



CITY OF OLIVETTE, MISSOURI

**Adopted Annual Operating Budget
July 1, 2016 through June 30, 2017**

ANNUAL OPERATING BUDGET

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Introduction



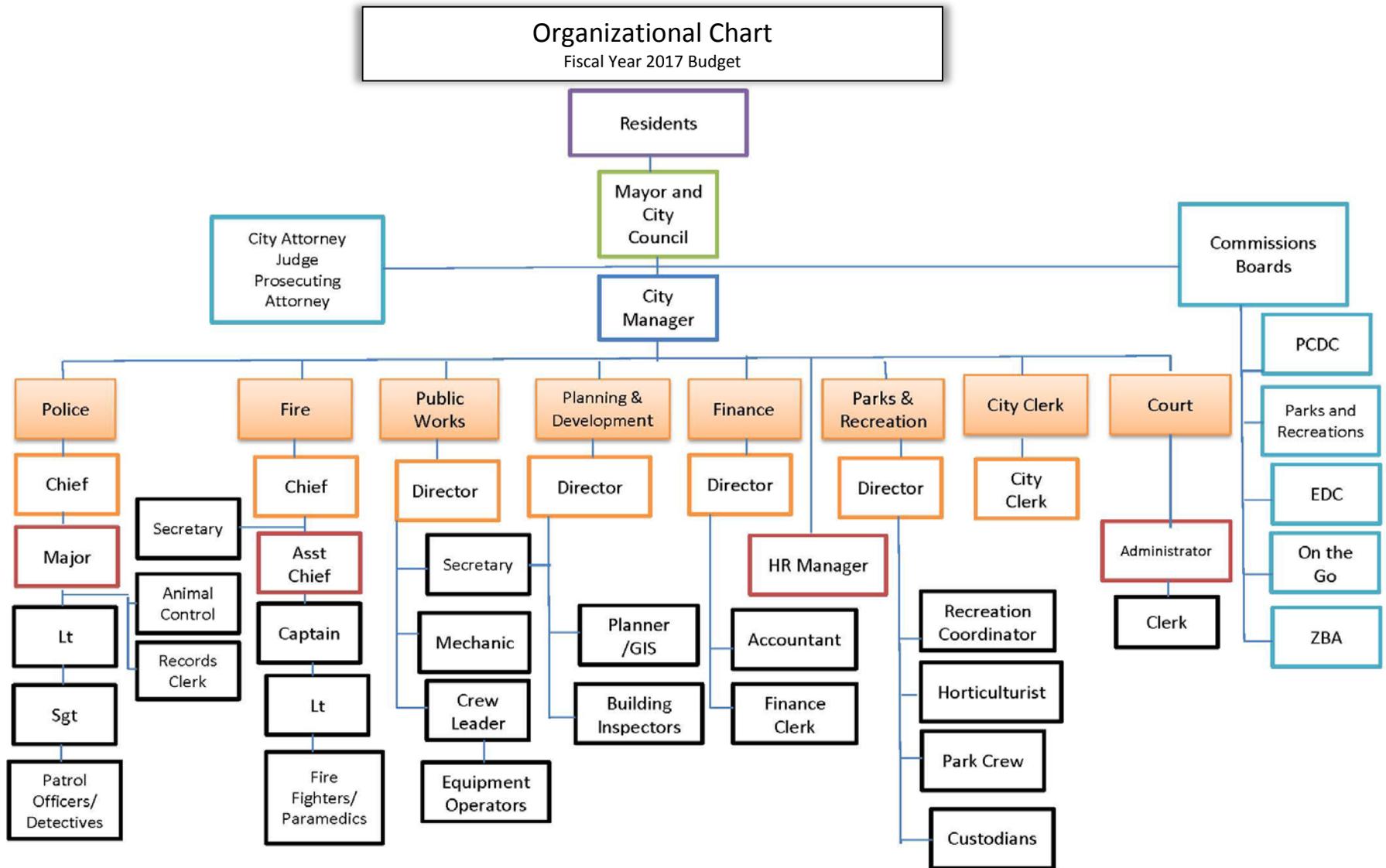
ADOPTED ANNUAL OPERATING BUDGET JULY 1, 2016 TO JUNE 30, 2017

ELECTED OFFICIALS

Ruth Springer, Mayor
J. Gregory Carl, Chairman Pro Tem
Missy Waldman, Council Member
Suzanne Sierra Sewell, Council Member
Maxine Weil, Council Member

STAFF

Barbara Sondag, City Manager
Myra G. Bennett, CMC, MPCC, City Clerk
Darren Mann, CPA, Finance Director
Richard F. Knox, Police Chief
Scott Avery, Fire Chief
Bruce McGregor, Director of Public Works
Beverly Tucker-Knight, Director of Parks & Recreation
Sarah Runser, Court Administrator
Carlos Trejo, MUP, AICP, Planning and Zoning Administrator





**BUDGET MESSAGE TO
THE HONORABLE MAYOR AND CITY COUNCIL**

**City of Olivette
Olivette, Missouri**

June 28, 2016

Mayor Springer and City Council:

Submitted herein for your consideration is the Annual Budget for the City of Olivette for the Fiscal Year 2016-2017. This budget is prepared in accordance with requirements of the City Charter and accepted by the City Council by Ordinance Number 2583, adopted on June 28, 2016. It covers the fiscal year beginning July 1, 2016 and ending June 30, 2017.

The fiscal year 2016-2017 budget is a short term attempt to put citizen's tax dollars to work in the most efficient and responsible way based on the needs identified through historic uses and citizen demands. We believe this budget provides the best possible equilibrium between demands for services which are limited by the realization of limited resources while maintaining a commitment to a balanced budget. This budget provides authority for operational activities for the year with a focus on both day to day activities as well as a concentration towards long range goals. Both of these factors play a significant role in improving the quality of the community and the lives of all Olivette residents.

Budget Explained

The budget document includes both an overview and a detailed analysis of the state and financial condition of the city. Along with graphs and charts of itemized accounts, the document offers the community an opportunity to evaluate goals and review efficiency of operations. Page 37 begins detailed departmental operations budgets that contain a summary of department functions in addition to a line by line itemization of anticipated spending needs. Along with the operational budgets information is provided on various Grants on page 25 and employee pay scales on page 100. Capital information is summarized with the operational budgets of the respective funds and presented with the Capital Improvement Plan in Appendix A. The intention is to provide the necessary information to allow users of the budget document to evaluate the efficiency of operations and appropriateness of long term policy decisions of city leaders and administration.

Throughout the past several years, conversations have surrounded the aging capital assets of the city. The fiscal year 2016-2017 budget presented here contains the costs associated with the culmination of several long term city projects. These projects to date haven't all required funding in the past but as they near completion, will require significant amounts of resources. The deferral of purchases effects all departments and can best be illustrated with the capital improvement plan in Appendix A. The reasons for the deferral stem from a variety of factors but the foremost is the plateauing of revenue sources which are discussed with the revenue summary on page 17. Current administration and leadership has prioritized the growth of revenue to help close the gap between needs and available resources through fully identifying existing opportunities such as the Interstate 170 and Olive Interchange and former City Hall location on Olive. Although several capital items have been included in this budget, as the Capital Improvement Plan shows us, many high cost items continue to age and loom as potential underfunded demands for future budget years. With looming demand for limited resources, funds continue to be

allocated for master plans for our streets, parks, and traffic ways in an attempt to strategically spend where we can and be “at the ready” for any potential grants opportunities.

One area where a long term solution has been identified and alleviated is with the new City Center which is currently under construction. This new facility will house public safety operations, general administration, public meetings, and contain community spaces which had been clearly identified as long-range priorities for the City of Olivette by the City Council. The process in its current iteration began back in January of 2013 with the Olivette Future Task Force and is a good example of leaders working together to build consensus with the citizenry, council, and administration to bring a plan together that alleviates a long term strategic mission.

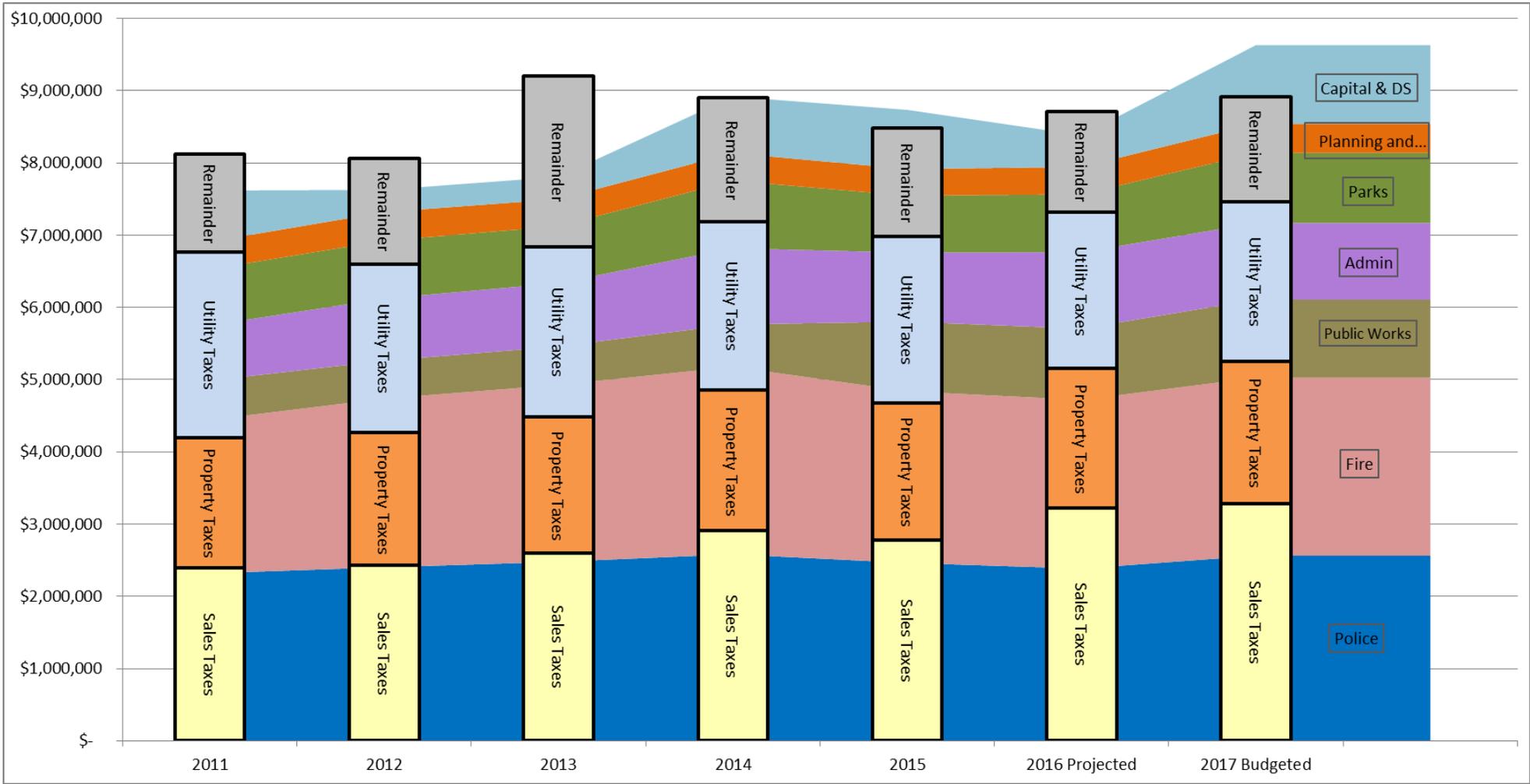
The Annual Budget is one of the three financial tools designed to plan and evaluate the financial affairs of the City. It is designed to be used in conjunction with the annual audited financial statements located on the city website and capital improvement plan in Appendix A for full planning and evaluation of the City. The budget identifies the priorities of the upcoming fiscal year and how they are to be carried out with relationship to expenditures. Through more descriptive budget documents, financial statements, and forward looking capital improvement plans, the administration hopes to project future goals and provide a means by which users can weigh in, evaluate, and provide feedback on those goals.

The fiscal year 2016-2017 General Fund budgeted revenues of \$7,307,925 (including transfers) are balanced with projected expenditures of \$7,306,957 as presented on page 33. This is projected to result in a total fund balance in the General Fund of \$4,522,731 as of June 30, 2017. The General Fund budgeted revenue represents an increase from the projected current fiscal year revenue of \$185,706 or 2.61%. More information on the revenue landscape can be found on page 17.

General Fund expenditures for fiscal year 2016-2017 are decreased by \$41,808 from the prior adopted General Fund budget (as amended), a decrease of .5%. Major items/factors leading to the decrease include lack of large project costs in the general fund, employee turnover in the fire and police departments, and lower fuel prices. In fiscal year 2015-2016 costs for major projects such as a new city website (\$15,000) and an agreement with landowners along Old Bonhomme Rd (\$80,000) attribute to the majority of the decrease in fiscal year 2016-2017 which doesn't contain any similar costs.

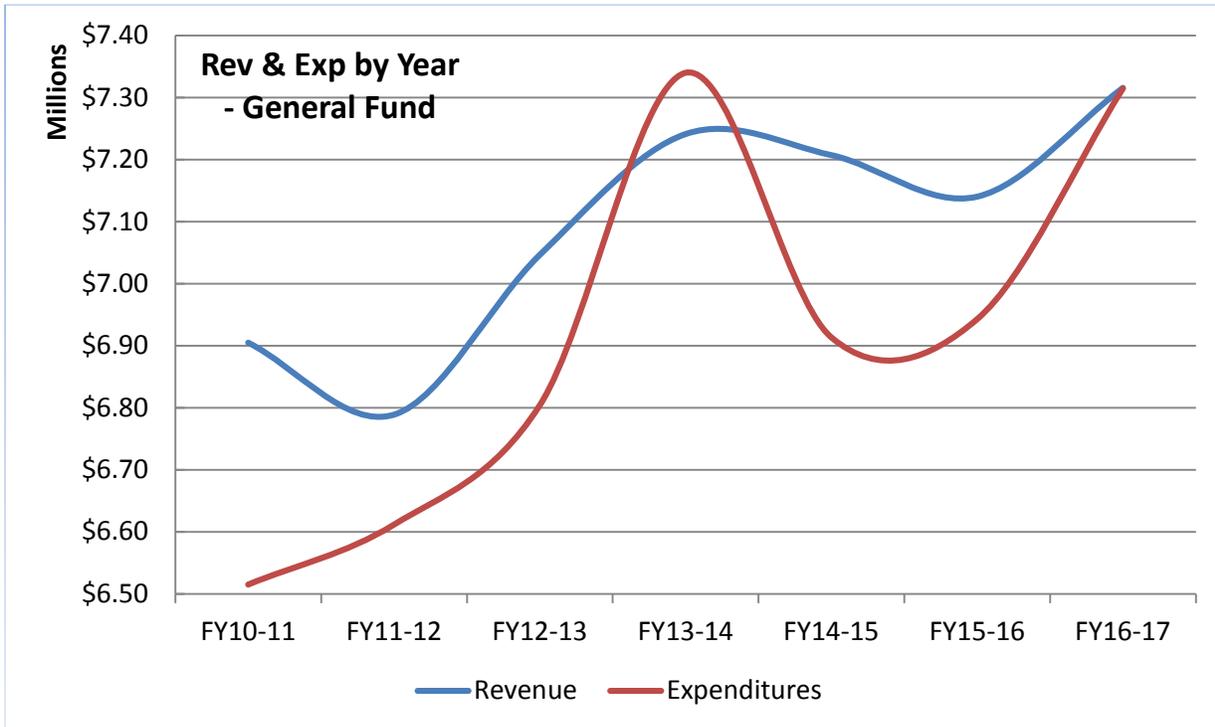
Revenue decreases are showing in many sources as a result of lower enrollment in youth sports, lower community center rentals, downward pressure on court revenues and medical transport fees along with lower phone and television based utility gross receipts. This is coupled with minimal options with regard to growing sales and property taxes in the short term and has led to challenges in creating a balanced budget because of flat revenue. Meanwhile personnel costs including wage growth and insurance and benefit costs continue to put systemic upward pressure on expenditures. When revenue challenges in new areas that have provided steady growth in the past along with the heavy reliance on sales and property taxes which have shown themselves to be susceptible to large, quick downward swings are compared to steadily rising costs with respect items like wages and insurance costs, caution is in order. While this situation is no different than many other entities and the City has shown its ability to adapt to those situations, this budget does not propose to add or authorize any additional full time positions in any department of the City. In addition, operating budgets continue their leaning process and capital outlay expenditures are continuing to be limited to those identified as those essential to maintain current services.

The following chart contains all operational revenues in addition to all operational expenditures by department with the capital items and debt service at the top of operating expenditures.



Fiscal Year 2016-2017 Fund Overview

General Fund – Fund 01



General Property Tax

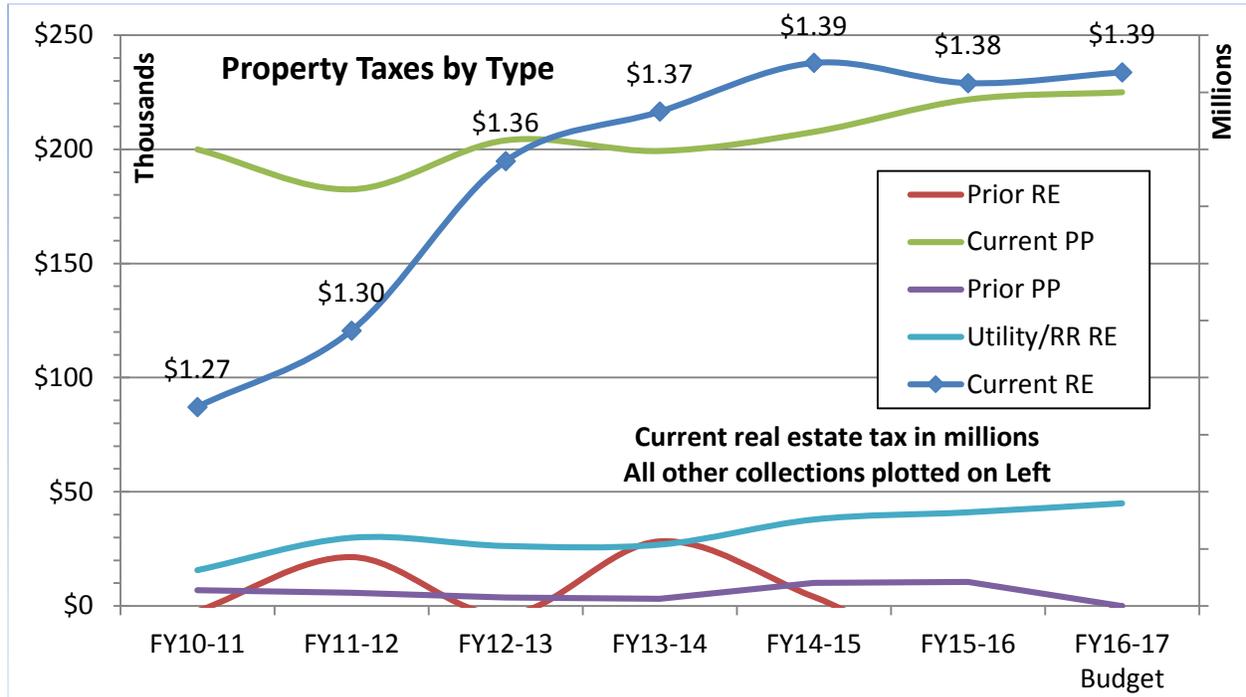
Total property taxes for the residential and commercial real and personal property owners contain three aspects. One is for general fund revenue, another for defined benefit pension revenue for current, past, and future employees, and a third for debt service on Series 2014 General Obligation bonds.

The general purpose property tax which is made up of both residential and commercial real estate and personal property constitutes roughly 25% of the total revenue in the General Fund and 22% of operating funds as seen in the funds summary on page 17. 2016 assessment rolls for the City of Olivette for Tax Year 2016 will be available shortly after budget adoption in July of 2016. Assessment rolls are expected to increase marginally with increases in revenue limited to the State Certified CPI of .7% by the Hancock Amendment to the Missouri Constitution. New construction is not subject to this limit and when combined with the inflation component, total increases in property tax revenue is budgeted with a 1.8% increase from prior fiscal year. Total residential and commercial real estate tax revenue is budgeted to provide \$1,387,000 in revenue and personal property taxes are expected to provide \$225,000.

Property taxes are frequently identified as an incentive for economic development. The City Council exercised their power to abate property taxes in 2007 with the development of the Shoppes at Price Crossing at the southwest intersection of Olive and Price Road. The development is currently operating under an 80% abatement of taxes which will shift to 50% in 2017 tax year and sunset in 2022. A similar tool, tax increment financing, is being explored with the Interstate 170 and Olive redevelopment.

Fiscal Year 2016-2017 Fund Overview - continued

The following chart shows general fund property taxes revenue stream trends from 2010 tax year collected as current in fiscal year 2010-2011 to the budgeted amounts for the 2016 tax year expected to be collected in fiscal year 2016-2017:



Increases in the total assessed valuation in the City of Olivette for the past several years can be attributed to increases in residential housing rebuilds and personal property tax valuations. Meanwhile, commercial valuations remain flat and assessment increases frequently contested. Assessment appeals by property owners are taken into account during budgeting and results in a three percent reduction in projected revenues from general property taxes for fiscal year 2016-2017. Current general purpose tax levies per \$100 of assessed valuation for the 2015 year were .623 for residential property, .754 for commercial property, and .771 for personal property. Property tax estimates were prepared for the fiscal year 2016-2017 budget using past rates, inflation factors, and valuation trends.

