815**

**ORDINANCE NO.**

**AN ORDINANCE TO REPEAL A CERTAIN SECTION OF PERSONNEL  
ORDINANCES AND REGULATIONS**

**WHEREAS**, Section 4.5 (a) of the Olivette City Charter requires the adoption of a comprehensive personnel code for the City of Olivette by the City Council, and

**WHEREAS**, Article I of Chapter 130 of the Code of Ordinances of the City of Olivette contains the current personnel code of the City of Olivette, and

**WHEREAS**, on November 10, 2015 the City of Olivette adopted a certain Employee Handbook to outline personnel rules and regulations for City employees, and

**WHEREAS**, on June 28, 2016 the City Council of the City of Olivette adopted a Salary Scale and Budget that discontinued the practice of Longevity Pay.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS**

**SECTION 1.** Section 5.5 Longevity Pay shall be repealed in its entirety and the remaining sections shall be renumbered accordingly.

**SECTION 2. BE IT FURTHER ORDAINED THAT** the 2015 City of Olivette Personnel and Rules and Regulations as amended is hereby adopted by reference. Said 2015 City of Olivette Personnel and Rules and Regulations is attached as Exhibit A to this ordinance and shall be made a part of this ordinance as if fully set out herein.

**SECTION 3. BE IT FURTHER ORDAINED THAT** said adoption of the 2015 City of Olivette Personnel and Rules and Regulations shall be codified as Section 130.010 of Article I of Chapter 130 of the Code of Ordinances of the City of Olivette.

**SECTION 4. BE IT FURTHER ORDAINED THAT** any other personnel rule, regulation, policy, or ordinance in conflict with the provisions of the 2015 City of Olivette Personnel and Rules and Regulations is hereby repealed to the extent of the conflict.

**SECTION 5. BE IT FURTHER ORDAINED THAT** amendments to the provisions of the 2015 City of Olivette Personnel and Rules and Regulations shall be accomplished by an amending ordinance.

**SECTION 6. BE IT FURTHER ORDAINED THAT** this ordinance shall become effective from and after its adoption according to law.

**PASSED THIS 26<sup>TH</sup> DAY OF JULY, 2016**

\_\_\_\_\_  
**MAYOR RUTH SPRINGER**

**ATTEST:**

\_\_\_\_\_  
**CITY CLERK MYRA G. BENNETT**



**CITY COUNCIL AGENDA SUBMISSION  
JULY 26, 2016**

**Agenda Item:**

Bill # 2816: An Ordinance Repealing Chapter 240 Section 240.070 of the City of Olivette Municipal Code and enacting a new chapter in lieu thereof relating to Community Center Rental Fees - First Reading.

**Description:**

The proposed ordinance will repeal the current rental rates for the Community Center last revised in 2001 and adopt new fees prepared by staff.

**Recommended Action:**

This item is being read for the first time; No City Council action is being requested at this time.

**Attachments:**

1. Department Memorandum to the City Council dated July 26, 2016
2. Bill No. 2816, proposed draft Ordinance
3. Current Chapter of the City Code governing rental fees

**Funding Request:** None

**Submitted by:**

*Beverly Tucker Knight*

**DEPARTMENT HEAD**

## MEMORANDUM

DATE: 26 July 2016  
TO: City Council  
FROM: Beverly Tucker Knight, Parks & Recreation Director  
RE: Community Center Fee Study & Proposed New Rates

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### **BACKGROUND**

#### **Overview**

The Olivette Community Center engenders community building by providing space for structured recreation classes, health and wellness programs, special events, camps, drop-in visiting, social function rentals, neighborhood association meetings, adult day care services in addition to one-time and ongoing rental uses. The rental program is utilized by families, school groups, neighborhood associations, businesses, service groups, clubs, churches, non-profits and other social groupings.

The Community Center totals 20,000 square feet with 80% open for use by the public and 20% dedicated to staff and storage. The public areas are divided into 8 classrooms, a gymnasium with a stage area and the lobby/social area. Reservations are made in person at the Olivette Community Center, on a first come, first serve basis. Reservations must be made 30 days in advance with a deposit to secure the date. Rental fees include a damage deposit that is refunded after the use. One-time renters must rent in three or five hour blocks depending on the day of the week. Payment in full is required 30 days prior to the rental date. Ongoing users do not pay the damage deposit and are allowed to pay in increments.

The Parks & Recreation Department is responsible for the operation of the Community Center which includes offering recreation programs to the public, managing one-time and ongoing room rentals, cleaning and maintaining the facility and its amenities. The City Ordinance governing the facility rental fees was last substantially revised in 2001 with minor revisions in 2008.

In preparing the fee recommendations, the cost for service of the building was determined along with the cost recovery rate. The current rental fees were compared with six other cities. The Parks & Recreation Commission also provided suggestions on the recommended fees and policy changes.

### **DISCUSSION**

#### **Cost for Service**

The annual expenditure costs used in determining the cost for service at the Community Center include personnel, services, commodities and capital. The personnel costs used are fully-burdened. Indirect overhead from City Hall and depreciation costs were not included.

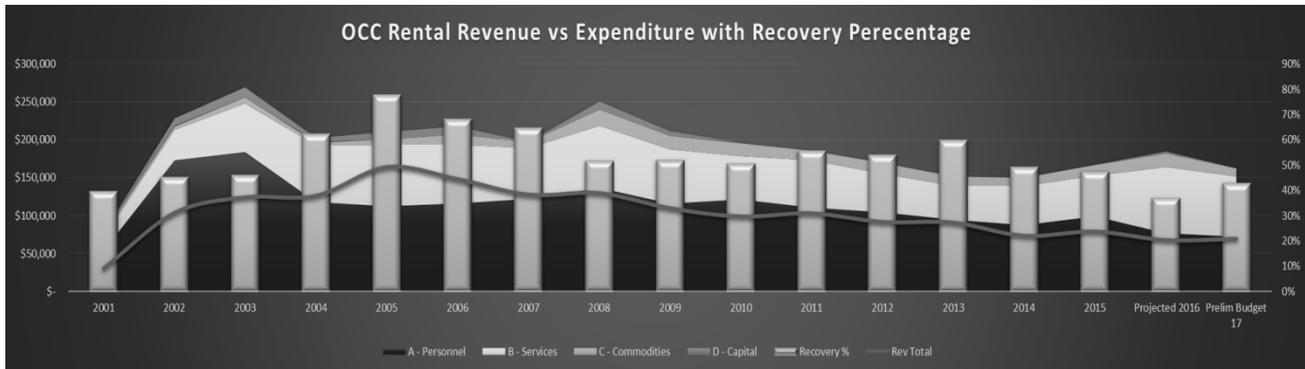
Revenue for the Community Center is comprised of room rentals, vending machine income, and a revenue fund titled “New Programs”. This fund includes activities such as the Strength, Tone & Fitness class and co-sponsored activities such as Kennelwood Dog Obedience and groups with historic fee structures such as ATA Blackbelt. Prior to 2014, dog park registration fees and preschool sports programs were recorded under New Programs. Preschool sports revenue is now recorded in the appropriate sports program fund and dog park fees with park rental fees. Another anomaly in 2014 was Cardinal ticket sale revenue being tracked in New Programs.

These inconsistencies with revenue tracking show an uneven picture of the cost recovery. Therefore two cost recovery charts are shown, one with rental revenue only and one with program and rental revenue combined.

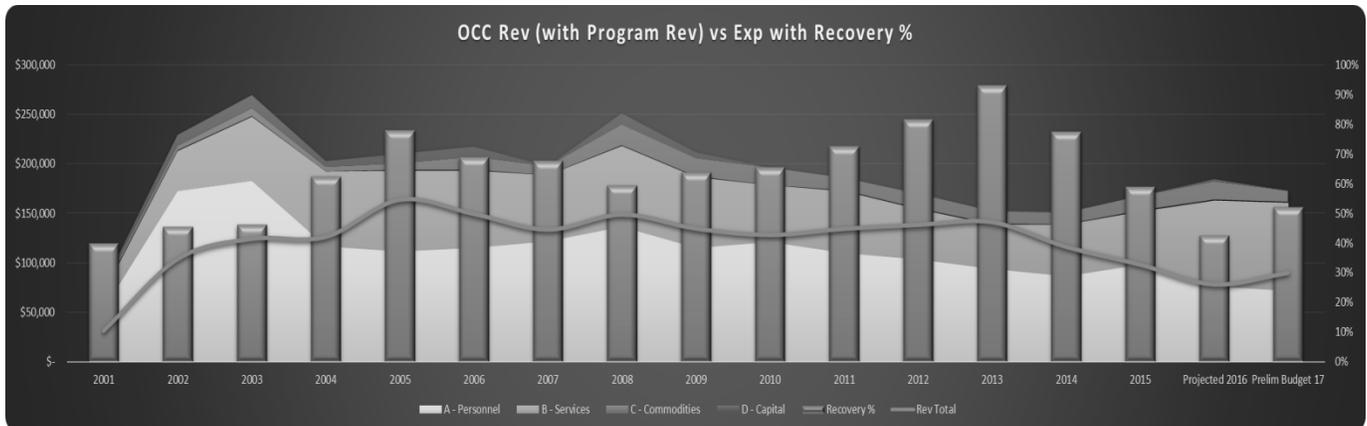
Eighty-one percent of Community Center revenue is from facility rentals. The facility renters are over 79% non-residents.

