

**CITY OF OLIVETTE
CITY COUNCIL MEETING MINUTES
September 13, 2016**

The Olivette City Council met on September 13, 2016 at 7:00 PM in the Council Chambers at Olivette City Hall located at 9473 Olive Boulevard, Olivette, Missouri. Mayor Ruth Springer called the meeting to order at approximately 7:05 PM.

Item #1 – Roll call

On roll call, the following persons were present: Mayor Ruth Springer, Chairman Pro-tem J. Gregory Carl, Council Member Maxine Weil, Council Member Missy Waldman and Council Member Suzanne Sewell.

Also in attendance were City Manager Barbara Sondag, City Attorney Paul Martin, Fire Chief Scott Avery, Finance Director Darren Mann, Parks and Recreation Director Beverly Tucker Knight, and City Clerk Myra Bennett.

Item #2 – Communications

City Clerk Bennett noted that no written communications were submitted for the September 13, 2016 City Council meeting.

Item #3 – City Manager's Report

City Manager Sondag reported the following:

- Work continues on Old Bonhomme Road. Milling is to begin on Thursday, and when milling is complete, paving will begin. Flaggers will maintain two-way traffic. There will be a lot of construction vehicles on the roads, and traffic will be slower. Residents should expect delays. It is anticipated that gutter work will begin on September 19th. Work on the west side of Old Bonhomme between Lindley and Olive Boulevard has been delayed due to work that must be completed by AT&T and Ameren Missouri prior to our project proceeding.
- Work is 99.9% completed on the North Price Road project. The project has reached substantial completion, and staff will be conducting a walkthrough tomorrow and providing a punchlist of remaining items. Financials regarding the project should be available shortly.
- Work continues on the new City Hall facility. Brick, masonry and framing work continues. Some of the interior drywall work has begun. The project remains under budget, and a few additional change orders may be coming forward in the near future. One of the change orders involves a change from the use of pervious pavement in the parking area to permeable pavers. The City Council was given samples of colors for the pavers, and there was a consensus to approve the recommendation from Archimages regarding the color and design to be used (Hickory pavers/Herringbone design). It was also noted that staff is in the process of getting cost estimates for a possible change order that would involve changing the asphalt parking areas to concrete, and those numbers will be coming to the City Council shortly.
- East-West Gateway has sent correspondence that the Dielman Road resurfacing project from Tamareck to Fairwinds Drive, including sidewalks and ADA improvements, has been included in the FY2017-2020 Transportation Improvement Projects.
- There will a "Party in the Park" event on September 23rd at Warson Park. The "Thrill Zone" events will begin at 6:00 PM, and will include a zip line, climbing wall, mechanical bull, inflatables, and more, followed by DJ Reggie Dance Party.

- Social Hour with the Mayor will be held on Wednesday, September 21st at City Hall. Her guests will include Greg Yawitz, preferred developer for the I-170/Olive Boulevard redevelopment project.
- Turkey Trot will be held on November 24th at 8:00 AM at Stacy Park.
- City Manager reports are now available online.

Item #4 – City Council Reports

Council Member Waldman, Council Member Sewell, and Council Member Weil all stated that they have nothing to report at this time.

Chairman Pro-tem Carl stated that he attended the Economic Development Commission meeting on August 29th. He reported that the Planning & Zoning Director reviewed a Business Inventory of the Warson-Baur Industrial Park area, and noted that staff is continuing to prepare this type of report for the other Industrial Parks located within the City. Chairman Pro-tem Carl also noted that Jamey Edgerton, from the St. Louis Economic Development Partnership, was in attendance and spoke on economic development and job creation. An Executive Session was held to discuss the I-170 redevelopment.

Mayor Springer stated that she has not attended any additional meetings for the City of Olivette; however, has attended several meetings on behalf of the St. Louis County Municipal League.

Item #5 – Hearing from Citizens (Part I)

No speaker cards were submitted.

