CITY OF OLIVETTE
CITY COUNCIL MEETING MINUTES
March 8, 2016

The Olivette City Council met on March 8, 2016 at 7:00 PM in the Council Chambers at Olivette City Hall located at 9473 Olive Boulevard, Olivette, Missouri. Mayor Ruth Springer called the meeting to order.

Item #1 – Roll call

On roll call, the following persons were present: Mayor Ruth Springer, Chairman Pro-tem J. Gregory Carl, Council Member Maxine Weil and Council Member Missy Waldman. Council Member Suzanne Sewell was absent with excuse.

Also in attendance were City Manager Barbara Sondag, City Attorney Paul Martin, Planning & Community Development Director Carlos Trejo, Parks and Recreation Director Beverly Tucker-Knight, and Human Resources Administrator Denise Mandle.

Item #2 – Communications

Human Resources Administrator Denise Mandle noted that the following written communications were submitted for the March 8, 2016 City Council meeting:

Letter from Clayton Police Chief Kevin Murphy to Olivette Police Chief Rick Knox, thanking him for allowing Lieutenant Dave Wolf to participate in the Clayton Police Department promotional oral board.

Letter from Bob McCanless to Police Chief Rick Knox, acknowledging the kindness and compassion of Sergeant Ranile Robbins and Patrol Officer Derek Selsor.

Item #3 – City Manager's Report

City Manager Sondag reported the following:

- The Chamber of Commerce selected Derek Selsor for Officer of the Year and Timothy Davila for Firefighter of the Year.
- Old Bonhomme pre-construction meeting was held. Construction may not begin before July 2016 due to utility relocation.
- Fiscal Year 2017 Budget preparations have begun.
- Several bills in the Missouri legislature to watch regarding Court reform, TIF reform and St. Louis County Tax reform.
- The City has submitted a grant for recycled receptacles and drinking fountains for the new City Center.
- A grant has been submitted for the Dielman Road project.
- "Ground Breaking" ceremony for the new City Center will be held on March 19th at 9:00 AM. Parking will be available at Walgreens and a 15 passenger van will shuttle people from City Hall.
- On March 5, 2016, the Parks and Recreation Department had a controlled burn on the reconstructive prairie at Stacy Park.
- Coffee with the Mayor will be held at City Hall on March 30, 2016 at 8:45 AM.

Item #4 – City Council Reports

Council Member Waldman, Council Member Weil and Chairman Pro-tem Carl stated that they had not attended any meetings and had nothing to report at this time.

Mayor Springer reported that she had attended the Pension meeting and that the pension was in good shape.

Item #5 – Hearing from Citizens (Part I) – Three (3) Minutes Per Person, Ending Approximately at 8:00 PM

Morton Bertish, 8829 Chisholm Court, addressed the City Council stating that he was concerned about citizen participation.

OLD BUSINESS

Item #6 – Bill #2799 – An Ordinance Amending Chapter 130 of the Olivette Municipal Code by Authorizing the City of Olivette to Perform Criminal Background Checks for Employees, Prospective Employees, Volunteers, Sports Officials and Coaches – Second Reading

Human Resources Administrator Mandle read Bill #2799 – An Ordinance Amending Chapter 130 of the Olivette Municipal Code by Authorizing the City of Olivette to Perform Criminal Background Checks for Employees, Prospective Employees, Volunteers, Sports Officials and Coaches, for the second time, by title only.

Lieutenant David Wolf gave an overview of proposed changes to the ordinance as well as the current procedures and the ORI (Original Reporting Identifier) process. He explained that this ordinance would allow the City of Olivette to be issued an ORI from the Federal Bureau of Investigation. The ORI is a unique identifier that would enable the City of Olivette to perform its own fingerprint-based criminal background checks on prospective employees and receive results on all arrests, open and closed, statewide as well as nationally.