The fifteen year look back shows a decline in capital expenditure and revenue. Several factors contributed to the revenue decline including degraded facility condition, lack of cleanliness, poor customer service and decline in program offerings. A correlation between the cessation of capital improvements and the poor facility condition could also be drawn.

**COST RECOVERY with Rental Revenue**



**COST RECOVERY with Rental & Program Revenue**



*Full size versions of these charts are included at the end of the report. (Attachment A)*

### Fee Comparisons with Other Cities

Six nearby cities were selected for comparing one-time rental facility rates. While no two cities have identical capacities, conditions and rental policies, these six communities have basic similarities. On-going rental fees were not surveyed. This practice is addressed in a separate section.

Olivette was found to have the most complex set of fee combinations with 24 different rates for single use renters due to the additional categories of weekday evening and weekend rates. Of the cities surveyed, only Creve Coeur had a rate category for prime-time usage for its gymnasium. All cities differentiate between residents and non-residents for fee setting. Some have additional categories for non-profit groups, businesses and/or non-members.

Olivette’s one-time rental fees range between 36-77% lower than the comparison cities.

### FEE COMPARISON CHARTS

#### Hourly Rental Rates

Room/Capacity	Olivette		Creve Coeur <sup>1,2,8</sup>		Clayton <sup>1,2,3,4,7,8</sup>		Des Peres <sup>2,3,4,5,6,8</sup>		Kirkwood <sup>1,3,9</sup>		Maryland Hts.		U City <sup>1,2,3,8,9</sup>	
	Res	Non	Res	Non	Res	Non	Res	Non	Res	Non	Res	Non	Res	Non
<b>WEEKDAY DAY</b>														
Single/Up to 40	\$9	\$10	\$10	\$15	\$30	\$50	\$25	\$35	\$30	\$35	\$100	\$120	\$30	\$50
Single/Up to 50	\$13	\$14	\$30	\$45	\$50	\$70	\$35	\$50	\$30	\$35			\$60	\$100
Double/Up to 80	\$18	\$20	\$60	\$90	\$70	\$90	\$70	\$100	\$40	\$50	\$125	\$160	\$400	\$500
Hall/Gym 80-200	\$45	\$50	\$60	\$90	\$550		\$40	\$55	\$40	\$65	\$200	\$240	\$800	\$1,000

**FOOTNOTES**

- 1. Has additional business (or other) rate categories not included
- 2. Has set-up/clean-up fees
- 3. Room capacities vary from Olivette slightly
- 4. Uses preferred caterer and/or vendor list
- 5. After hours fees charged
- 6. Renter gives Credit Card# for damage fees
- 7. Sec Deposit charged for each area rented
- 8. Minimum times required for rentals
- 9. Has rental priority polic

#### Security/Damage Deposits

	Olivette	Creve Cr	Clayton	D Peres	Kirkwood	MD Hts	U City
<b>SECURITY DEP</b>	\$150	\$250	\$100	cc held	\$100	\$25	\$100
Second rate			\$250		\$250	\$75	\$200
Third rate						\$250	

#### Olivette Weekend Rates Compared with Averages of Comparison Cities

Room/Capacity	Olivette		Average	
	Res	Non	Res	Non
Single/Up to 40	\$36	\$40	\$33	\$45
Single/Up to 50	\$40	\$44	\$36	\$52
Double/Up to 80	\$45	\$50	\$112	\$144
Hall/Gym 80-200	\$90	\$100	\$248	\$250
Security Deposit	\$150		\$225	

**Ongoing User Rates and Policy**

Currently, ongoing renters receive a substantial discount on the hourly rates and are permitted to book the Community Center for a year at a time and pay for use monthly. Ongoing renters are not currently required to pay a damage deposit.

**ONGOING USER FEE CHART**

WEEKDAY			WEEKDAY EVE			WEEKEND		
ROOM	RES	NON	ROOM	RES	NON	ROOM	RES	NON
Single/Up to 40	\$5.90	\$6.00	Single/Up to 40	\$8.90	\$9.00	Single/Up to 40	\$11.90	\$12.00
Single/Up to 50	\$9.90	\$10.00	Single/Up to 50	\$12.90	\$13.00	Single/Up to 50	\$15.90	\$16.00
Double/Up to 80	\$11.90	\$12.00	Double/Up to 80	\$17.90	\$18.00	Double/Up to 80	\$23.90	\$24.00
Hall/Gym 80-200	\$38.90	\$39.00	Hall/Gym 80-200	\$50.90	\$51.00	Hall/Gym 80-200	\$64.90	\$65.00

**RECOMMENDATION**

The Community Center exists to serve the residents of Olivette. Increasing use of the Center by residents is a priority of the Parks & Recreation Department and the Parks & Recreation Commission. Through changes in operations and improvements in cleanliness, user areas and customer service, interest in the Center is growing among residents. The Parks and Recreation staff is actively recruiting new instructors for programs in line with the interests expressed by residents in the benchmark survey completed earlier this year.

Through changes in rental policies, adding new programs and bringing rental fees more in line with neighboring cities, cost recovery is expected to improve.

**Recommended Policy Changes**

- A. Establish priority booking
  - a. Parks & Recreation Department programs
  - b. City of Olivette functions
  - c. Residents
  - d. All Others
- B. Eliminate the special rate schedule (*Attachment C*) for ongoing users and replace it with a discount incentive tied to paying in advance. For ongoing users booking for the entire year and paying advance, 20% discount is recommended. For ongoing users paying for six months in advance, a 10% discount is recommended.
- C. Retain 30 day advance booking for rentals
- D. Recommend that the City Council be notified of the current free users and approve the list:
  - a. Olivette City Departments (fire, police, etc.)
  - b. Boy Scouts/Girl Scouts
  - c. Olivette/Creve Coeur Chamber of Commerce
  - d. Olivette neighborhood trustee meetings
  - e. St. Louis County Election Board
  - f. The American Red Cross
  - g. Local schools in emergency

**E. Damage Deposit**

- a. Require damage deposit for all renters: both ongoing and one-time renters
- b. Increase damage deposit to \$250

**Recommended Fee Changes**

Room/Capacity	Current Olivette Wk End Rate		Average Comp Cities		PROPOSED NEW RATES	
	Res	Non	Res	Non	Res	Non
Single/Up to 40	\$36	\$40	\$33	\$45	\$30	\$45
Single/Up to 50	\$40	\$44	\$36	\$52	\$45	\$60
Double/Up to 80	\$45	\$50	\$112	\$144	\$75	\$110
Hall/Gym 80-200	\$90	\$100	\$248	\$250	\$175	\$250
Security Deposit	\$150		\$225		\$225	

It is recommended that the new fees be introduced in two phases:

- 1. One Time User Fees on September 1, 2016
- 2. Ongoing User Discount Program on January 1, 2107.

**AN ORDINANCE REPEALING CHAPTER 240.070 COMMUNITY CENTER OF THE MUNICIPAL CODE OF THE CITY OF OLIVETTE AND ENACTING A NEW CHAPTER IN LIEU THEREOF RELATING TO COMMUNITY CENTER FEES AND POLICIES**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OLIVETTE, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**SECTION ONE:**

The City of Olivette Municipal Code, is hereby amended repealing Chapter 240.070 Community Center in its entirety and adopting a new chapter in lieu with a fee schedule, definitions and policies, is made a part of this ordinance as fully set out herein.:

**Section 240.070 Community Center**

**A. FEES**

Fees shall be paid for the facilities in accordance with the following schedule:

Room Type	Resident Hourly Rate	Non-Resident Hourly Rate
Single Classroom	\$30	\$45
Single Classroom with Kitchenette	\$45	\$60
Double Classroom	\$75	\$110
Gymnasium	\$175	\$250
Damage Deposit	\$225	\$225

**B. ONGOING RENTAL DISCOUNT**

1. Ongoing Renters are eligible for a 10% discount on the hourly rate when reserving and paying for six months of use in advance.
2. Ongoing Renters are eligible for a 20% discount when reserving and paying for a full year of use.

**C. ROOM CAPACITIES**

Room Capacities will be set by the City of Olivette Fire Department according to current code.

**D. DEFINITIONS**

For purposes of this Section, the following definitions shall apply:

- a. **Resident Rate:** a person or business with a physical address within the city limit of Olivette.
- b. **One-Time Rental:** a rental of one or more rooms for a single date or function.
- c. **Ongoing Rental:** a rental made for a regular weekly, monthly or other type of recurring use.