In addition to the general purpose tax levy, the City also levies a property tax to support the City’s defined benefit pension plan which has been in place since a 2008 vote by citizens. The pension levy is limited to a maximum of \$0.25 per hundred dollars assessed valuation. Current pension tax levies for the 2015 year were .227 for residential property, .248 for commercial property, and .250 for personal property.

The final aspect of property tax revenue is for debt service in relation to the retirement of Series 2014 General Obligation Bonds which were used to purchase land and construct and outfit the new City Center located at 1140 Dielman Road. The debt service levy began in the 2015 tax year after a vote of the citizens and is expected to remain at \$0.42 per hundred dollars assessed valuation through the life of the debt.

Fiscal Year 2016-2017 Fund Overview - continued

Gross Receipts Tax

Gross Receipts taxes are levied on all utility usage and for fiscal year 2016-2017 and are projected to provide 25% of the total general fund revenue. All providers of electric, natural gas, telephone, and water consumption collect tax on customers at a rate of ten percent and a levy of five percent on cable television and other video services gross receipts. Gross receipt taxes as a whole have steadily declined for the past several years as customers have forgone landline telephones for cellular phone for their primary phone line effectively cutting a phone line and subsequently revenue to the City. This has been compounded by a development in the cellular phone industry allowing customers to switch carriers and maintain their existing phone number. This development led to the increased use of low cost prepaid cellular services for many consumers which currently do not collect or remit the required gross receipts tax. Weather also plays a significant factor in the revenue predictions of the gross receipts tax which adds extra difficulty in formulating accurate projections.

Sales Tax

The City of Olivette receives a 2.5% sales tax on all retail sales within the city limits. The general fund benefits from a 1% countywide local sales tax and a 0.25% additional tax approved by Olivette voters. The additional 0.25% tax resulted from the 1993 St. Louis County sales tax redistribution plan. Although the redistribution plan contains sharing provisions, Olivette currently doesn't contribute any funds to the pool besides the annexation provision of the agreement. Additional sales taxes, all individually approved by voters include the .50% capital improvement sales tax, .50% stormwater/parks sales tax, and finally the .25% fire operations sales tax.

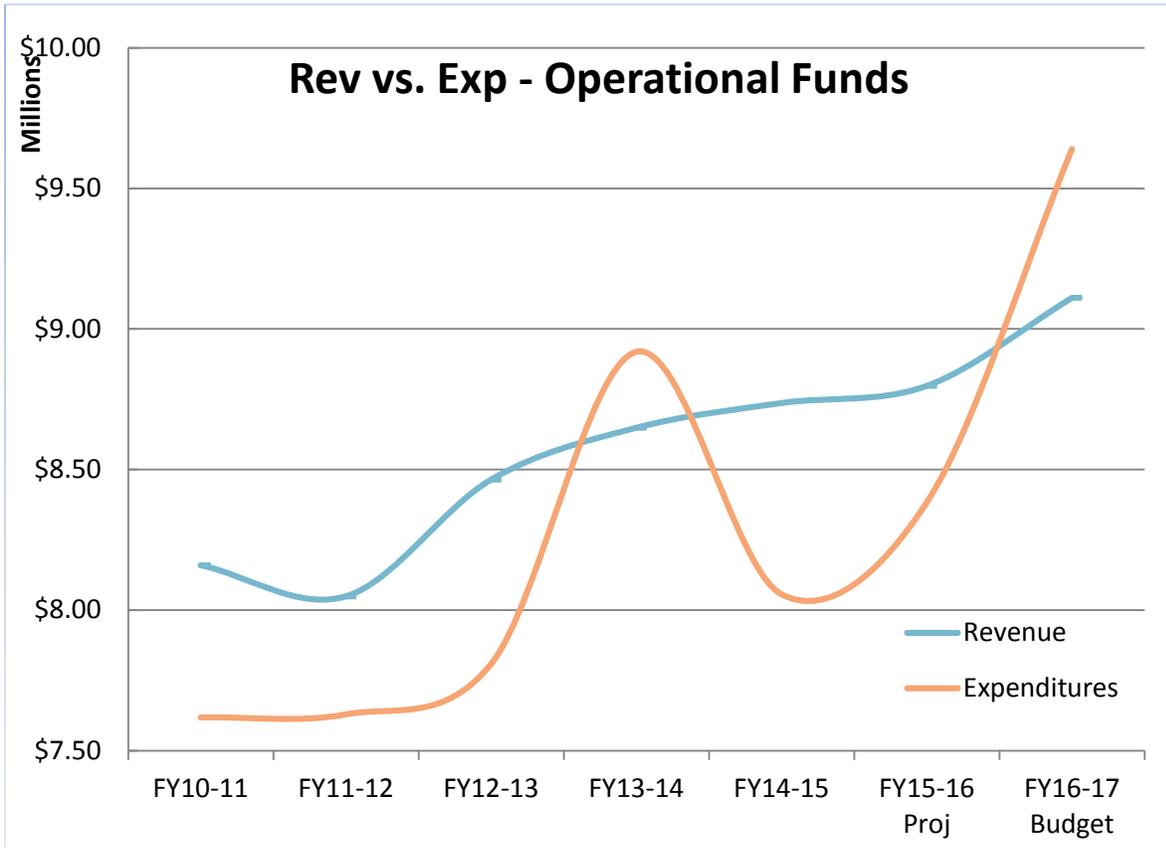
Sales tax receipts have finally recovered and levelled out from 2008 and 2009 lows. Macroeconomic factors were responsible for a majority of the recovery in City sales tax receipts with recent growth accelerated by local business openings. Fiscal year 2016-2017 budget estimates the general fund sales tax category revenues to be \$1,930,000, or roughly 25% of operating General Fund revenues. Page 21 provides current budgeted sales tax revenue along with the previous four years of collections for historic comparison. Over the past decade, strategic economic development efforts saw the use of sales tax rebates from 2006 to 2010. Current efforts are looking to continue the conscious effort towards economic development by placing emphasis on development of the full site at the southwest interchange at Olive and Interstate 170. Future efforts are then expected to be focused on the former City Hall location once the City Center is complete. Notwithstanding a large negative economic event, sales taxes look to maintain a 2% annual increase.

Investment Revenues

The City has reinitiated investment activities after several years of letting idle cash earn lower interest rates to help offset bank fees. Laddering of 12 month CD's began in August of 2014 with initial maturities occurring in fiscal year 2016. In addition, repurchase agreements were restarted along with the switch of the City treasury deposit institution. Investment revenues are budgeted at \$20,000 in the General Fund for fiscal year 2016-2017 with meager returns of .15% on idle funds in repurchase agreements and CD rates in the .50-.70% range.

Fiscal Year 2016-2017 Fund Overview - continued

The following chart reflects major operating revenue sources for the FY 2016-17 Budget across all operating funds:



Other Funds

The City uses fund accounting where special or restricted revenues or funds held for others are accounted for under a self-balancing set of accounts. For three other funds the City currently identifies operating expenditures that align with the special revenue designations that restrict its use and uses the fund to account for the associated assets and liabilities that occur with the specific revenue and expenditures. The remaining seven funds are established for tracking of specific functions.

Grants Fund – Fund 02

In fiscal year 2014-2015 the City instituted a separate fund to account for the receipt and associated expenditures of grants awarded by various agencies. The fund contains a balanced budget and is designed to have zero fund balance at the conclusion of a period with matching provisions provided via transfers from the appropriate department where the grant awards take place. The year ended June 30, 2015 concluded the first year of use of the Grant fund with \$193,704 in revenue on \$207,151 in expenditures and \$13,447 in transfers in to arrive at the desired zero fund balance. Information on grant awards and activities can be found on page 25.

Fiscal Year 2016-2017 Fund Overview - continued

Capital Improvement Fund – Fund 05

In fiscal year 2000-2001 the City established a special revenue fund for Capital Improvements as required by the enabling legislation for the .5% capital improvement sales tax. 85% of the collected revenue is remitted to the City with the remaining distributed per capita to cities electing to pool their collections. Collected sources to be used specifically for capital and related activities including maintenance of capital facilities.

Besides the Capital Improvement sales tax of .5% which was approved by voters in 1995, the City receives County road and bridge property tax reimbursements based on the total assessed valuation. Road and bridge revenue must be spent for improvement and repairs of public roads, streets, and bridges. The final component of revenue for the fiscal year 2016-2017 budget is a \$150,000 transfer in from the Equipment Replacement Fund (Fund 25).

The Streets Department which serves to maintain city owned streets and right-of-way are budgeted within the capital improvement fund as well as other capital related activities, including infrastructure maintenance and renewal and major equipment purchases. Fiscal year 2016-2017 expenditures, both operating and capital, have been a portion of the Capital Improvement Plan at Appendix A. Current year expenditures include payments on fiscal year 2016 lease-purchases, replacement of police department equipment and vehicles, drainage and street improvements and overlays in addition to the preliminary work on Dielman Rd South of Fairwinds Ct and completion of the Old Bonhomme Rd. and North Price Rd. projects.

The Capital Improvement Fund accumulated fund balance of \$1,321,691 as of the most recently completed audit period of June 30, 2015 is budgeted to decrease to \$665,335 as of the end of fiscal year 2016-2017. The Capital Improvement Plan at Appendix A projects capital needs for the current year and four future fiscal years.

Dielman Neighborhood Improvement Fund – Fund 11

In fiscal year 2013-2014 the City created a separate fund for the Dielman Industrial Park Neighborhood Improvement District (Dielman NID) as a separate capital improvement and debt service fund in connection with the reconstruction and issuance of the Aa2 rated Series 2012 Dielman Industrial Park NID limited obligation bonds. The assessment fees collected from commercial property owners are collected and restricted to retiring the bonds which contain a 2022 call provision.

Revenues are budgeted at \$47,000 for fiscal year 2016-2017 to cover \$48,000 in debt service payments for the year. Fund balance for the most recent audit as of June 30, 2015 was \$49,649 and expected to end fiscal year 2016-2017 at \$47,649.

Fiscal Year 2016-2017 Fund Overview - continued

North Price Neighborhood Improvement Fund – Fund 13

In fiscal year 2014-2015 the City created a separate fund to account for the North Price Neighborhood Improvement District (North Price NID) as a separate capital improvement and debt service fund in connection with the reconstruction and issuance of temporary financing arrangements associated with the project.

Revenues in the fiscal year 2016-2017 budget consist of draws on the temporary financing note in addition to anticipated issuance of permanent long-term financing. Total revenues are budgeted at \$1,877,221 to cover \$1,877,221 in temporary note refunding and issuance costs for the year. Fund balance for the most recent audit as of June 30, 2015 was (\$18,456) and is budgeted to end fiscal year end 2016-2017 with a \$-0- balance.

Pension Fund – Fund 15

Pension Fund revenue as it relates to City budgeting consists of a roughly \$0.25 per \$100 in valuation property tax levy for the coming year that was approved by voters in December 2004. Collections for the pension fund less administrative expenditures are then forwarded to the City of Olivette Salaried Employees Pension Plan at the end of the calendar year and end of the fiscal year. Collections for the upcoming fiscal year 2016-2017 are budgeted at \$562,000 and after \$41,000 in expenses for investment consulting and actuarial fees, the remaining \$521,000 is budgeted to be remitted to the employee retirement plan. Actuary reports for the Plan are completed annually with the January 1, 2016 report reflecting assets of \$18,888,649 against total pension liability of \$24,815,273.

Fire Operations Fund - Fund 20

In November 2001 voters approved a fire operation sales tax of .25% on retail sales to be used exclusively for the operations of the Olivette Fire Department. Budgeted operating revenue for fiscal year 2016-2017 in this fund is \$290,000 and unlike the capital improvement or general sales tax, nearly all of the fire operations sales tax is remitted back to the City.

Expenditures projected for fiscal year 2016-17 are all operational and total \$244,800, which is the estimated cost for the three firefighter/paramedics with the least seniority in the Fire Department. The Fire Operations Fund has also provided for partial support of lease payments for large ticket items such as fire truck and medical transport vehicles in past budgets.

Equipment Replacement Fund – Fund 25

As recommended with the fiscal year 2001 audit, the City created the equipment replacement fund in the fiscal year 2002-03 budget. Through allocations and use up to the year ended June 30, 2013, accumulated fund balance is \$343,710. Evaluation continues on the most appropriate use for this equipment reserve with a \$150,000 transfer to the Capital Improvements Fund budgeted for the fiscal year 2016-17.

Fiscal Year 2016-2017 Fund Overview - continued

New Facility Fund – Fund 26

In August 2014 voters approved issuance of \$13.5 million in debt which resulted in the issuance of Series 2014 General Obligation Bonds for the purchase of land and construction of the new City Center. The Aa2 rated bond is to be repaid through property taxes currently levied at .42/\$100 in assessed valuation. Fiscal year 2016-17 budget includes revenue for both the debt service collections and the investment returns on debt proceeds that remain idle during design and construction. Expenditures are restricted to acquisition, construction, and outfitting costs and are anticipated to total the remaining \$9,500,000 of the debt proceeds. Additional expenditures of \$900,000 are budgeted for debt service costs.

Stormwater Parks Fund – Fund 30

In April 2002 voters approved a .5% stormwater and parks sales tax that can be used for local parks operations and stormwater control. Budgeted operating revenue for fiscal year 2016-2017 in this fund is \$570,000 and similar to the fire operations sales tax, nearly all of the stormwater/parks sales tax is remitted back to the City.

Parks maintenance operational expenditures for fiscal year 2016-17 budget total \$421,961. In addition to maintenance operations, the Stormwater/Parks Fund also has capital allocations in the current year for roof replacement at the community center, the initiation of the parks master plan process, and the demolition and reconstruction of the parks maintenance building. Because of the focus on long-term planning and capital projects with the Fund, it is included with the Capital Improvement Plan at Appendix A.

Sewer Lateral Fund----Fund 40

In April 2004 voters approved a levy of \$50 a year on residential properties in the City to establish an insurance program to replace sanitary sewer laterals serving residences. The City established operating rules and regulations for the conduct of the sewer lateral program and the collection of the sewer lateral fee began shortly thereafter.

Fiscal year 2016-17 collections are estimated at \$135,000 with anticipated reimbursements to citizens of \$75,000 and \$28,000 in transfers to the General Fund for administrative-related expenses.

FINANCIAL POLICIES

Basis of Accounting

The City records transactions during the year on the basis of cash receipts and disbursements. At year end entries are recorded for financial reporting purposes to reflect the modified accrual basis of accounting.

Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term available is defined as collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period. The expenditures are recorded when the related fund liability is incurred. Olivette uses the modified accrual basis of accounting for budgeting and accounting.

Investment Policy

The City adopted its most recent Investment Policy by resolution on December 9th, 2014. The Investment Policy covers all financial assets of the City funds currently existing or anticipated, unless excluded by legal or contractual restrictions such as monies established under bond indentures or funds received from other governmental entities as a fiduciary. Specifically excluded from the Investment Policy are the funds of the City of Olivette Salaried Employees Retirement Plan, whose investments are covered by a separate policy. Funds for the City of Olivette may be invested only in the following authorized types of investments:

- A) United States Treasury Securities
- B) United States Agency Securities
- C) Repurchase Agreement
- D) Collateralized Public Deposits (Certificates of Deposit)

Procedures for Budget Passage and Amendment

The Annual Budget is one of the three financial tools designed to plan and evaluate the financial affairs of the City. The budget is among the City's most important written communications since it provides a glimpse of goals and intentions for a one year look into future. Then, once adopted, the document becomes a compass for department heads for their various functions and activities.

City Charter dictates the finalization of the budget process by saying that the budget is to be adopted by affirmative vote of a majority of the members of the Council no later than three days prior to the end of the fiscal year which is currently June 30th. Should the Council fail to adopt the budget, amounts appropriated for current operations for the current fiscal year are deemed adopted for the ensuing fiscal year on the prorated month-to-month basis until the Council adopts a budget.

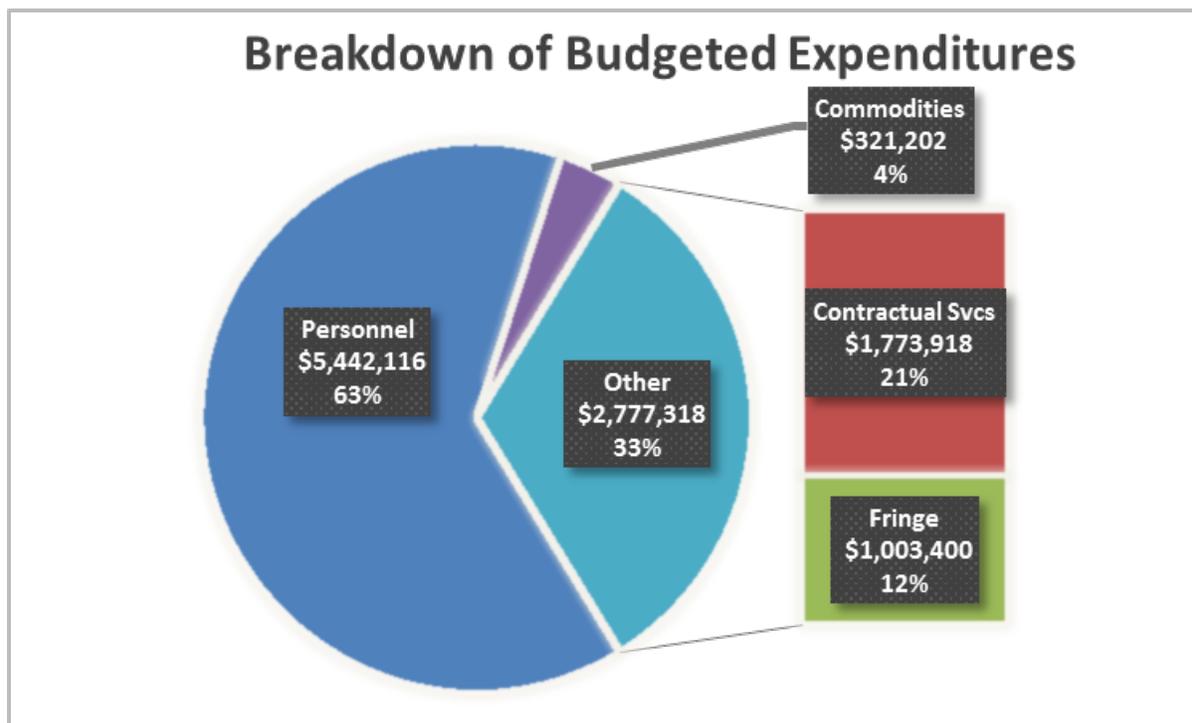
The City Manager may freely transfer unencumbered appropriations within departments or certify that funds are available for supplemental appropriations and then request that Council pass an ordinance for additional expenditures.

The Finance Director keeps Council, staff, and citizens up to date on revenue and expenditures with the Monthly Finance Report portion of City Council meetings. Reporting is completed using the same funds, departments, and accounts as those used in the budgeting process so as to provide interested parties an adequate tool to monitor the funding status and progress with goals and expenditures throughout the year. In addition, throughout the budget process a variety of graphics, tables, and charts are presented to assist in conveying goals and intentions for the upcoming year and are considered supplemental to the budget message.

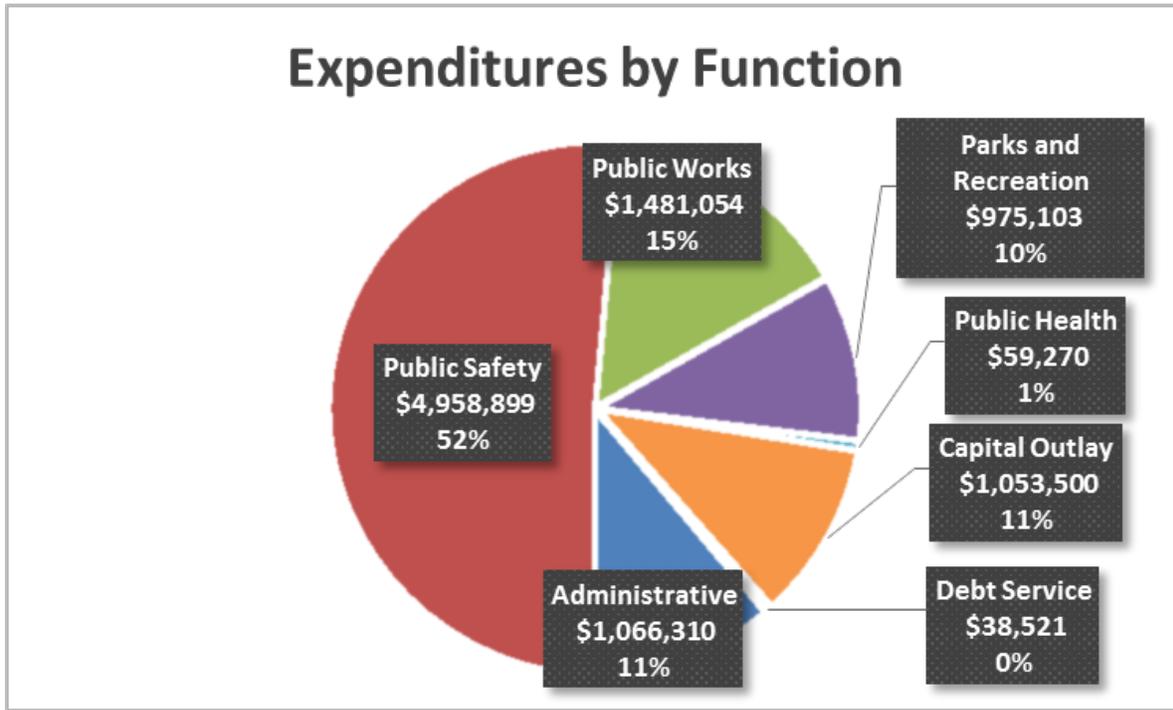
If during the fiscal year it becomes apparent insufficient funds have been budgeted in a certain area, the shortfall is reported to the City Manager. After reviewing the total budget, recommendations are made to the City Council and the budget is amended, if necessary, by Ordinance.