Chairman Pro-tem Carl made a motion to amend bill No. 2799 by substituting the highlighted language for the previous version's language in paragraph 1 and by substituting "may" for "shall" in paragraph 6 of the proposed Section 130.015. Motion seconded by Council Member Waldman.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

Chairman Pro-tem Carl made a motion to approve Bill #2799 – An Ordinance Amending Chapter 130 of the Olivette Municipal Code by Authorizing the City of Olivette to Perform Criminal Background Checks for Employees, Prospective Employees, Volunteers, Sports Officials and Coaches. Motion seconded by Council Member Weil.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2799 becomes Ordinance (#2573).

Item #7 – Public Hearing regarding Bill #2800, Bill #2801, Bill #2802, Bill #2803, & Bill #2804

Mayor Springer closed the regular meeting at approximately 7:38 and opened the floor for a public hearing.

City Manager Sondag stated these are five related ordinance amendments and will be discussed together at the public hearing but will be voted on separately.

Planning and Community Development Director Trejo gave an overview of each amendment:

- Bill No. 2800: Recommendations were made regarding classification of existing accessory structures, placement of structures in the rear yard, overall height of accessory structures versus height of existing structures, and materials and design parameters for accessory structures.
- Bill No. 2801: This bill will amend the City's three primary residential zoning districts, including Article IV "SR" Single Family Residential District, Article V "AR" Attached Single-Family Residential District, and Article VI "PASF" Planned Attached Single-Family District, to revise reference to Accessory Structures in each of the aforementioned residential districts to reflect the changes under Bill No. 2800 amending Article XVI Accessory Structures and Uses under consideration by the City Council, this includes the removal of home occupations under Permitted Uses in each Article; and to remove references to Group Homes in each of the aforementioned residential districts given the Bill No. 2804 will contain revised regulation governing Group Homes under consideration by the City Council; and to revise the review procedures of the "SR" District to minimize redundancies regarding review procedures; and to Adjust fee reference to reflect the proposed fee schedule under Bill No. 2802 under consideration by the City Council.
- Bill No. 2802: The revisions in this bill are minor, correcting references to Chapter 415 Sign regulations and including a new Section 6 noting the removal of fee provision under Chapter 405 Subdivision Regulations. Revisions do not involve fee changes, only correct Code references. Bill 2802 will establish a fee schedule for all referenced reviews under Title IV Land Use of the Olivette Municipal code.
- Bill No. 2803: This bill would modify the review standards for the Board of Adjustment regarding variances.
- Bill No. 2804: This bill would address concerns regarding the permitted distance between group homes.

Mr. Trejo requested the following item be entered into public record: Bills No. 2800, 2801, 2802, 2803, 2804, associated memos, the Public Hearing notice and affidavit from the St. Louis Countian, Title IV Land Use of the Olivette Municipal Code; Sections 400, 405, 415, 422, 425, and 435, The City zoning map and the Olivette Strategic Plan.

Mayor Springer closed the public hearing and reconvened the regular meeting at 8:18.

Item #8 – Bill #2800 – An Ordinance to amend Article XVI Accessory Structures and Uses and various definitions under Article II, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code – Second Reading

Human Resources Administrator Mandle read Bill #2800 – An Ordinance to amend Article XVI Accessory Structures and Uses and various definitions under Article II, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, for the second time, by title only.

Mayor Springer asked Mr. Trejo to explain the term "out building". Mr. Trejo explained that an "out building" is an oversized accessory structure.

Council Member Weil made a motion to approve Bill #2800 – An Ordinance to amend Article XVI Accessory Structures and Uses and various definitions under Article II, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code. Motion seconded by Council Member Waldman.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2800 becomes Ordinance (#2574).

Item #9 – Bill #2801 – An Ordinance to amend permitted uses under Article IV "SR" Single-Family Residential District, Article V "AR" Attached Single-Family Residential District, and Article VI "PASF" Planned Attached Single-Family District, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code – Second Reading

Human Resources Administrator Mandle read Bill #2801 – An Ordinance to amend permitted uses under Article IV "SR" Single-Family Residential District, Article V "AR" Attached Single-Family Residential District, and Article VI "PASF" Planned Attached Single-Family District, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code, for the second time, by title only.