- d. **Damage Deposit:** a deposit payable in advance by all renters to be returned upon satisfactory inspection of the room following use. Renters may be liable for additional fees if damage or cleaning fees exceed the Damage Deposit.

**SECTION TWO:**

The sections of this ordinance shall be severable. In the event any section of this ordinance is found by a court of competent jurisdiction to be invalid, the remaining sections of this ordinance are valid, unless the court finds the valid sections of this ordinance are so essentially and inseparably connected with, and so dependent upon, the void section that it cannot be presumed the city council would have enacted the valid sections without the void section, or unless the court finds that the valid sections standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

**SECTION THREE:**

This Ordinance shall be in full force and effect from and after its passage and approval as provided by law, as follows:

- A. One-Time Rental Fees on September 1, 2016
- B. Ongoing User Fee Discount on January 1, 2017

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_

RUTH SPRINGER, MAYOR

ATTEST:

\_\_\_\_\_

MYRA G. BENNETT, CMC/MPCC

CITY CLERK

CITY OF OLIVETTE

BILL NOS. 2816

ORDINANCE NOS. \_\_\_\_\_

**Section 240.070. Community Center. [R.O. 2008 §175.085; Ord. No. 1950 §1, 1-13-1998; Ord. No. 2077, 1-23-2001]**

A. Fees shall be paid for the facilities, activities and equipment in accordance with the schedule following:

1. *Rental rates.*

<b>Room Type</b>	<b>Capacity</b>	<b>Weekday</b>	<b>Evening</b>	<b>Weekend</b>
Single	40	\$30.00	\$39.00	\$350.00
Single w/ Carpet	40	\$36.00	\$45.00	\$350.00
Single w/ Kitchen	50	\$42.00	\$51.00	\$370.00
Double	80	\$60.00	\$75.00	\$400.00
Large Banquet Hall	175	\$150.00	\$195.00	\$650.00

\*All weekend prices include a refundable \$150.00 damage deposit.

\*Rates include table/chair setup and ice.

\*Some equipment also available for small fee.

The community center is a meeting place for residents and non-residents. We have several multi-purpose rooms; small enough for an intimate get together, and large enough for a wedding reception.

a. *Definitions.* For purposes of this Section, the following definitions shall apply:

CLEAR — A room or area without chairs, table or similar furnishings. DAY

— A room rental which occurs between 8:00 A.M. and 5:00 P.M. Monday through Friday.

EVENING — A room rental which occurs between 5:00 P.M. and 10:00 P.M. Monday through Thursday.

SETUP — A room or area where one (1) or more chairs, tables or similar furnishing is provided by the City.

WEEKEND — A room rental which occurs at any time between 5:00 P.M. Friday through 10:00 P.M. Sunday and on any holiday.

b. *Minimum rentals.* All community center one-time only rentals on weekends shall be for a minimum of five (5) hours. All other community center one-time rentals on weekends shall be a minimum of three (3) hours.

c. *Deposit.* A non-refundable deposit equal to fifty percent (50%) of the total room rental rate shall be required to reserve a room.

- d. *Security/damage deposit.* A security/damage deposit of one hundred fifty dollars (\$150.00) shall be required for each room rental and for each equipment rental. The security/damage deposit shall be returned upon conclusion of the rental, upon satisfactory inspection of the room or equipment rented.
  - e. *Resident rates.* Residents who provide proof of current residency shall be entitled to a ten percent (10%) reduction in room rental fees.
2. *Equipment rental daily fees.*
- a. TV/VCR: \$15.00.
  - b. Overhead projector: \$15.00.
  - c. Podium: \$15.00.
  - d. Piano: \$15.00.



**CITY COUNCIL AGENDA SUBMISSION**  
**July 26, 2016**

**Agenda Item:**

RESOLUTION 2016-16 – A Resolution Approving a Procurement Policy for the City of Olivette

**Description:**

A formal Purchasing Policy is viewed as a best practice to document the procurement process. The proposed Procurement Policy increases thresholds for procurement of items below the \$10,000 amount that requires council approval. It also expands the policy to formally document bidding procedures, selection criteria, and other information to standardize the process.

**Recommended Action:**

Adopt resolution 2016-16 - A Resolution Approving a Procurement Policy for the City of Olivette as presented for immediate use and implementation.

**Attachments:**

1. Resolution 2016-16 - A Resolution Approving a Procurement Policy for the City of Olivette

**Funding Request:**

None

**Submitted by:**

*Darren Mann, CPA*  
**DEPARTMENT HEAD**

**RESOLUTION #2016-16:**

**A RESOLUTION APPROVING A PROCUREMENT POLICY  
FOR THE CITY OF OLIVETTE.**

**Whereas**, the City of Olivette (the “City”) wishes to establish policies and procedures for the procurement of equipment, services, materials, and supplies for city operations; and

**Whereas**, the City wishes to promote the acquisition of the highest quality goods and services at the least expense to the public; and

**Whereas**, the City wishes to provide a full, open, and fair competition among vendors for the City’s goods and services; and

**Whereas**, the City wishes to establish a fair and practical process for the acquisition of quality goods and services of the benefit of the City and its taxpayers; and

**Whereas**, the City wishes to repeal any and all previously approved purchasing or procurement policies; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OLIVETTE, MISSOURI, AS FOLLOWS:**

1. That the Procurement Policy Statement attached to this resolution as Exhibit A and incorporated in this Resolution by reference (the “Procurement Policy”) is hereby adopted.
2. That the City Manager and City Finance Director are hereby authorized and directed to implement the policies, goals, and objectives set forth in the Procurement Policy and are further authorized and directed to report to the City Council at appropriate periods concerning the implementation and recommendations for further and future modifications or clarifications of the Procurement Policy as may be required to respond to changes in purchasing methods and to continue to reflect prudent public finance and purchasing practices.

PASSED THIS 26<sup>th</sup> DAY OF JULY, 2016.

(SEAL)

ATTEST:

\_\_\_\_\_  
Mayor Ruth Springer

\_\_\_\_\_  
Myra G. Bennett, CMC/MPCC  
City Clerk

## EXHIBIT A

### CITY OF OLIVETTE ADMINISTRATIVE PROCEDURES

SUBJECT: Procurement Policy and Procedure

PURPOSE: Establish a policy for purchasing goods and services for the City of Olivette

POLICY: Procurement Policy

#### SECTION ONE: PURPOSE

The purposes of this policy are:

1. To establish procedures for the purchase of all goods and services needed by the City;
2. To promote the acquisition of the highest quality goods and services at the least expense to the public;
3. To provide a full, open, and fair competition among vendors for the City's goods and services; and
4. To establish a fair and practical process for the acquisition of quality goods and services for the benefit of the City and its taxpayers.

#### SECTION TWO: PURCHASING LIMITS

No purchases for goods or services of any kind or description shall be made by the City except in the manner hereafter set forth.

1. *Purchases under \$1,500.00.* Whenever any purchase costs less than \$1,500.00, an employee selected by a department head, with the approval of the city manager, may procure the goods or services on the open market with such competition as is reasonable and practical under the circumstances.

2. *Purchases of \$1,500.00 up to \$2,999.99.* Whenever any purchase is for \$1,500.00 to \$2,999.99, a department head shall obtain at least three (3) quotations from qualified vendors for the goods or services to be purchased. The quotations may be obtained orally, and the department head shall award the purchase to the lowest and best responsible and responsive bidder. The department head shall submit the quotations in written form to the City Manager.

3. *Purchases of \$3,000.00 up to \$9,999.99.* Whenever any purchase is for \$1,500.00 to \$9,999.99, the department head shall obtain at least three (3) quotations from qualified vendors for the goods or services to be purchased. The quotations may be obtained orally, and the department head shall submit the quotations in written form with a recommendation to the City Manager, who shall award the purchase to the lowest and best responsible and responsive bidder.

4. *Purchases of \$10,000.00 or more.* Any purchase for \$10,000.00 or more, unless otherwise excepted herein, shall be made through the bidding process outlined in Section Three hereof.

### **SECTION THREE: BIDDING PROCEDURES**

The City, and all parties contracting with the City, shall use the following procedures for bids relating to all purchases goods or services with an anticipated cost above \$10,000.

1. The City Manager shall prescribe and maintain such form(s) as may be necessary for bid solicitations, the use of which shall be mandatory unless otherwise excepted by the City Manager. The form shall include a description of the goods or services to be acquired, all bidder requirements, a deadline for submitting bids, and the date and time of bid opening.
2. The required forms shall be part of a bid packet, and the City shall require interested bidders to obtain a bid packet by notifying the City of the intent to bid.
3. All bid solicitations shall be advertised in an acceptable format for a minimum of five (5) business days prior to the date of the opening of the sealed responses.
4. Bid responses shall be sealed and submitted to the City Clerk by the noted date and time, and the responses shall be identified as bids on the submitted packet.
5. The City may supplement the bid solicitation for any reason.
  - a. If the need for supplementation occurs before the bid deadline, the City shall inform all known interested bidders and may extend the deadline and bid opening as needed.
  - b. If the need for supplementation occurs after the bid deadline but before bid opening, the City shall inform all timely bidders and set a new deadline for supplementation and a new date and time for the bid opening.
  - c. If the need for supplementation occurs after bid opening, the City shall inform all timely bidders and set a new deadline for supplementation and a new date and time for the supplemental bid opening. Because of the need for supplementation, bids initially received under this provision shall not be deemed rejected and shall remain closed records under Section 610.021(12) RSMo., until such time as a contract is executed or all bids are rejected.