EXPENDITURES AND CAPITAL PURCHASES

The following chart provides a breakdown of operational expenditures with the fiscal year 2016-17 budget. Fringe benefits for workers compensation premiums, health, dental, and life insurance, and disability premiums represent 12% of the contractual services category. These costs are broken down to reflect that if those fringe benefits were included with personnel costs, total personnel costs would increase from 63% of operational expenditures to 75% of all operational expenditures.



Expenditures are reported by major function on the annual financial statements. The chart below reflects projected FY 2016-17 expenditures for all operating funds by major functional area to provide a comparison of historic results to current budgeting with a notable increase in capital outlay in the current year versus historic results:



Capital Items

Capital expenditures have been a major challenge over the past several years as revenues have struggled to keep pace with increases in operating costs. Therefore, the City is required to make assets last past their anticipated useful life. Most recent purchases are subject to a narrow focus to only those items absolutely necessary to maintain City infrastructure and essential services in an attempt to prevent future problems. Fiscal Year 2016-2017 is no different with stubborn flat revenues and increasing costs requiring items to once again be pushed out additional years. In addition, several long term projects are expected to be completed in fiscal year 2016-2017 which weighs heavily on the budget. To better plan and allow council and citizens an opportunity to realize capital asset challenges, the Capital Improvement Plan was developed and presented in fiscal year 2015-16 and is intended to provide additional perspective for planning and capital needs by projecting future years’ needs. The Capital Improvement Plan updated for fiscal year 2016-2017 can be found at Appendix A and serves as the current and future expected capital needs of the City.

STRATEGIC PLAN

The City completed its last comprehensive strategic plan in 2006. The planning process resulted in a comprehensive strategy for community redevelopment that is used as a framework for planning and community design.

STRATEGIC PLAN - continued

Specific steps and redevelopment processes recommended in Phase III of the *Olivette—A Dynamic Sense of Place* plan are used in an effort towards full development of the Olive and Interstate 170 interchange during fiscal year 2016-17. A developer was chosen to work towards providing not only an economic engine for the city but a catalyst for future projects pursuant to the Strategic Plan principles. This will provide a good evaluation piece for the strategic plan as the City looks forward to a future redevelopment of the vacated City Hall location on Olive Blvd.

GFOA AWARD

The Distinguished Budget Presentation Award from the Government Finance Officers Association recognizes recipients for budget documents which meet established criteria for:

- The Budget as a Policy Document
- The Budget as a Financial Plan
- The Budget as an Operations Guide
- The Budget as a Communications Device

The City of Olivette hasn't submitted an application for consideration for the Distinguished Budget Award in several years after over two decades of continuous award. The 2016-17 Budget of the City of Olivette has been prepared according to the established GFOA criteria and staff expects that this document will qualify for the Distinguished Budget Presentation Award.

Acknowledgements

Budget development is a huge undertaking for city staff and council members. In addition, department heads and support staff spend significant amounts of time and resources in preparing accurate documents. Therefore, a special thanks to city staff for their help during this process as changes are monitored and last minute adjustments are made. This is notwithstanding the time and effort that goes into the process by City Council members and all other members of the public to attend meeting and voice their opinions on issues.

Respectfully submitted,

Barbara Sondag
City Manager

Table of Contents

Revenue Summary

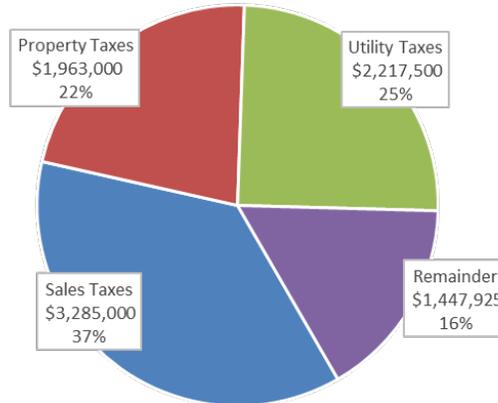
City operational revenues are expected to steadily rise in fiscal year 2017 at \$9,110,925. This is an increase of \$354,674, or 4.07% from fiscal year 2016’s budget of \$8,710,751. City revenues are expected to remain dominated by sales, property, and utility tax collections.

Revenues are forecasted using all available information to create a realistic estimate. Although not accomplished with the fiscal year 2016-2017 budget due to large projects, the current administration is committed to balanced budgets in all funds which leads to conservatively estimated revenues with targets for actual revenues to be 100-105% of budgeted expenditures. Revenue projections are based on a variety of methods including 1, 3, and 5 year trend analysis in addition to consideration of macroeconomic elements such as general economic conditions and short term consumer confidence.

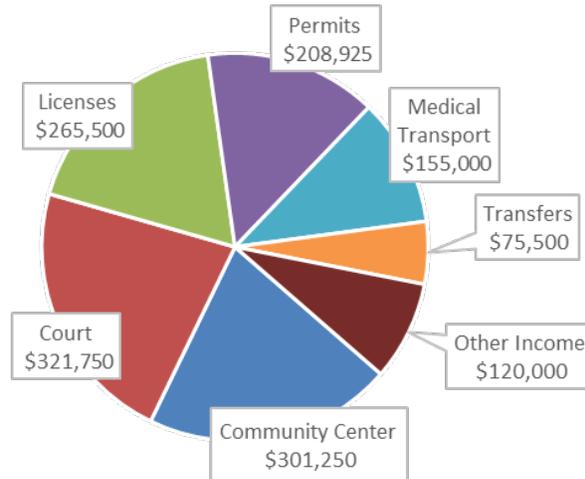
Sales Tax

1% County Local Sales Tax – Olivette is a Point-of-Sale municipality within the borders of Saint Louis County and unlike many municipalities receives nearly all of a 1% local sales tax on purchases that take place within its borders. The formula for sales tax is complex but is roughly based on per capita sales generated. This tax continues to represent around 25% of total budgeted revenue within the general fund. Predicting future sales tax revenue is a difficult endeavor but is attempted through short term and long term trend analysis with explanation for any outlying factors. Historically, this method has provided an amount useful enough for planning revenues for a one year period. The difficulty in developing accurate sales tax budgets lies with both identifying and predicting the timing of adverse variables. Such variables include changes to sharing formulas which are currently being challenged, regional or nationwide recessions, weather related events, opening or closure of major sales tax drivers, and increasing online purchases. This 1% tax is included with the 2.888% Saint Louis County sales taxes levied on purchases.

Operational Revenues FY 2017 Budget



FY 17 Budgeted Revenues - "Remainder"



Revenue Summary - continued

Local Option Sales Tax – The 1/4% Local Option Sales Tax was approved by voters in November of 1993. The sales tax was offered as a way to cities to fill gaps in revenue created by sharing provisions in the county sharing formula. The local option sales tax has no special uses attached to it and is included with general fund revenue. It is budgeted in conjunction with the local tax distributed by Saint Louis County and is a portion of 1.5% levied locally on all purchases.

Capital Improvements Sales Tax – The 1/2% Capital Improvements Sales Tax was approved by voters in 1995. Upon passage of the tax, the City opted to keep 85% of the revenue generated and pool the remaining 15% with the other St. Louis County municipalities to be distributed per capita with those opting to pool 100%. According to Missouri State Statute, these funds may only be used for streets, water mains, storm sewers, bridges, park improvements, buildings, and major equipment, for maintenance of those improvements, and for debt service on a bond issue used to construct public improvements. The Capital Improvement Sales Tax is currently used for both the street maintenance operational department and for capital expenditure funding. The Capital Improvement Sales Tax is budgeted with a relationship to general fund sales taxes and is a portion of 1.5% levied locally on all purchases.

Fire Operations Sales Tax – The 1/4% Fire Operations Sales Tax was approved by voters in November of 2001. This tax is not subject to sharing and may be used for the operation of a fire department including debt service expenditures. The Fire Operations Sales Tax is currently used to fund the salary and benefits of the three firefighter/paramedics with the lowest seniority and in the past as a capital expenditure funding source for the fire trucks and ambulance currently in service.

Stormwater/Parks Sales Tax – The 1/2% Stormwater/Parks Sales Tax was approved by voters in 2002. This tax is not subject to sharing and may be used for any parks or stormwater control operating or capital expenditure project including debt service expenditures. The Stormwater/Parks Sales Tax is currently used for both the parks maintenance operational department and as a capital expenditure funding source.

Property Tax

The City of Olivette levies a general, pension, and debt service tax on all non-exempt real and personal property owned as of January 1 in each year. Assessment amounts are completed by the County Assessor who also prepares the tax rolls for submission to the County Board of Equalization for the determination of the proper value of property. Through provisions of the Hancock Amendment to the Missouri Constitution, City levies currently have a ceiling placed on them according to formula based on new construction, inflation, rates, and assessments. Once rates have been certified by the State Auditor, billing and collection of City property taxes are performed by Saint Louis County for fee of 1.5% of the taxes collected which are due December 31st of the assessment year. The general fund portion of property taxes represents roughly 25% of total general fund revenue.

Revenue Summary - continued

Utility Tax

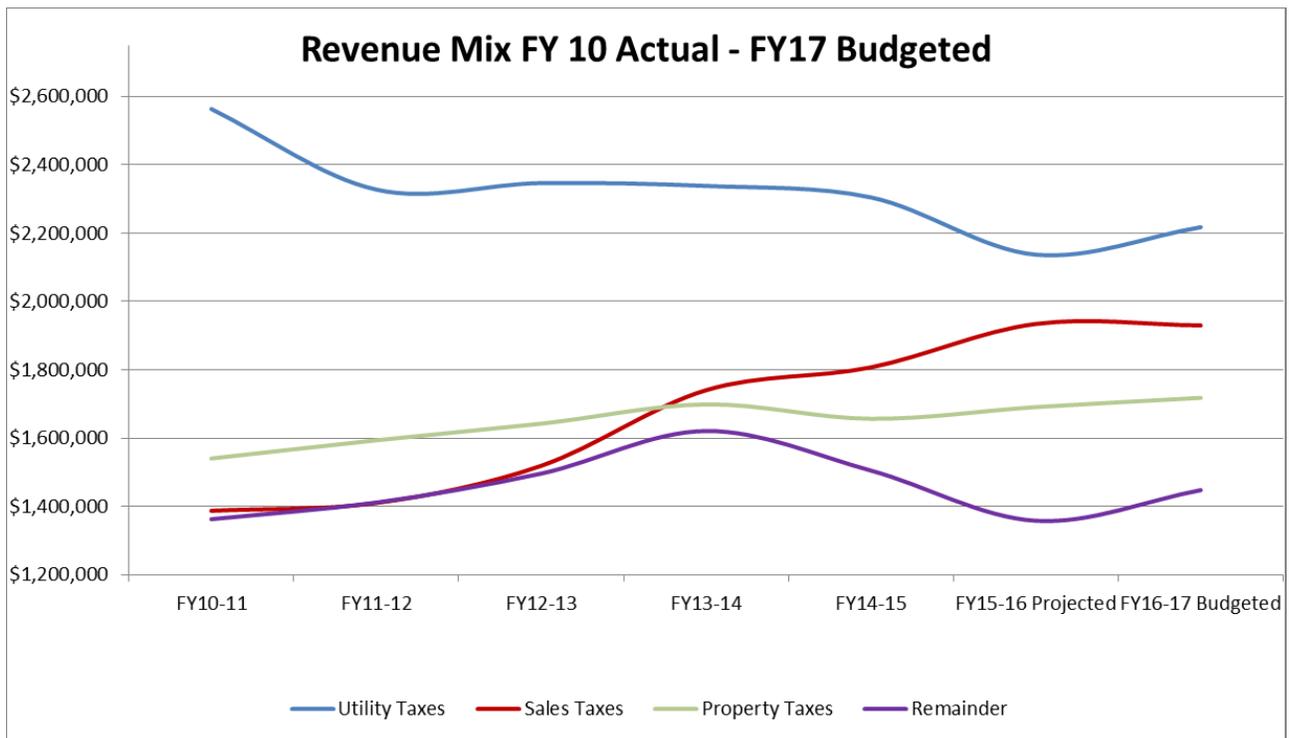
Gross Receipts taxes are collected at a rate of 10% by all public utilities which include land and cell phones, water, natural gas, and electrical usage. All of this tax is placed in the general fund continues to represents around 25% of total budgeted revenue but is down from approximately 35% of revenue a decade ago. Predicting utility tax revenue has always been a difficult process because weather influences a good portion of the sources via electric and natural gas usage. However it has become even more difficult over the last several years due to the “cord cutting” phenomenon where people are ceasing the use of land line telephones and in more extreme cases, cancelling traditional set-top box service for internet based options. This has been coupled with an increased use of prepaid cell phones which currently remit no gross receipts tax. These trends have shown a 3-5 year decreasing trend and have yet to show a trough on city budgeting.

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General Fund Revenue (FUND 01)

The General Fund contains 11 of the 14 operating departments of the city in addition to all the commission activities, refuse pickup, and elections. As the primary operating fund of the city it receives revenues from all sources without a mandated earmark. Roughly 75% of revenue in the general fund is made up of collections for sales, property, and gross receipts taxes. In addition to those major three, there are other significant sources of revenue including: Recreation use fees, court revenues, medical transport charges, licenses, other income, permits, investment income, and fund transfers. General Fund revenues for fiscal year 2017 are budgeted for a 2.45% increase in revenues compared to fiscal year 2016 revenue projections. Fiscal Year 2015 decrease occurred due to the accounting of grants activity in a dedicated fund. This can be seen below as well as a factor in the decrease of the “remainder” line.

General Fund Revenue (2016 & 2017 Projected)		
Fiscal Year	Amount	Change
2013	\$ 7,046,302	3.79%
2014	\$ 7,241,006	2.76%
2015	\$ 7,207,089	(0.47)%
2016	\$ 7,122,219	(1.18)%
2017	\$ 7,315,425	2.71%





Sales Tax

The sales tax category includes sales tax receipts received from St. Louis County in addition to use taxes and intergovernmental taxes such as gasoline tax, cigarette tax, and vehicle fees. These revenues have recovered from recessionary lows with an unexpected spike in collections while the upcoming fiscal year 2016-17 budget was developed. This led to no increase over prior year collections with respect to budgeting.

Sales Tax (2016 & 2017 Projected)		
Year	Amount	Change
2013	\$ 1,519,156	7.73%
2014	\$ 1,740,403	14.56%
2015	\$ 1,807,402	3.85%
2016	\$ 1,934,418	7.03%
2017	\$ 1,930,000	(0.23%)

Property Tax

The property tax category includes all real estate and personal property tax collections in addition to funds collected from St. Louis County for fire and medical transport coverage for the unincorporated area north of city limits known as Elmwood Park. Property taxes have increased slightly despite large increases in residential assessments due to Constitutional limits. Low inflation is expected to limit growth in property taxes to 1.6% for fiscal year 2016-17.

Property Tax (2016 & 2017 Projected)		
Year	Amount	Change
2013	\$ 1,642,495	3.05%
2014	\$ 1,698,822	3.43%
2015	\$ 1,656,707	(2.48)%
2016	\$ 1,690,929	2.07%
2017	\$ 1,718,000	1.60%

Utility Tax

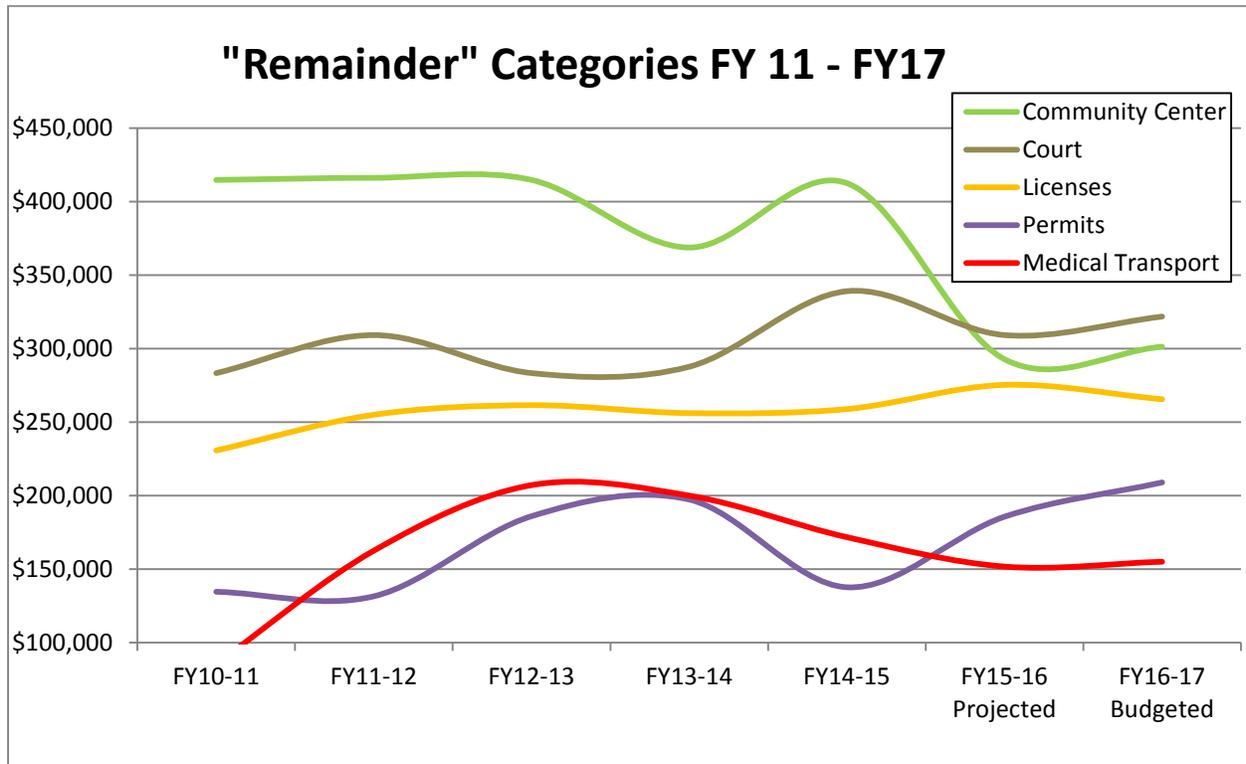
The utility tax category includes all gross receipts on utilities billed within the city limits. Utilities include electrical, natural gas, water, phone, and cable television usage.

Revenue is expected to recover from multi-year slide in fiscal year 2016-17 with a 3.76% increase due to the return of typical weather trends compared to the relatively mild winter and summer for fiscal year 2015-2016.

Utility Tax (2016 & 2017 Projected)		
Year	Amount	Change
2013	\$ 2,346,526	0.81%
2014	\$ 2,338,150	(0.36)%
2015	\$ 2,304,636	(1.43)%
2016	\$ 2,137,107	(7.27)%
2017	\$ 2,217,500	3.76%

“Remainder” Category of General Fund Revenues

Although labeled “remainder” categories, these revenue sources are vital to the operations of the city and help to defer the costs of many of the services provided. They include recreation use fees, court revenues, medical transport charges, licenses, other income, permits, investment income, and fund transfers.



Recreation Use Fees

The recreation category includes charges for services for community center and park pavilion rentals in addition to youth sports and other programming charges. The City offers youth soccer, basketball, and baseball, an eight week summer camp, and various other camps and programs.

Year	Amount	Change
2013	\$ 414,690	(0.34)%
2014	\$ 368,705	(11.09)%
2015	\$ 412,507	11.88%
2016	\$ 287,440	(30.32)%
2017	\$ 301,250	4.80%

These revenues have seen a negative shift in use over the last five years and this is budgeted to reverse for fiscal year 2016-17 with a 2.91% increase. The increase is expected due to reassessment of the fee structure for community center use and the offering of additional contracted programs.



Municipal Court

The court category includes all fines and costs associated with the City’s municipal court which is part of the St. Louis County Circuit Court. The Olivette Municipal Court is therefore subject to the rules imposed by the County Circuit Court. Throughout the past several years, the court system has been under pressure on the revenue and protocol fronts.

Municipal Court (2016 & 2017 Projected)		
<u>Year</u>	<u>Amount</u>	<u>Change</u>
2013	\$ 283,289	(8.36)%
2014	\$ 287,624	1.53%
2015	\$ 339,011	17.87%
2016	\$ 307,053	(9.43)%
2017	\$ 321,750	4.79%

Budgeted court revenues represent 4.4% of general fund and are expected to increase 4.79% in fiscal year 2016-17 due to project safety citations.

Medical Transport Fees

Medical transport fees consist of charges for ambulance transports. The majority of fees are received from Medicare, Medicaid, or major insurance providers with private payers making up a small remaining percentage.