OLD BUSINESS

Item #6 – Bill #2817 - An Ordinance Fixing the Annual Rate of Tax Levy for 2016 on all Property within the City of Olivette, Providing for the Extension of Said Taxes on the Books of the Collector by the County Clerk and Providing for the Collection Thereof - Public Hearing and Second Reading

City Clerk Bennett read Bill #2817 - An Ordinance Fixing the Annual Rate of Tax Levy for 2016 on all Property within the City of Olivette, Providing for the Extension of Said Taxes on the Books of the Collector by the County Clerk and Providing for the Collection Thereof for the second time, by title only.

Mayor Springer closed the regular meeting at approximately 7:45 PM and opened the floor for a public hearing.

Finance Director Mann gave an overview of this item and PowerPoint presentation. Council discussion held.

Mayor Springer asked if there was anyone in the audience that would like to address City Council regarding this issue. Being none, Mayor Springer closed the public hearing at approximately 7:55 PM and reconvened to the regular meeting.

Council Member Waldman made a motion to approve Bill #2817 - An Ordinance Fixing the Annual Rate of Tax Levy for 2016 on all Property within the City of Olivette, Providing for the Extension of Said Taxes on the Books of the Collector by the County Clerk and Providing for the Collection Thereof. Motion seconded by Council Member Sewell.

POLL OF THE COUNCIL:

Council Member Waldman	Yea
Council Member Sewell	Yea
Council Member Weil	Yea
Chairman Pro-tem Carl	Yea
Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2817 becomes Ordinance #2593.

Item #7 – Bill #2820 - An Ordinance Repealing Chapter 125, Article VI, Olivette on the Go Committee, in its Entirety - Second Reading

City Clerk Bennett read Bill #2820 - An Ordinance Repealing Chapter 125, Article VI Olivette on the Go Committee, in its Entirety, for the second time, by title only.

City Manager Sondag noted that it has become increasingly difficult to recruit and retain the number of volunteers necessary to serve on the Olivette On the Go Committee. She stated that, after much discussion and debate, the Council is being asked to consider an ordinance that would eliminate the committee.

Council Member Weil noted that the Park and Recreation Commission has been asked to investigate alternative community festivals and/or activities and to bring their recommendations back to the City Council.

Council Member Weil made a motion to approve Bill #2820 - An Ordinance Repealing Chapter 125, Article VI, Olivette on the Go Committee, in its Entirety. Motion seconded by Council Member Waldman.

POLL OF THE COUNCIL:

Council Member Waldman	Yea
Council Member Weil	Yea
Council Member Sewell	Yea
Chairman Pro-tem Carl	Yea
Mayor Springer	Yea

Motion passed. By action of the Olivette City Council, Bill #2820 becomes Ordinance #2594.

Item #8 – Resolution 2016-120: A Resolution Authorizing the City Manager to Enter into an Agreement with EMS Management and Consultants for Professional Services for the Purpose of Providing Ambulance Billing Service and Reporting Software in the City of Olivette

Fire Chief Avery gave an overview of this issue. Council discussion held. City Attorney Martin asked that the City Council consider postponing action on this item. He noted that he would like to work on the language of the billing services agreement. He also stated that the second agreement, the "business associate agreement", was not included in the Resolution; therefore, the Resolution needs to be amended. Mr. Martin noted that a "subscription agreement" was also included in the packet, which has not been reviewed at this point.

The Mayor and City Council agreed to defer Resolution #2016-120, until the next meeting, in order to provide additional time for City Attorney review and revision.

Item #9 – Party in the Park – Special Events Liquor License – Fallon’s Bar and Grill

Parks and Recreation Director Tucker-Knight gave an overview of this issue, noting that a “Party in the Park”, sponsored by the City of Olivette, will be held on Friday, September 23rd at Warson Park from 6:00-10 pm. She noted that Fallon’s Bar and Grill, located in Olivette, has applied for a special event liquor license sell beer and wine, for consumption on site. She stated that the application meets and conforms to the requirements established by City ordinance, and has been reviewed by the Olivette Police Chief. Ms. Tucker-Knight recommended that the City Council approve the Special Events Liquor License for Fallon’s Bar and Grill.