6. All bids shall be opened in public at the date and time noted in the bid solicitation or the supplement. The identification of each bidder shall be disclosed at the opening, but the contents of the bid shall not be disclosed until a contract is executed or all bids are rejected.
7. After bids are opened, they shall be irrevocable for the period specified in the invitation for bids.
8. The City Manager, or the responsible Department Head, shall review, investigate, and evaluate all bids using the factors noted in Section Three hereof and shall report to the City Council regarding the lowest and best responsible and responsive bidder, for the entire contract or any part thereof.
9. The City Council may authorize City staff to negotiate for more favorable terms with any bidder prior to determining and entering into a contract with the lowest and best responsible and responsive bidder.
10. The City Council may also reject any or all bids or parts thereof, resolicit for bids, or waive any bid requirement as may be determined to be in the best interests of the City. Nothing herein shall be construed to require the City Council to accept the lowest bid.

#### **SECTION FOUR: DETERMINING THE LOWEST AND BEST RESPONSIBLE AND RESPONSIVE BIDDER**

In determining the lowest and best responsible and responsive bidder, the City Council shall consider at least the following non-exclusive standards, as may be applicable:

1. Conformity to the specifications contained in the bid solicitation, and the completeness, accuracy, and responsiveness of the bid;
2. The bidder's experience in delivering similar goods or services, and the ability, capacity and skill of the bidder to deliver the goods or services required;
3. The bidder's current work-load, and whether the bidder can perform the contract or provide the goods or services promptly or within required time periods, without delay or interference;
4. Examples of the bidder's work, and the quality of performance of the bidder on previous contracts or transactions, within or outside of the City;
5. The reputation of the bidder and the bidder's history of compliance with applicable laws, within or outside of the City;
6. The bidder's financial resources and its ability to perform the contract or provide the required goods or services;

7. The quality, availability and adaptability of the goods or services; and
8. The proposed cost of the goods or services to be acquired. Including 5% discount for bidders with "Local Vendor" status as defined by the City of Olivette's Resolution No. 48.

## **SECTION FIVE: EXCEPTIONS TO BIDDING**

1. *Professional Services.* Except as provided in Section Seven hereof relating to public works projects, the requirements of this Ordinance do not apply to professional services, including but not limited to physicians, attorneys, architects, engineers, certified public accountants, planners and auditors. City staff is nonetheless encouraged to request proposals from qualified professionals within a required discipline should time allow or circumstances warrant.

2. *Sole Source Purchasing.* All purchase and bidding requirements can be waived if there is only one firm, company or individual capable of providing a particular service or commodity, and the City can conduct business with a sole source provider, provided that (a) the determination of a sole source provider is justified in writing and (b) the transaction at issue is approved (i) by the City Manager, if the transaction is less than \$10,000, or (ii) by the City Council, if the transaction is \$10,000 or more.

3. *Emergency Purchases.* In case of an emergency requiring immediate purchase of supplies or services, the City Manager may authorize the purchase without complying with the procedures set forth herein. The City Manager shall file with the City Council a full written report noting the circumstances requiring an emergency purchase at the conclusion of the emergency.

4. *Cooperative Purchasing.* The requirements for competitive purchasing shall not apply to purchases made through or with the State of Missouri or any governmental agency that operates a cooperative procurement program and allows the City to purchase supplies or services that the State or agency has competitively purchased or negotiated.

5. *Ongoing Contracts.* The City Manager is authorized to purchase electric, telephone, water, and gas services from the current providers of said services and to renew computer software licenses, maintenance contracts, and contracts requiring annual renewal or payment after initial approval by the City Council, provided the costs of said contracts do not exceed the amount approved in the current year's budget.

6. *Public biddings and auctions.* The City may participate in public biddings and auctions without formal compliance with the requirements contained herein if such participation is approved by the City Council and price quotes for comparable items have been previously obtained and such purchases at public biddings and auctions shall not exceed the price quotes.

## SECTION SIX: SECURITY FOR PUBLIC WORKS PROJECTS

1. Public works project defined. For purposes of this Ordinance, a public works project is a construction project involving building, altering, improving, demolishing, or non-routine repair of any public infrastructure facility, including any public structure, public building, or other public improvement of any kind to real property. It does not include the routine operation, repair, or maintenance of any existing public infrastructure facility, including structures, buildings, or real property.

2. *Bid security.* Bid security, in the form of a bond provided by a surety company authorized to do business in Missouri or the equivalent in cash, shall be required for all for all public works projects. Bid security shall be in an amount equal to at least five (5) percent of the amount bid. The bid security shall be forfeited to the City if the bidder to whom an award is made fails to enter into the required contract or fails to deliver a required performance or payment bond within the time specified in the bid solicitation or within a reasonable time if not time is specified. Bid security shall be returned to the unsuccessful bidders after an award has been made or bids have been rejected.

3. *Contract performance and payment bonds.* When a construction contract is awarded for a public works project that provides for interim payments prior to the completion of the project, the contractor shall deliver:

- a. A performance bond or a cash security in an amount equal to one hundred (100) percent of the contract awarded;
- b. A payment bond or a cash security for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of construction work provided for in the contract; and
- c. Such additional bonds or cash security for the purpose and amount deemed necessary to the best interests of the City.

Any such bond shall be satisfactory to the City Attorney and executed by a surety company authorized to do business in Missouri and having a rating of at least "A+" from Best's or "AA" from Standard and Poor's to show it is solvent.

**SECTION SEVEN: SPECIFIED PROFESSIONAL SERVICES FOR PUBLIC WORKS PROJECTS**

1. To procure engineering, architectural and land surveying services for a public works project, the City shall request the qualifications of such professionals by soliciting or advertising in an acceptable format for a minimum of five (5) business days prior to the date of opening of the sealed responses.

2. The request shall include:

a. A description of the services to be procured and the scope of project work;

b. A resume of the firm's qualifications and performance data;

c. The capacity and capability of the firm to perform the work in question within the time limitations fixed for the completion of the project;

d. Past record of the performance of the firm with respect to such factors as control of costs, quality of work and ability to meet schedules;

e. The firm's proximity to and familiarity with the area in which the project is located; and

f. Dates the firm was authorized to conduct business and registered in the State of Missouri in their particular profession.

3. After securing the above information, the City shall determine the firm considered best qualified and capable of performing the desired work and negotiate a contract for the project with the firm selected.

4. If the City is unable to negotiate a contract with the firm selected, negotiations with that firm shall be terminated and the City shall undertake negotiations with another of the qualified firms.

5. If there is a failing of contract with the second firm, negotiations with such firm shall be terminated and the City shall undertake negotiations with a third qualified firm.

6. If the City is unable to negotiate a contract with the third firm, the City shall reevaluate the necessary architectural, engineering or land surveying services and once again prepare a list of qualified firms and proceed in accordance with this Section.

7. The requirements of Paragraphs One and Two of this Section may be waived if the City utilizes Missouri's Local Public Agency Program or a similar governmental agency for the selection of and contracting with the professional service provider.

## SECTION EIGHT: MISCELLANEOUS REGULATIONS

1. *Expenditures must be budgeted.* All purchases for goods or services must be authorized by in the budget for the current fiscal year as approved by the City Council. Any purchase not provided for in the current fiscal year budget must receive the prior approval of the City Council. The Finance Director shall determine whether a proposed purchase is so authorized.

2. *Purchase orders.* Any purchase of \$1,500.00 or more requires a purchase order from the Finance Director, in addition to compliance with all applicable requirements of this Ordinance.

3. *Purchases under \$10,000.00.* While not required for goods or services with an anticipated cost under ten thousand dollars (\$10,000), use of an approved solicitation form, as provided in Section Three hereof, is encouraged to increase efficiency and conformity of purchasing decisions.

4. *Subdividing prohibited.* No purchase shall be subdivided to avoid the purchase limits of Section Two hereof.

5. *Endorsements prohibited.* It is the policy of the City to deny the use, in any form or medium, of the name of the City or an employee's name or position as supporting a vendor, good, or service without the approval of the City Council. The City Manager is authorized to respond to requests for references, which responses shall be limited to actual performance as it relates to customer service, delivery, cost, or efficiency.