Medical Transport (2016 & 2017 Projected)		
<u>Year</u>	<u>Amount</u>	<u>Change</u>
2013	\$ 207,092	27.41%
2014	\$ 199,963	(3.44)%
2015	\$ 171,690	(14.14)%
2016	\$ 148,546	(13.48)%
2017	\$ 155,000	4.34%

Revenue has experienced a steady decline over the past five years as a result of several factors despite the number of transports remaining roughly the same. The biggest factor is with the mix of payers where recent trends have seen a large percent increase in Medicare and Medicaid patients which have the lowest reimbursement amounts. Based on new legislation and steady call volume revenue for fiscal year 2016-17 is expected to increase 4.34%.

Licensing Fees

The licensing fee category consist of automobile licensing fees, liquor licenses, animal licenses, and merchant and manufacturing and service business licenses. Business licensing makes up around 80% of the total fee category and has experienced steady improvement over the last five years. Service licenses are determined based on the number of employees at a rate of \$5 per employee over five with a \$100 flat fee. Merchants and Manufacturing fees are determined based on gross sales at a rate of \$1.00 per \$1,000. Another 15% of the category consists of intergovernmental vehicle licensing fees received from the state of Missouri and distributed based on population. These fees have remained consistent through the last five years. Overall, licensing category revenue is expected to decrease 5.20% in the upcoming fiscal year 2016-17.

License Fees (2016 & 2017 Projected)		
<u>Year</u>	<u>Amount</u>	<u>Change</u>
2013	\$ 261,462	2.55%
2014	\$ 256,058	(2.07)%
2015	\$ 258,826	1.08%
2016	\$ 280,059	8.02%
2017	\$ 265,500	(5.20)%

Permitting Fees

The permitting fee category consist of user based fees for the issuance of occupancy, building, zoning, demolition, and street opening permits. The fees are designed to recover costs associated with the issuance, inspection time, and petition costs associated with Planning and Community Development Department. Fiscal year 2016-17 is expected to increase 13.99% due to changes in the fees structure made in April 2016. The increases are for the most part offset with increases in expenditures as a result of additional professional reviews based on planning priorities.

Permit Fees (2016 & 2017 Projected)		
Year	Amount	Change
2013	\$ 185,964	41.42%
2014	\$ 197,294	6.09%
2015	\$ 137,618	(30.25)%
2016	\$ 183,288	33.19%
2017	\$ 208,925	13.99%

Other Income

Other income consists of experienced based premium refund checks from the City insurance consortium and billings for snow removal.

Insurance checks are generated from SLAIT, a consortium of local governments used to broker insurance. When rebates are given based on expected versus actual experience, the funds are placed in this category and while difficult to predict, ranges of amounts are generally known at the conclusion of budgeting process.

Other Income (2016 & 2017 Projected)		
Year	Amount	Change
2013	\$ 58,982	(25.18)%
2014	\$ 193,639	228.30%
2015	\$ 140,893	(27.24)%
2016	\$ 76,858	(45.45)%
2017	\$ 102,000	32.71%

Snow billing amounts are based on actual usage of time and material with rates set by contracts with subdivisions which contain private streets. These billings are based on winter weather and difficult to predict at the time of budgeting.

Overall, the other income category is expected to increase 32.71% in fiscal year 2016-17 due to collection timing with snow billings and similar insurance premium refunds.

Investment Income

Investment activities resumed in August of 2014 after several years of abandoning any efforts to keep idle cash invested to generate as much return as possible. The switch in depository banks boosted return on idle funds. In addition Certificates of Deposit (CD) maturities throughout the year are budgeted to increase investment income 55.27% for fiscal year 2016-17.

Investment Income (2016 & 2017 Projected)		
Year	Amount	Change
2013	\$ -	NA
2014	\$ -	NA
2015	\$ 1,757	100%
2016	\$ 12,881	633.12%
2017	\$ 20,000	55.27%

Grants Fund Revenue (FUND 02)

The Grants Fund was established in fiscal year 2015 in an effort to track grants activity and attempt to maintain a more consistent revenue path in the City’s other funds.

Grant Activity

Fiscal year 2017 awards (revenue)

- Old Bonhomme Road - DOT
 - \$1,400,000
- Police Equipment
 - \$5,000
- Police Overtime - DOT
 - \$24,000
- Fire Department Fitness Equipment
 - \$60,000
- Public Works TRIM Grant – DNR
 - \$5,000
- Parks Master Plan Assistance
 - \$6,000
- Irv Zeid Citizens Park Restroom ADA improvements –CDBG-(pass through grant)
 - \$20,000

Grant Fund Revenue (2016 & 2017 Projected)		
<u>Year</u>	<u>Amount</u>	<u>Change</u>
2013	\$ -	NA
2014	\$ -	NA
2015	\$ 193,704	100%
2016	\$ 204,160	5.40%
2017	\$ 1,500,000	634.72%

Fiscal year 2016 awards (projected to year end)

- Old Bonhomme Road DOT - \$166,240
- Police Overtime – DOT - \$34,745
- Police Accreditation Support – St. Louis Area Police Chiefs Association - \$1,000
- Police Equipment DOT, DOJ - \$2,175
- Sidewalk Accessibility Improvements – CDBG - \$20,000 (pass through grant)

Fiscal year 2015 awards

- Police Equipment DOJ, DOT - \$36,298
- Police Overtime DOT - \$22,145
- Police Accreditation Support – St. Louis Area Police Chiefs Association - \$1,000
- Fire Department Self-Contained Breathing Apparatus (SCBA) – FEMA - \$109,261
- Public Works TRIM Grant – DNR - \$25,000
- Fire Department Automated CPR Device - \$14,500 (pass through grant)
- Sidewalk Accessibility Improvements – CDBG - \$30,234 (pass through grant)

NOTE: Pass through grants are included as revenue for single audit calculation only

Capital Improvement Fund Revenue (FUND 05)

The Capital Improvement Fund was established as a result of the approval of the .5% sales tax dedicated to the improvement, purchase, and maintenance of capital projects, equipment, or debt service for those purposes. In addition, revenues from the \$.10/\$100 road and bridge property tax levy are contained in the capital improvement fund.

Sales Tax and Road and Bridge Funds

The dedicated .5% sales tax makes up roughly 67% of the Capital Improvement Fund’s budgeted revenues for the upcoming fiscal year 2016-17. The \$.10/\$100 road and bridge property tax makes up the remaining 23% of the Capital Improvement Fund’s budgeted revenue for fiscal year 2016-17.

Since the revenue sources are derived from similar sales and property taxes contained in the general fund, five year charts and trends mirror those in the General Fund. Overall, an increase of 2.62% is budgeted for fiscal year 2016-2017.

Capital Improvement Fund Total Revenue (2016 & 2017 Projected)		
<u>Year</u>	<u>Amount</u>	<u>Change</u>
2013	\$ 634,039	3.33%
2014	\$ 700,303	10.45%
2015	\$ 708,352	1.15%
2016	\$ 724,974	4.16%
2017	\$ 735,000	1.31%

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Dielman NID Fund Revenue (FUND 11)

The Dielman Neighborhood Improvement District (NID) Fund was established by ordinance for the reconstruction of Dielman Industrial Drive in one of the light industrial areas in the City limits. On inception, the Fund was a capital projects fund until completion. Now that debt has been issued, it remains as a debt service fund to repay the long-term limited obligation bonds.

In another great example of the City working with business owners to improve both the City and their properties, the City accepted the previously private streets and completed a reconstruction of the road, guttering and sidewalks which were financed with long-term debt. In return, landowners agreed to repay the limited obligation long-term debt issued under the City’s name in annual assessments to cover upcoming debt service. Due to lower risk of issuing the debt under the City’s name, the landowners receive the benefit of new roads and lower financing costs.

NID Assessments

There are 10 properties within the District that are repaying the \$730,000 in limited obligation bonds issued in 2012. In fiscal year 2013, property owners who didn’t want to incur financing costs or interest simply repaid the city for their portion of the improvements with the remaining 10 property owners share of improvement costs included in the permanent financing. All properties are current on payments which is expected to continue into fiscal year 2016-17.

Dielman NID Revenue		
(2016 & 2017 Projected)		
Year	Amount	Change
2013	\$ 414,182	100%
2014	\$ 44,285	(89.31)%
2015	\$ 45,242	2.16%
2016	\$ 53,835	18.99%
2017	\$ 47,000	(12.70)%

Fiscal year 2015-16 saw an increase due to one property owner with 5.2% of the responsibility of the assessment annual assessment coming current on three years of payments.

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North Price NID Fund Revenue (FUND 13)

The North Price Neighborhood Improvement District (NID) Fund was established by ordinance for the reconstruction of North Price Road from the intersection of Lisa Drive to the northern terminus of the road in Olivette. In fiscal year 2015-16 the Fund is a capital projects fund and is expected to remain a capital projects fund into mid fiscal year 2016-17. Upon completion of the road project, landowners will either repay the City for the costs of construction or limited obligation debt will be issued and the Fund will transform into a debt service fund for assessments on property owners to repay the debt.

Both the City and business owners stand to benefit from the NID as the City accepts the previously private streets and completes reconstruction of the road, guttering, and sidewalks.

NID Assessments

It is unknown at this point how many property owners, if any, will repay their portion of the costs which effects the amount of debt issues. For budgeting purposes, the assumption is that they will be no assessment in fiscal year 2016-2017.

North Price NID Revenue		
<i>(2016 & 2017 Projected)</i>		
<u>Year</u>	<u>Amount</u>	<u>Change</u>
2013	\$ -	NA
2014	\$ -	NA
2015	\$ -	NA
2016	\$ -	NA
2017	\$ -	NA

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Pension Fund Revenue (FUND 15)

The Pension Fund revenue is generated by a dedicated property tax on all residential, commercial, and personal property within the city limits. The rate varies based on amounts allowed by constitutional limits but hovers around the current maximum of \$.25/\$100 in valuation.

Pension property tax

Property taxes have increased slightly despite large increases in residential assessments due to Constitutional limits. Low inflation is expected to limit growth in property taxes to 1.8% for fiscal year 2016-17. Rates for the 2016 tax year due December 31st will be set in September so estimates are used for budgeting based on currently available assessment information and inflation statistics. Anticipated rates for 2016 tax year collected in fiscal year 2016-17 are \$.227/\$100 of valuation for residential, \$.753/\$100 of valuation for commercial property, and \$.771/\$100 of valuation for personal property.

Pension Fund Revenue (2016 & 2017 Projected)		
Year	Amount	Change (%)
2013	\$ 547,814	1.08%
2014	\$ 558,059	1.87%
2015	\$ 550,800	(1.30)%
2016	\$ 552,918	0.38%
2017	\$ 562,000	1.64%

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Fire Operations Fund Revenue (FUND 20)

The Fire Operations Fund is a special revenue fund established as a result of the approval of the .25% sales tax dedicated to fire operations which can cover personnel, benefits, operational, or capital expenditures within the fire department. Since inception, the Fund has been used to fund the staffing of three of the least tenured firefighter/paramedics. In addition, the fund has been used to fund debt service on the purchase of the two fire trucks and ambulance currently in use.

As a relatively new fund, the situation arose with all revenues coming from sales taxes was combined with tight budgeting, little reserves were built up when the recession arrived causing deficit spending to occur. As a result, a negative fund balance has been reported since fiscal year 2009-2010. However, this trend is expected to reverse in fiscal year 2016-2017 with a fund balance of \$6,799 projected for June 30, 2017.

Sales Tax

The dedicated .25% sales tax makes up all of the Fire Operations Fund’s revenues.

Since the revenue sources are derived from similar sales taxes contained in the general fund, five year charts and trends mirror those in the General Fund and due to a late spike in collections, only reflect an increase of 3.57%.

Fire Operations Revenue		
(2016 & 2017 Projected)		
<u>Year</u>	<u>Amount</u>	<u>Change</u>
2013	\$ 230,151	6.30%
2014	\$ 247,000	7.32%
2015	\$ 274,797	11.25%
2016	\$ 286,240	4.16%
2017	\$ 290,000	0.44%

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City Center Fund Revenue (FUND 26)

The City Center Fund was established following approval by voters to issue bonds for the construction of the new City Center located at 1140 Dielman Rd. The fund is currently acting as a capital projects fund during the construction process which is expected to cease during fiscal year 2016-17 when construction completes. The fund also acts as a debt service fund for collection and repayment of the General Obligation Bonds Series 2014.

City Center debt service property tax

Property tax rates for debt service follow different limits than general fund property tax rates. The current maximum allowed rate is far above the \$.42/\$100 currently assessed as promised to voters prior to the election. Therefore, Increases in property valuation result in increased revenue for the City Center Fund until a maximum reserve is met. Rates for the 2016 tax year due December 31st will be set in September and are anticipated to remain at \$.42/\$100 for residential, commercial property, and personal property.

<u>Year</u>	<u>Amount</u>	<u>Change (%)</u>
2013	\$ -	NA
2014	\$ -	NA
2015	\$ 932,210	100%
2016	\$ 1,003,992	7.70%
2017	\$ 1,007,000	0.30%

Stormwater/Park Fund Revenue (FUND 30)

The Stormwater/Parks Fund is a special revenue fund established as a result of the approval of the .50% sales tax dedicated to maintenance and construction of stormwater control infrastructure or city parks. Eligible expenditures can include operational and capital expenditures. Since inception, the Fund has been used for three parks maintenance employees' wages and benefits in addition to purchase playground equipment, pave walkways, and most recently, reconstruct stormwater runoff infrastructure. The use of the fund is budgeted to expand yet again in fiscal year 2016-2017 to fund the community center roof replacement.

Sales Tax

The dedicated .50% sales tax makes up all of the Stormwater/Park Fund's revenues.

Since the revenue sources are derived from similar sales taxes contained in the general fund, five year charts and trends mirror those in the General Fund and due to a late spike in collections, only reflect an increase of 0.44%.

<u>Year</u>	<u>Amount</u>	<u>Change (%)</u>
2013	\$ 460,301	6.31%
2014	\$ 464,000	0.80%
2015	\$ 549,592	18.45%
2016	\$ 572,482	4.16%
2017	\$ 575,000	0.44%

Sewer Lateral Fund Revenue (FUND 40)

The Sewer Lateral Fund is a special revenue fund established to collect and reimburse funds for the \$50/residential household fee. Collection is made by St. Louis County along with property taxes and remitted to the City less a 1% collection fee.

Sewer Lateral Fee

Revenues for the upcoming fiscal year 2016-17 are expected to remain unchanged as a result of no new households expected to be built within the city and collection rates expected to remain the same.

Sewer Lateral Revenue

(2016 & 2017 Projected)

<u>Year</u>	<u>Amount</u>	<u>Change (%)</u>
2013	\$ 136,500	(0.19)%
2014	\$ 136,535	0.03%
2015	\$ 135,815	(0.53)%
2016	\$ 135,303	(0.38)%
2017	\$ 135,000	(0.22)%

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City of Olivette
 FY 17 Budget Summary

Printed 6/20/2016
 Updated 6/20/2016

	FY 2017 Revenue	FY 2017 Expenditure	FY 2017 Budget Excess/ (Deficit)	Fund Balance 6/30/2015 (audited)	Projected Excess/ (Deficit) FY2016	Fund Balance Projected 6/30/2016	Fund Balance Projected End of FY 2017
FUND 01 - General Fund	7,307,925	7,306,957	968	4,335,986	185,777	4,521,763	4,522,731
FUND 02 - Grants	1,500,000	1,500,000	0	0	0	0	0
FUND 05 - Capital Imp	885,000	1,413,939	(528,939)	1,321,691	(127,417)	1,194,274	665,335
FUND 11 - Dielman NID	47,000	48,000	(1,000)	49,649	5,977	48,649	47,649
FUND 13 - North Price NID	1,877,221	1,877,221	0	(18,456)	18,456	0	0
FUND 15 - Pension	562,000	562,000	0	13,446	(7,082)	6,364	6,364
FUND 20 - Fire Operations	290,000	244,800	45,200	(139,466)	139,240	(226)	44,974
FUND 25 - Equip Replacmt	0	150,000	(150,000)	343,710	0	343,710	193,710
FUND 26 - 2014 GO Bonds	1,067,000	9,000,000	(7,933,000)	11,576,814	(3,312,277)	8,264,537	331,537
FUND 30 - Parks/Stmwtr	570,000	666,961	(96,961)	969,265	154,257	1,123,522	1,026,561
FUND 35 - Escrow Trust	500	500	0	0	0	0	0
FUND 40 - Sewer Lateral	136,000	104,340	31,660	602,952	42,315	645,267	676,927
				<u>19,055,591</u>	<u>(2,900,754)</u>	<u>16,147,860</u>	<u>7,515,788</u>

Annual Budget – July 1, 2016 through June 30, 2017

FUND 01 - General Fund	CY (2016)		Current Projected % of Budget	FY 2017		FY 17 Budget Difference from FY16 Budget	FY 17 Budget Difference from FY16 Actual
	Budget (as amended w/ Ord 2554)	CY (2016) Actual to May + Projected June		Department Head Budget Request	FY 2017 City Manager Budget		
Revenues							
Parks and Recreation	359,500	287,440	80%	301,250	301,250	-58,250	13,810
Court	318,500	307,053	96%	321,750	321,750	3,250	14,697
Medical Transport Fees	180,000	148,546	83%	155,000	155,000	-25,000	6,454
Licenses	259,000	280,059	108%	265,500	265,500	6,500	-14,559
Investment Income	6,500	12,281	189%	20,000	20,000	13,500	7,719
Other Income	92,000	76,856	84%	102,000	102,000	10,000	25,144
Permits	186,965	183,288	98%	208,925	201,425	14,460	18,137
Property Taxes	1,715,000	1,690,929	99%	1,718,000	1,718,000	3,000	27,071
Sales Tax	1,832,400	1,934,418	106%	1,920,000	1,930,000	97,600	-4,418
Transfers for Administrative Costs	143,400	64,242	45%	75,500	75,500	-67,900	11,258
Utility Taxes	2,255,500	2,137,107	95%	2,217,500	2,217,500	-38,000	80,393
Revenues	7,348,765	7,122,219	97%	7,305,425	7,307,925	-40,840	185,706
Expenditures							
Legislative (1000)	129,908	117,500	90%	132,920	133,920	4,012	16,420
Administration (1200)	136,255	133,185	98%	142,700	142,700	6,445	9,515
Finance Department (1300)	348,040	338,500	97%	370,000	370,000	21,960	31,500
Municipal Court (1400)	147,090	115,000	78%	134,820	133,520	-13,570	18,520
City Attorney (1450)	100,000	135,755	136%	100,000	100,000	0	-35,755
Communications (1500)	44,195	35,665	81%	27,308	27,308	-16,887	-8,357
Planning & Zoning (1601)	550	0	0%	550	550	0	550
Community Affairs (1605)	27,200	30,000	0%	31,922	31,922	4,722	1,922
Zoning Board Of Adjustment(1606)	1,025	800	78%	2,035	1,350	325	550
Economic Development (1607)	13,880	5,000	36%	13,880	9,030	-4,850	4,030
Special Committees (1610)	0	45,000	0%	0	0	0	-45,000
Old Bonhomme Rd Agremt(1612)	80,000	0	0%	0	0	-80,000	0
Elections (1800)	9,010	2,000	22%	9,010	9,010	0	7,010
Rabies Control (2000)	57,985	56,822	98%	59,270	59,270	1,285	2,448
Fire Department (2500)	2,226,395	2,156,075	97%	2,240,827	2,220,007	-6,388	63,932
Police Department (2600)	2,489,407	2,328,066	94%	2,460,827	2,494,092	4,685	166,026
Community Center (3000)	187,787	189,098	101%	179,452	167,870	-19,917	-21,228
Recreation (3200)	359,480	275,651	77%	388,740	385,272	25,792	109,621
Planning & Comm. Devpmt (4010)	403,410	374,913	93%	425,134	402,005	-1,405	27,092
Refuse Collection (4050)	357,700	369,743	103%	378,541	378,541	20,841	8,798
Municipal Property-General (4061)	130,448	129,782	99%	133,590	133,590	3,142	3,808
Insurance (4500)	99,000	97,887	99%	107,000	107,000	8,000	9,113
Expenditures Total	7,348,765	6,936,442	94%	7,338,526	7,306,957	-41,808	370,515
FUND 02 - Grants (City Match amounts are contained in their respective funds (01,05,30))							
Revenues	2,130,000	231,631	11%	1,500,000	1,500,000	-630,000	1,268,369
Expenditures	2,130,000	231,631	11%	1,500,000	1,500,000	-630,000	1,268,369
	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0</u>	<u>-1,260,000</u>	<u>2,536,738</u>