Morton Bertish, 8829 Chisolm Court, addressed the City Council regarding the size of an average house in Arrowhead Park.

Chairman Carl made a motion to approve An Ordinance to amend permitted uses under Article IV "SR" Single-Family Residential District, Article V "AR" Attached Single-Family Residential District, and Article VI "PASF" Planned Attached Single-Family District, being part of Chapter 400 Zoning Regulations of Title IV Land Use of the Olivette Municipal Code. Motion seconded by Council Member Weil.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea

Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2801 becomes Ordinance (#2575).

Item #10 – Bill #2802 – An Ordinance to amend Title IV Land Use of the Olivette Municipal Code to establish a new schedule titled "Schedule I. Fee Schedule" and to amend various provisions to Title IV Land Use relating to fees and review procedures – Second Reading

Human Resources Administrator Mandle read Bill #2802 – An Ordinance to amend Title IV Land Use of the Olivette Municipal Code to establish a new schedule titled "Schedule I. Fee Schedule" and to amend various provisions to Title IV Land Use relating to fees and review procedures, for the second time, by title only.

Steve Anton, 12 Blackpool, spoke to the City Council regarding this bill. He complimented The Planning staff and stated the he was in agreement with the new fee schedule.

Chairman Carl made a motion to approve Bill #2802 – An Ordinance to amend Title IV Land Use of the Olivette Municipal Code to establish a new schedule titled "Schedule I. Fee Schedule" and to amend various provisions to Title IV Land Use relating to fees and review procedures. Motion seconded by Council Member Waldman.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2802 becomes Ordinance (#2576).

Item #11 – Bill #2803 – An Ordinance to amend Article XVII Board of Adjustment of Chapter 400 Zoning Regulations being part of Title IV Land Use of the Olivette Municipal Code – Second Reading

Human Resources Administrator Mandle read Bill #2803 – An Ordinance to amend Article XVII Board of Adjustment of Chapter 400 Zoning Regulations being part of Title IV Land Use of the Olivette Municipal Code, for the second time, by title only.

No one in the audience spoke on this matter.

Council Member Waldman made a motion to approve Bill #2803 – An Ordinance to amend Article XVII Board of Adjustment of Chapter 400 Zoning Regulations being part of Title IV Land Use of the Olivette Municipal Code. Motion seconded by Chairman Pro-tem Carl.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea

Council Member Weil	Yea
Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2803 becomes Ordinance (#2577).

Item # 12 – Bill #2804 – An Ordinance amending certain provisions of the Olivette Municipal Code relating to group homes – Second Reading

Human Resources Administrator Mandle read Bill #2804 – An Ordinance amending certain provisions of the Olivette Municipal Code relating to group homes, for the second time, by title only

No one in the audience spoke on this matter.

Chairman Pro-tem Carl made a motion to approve Bill #2804 – An Ordinance amending certain provisions of the Olivette Municipal Code relating to group homes. Motion seconded by Council Member Weil.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2804 becomes Ordinance (#2578).

NEW BUSINESS

Item #13 – Resolution #2016-110 – A Resolution Authorizing the City Manager to Execute a Collective Bargaining Agreement Between the City of Olivette, MO and the Olivette Fire Department Shop, Local 2665, International Association of Firefighters

City Manager Sondag requested this item be deferred because the shop didn't vote on the Agreement. No Council action requested at this time.

Item #14 – Approval of 2016-2017 Missouri Department of Transportation Traffic Enforcement Grants

Sergeant Steve Ford gave an overview of the three grants: occupant protection, hazardous moving violations, and DWI checkpoints. Discussion was had regarding the grants and statistics.