6. *Change Orders Prior to Delivery.* The City Manager may, but need not, approve change orders in contracts awarded by the City Council prior to the delivery of the contract goods or services, provided that: (a) the proposed changes were initiated by the City or are in response to conditions unforeseen at the time the contract was awarded, (b) the total cost of said change orders do not exceed ten (10) percent of the value of the contract or an amount determined by the council at the time of the award of the contract, (c) the change order does not materially alter the purpose of the contract, and (e) sufficient funds are available in the current year's budget. If the City Manager does not approve a change order, the change order shall be presented to the City Council for consideration and action. No change order will be approved after the delivery of the good or service at issue.

7. *Bid Security and Performance and Payment Bonds.* The City may require bid security, and performance and payment bonds, as part of any bid solicitation in accord with the requirements of Section Six hereof.

8. *Legal Compliance.* The City shall include within bid solicitations for public works projects, and shall ensure for such projects, the need for compliance with applicable state and federal laws, including but not limited to the Prompt Payment (RSMo 34.057), American Products (RSMo 34.353), Payment Bonds (RSMo 107.170), Proof of Lawful Presence (RSMo 208.009), Prevailing Wage (RSMo 290.210 et seq.), and OSHA Training (RSMO 292.675).

9. *Inspections and Testing.* The City shall inspect or cause the inspection of all deliveries of goods or services to determine their conformance with the bid and contract specifications and may require tests of samples submitted with bids and samples of deliveries to determine their quality and conformity with the bid specifications.

## **SECTION NINE: CONFLICTS OF INTEREST**

1. Any purchase in which an officer, employee or agent of the City is financially interested, directly or indirectly, shall be void, except that the City Council may waive compliance with this Section before the execution of a transaction or contract when allowed by State law and if it finds such action to be in the best interests of the City.

2. No agent, officer, or employee of the City shall solicit, accept, or receive, directly or indirectly, any gift, whether in the form of money, services, loans, promises or any other form, under circumstances in which it could reasonably be inferred or expected that the gift was intended to influence said person in the performance of his or her official duties or as a reward for any official action.

EFFECTIVE DATE: July 22, 2016 by Resolution 2016-16



314-436-1000 MAIN  
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GILMOREBELL.COM

GILMORE & BELL PC  
ONE METROPOLITAN SQUARE – 211 N BROADWAY, SUITE 2350  
ST. LOUIS, MISSOURI 63102-2741

KANSAS CITY  
WICHITA  
OMAHA | LINCOLN

July 21, 2016

Ms. Barbara Sondag  
City Manager  
City of Olivette  
9473 Olive Boulevard  
Olivette, MO 63132-3199

Re: City of Olivette, Missouri – Proposal for Special Counsel and Bond Counsel Services –  
City Center Redevelopment Project

Ladies and Gentlemen:

We appreciate the opportunity to have worked with the City of Olivette previously and are pleased to submit this proposal to serve as Special Counsel and Bond Counsel in connection with the use of redevelopment incentives, including, but not limited to, the potential establishment of a tax increment financing district in the City (the “Redevelopment Incentives”) and the potential issuance by the City of revenue notes or bonds (the “Obligations”) related thereto.

### **Firm Experience**

*Generally.* Gilmore & Bell, P.C. was established in 1979, and today is one of the leading public finance law firms in the United States. Gilmore & Bell primarily represents states, counties, cities, school districts and other governmental and quasi-governmental entities as bond counsel in municipal finance transactions and as special counsel for economic development projects and has one of the largest public finance practices in the nation. In 2014, Gilmore & Bell served as bond counsel on more bond issues than any other law firm in the United States. The firm has approximately 50 attorneys, with offices located in St. Louis and Kansas City, Missouri, Wichita, Kansas and Lincoln and Omaha, Nebraska. The firm’s attorneys have varied and extensive experience in all aspects of public finance transactions, including drafting legal documents, appearing before public bodies and agencies, and consulting with issuers and investment bankers on a wide array of public law matters.

*Economic Development Experience.* Gilmore & Bell’s expertise in advising Missouri cities and counties regarding economic development/redevelopment matters is unparalleled. In the last decade, Gilmore & Bell has been among the most active firms in Missouri on such projects. Gilmore & Bell has the knowledge to ensure that legal requirements are satisfied, the experience to advise our clients regarding the policy considerations and the financial implications of each transaction, and the skill to negotiate effective and fair redevelopment agreements with prospective developers. Moreover, because we represent so many municipalities, we are in a unique position among law firms to assess whether the amount of public assistance being requested – and the terms of the request – are consistent with what is being provided by other municipalities.

*Tax Increment Financing.* Since the Missouri Supreme Court upheld the constitutional validity of tax increment financing in 1989, no other firm has represented as many cities and counties on tax increment financing projects and the issuance of tax increment revenue bonds. Among the municipalities in eastern Missouri that we have represented on TIF projects are Arnold, Brentwood, Des Peres, Fenton, Florissant, Hazelwood, Herculaneum, Jennings, Kirkwood, Manchester, Maryland Heights, St. Charles, St. Louis City, St. Peters, Ste. Genevieve and Washington. Additionally, we have been involved with high-profile MODESA projects in St. Louis City.

*Community Improvement Districts.* The creation of a community improvement district has become an increasingly popular and useful redevelopment incentive. Community improvement districts are often created in conjunction with tax increment financing districts, but may also support separate redevelopment activities. Gilmore & Bell has experience working with cities in creating and maintaining community improvement districts (both independently and in conjunction with TIF projects) and serving as bond counsel for financings secured with community improvement district revenues. Among the cities we have represented in this regard are Bridgeton, St. Louis, Columbia, O'Fallon, Richmond Heights, Springfield and Washington.

*Transportation Development Districts.* Gilmore & Bell has acted as bond counsel on numerous transportation development district financings, including those in Wentzville, Arnold, Brentwood, Maplewood, Dardenne Prairie and Poplar Bluff. The firm also has advised cities and counties in the formation of governmental-driven TDDs, including the Hanley Road Corridor Transportation Development District, a joint effort of Brentwood, Maplewood, St. Louis County, Metro and several smaller TDDs.

*Neighborhood Improvement Districts.* Long ago, Gilmore & Bell recognized the difficulties associated with special assessment financing in Missouri. Accordingly, the firm wrote the Neighborhood Improvement District Act, enacted by the Missouri General Assembly in 1991, as well as the constitutional amendment pursuant to which the Act was authorized. Gilmore & Bell also wrote the brief of *amicus curiae* on behalf of the Missouri Municipal League in connection with the litigation wherein the Supreme Court ruled on the constitutionality of the Act. See *Spradlin v. City of Fulton*, 904 S.W.2d 259 (Mo. banc 1996). Since 1991, the firm has been involved in many of the neighborhood improvement district projects undertaken in Missouri, including the City of Olivette. Gilmore & Bell was the first firm to combine a neighborhood improvement district with a tax increment financing district to provide interest cost savings on obligations issued to finance TIF projects.

*Tax Abatement Transactions (Chapter 100, Chapter 353 and the LCRA Law).* Gilmore & Bell often counsels cities and counties regarding the availability of and process for granting tax abatement under various statutes, including Chapter 100, Chapter 353 and the LCRA Law. We have represented most of the cities and counties in Missouri that have been involved in large-scale tax abatement transactions in recent years, including the City of St. Louis (The Procter & Gamble Company, Peabody Energy, Ralcorp, The Dial Corporation); St. Louis County (Express Scripts, Inc., World Wide Technology, Inc., Reinsurance Group of America, Incorporated, U.S. Bank); Bridgeton (Laclede Venture Corp.); Clayton (Centene Corporation); Hannibal (General Mills Cereals Properties); Hazelwood (IBM Corporation); O'Fallon (MasterCard International, MEMC Electronic Materials, and CitiMortgage, Inc.); St. Charles (Pharma Medica Research Inc.); St. Peters (Alpla); Ste. Genevieve County (Holcim Inc.); and Union (Pharma Tech Industries). The firm also represented the City of Peculiar before the Missouri Supreme Court in a 2006 case that upheld the ability of cities to issue bonds under Chapter 100 for certain commercial projects.

*Tax Credit Programs.* Gilmore & Bell serves as general counsel to the Missouri Development Finance Board. In that capacity, the firm routinely advises the Board regarding certain tax credit programs.

### **Scope of Services**

We believe that legal counsel has two primary responsibilities: first, to ensure that all matters relating to the approval and implementation of the Redevelopment Incentives occur in accordance with state law; and second, to advise the City regarding all potential methods of undertaking the proposed redevelopment. Due to Gilmore & Bell's broad bond counsel and economic development expertise, the firm is uniquely qualified to serve both roles.