Annual Budget – July 1, 2016 through June 30, 2017

	CY (2016)		Current Projected % of Budget	FY 2017		FY 17 Budget Difference from FY16 Budget	FY 17 Budget Difference from FY16 Actual
	Budget (as amended w/ Ord 2554)	CY (2016) Actual to May + Projected June		Department Head Budget Request	FY 2017 City Manager Budget		
FUND 05 - Cap. Impr.							
Revenues							
Capital Improvement Sales Tax	475,000	486,733	102%	490,000	490,000	15,000	3,267
Bridge & Road Fund From County	250,000	226,612	91%	245,000	245,000	-5,000	18,388
Transfers	0	0	0%	150,000	150,000	150,000	150,000
Debt Proceeds	150,000	150,000	100%	0	0	-150,000	-150,000
Revenues	<u>875,000</u>	<u>863,345</u>	99%	<u>885,000</u>	<u>885,000</u>	<u>10,000</u>	<u>21,655</u>
Expenditures							
Fire Dept. Improvements	34,000	32,543	96%	36,200	0	-34,000	-32,543
Police Department	61,025	58,529	96%	76,800	68,500	7,475	9,971
Street Department	571,464	483,124	85%	639,448	566,918	-4,546	83,794
Street Dept. Improvements	195,000	171,045	88%	105,000	176,000	-19,000	4,955
OBR Improvement - Tree Agrmt.	20,000	0	0%	0	0	-20,000	0
Old Bonhomme Rd	0	207,000	0%	260,000	260,000	260,000	53,000
North Price NID Transfer	0	0	0%	250,000	250,000	250,000	250,000
Dielman Rd - South	0	0	0%	54,000	54,000	54,000	54,000
Debt Service	43,511	38,521	89%	38,521	38,521	-4,990	0
Expenditures	<u>925,000</u>	<u>990,762</u>	107%	<u>1,459,969</u>	<u>1,413,939</u>	<u>488,939</u>	<u>423,177</u>
FUND 11 - Dielman NID							
Revenue							
NID Assessments	45,000	53,835	120%	47,000	47,000	2,000	-6,835
Revenue	<u>45,000</u>	<u>53,835</u>	120%	<u>47,000</u>	<u>47,000</u>	<u>2,000</u>	<u>-6,835</u>
Expenditures							
Debt Pmt and Fiscal Agent Fees	47,857	47,858	100%	48,000	48,000	143	142
Expenditures	<u>47,857</u>	<u>47,858</u>	100%	<u>48,000</u>	<u>48,000</u>	<u>143</u>	<u>142</u>
FUND 13 - North Price NID							
Revenue							
NID Assessments	0	0	0%	0	0	0	0
Debt Proceeds	1,943,000	870,000	45%	1,877,221	1,877,221	-65,779	1,007,221
Revenue	<u>1,943,000</u>	<u>870,000</u>	45%	<u>1,877,221</u>	<u>1,877,221</u>	<u>-65,779</u>	<u>1,007,221</u>
Expenditures							
N. Price NID Improv. Project	943,000	851,544	90%	627,221	627,221	-315,779	-224,323
Debt Pmt and Fiscal Agent Fees	1,000,000	0	0%	1,250,000	1,250,000	250,000	1,250,000
Expenditures	<u>1,943,000</u>	<u>851,544</u>	44%	<u>1,877,221</u>	<u>1,877,221</u>	<u>-65,779</u>	<u>1,025,677</u>
FUND 15 - Pension							
Revenue							
Property Taxes	558,000	552,918	99%	562,000	562,000	4,000	9,082
Revenue	<u>558,000</u>	<u>552,918</u>	99%	<u>562,000</u>	<u>562,000</u>	<u>4,000</u>	<u>9,082</u>
Expenditures							
Misc Professional Services	40,000	40,000	100%	41,000	41,000	1,000	1,000
City Pension Plan Contributions	520,500	520,000	100%	521,000	521,000	500	1,000
Expenditures	<u>560,500</u>	<u>560,000</u>	100%	<u>562,000</u>	<u>562,000</u>	<u>1,500</u>	<u>2,000</u>

Annual Budget – July 1, 2016 through June 30, 2017

	CY (2016)		Current Projected % of Budget	FY 2017		FY 17 Budget Difference from FY16 Budget	FY 17 Budget Difference from FY16 Actual
	Budget (as amended w/ Ord 2554)	CY (2016) Actual to May + Projected June		Department Head Budget Request	FY 2017 City Manager Budget		
FUND 20 - Fire Operations							
Revenue							
Sales Tax	280,000	286,240	102%	290,000	290,000	10,000	3,760
Revenue	<u>280,000</u>	<u>286,240</u>	102%	<u>290,000</u>	<u>290,000</u>	<u>10,000</u>	<u>3,760</u>
Expenditures							
Fire Department	224,591	147,000	65%	244,800	244,800	20,209	97,800
Fire Dept. Improvements	0	0	0%	0	0	0	0
Expenditures	<u>224,591</u>	<u>147,000</u>	65%	<u>244,800</u>	<u>244,800</u>	<u>20,209</u>	<u>97,800</u>
FUND 25 - Equipment Replacement							
Revenue	0	0	0%	0	0	0	0
Expenditures	0	0	0%	150,000	150,000	150,000	150,000
FUND 26 - Dielman Facility 2014 GO Bonds							
Revenue							
Property Tax	941,000	1,020,511	108%	1,007,000	1,007,000	66,000	-13,511
Investment Income	51,000	52,065	102%	60,000	60,000	9,000	7,935
Revenue	<u>992,000</u>	<u>1,072,576</u>	108%	<u>1,067,000</u>	<u>1,067,000</u>	<u>75,000</u>	<u>-5,576</u>
Expenditures							
Facility Expenditures	1,012,000	3,500,000	346%	8,100,000	8,100,000	7,088,000	4,600,000
Debt Pmt and Fiscal Agent Fees	1,000,000	884,853	88%	900,000	900,000	-100,000	15,147
Expenditures	<u>2,012,000</u>	<u>4,384,853</u>	218%	<u>9,000,000</u>	<u>9,000,000</u>	<u>6,988,000</u>	<u>4,615,147</u>
FUND 30 - Stormwater/Parks							
Revenue							
Sales Tax	562,000	572,482	102%	570,000	570,000	8,000	-2,482
Revenue	<u>562,000</u>	<u>572,482</u>	102%	<u>570,000</u>	<u>570,000</u>	<u>8,000</u>	<u>-2,482</u>
Expenditures							
Parks (3100)	467,305	380,327	81%	424,541	421,961	-45,344	41,634
Capital Improvements	64,225	37,898	59%	305,000	245,000	180,775	207,102
Capital Improvements Stormwater	80,000	0	0%	0	0	-80,000	0
Expenditures	<u>611,530</u>	<u>418,225</u>	68%	<u>729,541</u>	<u>666,961</u>	<u>135,431</u>	<u>248,736</u>
FUND 35 - Escrow Trust							
Investment Income	480	494	103%	500	500	20	6
Transfer of Interest	480	494	103%	500	500	20	6
FUND 40 - Sewer Lateral							
Investment Income	720	1,348	187%	1,000	1,000	280	-348
Sewer Lateral Fees	135,000	135,303	100%	135,000	135,000	0	-303
Revenue	<u>135,720</u>	<u>136,651</u>	101%	<u>136,000</u>	<u>136,000</u>	<u>280</u>	<u>-651</u>
Collection Fees - St Louis Co	1,331	1,336	100%	1,340	1,340	9	4
Sewer Lateral Improvements	75,000	65,000	87%	75,000	75,000	0	10,000
Transfers for Administrative Costs	28,000	28,000	100%	28,000	28,000	0	0
Expenditures	<u>104,331</u>	<u>94,336</u>	90%	<u>104,340</u>	<u>104,340</u>	<u>9</u>	<u>10,004</u>

General Fund (FUND 01)

Legislation (Department 1000)

The Olivette City Council consists of five individuals who are the elected representatives of the City of Olivette. They are elected at large for three years with staggered terms and receive compensation of \$100.00 per month. In addition, the rate of compensation for the City Treasurer is \$50.00 per month.

The Legislative Department is classified as an operational department and has one full-time City Clerk who is appointed by the City Manager whose primary responsibility is the maintenance of the City's permanent records.

The City Council, with the Mayor serving as chair, is the policy making legislative body of the City of Olivette and is responsible for guiding programs and services provided by City staff. The Council approves all ordinances, resolutions and purchases over \$10,000 in addition to adopting the annual operating budget and levying taxes. With the advice and assistance of the City Manager, the Council reviews proposals for community needs, initiates action for new programs and determines the ability of the City to provide financing for activities for the City.

The City Council of the City of Olivette meets regularly on the second and fourth Tuesdays of the month and on other occasions for public hearings or matters of special importance to the community. All meetings are open and the public is invited to attend.

GOALS

- Provide a full range of municipal services allowable under State law including law enforcement, zoning and code enforcement, recreation centers, trash disposal and parks.
- Provide high quality and responsive government to the Olivette community.
- Provide mechanisms to ensure ordinances, resolutions, minutes and other important City information is available to residents.
- Maintain City Clerk's designation as a Missouri Professional City Clerk through the Missouri City Clerks and Finance Officers Association and Certified Municipal Clerk status through the International Institute of Municipal Clerks. Encourage participation in professional organizations to bring new ideas to the City Council for consideration.
- Participate in local, state and national organizations to influence legislation.

GOALS - continued

- Encourage residents to become more involved in their community through volunteer participation at events or by serving on various City Boards and Commissions.
- Create a sense of place and encourage civic pride
- Create opportunities for economic development and retain and improve existing businesses

OBJECTIVES

- Maintain council member's status as body to enact laws that provide equal opportunity and citizen engagement.
- Maintain documents and historical records for public access and aid in decision making by council, staff, and citizens.
- Provide official representation of the governing body at ceremonial activities
- Continue to hold Council meetings to provide a public forum for various viewpoints, inform citizens of opportunities and plans, and deliberate in an attempt to reach best possible conclusions for the City and its citizens.
- Maintain structure and formality of City Council meetings to provide an atmosphere that facilitates mutual respect among participants.
- Maintain records open and easily to public including ensure that all meeting notices, minutes, ordinances, and both Municipal and Zoning Codes are maintained on the City website.
- Initiate periodic recodification of the Municipal Code and Zoning Code to ensure that City codes are compatible with Missouri State Statute and the Strategic Plan for the City which most recently occurred in 2008.
- Provide formal training for Board/Commission members and Council liaison to review primary missions and effectiveness of meetings and encourage a proper communication channel with City Council.
- Initiate City Council review of mission statements for the various Boards and Commissions to clarify goals and objectives for each group.
- Search for ways the City Council can encourage more residents to become involved in their community through serving or appearing on a board or commission.
- Provide atmosphere for residents attending public meetings to expect an opportunity to communicate viewpoints and share concerns on community issues within a structured setting guided by the Council.
- Increase participation in Municipal League of Metro St. Louis
- Continue to establish the Olive Boulevard corridor as a focal point of the City as outlined in the strategic plan most recently evidenced by redevelopment of the Olive Boulevard & Interstate 170 interchange and expected to continue through former City Hall site.
- Hold open house at new City Center for council to welcome public to their new city hall



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Legislative - 1000	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$50,304	\$62,978	\$86,724	\$85,015	\$88,000	\$86,100	\$90,000	\$90,000
A400.00	Longevity	\$716	\$630	\$888	\$2,291	\$725	\$2,388	\$0	\$0
A600.00	FICA	\$5,351	\$5,526	\$2,469	\$5,839	\$5,815	\$6,771	\$6,900	\$6,900
A700.00	Unemployment Comp	\$223	\$401	\$466	\$474	\$300	\$460	\$500	\$500
TOTAL--PERSONNEL		\$56,594	\$69,534	\$90,547	\$93,619	\$94,840	\$95,719	\$97,400	\$97,400
CSVC Contractual Services									
B190.00	Miscellaneous Professional Services	-\$468	\$1,000	\$1,850	\$514	\$3,000	\$3,200	\$3,200	\$3,200
B220.00	Postage	\$0	\$55	\$0	\$0	\$0	\$0	\$0	\$0
B240.00	Travel & Training	\$1,287	\$819	\$3,361	\$1,150	\$3,875	\$4,245	\$4,515	\$4,515
B310.00	Legal Notices/Advertising	\$334	\$122	\$100	\$0	\$300	\$250	\$250	\$250
B320.00	Printing	\$482	\$0	\$0	\$305	\$250	\$250	\$250	\$250
B440.00	Telephone	\$751	\$429	\$321	\$386	\$1,000	\$600	\$700	\$700
B542.00	Copier Maintenance	\$1,655	\$1,048	\$1,604	\$1,377	\$1,300	\$1,300	\$1,200	\$1,200
B545.00	Computer Maintenance	\$483	\$1,147	\$723	\$532	\$750	\$750	\$750	\$750
B730.00	Workers Compensation	\$82	\$57	\$96	\$177	\$190	\$190	\$200	\$200
B780.00	Group Health & Liability	\$9,488	\$6,440	\$14,875	\$14,877	\$15,000	\$14,504	\$14,600	\$14,600
B790.00	Life Insurance/LTD	\$279	\$284	\$1,053	\$682	\$365	\$650	\$1,000	\$1,000
B914.00	Association Dues	\$1,758	\$5,140	\$6,082	\$6,169	\$6,150	\$6,100	\$6,105	\$6,105
B920.00	Reception	\$0	\$75	\$90	\$291	\$400	\$400	\$2,300	\$2,300
B990.00	Misc. Contractual Services	-\$81	\$2,674	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL-CONTRACTUAL SER.		\$16,050	\$19,292	\$30,155	\$26,460	\$32,580	\$32,439	\$35,070	\$35,070
COMM Commodities									
C110.00	Office Supplies	\$62	\$260	\$463	\$342	\$400	\$700	\$400	\$400
C125.00	Books/Publications	\$0	\$0	\$0	\$0	\$200	\$150	\$150	\$150
C470.00	Awards, Gifts, & Memorials	\$638	\$898	\$1,288	\$476	\$600	\$900	\$900	\$900
TOTAL COMMODITIES		\$700	\$1,158	\$1,751	\$818	\$1,200	\$1,750	\$1,450	\$1,450
CAPT Capital Outlay/Improvements									
D320.00	Computer/Institutional Equip	\$0	\$3,559	\$0	\$1,420	\$1,400	\$0	\$0	\$0
TOTAL--CAPITAL OUTLAY		\$0	\$3,559	\$0	\$1,420	\$1,400	\$0	\$0	\$0
TOTAL DEPARTMENT		\$73,344	\$93,543	\$122,453	\$122,317	\$130,020	\$129,908	\$133,920	\$133,920

General Fund (FUND 01)

Administration (Department 1200)

The Administration Department is classified as an operational department and contains the compensation, benefits, and other expenditures for the office of the City Manager and related duties. The City Manager is appointed based on executive and administrative qualifications and according to City Charter, serves at the pleasure of the majority of the City Council. Unlike the City Council who is made up of Olivette citizens, the City Manager need not be a resident of the city.

The manager serves as the chief administrative officer of the city and shall be responsible to the council for the administration of all city affairs. Powers and duties include ensuring all laws, provisions of the charter, and acts of the council are faithfully enforced and executed; appointing, suspending or removing city employees; administration of all departments, offices, and agencies of the city; preparation of the annual budget and capital program to the council; reporting on the finances and administrative activities of the city at the end of each fiscal year; attend all open city council meetings with the right to take part in discussions but may not vote; and exercise such other powers and perform such other duties as may be prescribed by Charter, by ordinance, or law.

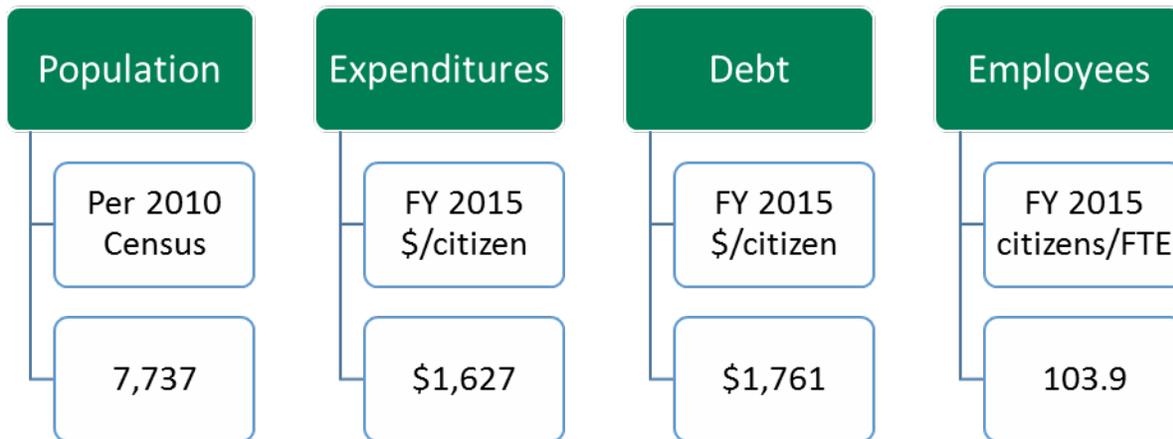
The City Manager, as the administrative head of the government subject to the direction and supervision of the Council is employed for a term not to exceed one year with a 30 day termination provision with compensation set by the Council. Upon appointment, the City Manager is expected take the official oath required by law and execute a bond in favor of the city for the faithful performance duties.

GOALS

- Strengthen relationship between City and businesses
- Develop a long range plan for funding of needed street improvements in the City
- Actively pursue redevelopment opportunities
- Continue to work of active pursuit of the priorities established in the Olivette Strategic Plan
- Investigate possible cost-sharing opportunities with other municipalities and organizations.
- Develop a long-range information technology improvement plan
- Continue to strengthen outreach with Olivette citizens by upgrading communications techniques

OBJECTIVES

- Increase ongoing dialogue with the Olivette business community and facilitate business roundtables to discuss pertinent business issues in the Olivette community
- Continue to work towards the redevelopment of the Olive Boulevard/Interstate 170 corridor, City Hall site, and other underutilized areas in the City
- Ensure that the directives of the City Council are implemented promptly and efficiently
- Serve the citizens of Olivette with responsiveness and courtesy through a variety of communication outlets
- To implement measures to insure maximum efficiency in administrative operations
- Provide and share information with City Council, management staff, and employees in a timely manner
- Work with City boards and commissions to facilitate policy making and implement City goals



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Annual Budget – July 1, 2016 through June 30, 2017

Fund 01 Administration - 1200 2011-12 2012-13 2013-14 2014-15 2014-15 2015-16 2016-17 2016-17									
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$99,480	\$74,723	\$88,495	\$97,713	\$105,000	\$102,300	\$108,000	\$108,000
A400.00	Longevity	\$0	\$0	\$0	\$0	\$0	\$515	\$0	\$0
A600.00	FICA	\$7,974	\$5,983	\$6,584	\$7,151	\$8,033	\$7,865	\$8,300	\$8,300
A700.00	Unemployment Comp	\$50	\$152	\$359	\$169	\$0	\$155	\$200	\$200
A900.00	Pre-Tax Earnings	\$7,862	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL--PERSONNEL		\$115,366	\$80,859	\$95,438	\$105,033	\$113,033	\$110,835	\$116,500	\$116,500
CSVC Contractual Services									
B190.00	Misc. Professional Services	\$310	\$3,560	\$7,127	\$2,842	\$3,000	\$0	\$0	\$0
B195.00	Relocation Expenses	\$0	\$0	\$5,000	\$0	\$5,000	\$0	\$0	\$0
B210.00	Automobile Allowance	\$0	\$0	\$3,500	\$4,200	\$0	\$4,200	\$4,200	\$4,200
B240.00	Travel & Training	\$1,393	\$308	\$175	\$3,462	\$4,750	\$2,000	\$3,750	\$3,750
B310.00	Legal Notices/Advertising	\$0	\$718	\$364	\$47	\$450	\$100	\$0	\$0
B320.00	Printing	\$0	\$0	\$18	\$0	\$350	\$100	\$40	\$40
B440.00	Telephone	\$1,446	\$1,070	\$1,127	\$1,493	\$1,072	\$2,000	\$1,400	\$1,400
B542.00	Copier Expenses	\$618	\$782	\$2,096	\$1,322	\$750	\$1,000	\$800	\$800
B545.00	Computer Maintenance	\$566	\$1,625	\$1,141	\$944	\$1,201	\$1,145	\$900	\$900
B550.00	Automotive Repairs	\$64	\$148	\$28	\$0	\$575	\$0	\$0	\$0
B730.00	Workers Compensation	\$207	\$222	\$224	\$214	\$225	\$240	\$300	\$300
B780.00	Group Health & Liability	\$10,049	\$8,639	\$7,244	\$10,174	\$11,600	\$10,785	\$10,900	\$10,900
B790.00	Life Insurance/LTD	\$781	\$513	\$367	\$699	\$260	\$750	\$1,000	\$1,000
B914.00	Association Dues	\$1,119	\$1,048	\$897	\$960	\$1,125	\$1,300	\$1,360	\$1,360
B920.00	Reception	\$0	\$0	\$0	\$0	\$0	\$300	\$300	\$300
B990.00	Misc. Contractual Services	-\$56	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL-CONTRACTUAL SER.		\$16,497	\$18,633	\$29,308	\$26,357	\$30,358	\$23,920	\$24,950	\$24,950
COMM Commodities									
C110.00	Office Supplies	\$0	\$167	\$334	\$36	\$375	\$400	\$150	\$150
C125.00	Books/Publications	\$101	\$0	\$120	\$298	\$140	\$100	\$300	\$300
C310.00	Gasoline & Oil	\$1,265	\$1,152	\$984	\$670	\$2,000	\$1,000	\$800	\$800
C320.00	Automotive Accessories	\$122	\$257	\$0	\$0	\$580	\$0	\$0	\$0
C470.00	Awards & Gifts	\$0	\$0	\$0	\$177	\$0	\$0	\$0	\$0
TOTAL COMMODITIES		\$1,488	\$1,576	\$1,438	\$1,181	\$3,095	\$1,500	\$1,250	\$1,250
CAPT Capital Outlay/Improvements									
D311.00	Office Equipment	\$0	\$0	\$48	\$0	\$0	\$0	\$0	\$0
D320.00	Computer/Institutional Equip	\$0	\$0	\$1,344	\$0	\$1,500	\$0	\$0	\$0
TOTAL-CAPITAL OUTLAY		\$0	\$0	\$1,392	\$0	\$1,500	\$0	\$0	\$0
TOTAL DEPARTMENT		\$133,351	\$101,068	\$127,576	\$132,571	\$147,986	\$136,255	\$142,700	\$142,700

General Fund (FUND 01)

Finance (Department 1300)

The Finance Department is an operational department that seeks to provide effective and professional management of the City of Olivette accounting policies to maintain compliance with federal and state statutes and City ordinances. Responsibilities include but are not limited to financial reporting, coordination of audits, maintenance of internal control structures, budget preparation, debt service administration, investment activities, fixed assets, and human resources activities. Current year budgeting remains unchanged for personnel with one finance director, one human resources administrator, one accountant, and one finance clerk.