Chairman Pro-tem Carl made a motion to approve the 2016-2017 Missouri Department of Transportation Traffic Enforcement Grants in a total amount not to exceed $21,352.50 and the City's amount not to exceed $976.00. Motion seconded by Council Member Weil.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

Item #15 – Resolution #2016-111 – A Resolution Authorizing the City Manager to Enter into an Agreement with Black Creek Landscaping, LLC for Professional Services for the Purpose of Mowing Parks, Fields, and Public Right of Ways in the City of Olivette

Parks and Recreation Director Beverly Tucker Knight gave an overview of this item. She explained that a Request for Proposal (RFP) was advertised outlining the scope of services, locations, mowing cycles for mowing the itemized areas and a cost for right of way (ROW) clearing as needed. Four companies submitted bids and the staff recommended awarding the contract to Black Creek Landscaping, LLC as they provided the best answers during follow up interviews and have a superior range of equipment.

Council Member Weil made a motion to approve Resolution #2016-111 – A Resolution Authorizing the City Manager to Enter into an Agreement with Black Creek Landscaping, LLC for Professional Services for the Purpose of Mowing Parks, Fields, and Public Right of Ways in the City of Olivette. Motion seconded by Council Member Waldman.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

Item #16 – Request for Document Destruction – Fire Department

Assistant Fire Chief Ron Johnson gave an overview of the items listed for destruction.

Chairman Pro-tem Carl made a motion to authorize the destruction of documents as defined in the attached memo from the Fire Chief dated March 1, 2016. Motion seconded by Council Member Waldman.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

Item #17 – Contract with Archimages for Interior Design Services Including New Furniture Planning and Coordination of Existing Furniture Relocation

City Manager Sondag explained that this is a separate contract with Archimages for new furniture planning and coordination of existing furniture relocation at the New City Center. Services provided include preparation of current inventory, preparation of furniture specifications, furniture layout, evaluation of bids, final selections, coordination of move-management, and furniture installation. The total costs associated with this work will not exceed $35,750 and staff does not recommend acceptance of either additional services outline in the document.

Council Member Weil made a motion to approve a contract with Archimages for new furniture planning and coordination of existing furniture relocation at the new City Center for an amount not to exceed $35,750. Motion seconded by Chairman Pro-tem Carl.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

Item #18 – Review and Approval of the Minutes of the February 23, 2016 City Council Meeting

Mayor Springer asked if there were any corrections to be made to the minutes of the February 23, 2016 City Council meeting.

Chairman Pro-tem Carl made a motion to approve the minutes of the February 23, 2016 City Council meeting as submitted. Motion seconded by Council Member Waldman.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

Item #19 – Hearing from Citizens (Part 2) – Three (3) Minutes per Person

Morton Bertish, 8829 Chisholm Court, addressed the City Council and inquired about Olivette Together.

Item #20 – City Attorney's Report

The City Attorney stated that he had nothing to report. He further stated if an executive session were held it would be pursuant to the Revised Statutes of the State of Missouri, Section 610.021.1 and Section 610.021.12 for attorney-client privileged communications and negotiated contracts.

Executive Session

Council Member Waldman made a motion to move into Executive Session, pursuant to the Revised Statutes of the State of Missouri, Section 610.021.1, and Section 610.021.12 for attorney-client privileged communications and negotiated contracts. Motion was seconded by Chairman Pro-tem Carl.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Absent
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed. City Council moved to Executive Session at approximately 8:56 PM.

The City Council reconvened to the regular meeting at approximately 9:25 PM. It was noted that no reportable votes were taken.

Item #21 – Adjournment

Being no further business, Chairman Pro-tem Carl made a motion to adjourn the meeting. Motion seconded by Council Member Weil. Mayor Springer adjourned the meeting at approximately 9:27 PM.

Ruth Springer
Mayor Ruth Springer

ATTEST:

Denise Mandle
Denise Mandle, Human Resources Administrator
City of Olivette