*Special Counsel Services.* Gilmore & Bell will provide all services required to assist the City in the approval and implementation of the Redevelopment Incentives, including the following:

1. Review any request for proposals and advise the City regarding compliance with legal requirements, if any, pertaining to the bidding process.
2. Assist in analyzing redevelopment proposals to the extent requested by the City.
3. Review redevelopment plans and similar documents and prepare or review all legal proceedings relating to the approval of any such documents.
4. Review and advise the City regarding legal compliance of any cost-benefit analysis, existing conditions study and other items related to the Redevelopment Incentives.
5. Prepare applicable resolutions and ordinances, public notices to local taxing bodies, and other documents as requested by the City.
6. Assist the City Attorney in advising the City on all legal matters incident to the approval of the Redevelopment Incentives.
7. Attend such conferences and meetings as may be requested in connection with the project.
8. Assist the City Attorney in negotiating and drafting any redevelopment agreement between the City and a selected developer.

*Bond Counsel Services.* If the City determines to issue Obligations to finance a redevelopment project, the services provided by Gilmore & Bell, P.C., as Bond Counsel, will include the following:

9. Prepare or examine all proceedings and legal documents relating to the authorization of the Obligations.
10. Prepare and examine transcripts of proceedings relating to the authorization of the Obligations.
11. Coordinate and assist with the necessary filings and recordings with appropriate county, state and federal agencies.

12. Render an approving legal opinion on the validity of the Obligations and any opinions incidental thereto.

**Fees and Expenses**

- (a) Our proposed fee for providing Special Counsel services will be \$295/hour.
- (b) In addition to the fees set forth in (a) above, we will seek reimbursement for our out-of-pocket expenses incurred in connection with the transaction, such as travel, postage, deliveries, photocopying, printing and similar expenses.

If any Obligations are proposed to be issued for this project, in addition to the hourly fee charged pursuant to the paragraphs (a) and (b) above, our proposed Bond Counsel fee in connection with the issuance of such Obligations for this project will be based on an agreed amount at the time of issuance.

**Manner of Payment**

We will submit invoices for payment of costs incurred under (a) and (b) above on a monthly basis or at such other times as the City may request. We will submit our invoice for payment of costs incurred as Bond Counsel when the Obligations are issued.

**Conclusion**

We believe no law firm is better prepared than Gilmore & Bell, P.C. to provide Special Counsel (and, if required, Bond Counsel) services to the City of Olivette. We appreciate the opportunity to submit this proposal to you. If you have any questions concerning this proposal, please do not hesitate to call.

Very truly yours,



Shannon W. Creighton

SWC:kag  
cc: Paul Martin, Esq.

**ACCEPTED ON THE BASIS OF THE TERMS SET FORTH ABOVE THIS \_\_\_\_ DAY  
OF \_\_\_\_\_, 2016.**

**CITY OF OLIVETTE, MISSOURI**

By: \_\_\_\_\_  
Mayor



**CITY COUNCIL AGENDA SUBMISSION**  
*July 26, 2016*

**Agenda Item:**

**RESOLUTION 2016-17 – A RESOLUTION AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE PROPOSED CITY CENTER REDEVELOPMENT PROJECT.**

**Description:**

The City Council is asked to approve a resolution authorizing the publication of a request for proposals for the proposed city center redevelopment project.

**Recommended Action:**

The Council is asked to approve a resolution authorizing the publication of a Request for Proposals (RFP) for the proposed City Center Redevelopment Project. The resolution also establishes certain policies and procedures relating to proposal for tax increment financing redevelopment projects.

Olivette's Economic Development Commission and the City Council at several meetings have discussed seeking proposals for redevelopment of the area of the current City Hall. In addition to the City Hall parcel, the RFP will include the two parcels to the west of City Hall. Development Strategies was authorized to move forward with development of the RFP.

The Resolution outlines the City's desire to redevelop the area and acknowledges the possibility that tax incremental financing may be necessary for a successful project. The resolution establishes policies and procedures relating to proposal for tax increment financing redevelopment.

Following approval of the Resolution, the RFP for City Center Redevelopment Project will be released to developers. Proposals will be due on August. The proposals will be reviewed by the Economic Development Commission, with assistance from Development Strategies and Gilmore & Bell. After thorough review, the Economic Development Commission may then make recommendations to the City Council for a preferred developer.

**Attachments:**

1. Resolution

**Funding Request:** N/A

**Submitted by:**

*Barbara Sondag*  
**CITY MANAGER**

**RESOLUTION #2016-17**

**A RESOLUTION AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE PROPOSED CITY CENTER REDEVELOPMENT PROJECT.**

**WHEREAS**, the City of Olivette, Missouri (the “City”) desires to solicit proposals for the redevelopment of approximately 2.9 acres of property generally located along the north side of Olive Boulevard between Friese Drive and Tower Hill Court in the City (the “Property”), to be known as the City Center Redevelopment Project; and

**WHEREAS**, the City anticipates that due to certain physical conditions of the Property, a responding developer may request public fiscal incentives for a proposed redevelopment, including tax increment financing as allowed by the Real Property Tax Increment Allocation Redevelopment Act, Sections 99.800 to 99.865 of the Revised Statutes of Missouri, as amended (the “Act”), and the redevelopment of the Property may qualify for the use of such public incentive; and

**WHEREAS**, pursuant to Resolution No. 2015-105 passed by the City Council on October 27, 2015, the City established written procedures relating to bids and proposals for the implementation of such redevelopment projects as required by Section 99.820.1 of the Act;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OLIVETTE, MISSOURI, AS FOLLOWS:**

**Section 1.**

The Request for Proposal for the City Center Redevelopment Project, attached as **Exhibit A** hereto and fully incorporated herein by this reference, is hereby approved. The City Clerk is hereby ordered and instructed to mail the Request for Proposal to those persons or firms which the City Manager or the City’s planning consultant determines might be interested in submitting a bid, and shall publish the Request for Proposal in a newspaper of general circulation in the City all in accordance with this Resolution and Resolution No. 2015-105.

**Section 2.**

This Resolution shall be in full force and effect from and after its passage.

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

(SEAL)

\_\_\_\_\_  
Mayor Ruth Springer

ATTEST:

\_\_\_\_\_  
Myra G. Bennett, CMC/MRCC  
City Clerk

**EXHIBIT A**

**REQUEST FOR PROPOSAL FOR THE  
CITY CENTER REDEVELOPMENT PROJECT**

*The Request for Proposal will be distributed at the beginning of the meeting.*

**CITY OF OLIVETTE  
CITY COUNCIL MEETING MINUTES  
July 12, 2016**

The Olivette City Council met on July 12, 2016 at 7:00 PM in the Council Chambers at Olivette City Hall located at 9473 Olive Boulevard, Olivette, Missouri. Mayor Ruth Springer called the meeting to order at approximately 7:10 PM. Mayor Springer asked for a moment of silence to remember all of the victims of the violence of this past week.

**Item #1 – Roll call**

On roll call, the following persons were present: Mayor Ruth Springer, Chairman Pro-tem J. Gregory Carl, Council Member Maxine Weil, Council Member Missy Waldman and Council Member Suzanne Sewell.

Also in attendance were City Manager Barbara Sondag, City Attorney Paul Martin, Police Chief Rick Knox, Fire Chief Scott Avery, Finance Director Darren Mann, Planning & Community Development Director Carlos Trejo, and City Clerk Myra Bennett.

**Item #2 – Communications**

City Clerk Bennett noted that no written communications were submitted for the July 12, 2016 City Council meeting.

Mayor Springer performed a swearing in ceremony for Firefighter/Paramedic Timothy Steimel.

**Item #3 – City Manager's Report**

City Manager Sondag reported the following:

- Work continues on the new City Center. Sheet rock is being installed and the masonry work continues.
- Work continues on the Old Bonhomme Road project. The work will be moving the week of July 18<sup>th</sup> between Lynn and Olive. The crews will be starting at Lynn, moving westward and north. Traffic will continue to be westbound only.
- Auto Beauty Specialist is now open for business at 1223 North Price Road, and construction continues on the North Price NID project.
- New businesses in Olivette include the following:
  - Purvis, 1212 Dielman
  - Rezults Hair Salon, 9419 A Olive Boulevard
  - LuLu's Express, 9624 Olive Boulevard, (anticipated opening August/September)
- The Planning Commission continues to work on storm water management issues and review of application procedures.
- GIS Coordinator Jonathan Roper was reappointed to serve as a Board Member of the St. Louis Metro section of the American Planning Association.
- Upcoming events include:
  - Coffee with the Mayor, July 27<sup>th</sup> at 8:45 AM at City Hall
  - Family Overnight event, July 22<sup>nd</sup> at Stacy Park (For additional details regarding the event, please contact the Olivette Community Center.)

City Manager Sondag noted that an additional agenda item has come forward, and has been distributed to the City Council for review. She noted that the City Council may wish to amend tonight's agenda to include Resolution No. 2016-15 -- A Resolution Authorizing a Contract Addendum and a Third-Party Agreement Relative to the North Price Road Neighborhood Improvement District Project.

Chairman Pro-tem Carl made a motion to amend the agenda by adding an item titled: Resolution No. 2016-15 -- A Resolution Authorizing a Contract Addendum and a Third-Party Agreement Relative to the North Price Road Neighborhood Improvement District Project, immediately following Item Number 14. Motion seconded by Council Member Waldman.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Waldman	Yea
Council Member Sewell	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

**Item #4 – City Council Reports**

The Mayor and City Council Members noted that they had attended no additional meetings.