GOALS

- Maintain internal control structural integrity throughout transition to new facility
- Continue review of the City's Financial Policy and Procedures Manual and recommend changes as necessary.
- Regain GFOA Distinguished Budget Presentation Award.
- Attain GFOA Consolidated Annual Financial Reporting Certificate of Achievement
- Provide tools and means to plan future financial stability by projecting current and future needs

OBJECTIVES

- Prepare monthly revenue and expenditure that accurately reflect the financial condition of the City.
- Manage City investment portfolio to meet cash flow needs while maximizing the yield on investments.
- Maintain vendor relations by accurately and efficiently process accounts payable
- Endeavor towards accurate and timely payroll processing and benefits administration.
- Facilitate creation and approval of budgets that place the City in sound financial position
- Update and maintain five year Capital Improvement Plan for planning and information purposes

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Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Finance - 1300	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$159,280	\$193,230	\$112,915	\$163,580	\$192,000	\$204,500	\$216,000	\$216,000
A300.00	Salary Adjustment	\$173	\$900	\$0	\$0	\$0	\$0	\$0	\$0
A400.00	Longevity	\$1,985	\$2,657	\$796	\$788	\$1,615	\$303	\$0	\$0
A600.00	FICA	\$9,052	\$13,402	\$11,566	\$11,560	\$14,760	\$15,667	\$16,600	\$16,600
A700.00	Unemployment Comp	\$294	\$586	\$169	\$574	\$590	\$590	\$700	\$700
TOTAL--PERSONNEL		\$170,784	\$210,775	\$125,446	\$176,502	\$208,965	\$221,060	\$233,300	\$233,300
CSVC Contractual Services									
B110.00	Audit	\$10,300	\$9,300	\$11,244	\$17,000	\$16,000	\$15,000	\$20,000	\$20,000
B115.00	Payroll Services	\$19,855	\$14,067	\$15,414	\$12,852	\$15,360	\$11,850	\$13,600	\$13,600
B167.00	Software Support/Maintenance	\$2,837	\$4,396	\$8,769	\$4,660	\$3,700	\$3,990	\$4,200	\$4,200
B190.00	Misc. Professional Services	\$0	\$0	\$45,704	\$0	\$0	\$0	\$0	\$0
B220.00	Postage	\$8,484	\$6,196	\$5,518	\$6,784	\$7,560	\$5,385	\$6,385	\$6,385
B240.00	Travel & Training	\$299	\$581	\$0	\$1,116	\$1,400	\$1,850	\$1,500	\$1,500
B245.00	Tuition Reimbursement	\$0	\$1,959	\$0	\$0	\$0	\$0	\$0	\$0
B310.00	Legal Notices/Advertising	\$385	\$223	\$1,834	\$831	\$300	\$250	\$275	\$275
B320.00	Printing	\$1,779	\$1,984	\$1,763	\$1,708	\$1,750	\$1,750	\$2,050	\$2,050
B440.00	Telephone	\$3,715	\$2,115	\$1,834	\$2,068	\$3,175	\$3,200	\$3,100	\$3,100
B542.00	Copier Maintenance	\$2,581	\$2,320	\$2,205	\$1,262	\$1,740	\$1,500	\$1,500	\$1,500
B545.00	Computer Maintenance	\$1,983	\$3,680	\$4,574	\$2,732	\$3,125	\$2,575	\$3,200	\$3,200
B730.00	Workers Compensation	\$321	\$393	\$445	\$433	\$465	\$465	\$500	\$500
B780.00	Group Health & Liability	\$12,740	\$27,150	\$12,197	\$27,356	\$41,000	\$38,000	\$41,800	\$41,800
B790.00	Life Insurance/LTD	\$1,112	\$1,397	\$297	\$805	\$1,680	\$1,680	\$2,000	\$2,000
B914.00	Association Dues	\$330	\$280	\$634	\$970	\$680	\$595	\$780	\$780
B990.00	Misc. Contractual Services	-\$804	\$96	\$1,534	\$256	\$330	\$340	\$240	\$240
B991.00	Bank Charges	\$6,312	\$6,363	\$11,278	\$9,946	\$9,600	\$7,700	\$7,320	\$7,320
B992.00	County Collection--PP/Auto	\$22,932	\$20,252	\$24,276	\$24,276	\$23,000	\$25,000	\$25,250	\$25,250
TOTAL-CONTRACTUAL SER.		\$95,161	\$102,749	\$149,520	\$115,055	\$130,865	\$121,130	\$133,700	\$133,700



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Finance - 1300 (cont.)	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
COMM Commodities									
C110.00	Office Supplies	\$2,854	\$2,922	\$3,374	\$3,671	\$3,000	\$5,850	\$3,000	\$3,000
C250.00	Institutional Supplies	\$266	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C470.00	Awards and Gifts	\$0	\$0	\$64	\$0	\$0	\$0	\$0	\$0
C490.00	Miscellaneous Commodities	\$87	\$318	\$66	\$0	\$0	\$0	\$0	\$0
TOTAL COMMODITIES		\$3,207	\$3,240	\$3,504	\$3,671	\$3,000	\$5,850	\$3,000	\$3,000
CAPT Capital Outlay/Improvements									
D311.00	Office Equipment	\$0	\$0	\$669	\$752	\$750	\$0	\$0	\$0
D320.00	Computer/Institutional Equip	\$0	\$2,126	\$0	\$2,055	\$0	\$0	\$0	\$0
D325.00	Furniture & Fixtures	\$213	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL-CAPITAL OUTLAY		\$213	\$2,126	\$669	\$2,807	\$750	\$0	\$0	\$0
TOTAL DEPARTMENT		\$269,365	\$318,891	\$279,139	\$298,035	\$343,580	\$348,040	\$370,000	\$370,000

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General Fund (FUND 01)

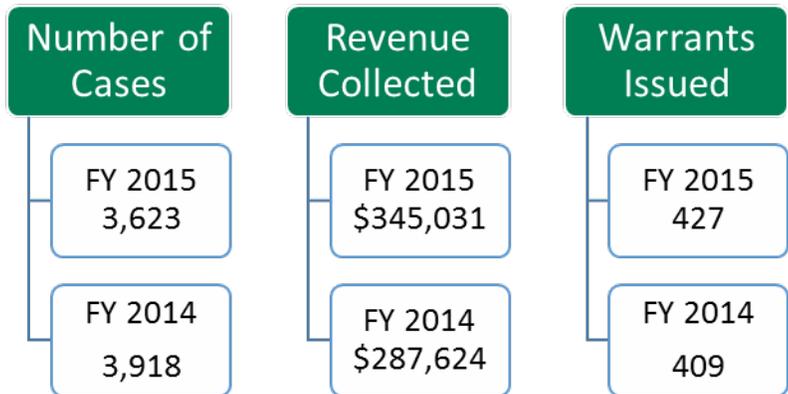
Court (Department 1400)

The Court Department is an operational department that contains all costs associated with operating the Olivette Municipal Court. The City Council appoints a contracted municipal Judge who provides judicial determination on charges dealing with the violations of municipal ordinances while the full time Court Administrator and part time Court Clerk handles the administrative duties.

The Olivette Municipal Court is held two nights per month with the Municipal Judge, Prosecuting Attorney, Court Administrator and Assistant Court Clerk attending. The court is responsible for daily operations, including processing all City ordinance and traffic code violations, recording dispositions, collection of fines and costs, and all required reporting.

The Municipal Court is empowered by the State of Missouri and the Saint Louis County, Missouri Circuit Court to operate a Traffic Violations Bureau, collect fines, prepare and issue subpoenas and perform all duties provided by municipal code, ordinances and state law. The court prepares and maintains all records, reports, and documents relating to Court activities in the required manner and time frame established by state law.

In addition to all Municipal Court operations, the Prosecuting Attorney also serves as the city liaison with the various departments and agencies of St. Louis County, the State of Missouri, and the Circuit Court of St. Louis County.



GOALS

- Work to achieve Municipal Court Administration certification
- Provide responsible management of court records and funds for fines and forfeiture revenues to ensure compliance with legal provisions embodied in State and City laws.

OBJECTIVES

- Retain judge, prosecutor, and staff to provide fair and just court according to moral and ethical codes.
- Provide training opportunities to staff to remain abreast on fast moving and unclear implementation of recent legislative activities.



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Court - 1400	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$48,863	\$48,817	\$41,466	\$60,819	\$50,202	\$70,000	\$65,000	\$65,000
A200.00	Extra Help	\$17,822	\$24,277	\$9,423	\$0	\$40,215	\$2,000	\$2,000	\$2,000
A400.00	Longevity	\$472	\$493	\$210	\$5	\$1,258	\$0	\$0	\$0
A500.00	Overtime	\$0	\$0	\$0	\$0	\$300	\$200	\$200	\$200
A600.00	FICA	\$5,042	\$5,502	\$3,646	\$4,412	\$7,036	\$5,510	\$5,000	\$5,000
A700.00	Unemployment Comp	\$245	\$469	\$171	\$354	\$0	\$470	\$400	\$400
TOTAL---PERSONNEL		\$72,444	\$79,558	\$54,916	\$65,590	\$99,011	\$78,180	\$72,600	\$72,600
CSVC Contractual Services									
B130.00	Legal Services	\$0	\$0	\$0	\$6,380	\$0	\$0	\$0	\$0
B135.00	Municipal Court Services	\$29,671	\$26,439	\$25,201	\$25,329	\$31,700	\$30,000	\$30,000	\$29,000
B190.00	Misc. Professional Services	\$0	\$0	\$10,837	\$50	\$0	\$0	\$100	\$100
B240.00	Travel & Training	\$1,025	\$408	\$332	\$837	\$1,950	\$2,100	\$2,100	\$2,100
B310.00	Legal Notices/Advertising	\$0	\$0	\$25	\$0	\$0	\$0	\$300	\$200
B320.00	Printing	\$72	(\$36)	\$225	\$402	\$100	\$100	\$100	\$100
B440.00	Telephone	\$1,389	\$751	\$552	\$797	\$1,112	\$1,100	\$1,100	\$1,100
B540.00	Equipment Repairs	\$50	\$82	\$0	\$0	\$120	\$120	\$0	\$0
B542.00	Copier Expenses	\$0	\$25	\$49	\$38	\$0	\$0	\$0	\$0
B545.00	Computer Maintenance	\$751	\$1,807	\$2,056	\$1,544	\$1,141	\$1,200	\$1,000	\$1,000
B730.00	Workers Compensation	\$139	\$186	\$252	\$153	\$252	\$280	\$300	\$300
B780.00	Group Health & Liability	\$10,869	\$11,394	\$11,497	\$9,852	\$11,269	\$14,625	\$10,700	\$10,700
B790.00	Life Insurance/LTD	\$349	\$374	\$543	\$284	\$374	\$415	\$500	\$500
B912.00	REJIS Comm/Control Data	\$8,073	\$8,573	\$8,103	\$8,275	\$9,000	\$10,500	\$10,000	\$10,000
B914.00	Association Dues	\$90	\$0	\$0	\$0	\$120	\$120	\$120	\$120
B917.00	Prisoner Housing	\$3,990	\$5,730	\$4,893	\$1,211	\$5,000	\$3,950	\$2,400	\$2,200
TOTAL-CONTRACTUAL SER.		\$56,468	\$55,733	\$64,565	\$55,152	\$62,138	\$64,510	\$58,720	\$57,420
COMM Commodities									
C110.00	Office Supplies	\$1,039	\$1,089	\$701	\$1,293	\$1,100	\$2,100	\$3,500	\$3,500
TOTAL COMMODITIES		\$1,039	\$1,089	\$701	\$1,293	\$1,100	\$2,100	\$3,500	\$3,500
CAPT Capital Outlay/Improvements									
D320.00	Computer/Institutional Equip	\$694	\$130	\$2,515	\$543	\$3,450	\$2,300	\$0	\$0
TOTAL-CAPITAL OUTLAY		\$694	\$130	\$2,515	\$543	\$3,450	\$2,300	\$0	\$0
TOTAL DEPARTMENT		\$130,645	\$136,510	\$122,697	\$122,578	\$165,699	\$147,090	\$134,820	\$133,520



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General Fund (FUND 01)

City Attorney (Department 1450)

The City Attorney department contains all the expenditures relating to legal representation costs of the City. The primary expenditure are the costs of the appointed City Attorney who represents and advises the City Council and all officers in matters of law; represents and appears for the City and any City officer or employee in any and all actions and proceedings in which the City is concerned. The City Attorney also attends all regular meetings of the City Council as well as all other commissions as requested. The City Attorney also advises on all contracts, ordinances, and resolutions of the City.

Fund 01	City Attorney - 1450	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
CSVC	Contractual Services								
B130.00	Legal Services	\$49,320	\$73,338	\$87,064	\$154,209	\$80,000	\$100,000	\$100,000	\$100,000
	TOTAL-CONTRACTUAL SER.	\$49,320	\$73,338	\$87,064	\$154,209	\$80,000	\$100,000	\$100,000	\$100,000
	TOTAL DEPARTMENT	\$49,320	\$73,338	\$87,064	\$154,209	\$80,000	\$100,000	\$100,000	\$100,000

General Fund (FUND 01)

Communications (Department 1500)

The Communication Department is designed to support the spread of information to the community in a timely fashion and make approved ordinances and laws readily available and orderly through codification.

GOALS

- Publicize information that is factual, complete, and timely to residents, employees, and the general public through print materials, media outlets, and the City website.
- Maintain an up to date and relevant City website to distribute information timely and make necessary documents readily available.
- Continue to explore ways to promote the City to area residents.
- Ensure that the Olivette Municipal Code and Zoning Code are routinely updated to include newly passed legislation by the City Council.

OBJECTIVES

- Make citizens, employees and the surrounding community aware of information regarding special events, awards received, employee promotions, and new legislation enacted by the City Council with the goal of promoting a feeling of community.
- Seek to attain a concerted voice on issues to disseminate honest and credible information to achieve a positive image of the City of Olivette. Expenditures for active social media management and the design and printing of the quarterly newsletter are contained in the Communications Department. Media communications are often initiated by the City Manager and Mayor with the City Clerk providing assistance and the custodian of record.

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Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Communications - 1500	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
CSVC Contractual Services									
B160.00	Public Relations Services	\$27,000	\$12,000	\$16,250	\$12,000	\$12,000	\$10,000	\$5,000	\$5,000
B165.00	Web Site Design/Maintenance	\$6,997	\$1,500	\$1,540	\$1,500	\$1,500	\$15,000	\$3,620	\$3,620
B167.00	Software Support/Maintenance	\$0	\$0	\$0	\$0	\$295	\$1,500	\$373	\$373
B190.00	Misc. Professional Services	\$0	\$0	\$1,195	\$0	\$0	\$0	\$0	\$0
B220.00	Postage	\$3,818	\$4,675	\$5,936	\$5,920	\$6,000	\$4,000	\$4,000	\$4,000
B310.00	Legal Notices/Advertising	\$0	\$0	\$0	\$31	\$0	\$0	\$0	\$0
B320.00	Printing	\$7,164	\$3,857	\$6,090	\$7,394	\$8,250	\$9,000	\$8,520	\$8,520
B910.00	Codification of Ordinances	\$1,612	\$3,506	\$3,300	\$3,684	\$3,300	\$4,195	\$5,195	\$5,195
B990.00	Misc. Contractual Services	\$0	\$0	\$2,250	\$1,500	\$0	\$0	\$0	\$0
TOTAL-CONTRACTUAL SER.		\$46,591	\$25,538	\$36,561	\$32,029	\$31,345	\$43,695	\$26,708	\$26,708
COMM Commodities									
C110.00	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$500	\$600	\$600
TOTAL COMMODITIES		\$0	\$0	\$0	\$0	\$0	\$500	\$600	\$600
TOTAL DEPARTMENT		\$46,591	\$25,538	\$36,561	\$32,029	\$31,345	\$44,195	\$27,308	\$27,308

General Fund (FUND 01)

Boards & Commissions (Department 1601-1607)

The series of 1600 Departments are for the expenditures of the various boards and commissions created by the City Council. The Council appoints the individuals on the boards and commissions based on the bylaws of the various groups which are, for the most part, required to be made up of Olivette residents. The City Council also assigns a liaison amongst themselves to attend their designated group's meetings.

Planning and Community Design Commission (1601)

The Planning and Community Design Commission (PCDC) is established under Article II of Section 125 of the Olivette City Code with seven members holding four year terms. The Commission holds regular public meetings with the primary responsibility of making recommendations to the City Council regarding zoning, subdivision, and planned development of land. In addition, the commission also reviews building plans of all new construction and remodeling within the City. The Director of Planning and Community Development serves as the staff member responsible for preparing and conducting meetings of the Commission.

Olivette on the Go Committee (1605)

The Olivette on the Go Committee is established under Article VI of Section 125 of the Olivette City Code with at least seven members holding three year terms. The committee may have more members as long as the number of members remains an odd number and additionally may have up to two non-voting non-residents. The committee plans the Olivette on the Go event held in September of every year in the City with expenditures also budgeted in this department. The Director of Parks and Recreation serves as the staff member responsible for preparing and conducting meetings of the Committee.

Zoning Board of Adjustment (1606)

The Zoning Board of Adjustment (ZBA) is established under Article XVII of Section 400 of the Olivette City Code with five members and three alternates holding five year terms. The Board holds regular public meetings with the primary responsibility of hearing and deciding appeals to the decision of a building official, permit the erection of public utilities, or approve variances of building or zoning codes. The Director of Planning and Community Development serves as the staff member responsible for preparing and conducting meetings of the Board.

Economic Development Commission (1607)

The Economic Development Commission (EDC) is established under Article III of Section 125 of the Olivette City Code with five members with three year terms. The five members must be made up of three to four residents and one to two business representatives. Budgeted expenditures are to encourage retention of existing businesses and provide analysis and input on development efforts. Recent activity includes completion of a SWOT analysis of the City and review of the proposals of the Olive & I170 interchange. The Director of Planning and Community Development serves as the staff member responsible for preparing and conducting meetings of the Commission.