Chairman Pro-tem Carl made a motion to approve a Special Event Liquor License to Fallon’s Bar & Grill for Party in the Park on Friday, September 23, 2016 at Warson Park. Motion seconded by Council Member Sewell.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Sewell	Yea
Council Member Waldman	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

Item #10 - Request for Document Destruction - Finance Department

Finance Director Mann stated that the Finance Department is requesting to securely destroy documents according to retention classifications adopted with Ordinance #2552. Record classification and a description of the items are noted below:

<u>Classification</u>	<u>Description</u>	<u>Dates</u>
GS011	Annual Sales Tax Reports (Receipts)	Jul 1999 – Jun 2013
Muni0753	Assessed Valuation Adjustments (Tax Assessment Files)	Tax Year 2000 & 2001
Muni0753	Taxes Paid Under Protest (Tax Assessment Files)	Tax Year 2000 & 2001
GS011	Road & Bridge, Capital Improvement, Cigarette, Fire Operations, Gas and Motor Vehicle, Local Option Use, Park, 1% Sales, and Personal Property & Auto Tax Receipts (Receipts)	Mar 1994 – Feb 2005
GS010	Bank Statements (Banking Records)	Mar 2000 – Feb 2002, Mar 2001 – Jun 2003,
GS010	Payroll and Pooled Cash Statements (Banking Records)	Mar 2004 – Feb 2005
Muni0753	Tax Sale Records (Tax Assessment Files)	Tax Year 1997 - 2003
Muni0749	Tax Collections (Real Estate Tax Records)	Tax Year 2001 - 2003
GS010	Cancelled Checks (Banking Records)	Oct 2005 – Jul 2006
GS010	Bank Reconciliations - FSA (Banking Records)	1999 - 2006
GS010	Bank Reconciliations 75 th Anniversary (Banking Records)	2005
GS010	Bank Reconciliations - Escrow (Banking Records)	2005 - 2006
GS010	Bank Reconciliations – Sewer Lateral (Banking Records)	2005 - 2007
GS010	Deposit Slips – Pooled Cash (Banking Records)	2006

Council Member Weil made a motion to approve secure destruction of documents as classified and described in memo (noted above). Motion seconded by Chairman Pro-tem Carl.

POLL OF THE COUNCIL:

Council Member Weil	Yea
Chairman Pro-tem Carl	Yea
Council Member Sewell	Yea
Council Member Waldman	Yea
Mayor Springer	Yea

Motion passed.

Item #11- Review and Approval of the Minutes of the August 23, 2016 City Council Meeting

Mayor Springer asked if there were any corrections to be made to the minutes of the August 23, 2016 City Council meeting. Being none, Chairman Pro-tem Carl made a motion to approve the August 23, 2016 City Council meeting minutes as written. Motion seconded by Council Member Waldman.

POLL OF THE COUNCIL:

Chairman Pro-tem Carl	Yea
Council Member Waldman	Yea
Council Member Sewell	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed.

Item #12 – Hearing from Citizens (Part II)

No speaker cards were submitted.

Item #13 – City Attorney’s Report

City Attorney Martin stated that he has no report at this time; however, he would recommend that the City Council hold an Executive Session for attorney-client privileged communications.

Executive Session

Council Member Waldman made a motion to move into Executive Session, pursuant to the Revised Statutes of the State of Missouri, Section 610.021.1, for attorney-client privileged communications. Motion was seconded by Chairman Pro-tem Carl.

POLL OF THE COUNCIL:

Council Member Waldman	Yea
Chairman Pro-tem Carl	Yea
Council Member Sewell	Yea
Council Member Weil	Yea
Mayor Springer	Yea

Motion passed. City Council moved to Executive Session at approximately 8:17 PM.

The City Council reconvened to the regular meeting at approximately 9:04 PM. It was noted that no reportable votes were taken.

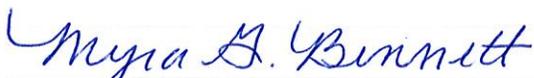
Item #14 – Adjournment

Being no further business, Chairman Pro-tem Carl made a motion to adjourn the meeting. Motion seconded by Council Member Waldman. Mayor Springer adjourned the meeting at approximately 9:06 PM.



Mayor Ruth Springer

ATTEST:



Myra G. Bennett, CMC/MPCC
City Clerk
City of Olivette

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