**Item #5 – Hearing from Citizens (Part I) – Three (3) Minutes Per Person, Ending Approximately at 8:00 PM**

Morton Bertish, 8829 Chisholm Court, addressed the City Council, proposing that the City initiate a summer basketball program for teenagers.

Ellen Alton, 1 Marbrooke Lane, addressed the City Council, thanking them for the recent recycling and shredding event that was held at City Hall. She stated that she hopes the City continues to provide this type of event to citizens.

Susan Pittman, 7 High Acres, addressed the City Council with concerns of residents allowing their children and pets to play in the pond at Stacy Park. She asked that the City consider placing signs prohibiting this activity. She also expressed concerns regarding children climbing on limbs that are down in Stacy Park. Ms. Pittman asked the City policy regarding use of fireworks. Police Chief Knox noted that discharge of fireworks is prohibited. Ms. Pittman asked that this information be distributed to residents next year, prior to the fourth of July.

**OLD BUSINESS**

**Item #6 – Bill #2811 – An Ordinance Providing for the Repeal of Chapter 205.030 and 205.040, Fire Prevention and Protection of the Code of Ordinances of the City of Olivette, Missouri and the Enactment of one New Chapter 205.030 and 205.040 of the Municipal Code of the City of Olivette, Missouri on the Same Subject – Second Reading**

City Clerk Bennett read Bill #2811 – An Ordinance Providing for the Repeal of Chapter 205.030 and 205.040, Fire Prevention and Protection of the Code of Ordinances of the City of Olivette, Missouri and the Enactment of one New Chapter 205.030 and 205.040 of the Municipal Code of the City of Olivette, Missouri on the Same Subject, for the second time, by title only.

Fire Chief Avery stated that the current 2006 Fire Code has become out of date, and he stated that staff is recommending that the City Consider adoption of the 2015 ICC Fire Codes, with amendments. He noted that the proposed amendments to the Code were discussed at the City Council Work Session meeting in March. Chief Avery noted that the first reading of Bill #2811 was held at the June 28, 2016 City Council meeting and is now before the City Council for final passage.

Council Member Waldman posed questions regarding the “connections” noted on page 11 of the bill.

Being no other discussion, Chairman Pro-tem Carl made a motion to approve Bill #2811 – An Ordinance Providing for the Repeal of Chapter 205.030 and 205.040, Fire Prevention and Protection of the Code of Ordinances of the City of Olivette, Missouri and the Enactment of one New Chapter 205.030 and 205.040 of the Municipal Code of the City of Olivette, Missouri on the Same Subject. Motion seconded by Council Member Weil.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Weil	Yea
Council Member Sewell	Yea
Council Member Waldman	Yea
Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2811 becomes Ordinance #2585.

**Item #7 – Bill #2812 – An Ordinance amending Section 600.080 of the Municipal Code of the City of Olivette by Enacting an Exception to the Requirement of Obtaining a Criminal Background Check for the Issuance of a Liquor License - Second Reading**

City Clerk Bennett read Bill #2812 – An Ordinance amending Section 600.080 of the Municipal Code of the City of Olivette by Enacting an Exception to the Requirement of Obtaining a Criminal Background Check for the Issuance of a Liquor License, for the second time, by title only.

City Manager Sondag stated that the proposed amendment clarifies that background checks on persons currently holding a liquor license, and who are requesting a special event or tasting license, will be at the discretion of the Police Chief. It was noted that the first reading of this bill was held at the June 28<sup>th</sup> City Council meeting, and the bill is now before the City Council for second reading and final approval.

Council Member Waldman made a motion to approve Bill #2812 – An Ordinance amending Section 600.080 of the Municipal Code of the City of Olivette by Enacting an Exception to the Requirement of Obtaining a Criminal Background Check for the Issuance of a Liquor License. Motion seconded by Council Member Weil.

POLL OF THE COUNCIL:

Council Member Waldman	Yea
Council Member Weil	Yea
Chairman Pro-tem Carl	Yea
Council Member Sewell	Yea
Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2812 becomes Ordinance #2586.

**NEW BUSINESS**

**Item #8 – Bill #2813 – An Ordinance to approve a Final Subdivision Plat titled “Olivette Heights-Orchard Drive Boundary Adjustment Plat” – First Reading**

City Clerk Bennett read Bill #2813 – An Ordinance to approve a Final Subdivision Plat titled “Olivette Heights-Orchard Drive Boundary Adjustment Plat”, for the first time, by title only.

Planning and Community Development Director Trejo stated that, in the process of recording all necessary documents regarding the North Price Road Neighborhood Improvement District (NID), it was necessary to establish ownership of a "paper street" known as Orchard Drive. He stated that the City, along with the adjacent property owners, appealed to St. Louis County Court to vest title of the "paper street" to the adjacent 3-property owners, a portion of which was vested to the City of Olivette, and the Court granted title as requested. Mr. Trejo stated that, in order to ensure compliance, the City Attorney has advised the City to prepare a boundary adjustment plat for the referenced three (3) properties, as part of a Court Order clarifying ownership. He noted that the Planning and Community Design Commission unanimously approved the preliminary subdivision plat on June 16, 2016, and subsequently unanimously approved the final subdivision plat the same day.

City Attorney Martin clarified the process involved with this issue. Planning and Community Development Director Trejo noted that it is anticipated that the city will hold a second reading and final approval of Bill #2813 at the July 26, 2016 City Council meeting.

**Item #9 – Bill #2814 – An Ordinance to approve a Final Subdivision Plat titled "Sleepy Hollow Addition" – First Reading**

City Clerk Bennett read Bill #2814 – An Ordinance to approve a Final Subdivision Plat titled "Sleepy Hollow Addition", for the first time, by title only.

Planning and Community Development Director Trejo stated that the proposed ordinance would authorize approval to record a 3-lot subdivision of the property currently addressed as 9335 Old Bonhomme Road. He noted that the property is zoned SR Single Family Residential District, and the proposed three lots would conform to the minimum lot dimensions of the SR District, under Section 400.235. The name of the new 3-lot subdivision would be known as "Sleepy Hollow Addition". Mr. Trejo stated that the Planning and Community Design Commission unanimously approved the preliminary subdivision plat on March 10, 2016, and unanimously approved the final subdivision plat on June 16, 2016. He also noted that it is anticipated that the city will hold a second reading and final approval of Bill #2814 at the July 26, 2016 City Council meeting.

City Attorney Martin stated that that there may be a minor revision to the ordinance, prior to second reading; however, the revision should not require that the Bill be substituted.

**Item #10 - Bill #2815 – An Ordinance to Repeal a Certain Section of Personnel Ordinances and Regulations – First Reading**

City Clerk Bennett read Bill #2815 – An Ordinance to Repeal a Certain Section of Personnel Ordinances and Regulations, for the first time, by title only.

City Manager Sondag noted that the City Council agreed to incorporate longevity pay into the salary scales for all employees, during discussions regarding the Fiscal Year 2016-2017 budget. She stated that the proposed ordinance would repeal Section 5.5 "Longevity Pay" of the 2015 City of Olivette Personnel and Rules and Regulations, now that the pay scales have been adjusted. She stated that it is anticipated that the city will hold a second reading and final approval of Bill #2815 at the July 26, 2016 City Council meeting.

**Item #11 - Committee Appointments**

Mayor Springer asked each City Council Member who is serving as a liaison to a board or commission to make their recommendations for appointment. Recommendations were as follows:

Chairman Pro-tem Carl stated he recommends appointing Rod Patershuk to serve as a member of the Economic Development Commission, with a term expiring June 30, 2019.

Council Member Waldman stated that she recommends appointing Nathan Gould and Brad Abel to serve as members of the Planning and Community Design Commission, with both terms expiring June 30, 2020.

Chairman Pro-tem Carl stated he recommends appointing Christopher Lust and Larry Gerstein to serve as members of the Zoning Board of Adjustment, with Mr. Lust's term expiring June 30, 2018 and Mr. Gerstein's term expiring June 30, 2021.

Council Member Sewell stated she recommends appointing Kisha Lee and Robert LeVan to serve as members of the Park and Recreation Commission, with both terms expiring June 30, 2019.

Mayor Springer stated that she recommends appointing Dona Turpin to serve as a member of the Olivette Housing Authority, with a term expiring June 30, 2020, and also recommends appointing Susan Pittman to serve as a member of the Personnel Board of Appeals, with a term expiring June 30, 2019.

Council Member Weil made a motion to approve the slate of board and commission appointees, as noted by the liaisons. Motion seconded by Council Member Sewell.

POLL OF THE COUNCIL:

Council Member Weil	Yea
Council Member Sewell	Yea
Council Member Waldman	Yea
Chairman Pro-tem Carl	Yea
Mayor Springer	Yea

Motion passed.