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Fund 01	Planning and Zoning-1601	2013-14	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Budget	Budget	Budget	Dept	CM
CSVC Contractual Services						
B130.00	Legal Services	\$500	\$0	\$0	\$0	\$0
B190.00	Misc. Professional Services	\$200	\$25,000	\$0	\$0	\$0
B220.00	Postage	\$0	\$0	\$0	\$0	\$0
B240.00	Travel and Training	\$200	\$200	\$100	\$100	\$100
B310.00	Notices and Advertising	\$350	\$0	\$0	\$0	\$0
B320.00	Printing	\$250	\$250	\$250	\$250	\$250
B914.00	Association Dues	\$0	\$80	\$0	\$0	\$0
B990.00	Misc. Contractual Services	\$300	\$0	\$0	\$0	\$0
TOTAL-CONTRACTUAL SER.		\$1,800	\$25,530	\$350	\$350	\$350
COMM Commodities						
C120.00	Maps and Publications	\$300	\$0	\$200	\$200	\$200
C490.00	Miscellaneous Commodities	\$0	\$0	\$0	\$0	\$0
TOTAL COMMODITIES		\$300	\$0	\$200	\$200	\$200
TOTAL DEPARTMENT		\$2,100	\$25,530	\$550	\$550	\$550



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Olivette on the Go-1605	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17
Acct #	Account	Actual	Actual	Actual	Budget	Budget	CM
CSVC Contractual Services							
B190.00	Misc. Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
B220.00	Postage	\$0	\$0	\$0	\$0	\$0	\$0
B310.00	Legal Notices/Advertising	\$0	\$0	\$616	\$350	\$500	\$0
B320.00	Printing	\$0	\$0	\$5,100	\$450	\$500	\$0
B540.00	Equipment Repairs	\$0	\$0	\$0	\$0	\$0	\$0
B620.00	Linen/Equipment Rental	\$0	\$0	\$4,363	\$7,160	\$7,500	\$0
B810.00	Lighting	\$0	\$0	\$6,850	\$0	\$0	\$0
B920.00	Reception	\$0	\$0	\$0	\$0	\$0	\$0
B990.00	Misc. Contractual Services	\$0	\$0	\$23,151	\$10,090	\$11,000	\$0
B995.00	Contracts-Special Events	\$0	\$0	\$2,280	\$3,340	\$3,500	\$31,922
TOTAL-CONTRACTUAL SER.		\$0	\$0	\$42,360	\$21,390	\$23,000	\$31,922
COMM Commodities							
C250.00	Institutional Supplies	\$0	\$0	\$304	\$1,015	\$1,100	\$0
C251.00	Supplies - Special Events	\$0	\$0	\$0	\$0	\$0	\$0
C275.00	Signage	\$0	\$0	\$208	\$1,600	\$1,600	\$0
C430.00	Uniforms Accessories	\$0	\$0	\$1,341	\$950	\$950	\$0
C470.00	Awards and Gifts	\$0	\$0	\$789	\$550	\$550	\$0
C472.00	Awards - Special Events	\$0	\$0	\$0	\$0	\$0	\$0
C490.00	Miscellaneous Commodities	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL COMMODITIES		\$0	\$0	\$2,642	\$4,115	\$4,200	\$0
TOTAL DEPARTMENT		\$0	\$0	\$45,002	\$25,505	\$27,200	\$31,922



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01 Zoning Board of Adjustment 1606		2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Budget	Budget	Dept	CM
CSVC Contractual Services								
B130.00	Legal Services	\$0	\$500	\$0	\$500	\$0	\$0	\$0
B190.00	Misc. Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B220.00	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B240.00	Travel and Training	\$0	\$0	\$0	\$200	\$75	\$50	\$50
B310.00	Notices and Advertising	\$0	\$350	\$164	\$0	\$350	\$300	\$300
B320.00	Printing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B914.00	Association Dues	\$0	\$0	\$0	\$80	\$0	\$0	\$0
B990.00	Misc. Contractual Services	\$0	\$400	\$655	\$400	\$600	\$1,000	\$1,000
TOTAL-CONTRACTUAL SER.		\$0	\$1,250	\$819	\$1,180	\$1,025	\$1,350	\$1,350
COMM Commodities								
C120.00	Maps and Publications	\$0	\$100	\$0	\$100	\$0	\$0	\$0
TOTAL COMMODITIES		\$0	\$100	\$0	\$100	\$0	\$0	\$0
TOTAL DEPARTMENT		\$0	\$1,350	\$819	\$1,280	\$1,025	\$1,350	\$1,350



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01 Economic Development-1607		2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Budget	Budget	Dept	CM
CSVC Contractual Services							
B130.00	Legal Services	\$5,000	\$0	\$0	\$0	\$0	
B190.00	Misc. Professional Services	\$0	\$7,853	\$8,000	\$7,000	\$7,000	\$5,000
B220.00	Postage	\$0	\$0	\$0	\$0	\$0	\$0
B240.00	Travel and Training	\$500	\$58	\$250	\$250	\$250	\$250
B310.00	Notices and Advertising	\$0	\$0	\$350	\$350	\$350	\$200
B320.00	Printing	\$0	\$236	\$2,000	\$2,000	\$2,000	\$2,000
B914.00	Association Dues	\$0	\$0	\$80	\$80	\$80	\$80
B990.00	Misc. Contractual Services	\$5,600	\$300	\$2,000	\$4,000	\$4,000	\$1,500
TOTAL-CONTRACTUAL SER.		\$6,100	\$8,447	\$12,680	\$13,680	\$13,680	\$9,030
COMM Commodities							
C120.00	Maps and Publications	\$0	\$0	\$300	\$200	\$200	
TOTAL COMMODITIES		\$0	\$0	\$300	\$200	\$200	\$0
TOTAL DEPARTMENT		\$6,100	\$8,447	\$12,980	\$13,880	\$13,880	\$9,030

General Fund (FUND 01)

Elections (Department 1800)

The Elections Department contains the budgeting for expenditures for the costs of holding municipal elections. All election activities the City is responsible for are under the supervision of the City Clerk. Depending on the number of elections held throughout the jurisdictions, the cost of an individual election can fluctuate from year to year. Elections are administered in the City of Olivette by the Board of Commissioners for the St. Louis County Election Commission. This budget provides for one general election as well as a contingent special election.

GOALS

- Carry out municipal elections as needed.

OBJECTIVES

- Facilitate elections required by charter provisions in a legal manner in accordance with the Federal, State, County and City laws.

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Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Elections-1800	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Budget	Budget	Dept	CM
CSVC Contractual Services								
B220.00	Postage	\$0	\$0	\$677	\$0	\$0	\$0	\$0
B310.00	Legal Notices/Advertising	\$0	\$24	\$46	\$60	\$60	\$60	\$60
B320.00	Printing	\$0	\$0	\$2,181	\$300	\$300	\$300	\$300
B990.00	Misc. Contractual Services	\$3,758	\$3,447	\$8,577	\$9,000	\$8,650	\$8,650	\$8,650
TOTAL-CONTRACTUAL SER.		\$3,758	\$3,471	\$10,804	\$9,360	\$9,010	\$9,010	\$9,010
TOTAL DEPARTMENT		\$3,758	\$3,471	\$10,804	\$9,360	\$9,010	\$9,010	\$9,010

General Fund (FUND 01)

Animal Control (Department 2000)

The Animal Control Department is an operational department that contains budgeted expenditures for matters of public health and animal control as it relates to rabies and mosquito control. The City maintains one Animal Control Officer who is responsible for the control of stray animals, enforcement of laws pertaining to animal licensing, and control of the nuisance animal populations. The Animal Control Officer is under the supervision of the Chief of Police.

GOALS

- Encourage the proper care and treatment of dogs and other domestic animals and to prevent harm by enforcing the City's dog ordinance.
- Maintain climate free of inhumane treatment of animals.
- Reduce and attempt to control populations of disease carrying insects

OBJECTIVES

- Maintain routine patrols of the City in response to the complaints regarding stray and wild animals posing threats to people and property
- Continue to mitigate insect populations by contracting with St. Louis County for mosquito fogging and spot treatment of problem areas
- Continue to license animals within the City to enforce public health ordinances limiting pets per household and ensuring proper vaccinations

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Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Animal Control-2000	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$30,421	\$23,930	\$27,305	\$35,106	\$33,000	\$35,750	\$38,500	\$38,500
A400.00	Longevity	\$1,322	\$1,351	\$1,438	\$1,743	\$1,400	\$1,768	\$0	\$0
A500.00	Overtime	\$0	\$0	\$0	\$0	\$100	\$0	\$0	\$0
A600.00	FICA	\$1,949	\$1,990	\$1,925	\$2,461	\$2,600	\$2,872	\$3,100	\$3,100
A700.00	Unemployment Comp	\$144	\$202	\$170	\$169	\$220	\$220	\$200	\$200
A970.00	Clothing Allowance	\$150	\$150	\$150	\$146	\$150	\$150	\$150	\$150
TOTAL---PERSONNEL		\$33,986	\$27,623	\$30,988	\$39,625	\$37,470	\$40,760	\$41,950	\$41,950
CSVC Contractual Services									
B540.00	Equipment Repair	\$0	\$0	\$0	\$0	\$100	\$100	\$100	\$100
B551.00	Truck Repairs	\$701	\$206	\$98	\$130	\$200	\$500	\$200	\$200
B730.00	Workers Compensation	\$477	\$523	\$508	\$474	\$510	\$510	\$600	\$600
B780.00	Group Health & Liability	\$10,184	\$10,587	\$10,839	\$11,140	\$11,200	\$11,000	\$10,900	\$10,900
B790.00	Life Insurance/LTD	\$205	\$220	\$230	\$208	\$595	\$595	\$400	\$400
B990.00	Misc. Contractual Services	\$2,147	\$1,764	\$1,823	\$2,349	\$3,500	\$2,500	\$2,500	\$3,100
TOTAL-CONTRACTUAL SER.		\$13,714	\$13,300	\$13,498	\$14,301	\$16,095	\$15,205	\$14,700	\$15,300
COMM Commodities									
C310.00	Gasoline & Oil	\$2,102	\$3,579	\$2,620	\$1,572	\$1,500	\$1,500	\$1,500	\$1,500
C320.00	Auto Accessories	\$0	\$189	\$0	\$0	\$200	\$200	\$200	\$200
C461.00	Animal Licensing	\$99	\$106	\$0	\$119	\$120	\$120	\$120	\$120
C490.00	Miscellaneous Commodities	\$0	\$70	\$324	\$320	\$200	\$200	\$200	\$200
TOTAL COMMODITIES		\$2,201	\$3,945	\$2,944	\$2,011	\$2,020	\$2,020	\$2,020	\$2,020
TOTAL DEPARTMENT		\$49,901	\$44,868	\$47,430	\$55,937	\$55,585	\$57,985	\$58,670	\$59,270

General Fund (FUND 01)

Fire (Department 2500)

The Fire Department is an operational department to fund the public safety role of providing fire protection and emergency medical services (EMS) for the City of Olivette. The Olivette Fire Department also provides fire response and EMS services not only to the residents of Olivette but also to the unincorporated area north of Olivette known as Elmwood Park. The department's budget has authorization for a Fire Chief, Assistant Fire Chief, and one part-time Secretary who hold Monday through Friday business hours, three Captains, three Lieutenants, and fifteen Firefighter/Paramedics who provide 24 hour coverage in three shifts. Three of the fifteen Firefighter/Paramedics' salaries and benefits are budgeted in the Fire Operations Fund, Fund 20. In addition to maintaining two fire trucks, the Department provides Emergency Medical Services (EMS) calls by state certified paramedics using the City owned ambulance containing life support capabilities to provide transports to area medical care facilities.

The Department strives to reduce the frequency of fires and provide high quality first responder medical care. Fire prevention and education, combined with aggressive fire code enforcement are tools that are proven to help reduce fires. In addition, calls for medical assistance require quality, compassionate, patient care. Paramedics are trained in the latest techniques in all aspects of Life Support Care and have the ability to initiate treatment expeditiously to attain a successful outcome. Overall, the department must be properly trained and well prepared the event of an unpreventable fire, medical situation, or other emergency.

The Insurance Service Organization (ISO) fire classification for the City of Olivette remains a Class 4. The ISO classification is based on a 1-10 scale with class 1 (rating) representing exemplary fire protection and a class 10 indicates that the area's fire suppression program does not meet minimum recognition criteria. The ISO rating system impacts insurance rates with a lower ISO classification resulting in reduced insurance rates by many carriers.

GOALS

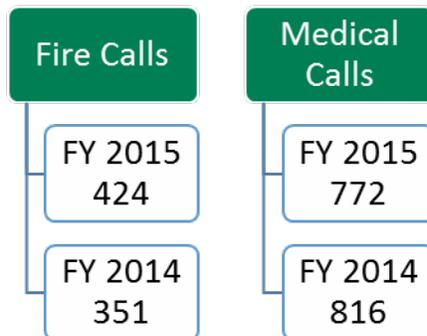
- Provide the best services possible to the community with the resources provided to reduce frequency of fires and rapid, high quality medical care and transportation.
- Preserve the current ISO Class 4 rating.
- Seek national accreditation of the department.
- Increase public outreach to encourage public health and fire prevention.
- Maintain minimum certifications through the State of Missouri Division of Fire Safety, meet minimum hazardous material operations levels and eventually meet National Fire Protection Association (NFPA) training and education requirements for each rank represented within the Department.

GOALS (continued)

- Continuation of integration of information and data from dispatching of call through to reporting on live fire and analysis of care.
- Seamless transition to new facility

OBJECTIVES

- Establish a community-based Automatic External Defibrillation (AED) program where community CPR and AED training classes are conducted with businesses and groups.
- Joining with the Police department to provide Community Emergency Response Training (CERT) classes.
- Provides free blood-pressure screening, fire extinguisher training, smoke-detector installations and participate in various community events such as Olivette on the Go and Party in the Park.
- Continue pattern of inspecting all businesses semi-annually and annual inspection of all hose and fire hydrants.
- Identify requirements for accreditation and take steps with training and procedure analysis towards goal of achieving accreditation.
- Increase quality and quantity of training by strategic expenditures to allow more internal training and identifying cost sharing opportunities.
- Cooperate with local agencies during transition to new facility to maintain 100% emergency response time.



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Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Fire - 2500	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$1,309,125	\$1,346,202	\$1,346,054	\$1,423,721	\$1,386,000	\$1,431,000	\$1,472,000	\$1,472,000
A150.00	Holiday Pay	\$0	\$13,500	\$3,270	\$16,732	\$3,820	\$17,000	\$16,000	\$16,000
A300.00	Salary Adjustment	\$7,801	\$7,627	\$8,604	\$8,336	\$8,000	\$9,000	\$0	\$0
A400.00	Longevity	\$22,873	\$28,706	\$32,051	\$32,361	\$38,900	\$39,034	\$0	\$0
A500.00	Overtime	\$28,747	\$21,271	\$21,566	\$33,562	\$35,000	\$25,500	\$35,000	\$30,000
A600.00	FICA	\$98,987	\$103,320	\$102,488	\$110,308	\$106,000	\$114,000	\$117,400	\$116,500
A700.00	Unemployment Comp	\$3,110	\$3,363	\$3,569	\$3,556	\$3,300	\$4,000	\$3,800	\$3,800
TOTAL--PERSONNEL		\$1,470,643	\$1,523,990	\$1,517,602	\$1,628,576	\$1,581,020	\$1,639,534	\$1,644,200	\$1,638,300
CSVC Contractual Services									
B150.00	Medical Services	\$2,859	\$1,632	\$5,357	\$14,965	\$11,560	\$11,830	\$13,360	\$12,860
B167.00	Software Support/Maintenance	\$1,175	\$5,721	\$5,805	\$8,404	\$8,405	\$10,980	\$11,039	\$11,050
B190.00	Misc. Professional Services	\$331	\$0	\$0	\$0	\$0	\$1,650	\$1,680	\$1,680
B220.00	Postage	\$58	\$0	\$94	\$26	\$100	\$100	\$100	\$100
B240.00	Travel & Training	\$18,096	\$4,636	\$21,448	\$22,442	\$24,830	\$20,700	\$25,835	\$22,500
B245.00	Tuition Reimbursement	\$1,233	\$0	\$1,152	\$325	\$7,200	\$1,800	\$1,800	\$1,800
B310.00	Legal Notices/Advertising	\$1,022	\$528	\$1,012	\$0	\$400	\$300	\$500	\$200
B320.00	Printing	\$988	\$429	\$558	\$2,693	\$1,500	\$1,500	\$1,150	\$1,150
B440.00	Telephone	\$10,236	\$7,019	\$6,320	\$7,054	\$6,185	\$10,175	\$8,015	\$8,015
B510.00	Building Repairs & Maint.	\$218	\$64	\$484	\$1,510	\$2,200	\$2,000	\$1,800	\$1,000
B540.00	Equipment Repairs	\$4,147	\$5,391	\$9,278	\$9,459	\$20,888	\$15,000	\$14,050	\$13,000
B542.00	Copier Maintenance	\$1,318	\$987	\$1,255	\$2,499	\$3,325	\$975	\$900	\$900
B545.00	Computer Maintenance	\$6,667	\$9,803	\$8,405	\$13,804	\$12,610	\$13,810	\$11,595	\$11,595
B550.00	Automotive Repairs	\$1,180	\$1,278	\$833	\$2,178	\$1,880	\$2,080	\$1,880	\$1,880
B551.00	Truck Repairs	\$11,318	\$6,511	\$15,497	\$16,523	\$20,075	\$20,000	\$22,000	\$20,000
B620.00	Linen/Equipment Rental	\$1,674	\$1,919	\$1,903	\$1,196	\$2,600	\$1,000	\$1,000	\$1,000
B630.00	Radio Repairs	\$2,263	\$2,068	\$533	\$582	\$870	\$1,335	\$1,335	\$1,335
B730.00	Workers Compensation	\$71,493	\$80,009	\$80,115	\$79,999	\$86,000	\$100,000	\$101,800	\$101,800
B780.00	Group Health & Liability	\$217,282	\$219,793	\$232,384	\$226,002	\$267,000	\$228,056	\$217,000	\$217,000
B790.00	Life Insurance/LTD	\$7,388	\$9,753	\$9,708	\$12,184	\$11,030	\$11,030	\$11,000	\$11,000
B912.00	REJIS Comm/Control Data	\$990	\$1,073	\$1,223	\$1,331	\$1,375	\$1,375	\$1,375	\$1,375
B914.00	Association Dues	\$1,414	\$1,110	\$1,416	\$1,586	\$2,160	\$1,960	\$2,635	\$2,000
B915.00	ECDC	\$48,981	\$48,328	\$49,874	\$49,082	\$49,073	\$50,335	\$58,296	\$58,350
B920.00	Reception	\$179	\$0	\$70	\$225	\$300	\$300	\$300	\$350
B970.00	Clothing Allowance	\$13,380	\$12,831	\$14,158	\$15,361	\$15,000	\$15,350	\$16,000	\$15,300
B980.00	Car Wash	\$199	\$183	\$215	\$309	\$400	\$435	\$432	\$432
B990.00	Misc. Contractual Services	-\$101	\$1,631	\$0	\$10,196	\$14,000	\$11,000	\$12,500	\$11,000
TOTAL-CONTRACTUAL SER.		\$428,660	\$425,100	\$470,097	\$499,935	\$573,566	\$535,076	\$539,377	\$528,672



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Fire - 2500 (cont.)	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
COMM Commodities									
C110.00	Office Supplies	\$679	\$1,264	\$1,792	\$1,329	\$1,300	\$1,300	\$1,300	\$1,300
C120.00	Map & Periodicals	\$48	\$152	\$64	\$164	\$120	\$120	\$120	\$120
C125.00	Books/Publications	\$1,789	\$1,110	\$1,478	\$1,478	\$2,400	\$2,200	\$4,300	\$3,300
C210.00	Building Maint. Supplies	\$49	\$58	\$836	\$627	\$450	\$250	\$250	\$250
C230.00	Painting Supplies	\$6	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C240.00	Hardware/Small Tools	\$228	\$67	\$71	\$84	\$200	\$0	\$0	\$0
C250.00	Institutional Supplies	\$391	\$405	\$470	\$496	\$600	\$400	\$500	\$500
C310.00	Gasoline & Oil	\$11,974	\$11,209	\$13,942	\$16,184	\$20,700	\$18,000	\$19,300	\$18,000
C320.00	Automotive Accessories	\$0	\$0	-\$81	\$0	\$0	\$0	\$0	\$0
C420.00	Fire Fighting Equipment	\$4,929	\$242	\$8,696	\$9,859	\$11,010	\$10,125	\$11,680	\$10,125
C430.00	Uniform Accessories	\$152	\$91	\$302	\$52	\$340	\$340	\$550	\$340
C440.00	Photographic Supplies	\$0	\$0	\$0	\$14	\$75	\$0	\$0	\$0
C455.00	Medical Supplies	\$993	\$976	\$403	\$16,506	\$17,200	\$17,200	\$17,200	\$17,200
C470.00	Awards, Gifts, & Memorials	\$0	\$0	\$300	\$429	\$300	\$350	\$550	\$400
C490.00	Miscellaneous Commodities	\$1,080	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
TOTAL COMMODITIES		\$22,318	\$17,074	\$29,773	\$48,722	\$56,195	\$51,785	\$57,250	\$53,035
CAPT Capital Outlay/Improvements									
D320.00	Computer/Institutional Equip	\$600	\$1,118	\$36,419	\$5,486	\$7,200	\$0	\$0	\$0
D325.00	Furniture & Fixtures	\$2,425	\$0	\$1,400	\$0	\$0	\$0	\$0	\$0
D340.00	Fire/Public Safety Gear	\$2,146	\$67,287	\$7,110	\$0	\$0	\$0	\$0	\$0
TOTAL-CAPITAL OUTLAY		\$5,171	\$68,406	\$44,929	\$5,486	\$7,200	\$0	\$0	\$0
TOTAL DEPARTMENT		\$1,926,792	\$2,034,570	\$2,062,401	\$2,182,719	\$2,217,981	\$2,226,395	\$2,240,827	\$2,220,007

General Fund (FUND 01)

Police (Department 2600)

The Police Department is an operational department to fund the public safety role of providing innovative, effective, and efficient police service to improve the quality of life in the City. The Department is committed to serving the public with respect, fairness, and compassion while ensuring the Constitutional Rights of all individuals through the highest level of ethical and moral standards. Budget authorization includes expenditures for a police chief, one major, and one records secretary who maintain standard business hours while three lieutenants, seven sergeants, and eleven police officers work in 12 hour shifts to provide 24 hour police coverage. A fleet of six patrol vehicles and an additional three administrative vehicles are replaced on a cycle of two per year to maintain reliable transportation in times of need.