**Item #12 - Snow Removal Price Increase**

Finance Director Mann stated that the City currently provides snow removal services for thirty-nine subdivisions throughout the City at a rate of \$190 per hour. Snow removal of private streets by the City has occurred for many years, with the latest round of contract updates occurring in 2008. Mr. Mann noted that, in 2010, the City Council established Chapter 540 of the City Code which includes provisions for maintenance and repair of private streets including "seasonal snow plowing and salting services". He reported that labor, material, and machinery costs have increased over time, and these items merit an increase in the associated rates charged for removal. Finance Director Mann stated that Chapter 540 allows all costs to be recovered with regard to activities on private streets, and calculations support costs of \$225 per hour, which excludes allowed administrations costs. He noted that no City Council action is required; however, this item is being brought before City Council as an update of rates that will be charged to residents for this service.

**Item #13 - Approval to Purchase One (1) Replacement Vehicle for the Olivette Police Department to be Utilized by the Patrol Division**

Police Chief Knox stated that the recently adopted Operating Budget for Fiscal Year 2016-17 included authorization for replacement of two vehicles for the Olivette Police Department from the Capital Improvement Fund. He noted that the original budget request including funding for two Ford Police Interceptor Sedans; however, Don Brown Chevrolet has a 2016 Chevrolet Impala available for immediate purchase. Chief Knox reported that purchasing this vehicle,

DRAFT

instead of a 2017 Ford Police Interceptor Sedan, will result in a budgetary savings of \$6,486.00. It was noted that the vehicle will be acquired under standard law enforcement vehicle pricing for the State of Missouri.

Council Member Weil made a motion to approve the purchase of one (1) Patrol vehicle from Don Brown Chevrolet not to exceed \$19,697.00. Motion seconded by Council Member Sewell.

POLL OF THE COUNCIL:

Council Member Weil	Yea
Council Member Sewell	Yea
Council Member Waldman	Yea
Chairman Pro-tem Carl	Yea
Mayor Springer	Yea

Motion passed.

**Item #14 - Request for Document Destruction - Fire Department**

Fire Chief Avery stated that the Fire Department has been reviewing documents currently housed in the Fire Department in anticipation of the move to the new facility next year, and has determined that there are documents that are no longer needed under the current retention schedule. He requested approval from the City Council that the following documents be securely destroyed under the following document retention classifications adopted with Ordinance #2552:

<u>Classification</u>	<u>Description</u>	<u>Dates</u>
GS 007	Accounts Payable Records	1998 and earlier

GS 099 Building Plans and Drawings

*Also Called:* Blueprint and Specification File

*Function:* Construction designs presented to local government for zoning/building approval

*Content:* Drawings and designs of proposed structures, may include specifications and construction documents

*Minimum Retention:* Commercial structures, 10 years after certificate of occupancy; Residential Structures, 5 years after certificate of occupancy; other structures, 1-year

*Disposition:* Destroy

*Note:* Local jurisdictions are encouraged to review plans for historical, legal, or administrative significance before destroying. "Other" plans include sheds, outbuildings, decks or other structures that do not fall under the categories of "Commercial" or "Residential". Please note, for government building plans/specifications, see GS 023 Capital Improvement Projects File

Council Member Sewell made a motion to authorize the destruction of documents as defined in the attached memo from the Fire Chief dated July 5, 2016. (Also noted above.) Motion seconded by Chairman Pro-tem Carl.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Yea
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

**Item #15 – Resolution No. 2016-15: A Resolution Authorizing a Contract Addendum and a Third-Party Agreement Relative to the North Price Road Neighborhood Improvement District Project**

City Clerk Bennett read Resolution No. 2016-15: A Resolution Authorizing a Contract Addendum and a Third-Party Agreement Relative to the North Price Road Neighborhood Improvement District Project, by title only.

City Manager Sondag noted that, while the City has been working on the North Price Neighborhood Improvement District (NID) project, it was noted that 1220 North Price was having significant storm water issues. The City had arrived at a solution for the problem; however, when speaking to the property owner, it was determined that there is a better solution, which would involve creation of a private storm water system for that property. City Manager Sondag stated that, in order to avoid disruption of the NID project at a later date and to expedite the improvements, the property owner, Property Partnership, Inc. (PPI), has proposed that Gershenson perform the work. She noted that this work will not be a part of the NID project, and would be a separate addendum with Gershenson for the additional work. City Manager Sondag noted that the cost of the project, (approximately \$27,000) will be paid upfront to the City by PPI, prior to the City authorizing the additional construction. She reiterated that this will be no additional cost to the NID project, and will result in a better solution for the storm water problems, for both the City and the property owner. She stated that staff is asking the City Council to approve a resolution authorizing the City Manager to execute an Addendum to the City’s construction contract with Gershenson and a Third-Party Agreement with PPI, in substantial conformity with the terms and conditions provided in the attached Exhibits A and B. City Council discussion held.

Chairman Pro-tem Carl made a motion to approve Resolution No. 2016-15: A Resolution Authorizing a Contract Addendum and a Third-Party Agreement Relative to the North Price Road Neighborhood Improvement District Project. Motion seconded by Council Member Sewell.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Yea
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

**Item #16 - Review and Approval of the Minutes of the June 28, 2016 City Council Meeting**

Mayor Springer asked if there were any corrections to be made to the minutes of the June 28, 2016 City Council meeting. Being none, Council Member Weil made a motion to approve the June 28, 2016 City Council meeting as submitted. Motion seconded by Council Member Sewell.

POLL OF THE COUNCIL:

Council Member Weil	Yea
Council Member Sewell	Yea
Council Member Waldman	Yea
Chairman Pro-tem Carl	Yea
Mayor Springer	Yea

Motion passed.

**Item #17 – Hearing from Citizens (Part 2)**

Ben Lavine, 4 Sleepy Hollow, addressed the City Council with questions regarding the numbering of the new Sleepy Hollow addition. Planning and Community Development Director Trejo noted that St. Louis County oversees the numbering system; Fire Chief Avery stated that the numbers must run concurrent.

**Item #18 – City Attorney’s Report**

City Attorney Martin stated that, with regard to the Police Standards litigation, a record on appeal was filed last week. He noted that St. Louis County will file a brief within the next few weeks, and it is anticipated that there will be a decision on the case by the end of the year.

City Attorney Martin recommended that the City Council hold an Executive Session at the end of tonight’s meeting for attorney-client privileged communications and to discuss real estate matters pursuant to the Revised Statutes of the State of Missouri, Section 610.021.1 and Section 610.021.2.

**Executive Session**

Council Member Waldman made a motion to move into Executive Session, pursuant to the Revised Statutes of the State of Missouri, Section 610.021.1 and Section 610.021.2 for attorney-client privileged communications and to discuss real estate matters. Motion was seconded by Chairman Pro-tem Carl.

**POLL OF THE COUNCIL:**

Council Member Waldman	Yea
Chairman Pro-tem Carl	Yea
Council Member Sewell	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed. City Council moved to Executive Session at approximately 8:15 PM.

The City Council reconvened to the regular meeting at approximately 8:40 PM. It was noted that no reportable votes were taken.

**Item #19 – Adjournment**

Being no further business, Chairman Pro-tem Carl made a motion to adjourn the meeting. Motion seconded by Council Member Sewell. Mayor Springer adjourned the meeting at approximately 8:42 PM.

\_\_\_\_\_  
Mayor Ruth Springer

ATTEST:

\_\_\_\_\_  
Myra G. Bennett, CMC/MPCC  
City Clerk  
City of Olivette



## ***CITY COUNCIL AGENDA SUBMISSION***

### **Agenda Item:**

Hearing from Citizens (Part 2)

### **Description:**

Olivette citizens and businesses express concerns, discuss issues, and make requests of the City Council's assistance in getting matters resolved.

The Mayor and City Council would like to remind the audience of the following:

1. The purpose is to hear your concerns, issues, and questions.
2. Cards submitted after the beginning of 1<sup>st</sup> "Hearing from Citizens" will not be called until the 2<sup>nd</sup> "Hearing from Citizens".
3. The Chair has discretion to allow individuals to speak without previously submitting a card; however, those individuals will also need to complete a card.
4. Personal attacks of Council Member, Staff, and/or individuals are not permissible.
5. Any question should be directed to the Chair and only the Chair.
6. Questions concerning agenda items may be addressed by Council or staff at the time the agenda item is discussed.
7. Questions that are not pertaining to agenda items may receive an answer by the method of your choice; indicated at the bottom of the submittal cards.
8. Profanity is not allowed.
9. Campaigning and electioneering are not permitted.

"Hearing from Citizens" is not intended to be an open discussion. It is intended to provide an opportunity for citizens to be heard at official meetings.

When called, please step to the podium; state your name and your address before addressing your subject matter.

Each person has up to three (3) minutes to speak. Should your time elapse, you are welcome to continue at the second hearing from citizen's session again, for up to 3 minutes.