GOALS

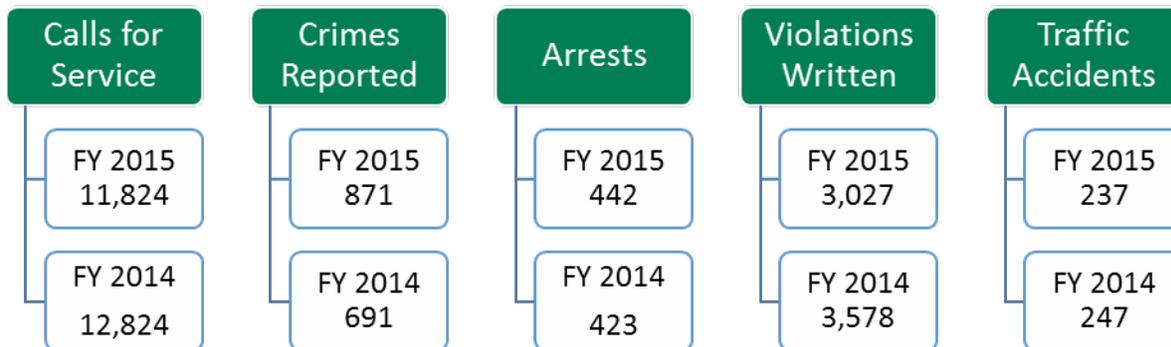
- Protect life and property in addition to maintaining social order within carefully prescribed ethical and constitutional limits.
- Maintain accreditation with Missouri Police Chief's Charitable Foundation(MPCCF) Accreditation
- Maintain community outreach programs to provide positive role models and remain ambassadors of the city government.
- Strive to improve the level of service provided on a daily basis.
- Maintain quality, reliable, and efficient equipment and fleet
- Seek out grant funding from both State and Federal government agencies and other revenue sources.
- Adapt to new situations involving additional training requirements and procedural duties as a result of move to new facility.
- Continue to attract and maintain highest caliber of professional employees
- Maintain police-community relationship our citizens are accustomed to and deserve

OBJECTIVES

- Continue to provide quality service to the community as a recognized, professionally operated police department through use of state-of-the-art information and policing technologies,
- Consistently improve quality of training and demonstrate innovation and operational flexibility to display that the department is dedicated to maintaining the community as safe place to live, work, and visit.
- Adhere to the workforce staffing of one supervisor and a minimum of three officers on duty at any given time to maintain accreditation.

OBJECTIVES (continued)

- Maintain system that ensures each individual, without regard to rank, is held accountable for their actions and meets their personal goals as employees of the City of Olivette.
- Maintain policies to conform to state law and the Missouri Police Chiefs Association Accreditation Program. The Department has a dedicated certification officer and makes all policies directly available to officers as well as integrating their use into training.
- Empower officers and maintain cohesive group to build community relationships through encouraging department personnel involvement. Opportunities for involvement include presenting for public safety meetings as areas schools and authoring of articles for the City newsletter.
- Maintain system to enable quick connection to citizens for public safety information. Current success is expected to be maintained through use of the CODE RED system.
- Continue to maximize public services through diligence and prudent application and allocation of overtime grant funding.
- Maintain the best possible police force by requiring aggressive crime fighting, the highest possible work ethic and professional conduct, enhancing the role of personnel in the planning and development process, recognizing exceptional work by department employees, and stress responsibility and accountability to the department and citizens.



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Annual Budget – July 1, 2016 through June 30, 2017



Fund 01	Police-2600	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept.	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$1,508,323	\$1,544,648	\$1,508,729	\$1,501,811	\$1,473,017	\$1,563,000	\$1,665,000	\$1,665,000
A150.00	Holiday Pay	\$0	\$13,425	\$13,623	\$12,847	\$14,250	\$16,000	\$16,000	\$16,000
A300.00	Salary Adjustment	\$13,112	\$11,786	\$12,743	\$13,265	\$10,800	\$13,500	\$0	\$0
A400.00	Longevity	\$80,049	\$82,271	\$76,565	\$66,751	\$84,242	\$72,100	\$0	\$0
A500.00	Overtime	\$13,021	\$16,899	\$30,771	\$26,295	\$24,000	\$23,000	\$23,000	\$23,000
A511.00	Court Appearance	\$7,025	\$6,731	\$8,733	\$10,357	\$10,000	\$10,000	\$8,000	\$8,000
A600.00	FICA	\$117,420	\$120,806	\$120,029	\$120,339	\$123,862	\$129,622	\$130,000	\$130,000
A700.00	Unemployment Comp	\$3,796	\$4,594	\$4,307	\$4,050	\$3,500	\$4,300	\$4,300	\$4,300
TOTAL---PERSONNEL		\$1,742,746	\$1,801,160	\$1,775,500	\$1,755,715	\$1,743,671	\$1,831,522	\$1,846,300	\$1,846,300
CSVC Contractual Services									
B150.00	Medical Services	\$1,975	\$3,588	\$3,086	\$2,582	\$4,242	\$3,485	\$4,095	\$4,095
B167.00	Software Support/Maintenance	\$0	\$4,712	\$4,630	\$4,630	\$5,630	\$6,630	\$4,630	\$4,630
B190.00	Misc. Professional Services	\$3,973	\$3,494	\$7,403	\$876	\$10,377	\$7,110	\$12,795	\$12,795
B220.00	Postage	\$152	\$133	\$55	\$103	\$350	\$350	\$350	\$200
B240.00	Travel & Training	\$8,620	\$10,618	\$9,538	\$12,529	\$16,500	\$15,000	\$16,830	\$16,830
B245.00	Tuition Reimbursement	\$7,391	\$5,032	\$5,765	\$5,764	\$8,000	\$7,200	\$9,000	\$9,000
B310.00	Legal Notices/Advertising	\$570	\$744	\$786	\$762	\$1,100	\$1,000	\$600	\$600
B320.00	Printing	\$1,753	\$802	\$1,564	\$2,782	\$1,091	\$1,235	\$1,525	\$1,525
B440.00	Telephone	\$14,701	\$8,639	\$7,423	\$9,005	\$12,595	\$7,600	\$9,300	\$9,300
B510.00	Building Repairs & Maint.	\$477	\$0	\$0	\$328	\$7,766	\$400	\$400	\$400
B540.00	Equipment Repairs	\$6,496	\$2,768	\$1,955	\$1,683	\$2,125	\$2,100	\$1,600	\$1,600
B542.00	Copier Maintenance	\$1,420	\$1,460	\$1,504	\$1,942	\$1,200	\$1,200	\$3,000	\$3,000
B545.00	Computer Maintenance	\$8,140	\$13,939	\$10,987	\$9,085	\$13,054	\$12,200	\$14,170	\$14,170
B550.00	Automotive Repairs	\$10,737	\$9,269	\$5,114	\$9,763	\$10,000	\$10,000	\$10,000	\$10,000
B630.00	Radio Repairs	\$2,088	\$857	\$1,184	\$2,101	\$2,000	\$1,000	\$1,000	\$1,000
B730.00	Workers Compensation	\$46,961	\$47,022	\$45,188	\$45,581	\$45,331	\$51,000	\$52,000	\$52,000
B780.00	Group Health & Liability	\$264,789	\$265,155	\$258,545	\$255,453	\$287,510	\$282,000	\$256,000	\$256,000
B790.00	Life Insurance/LTD	\$10,250	\$11,127	\$10,684	\$10,979	\$10,830	\$11,920	\$13,000	\$13,000
B912.00	REJIS Comm/Control Data	\$43,907	\$44,984	\$38,018	\$47,588	\$46,716	\$45,000	\$40,700	\$40,700
B914.00	Association Dues	\$1,100	\$1,330	\$730	\$1,135	\$1,390	\$1,375	\$1,470	\$1,470
B915.00	ECDC	\$99,889	\$96,656	\$104,496	\$98,163	\$97,901	\$100,010	\$116,600	\$116,600
B917.00	Prisoner Housing	\$4,364	\$3,254	\$3,550	\$2,008	\$6,000	\$2,200	\$2,820	\$2,820
B970.00	Clothing Allowance	\$13,656	\$12,233	\$15,303	\$13,643	\$13,800	\$13,800	\$13,800	\$13,800
B980.00	Car Wash	\$739	\$676	\$1,200	\$954	\$1,000	\$1,000	\$1,550	\$1,550
B990.00	Misc. Contractual Services	-\$34	\$0	\$0	\$0	\$0	\$7,235	\$7,885	\$7,885
TOTAL-CONTRACTUAL SER.		\$554,114	\$548,491	\$538,708	\$539,439	\$606,508	\$592,050	\$595,120	\$594,970



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Police-2600 (cont.)	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept.	CM
COMM		Commodities							
C110.00	Office Supplies	\$746	\$655	\$1,384	\$1,382	\$4,400	\$4,000	\$4,085	\$4,000
C120.00	Map & Periodicals	\$0	\$0	\$0	\$0	\$300	\$300	\$0	\$0
C125.00	Books/Publications	\$0	\$181	\$0	\$0	\$200	\$200	\$0	\$0
C250.00	Institutional Supplies	\$841	\$800	\$607	\$607	\$1,291	\$1,200	\$1,550	\$1,550
C255.00	Police Supplies	\$4,245	\$4,118	\$3,141	\$7,423	\$3,735	\$4,255	\$2,397	\$2,397
C275.00	Signage	\$0	\$0	\$0	\$0	\$300	\$300	\$300	\$300
C310.00	Gasoline & Oil	\$44,007	\$45,330	\$51,384	\$35,897	\$44,000	\$46,200	\$38,300	\$38,300
C320.00	Automotive Accessories	\$33	\$129	\$103	\$496	\$500	\$1,400	\$400	\$400
C410.00	Ammunition	\$2,264	\$1,544	\$8,373	\$10,910	\$8,229	\$5,500	\$2,500	\$2,500
C430.00	Uniform Accessories	\$1,743	\$8,568	\$15,263	\$234	\$11,775	\$2,180	\$2,975	\$2,975
C440.00	Photographic Supplies	\$0	\$0	\$276	\$183	\$300	\$300	\$400	\$400
TOTAL COMMODITIES		\$53,879	\$61,325	\$80,531	\$57,132	\$75,030	\$65,835	\$52,907	\$52,822
CAPT		Capital Outlay/Improvements							
D320.00	Computer/Institutional Equip	\$0	\$16,313	\$58,353	\$0	\$54,049	\$0	\$0	\$0
D340.00	Fire/Public Safety Gear	\$2,700	\$9,525	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL-CAPITAL OUTLAY		\$2,700	\$25,838	\$58,353	\$0	\$54,049	\$0	\$0	\$0
TOTAL DEPARTMENT		\$2,353,439	\$2,436,814	\$2,453,092	\$2,352,286	\$2,479,258	\$2,489,407	\$2,494,327	\$2,494,092

General Fund (FUND 01)

Community Center (Department 3000)

The Community Center is an operational department that consists of the direct costs of operating and maintaining the Olivette Community Center. The Center continues to be the meeting place of Olivette with events ranging from wedding receptions to karate classes held on a weekly basis. The facility also hosts a St. Elizabeth Adult Day Care site. Parks and Recreation staff offices are inside the Community Center with one full time equivalent budgeted to provide administration of the facility while two part time facility attendants remain on site during evening hours. Previous budgets included costs for three part time custodians whose positions were eliminated during fiscal year 2015-2016.

Mission Statement: Create community through people, parks & programs

Goals

- Maintain current and attract new users to the center
- Review fee structure and policies and procedures to maximize efficiency.
- Maintain facility to participant expectations.
- Improve community use of facility

Objectives

- Continue to improve appearance and aesthetics of facility. Approximately \$10,000 was spent in FY2016 for painting and floor refinishing with the budget for fiscal year 2016-2017 maintaining high levels for painting and maintenance activities.
- Continue offering Community Center lobby as place to gather. FY2016 saw the introduction of the “Lively Lobby” program that offers free public Wi-Fi, daily periodicals, games, and coffee to foster this objective. In addition, a newly established mission statement was created and developed by leadership and staff to guide in new offerings.
- Explore fair, equitable fee structures to balance cost recovery with use. Information gathering and initial discussions were held with the Park and Recreation Board on the current and possible fee structures.
- Research and pilot new, relevant program offerings to give citizens of all ages opportunities to remain active in body and mind. In conjunction with Recreation Department (Dept 3200), both revenue and costs have been budgeted in FY2017 to offer new programs to be held in the Community Center.



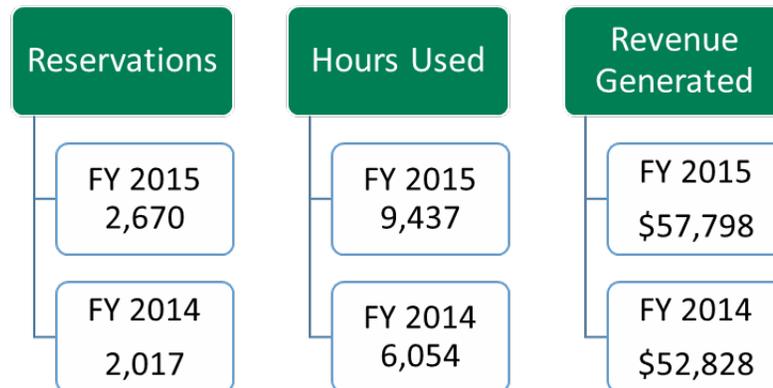
Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Community Center-3000	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$34,422	\$32,831	\$36,278	\$42,068	\$38,500	\$38,500	\$53,500	\$53,500
A200.00	Extra Help	\$61,711	\$53,627	\$43,874	\$49,460	\$63,908	\$59,570	\$32,282	\$15,000
A400.00	Longevity	\$126	\$172	\$179	\$149	\$385	\$0	\$0	\$0
A600.00	FICA	\$7,149	\$6,709	\$6,062	\$6,603	\$7,870	\$7,505	\$8,200	\$8,200
A700.00	Unemployment Comp	\$779	\$867	\$676	\$739	\$600	\$600	\$600	\$600
A970.00	Clothing Allowance	\$90	\$180	\$180	\$135	\$200	\$0	\$200	\$200
TOTAL---PERSONNEL		\$104,277	\$94,386	\$87,249	\$99,154	\$111,463	\$106,175	\$94,782	\$77,500
CSVC Contractual Services									
B150.00	Medical Services	\$0	\$0	\$0	\$50	\$200	\$200	\$100	\$100
B220.00	Postage	\$500	\$126	\$30	\$75	\$250	\$200	\$250	\$250
B240.00	Travel & Training	\$0	\$0	\$0	\$75	\$0	\$150	\$100	\$100
B310.00	Legal Notices/Advertising	\$478	\$0	\$0	\$607	\$500	\$500	\$200	\$200
B320.00	Printing	\$264	\$1,668	\$134	\$187	\$100	\$0	\$0	\$0
B410.00	Electricity	\$17,291	\$14,520	\$17,961	\$14,441	\$18,500	\$18,000	\$18,000	\$18,000
B420.00	Heating Oil	\$8,741	\$7,471	\$9,537	\$12,670	\$9,500	\$9,000	\$9,000	\$9,000
B430.00	Water	\$2,232	\$1,593	\$1,687	\$1,025	\$2,000	\$2,000	\$2,000	\$2,000
B440.00	Telephone	\$5,955	\$4,337	\$4,188	\$5,170	\$4,300	\$5,800	\$6,800	\$6,800
B450.00	Sewer	\$1,927	\$2,081	\$1,219	\$727	\$2,650	\$1,650	\$1,650	\$1,650
B510.00	Building Repairs & Maint.	\$5,829	\$4,342	\$8,303	\$7,337	\$7,750	\$8,000	\$8,350	\$8,350
B520.00	Grounds Maintenance	\$0	\$88	\$88	\$0	\$0	\$0	\$0	\$0
B540.00	Equipment Repairs	\$0	\$136	\$206	\$1,845	\$400	\$700	\$700	\$700
B542.00	Copier Maintenance	\$0	\$1	\$4	\$0	\$0	\$250	\$720	\$720
B545.00	Computer Maintenance	\$1,077	\$2,570	\$1,858	\$1,852	\$1,200	\$1,200	\$3,100	\$3,100
B550.00	Automotive Repairs	\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0
B590.00	Misc. Repair & Maintenance	\$0	\$0	\$0	\$146	\$0	\$0	\$0	\$0
B620.00	Linen/Equipment Rental	\$285	\$235	\$191	\$281	\$600	\$400	\$0	\$0
B730.00	Workers Compensation	\$956	\$1,063	\$1,066	\$1,116	\$1,200	\$1,300	\$1,400	\$1,400
B780.00	Group Health & Liability	\$4,948	\$4,741	\$5,128	\$5,571	\$5,700	\$11,322	\$6,000	\$6,000
B790.00	Life Insurance/LTD	\$217	\$242	\$255	\$255	\$290	\$290	\$1,000	\$1,000
B914.00	Association Dues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B990.00	Misc. Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$19,800	\$19,800
TOTAL-CONTRACTUAL SER.		\$50,700	\$45,214	\$51,855	\$53,430	\$55,640	\$60,962	\$79,170	\$79,170



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Community Center-3000 (cont.)	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
COMM Commodities									
C110.00	Office Supplies	\$23	\$66	\$147	\$75	\$0	\$0	\$100	\$100
C210.00	Building Maint. Supplies	\$10,036	\$9,994	\$10,306	\$7,882	\$11,000	\$9,500	\$7,500	\$7,500
C220.00	Ground Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C230.00	Painting Supplies	\$32	\$0	\$0	\$3,920	\$300	\$1,000	\$1,000	\$1,000
C240.00	Hardware/Small Tools	\$245	-\$206	\$35	\$291	\$700	\$500	\$250	\$250
C250.00	Institutional Supplies	\$1,436	\$404	\$572	\$2,393	\$1,200	\$900	\$2,250	\$2,250
C310.00	Gasoline & Oil	\$3,018	\$1,765	-\$11	\$0	\$2,700	\$0	\$0	\$0
C320.00	Automotive Accessories	\$0	\$0	\$0	\$23	\$50	\$0	\$0	\$0
C430.00	Uniform Accessories	\$0	\$0	\$0	\$0	\$0	\$250	\$100	\$100
C490.00	Miscellaneous Commodities	\$0	\$163	\$28	\$0	\$100	\$0	\$0	\$0
TOTAL COMMODITIES		\$14,790	\$12,186	\$11,077	\$14,584	\$16,050	\$12,150	\$11,200	\$11,200
CAPT Capital Outlay/Improvements									
D210.00	Building/Building Improvements	\$0	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
D311.00	Office Equipment	\$0	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
D320.00	Computer/Institutional Equip	\$0	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
TOTAL-CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	\$8,500	\$0	\$0
TOTAL DEPARTMENT		\$169,767	\$151,786	\$150,181	\$167,168	\$183,153	\$187,787	\$185,152	\$167,870



General Fund (FUND 01)

Recreation (Department 3200)

The Recreation department is an operational department that consists of the direct costs of operating the Olivette youth and adult sports programs as well as contract programming for activities. Recreation department staff also manage park pavilion reservations at Villa, Irv Zeid Citizens, and Stacy Parks along with planning for special events throughout the year. The fiscal year 2016-2017 budget for personnel remains unchanged with funds for the parks and recreation director, one recreation coordinator to provide administration of the programs, one part time front desk attendant at the offices located in the community center, and seasonal staff for camps and programs.

Mission Statement: Create community through people, parks & programs

Goals

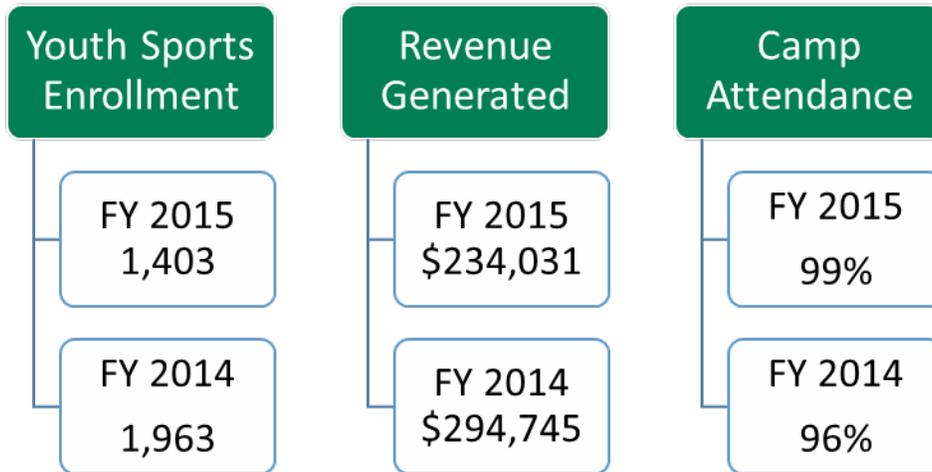
- Increase participation in youth sports programs
- Create partnerships with Olivette community groups and businesses for future development
- Increase participation among citizens to gain more interaction and feedback on offerings
- Offer top notch day camp offering during summer months
- Provide clean park pavilions and dependable reservation system for area users

Objectives

- Provide the highest quality programs with review of current offerings for youth sports to reach acceptable levels to continue programs and identify possible new offerings.
- Continue outreach at recreation events including hosting booths and collecting feedback on offerings and services.
- Develop offerings outside of recent programs to increase engagement with citizens. Fiscal year 2017 budget has included an additional \$20,000 for contracted programs with associated revenue to partially offset increase in payments to contractors holding programs in City facilities.
- Maintain camp at maximum attendance while offering educational, engaging, and safe camp activities.
- Continue offering quality adult sports leagues that create bonds with community and businesses.
- Maintain reservation system that works in conjunction with parks maintenance employees to provide clean and desirable pavilions for users. During fiscal year 2015-2016 the park pavilion reservation fee structure was updated to match area cities with similar offerings with success.

Objectives - continued

- Continue to offer special event programming such as Party in the Park which has moved to an outdoor movie showing format during fiscal year 2015-2016 and Boo Bash. Other programs were evaluated and eliminated during fiscal year 2015-2016 as participation and quality of program had diminished to the point of inefficiency.
- Evaluate offerings and staffing levels to determine most effective and efficient way to offer only high quality, relevant programs. A newly created mission was adopted by parks and recreation staff to guide decisions on direction of department.



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Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Recreation-3200	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$98,469	\$104,336	\$106,537	\$86,776	\$109,000	\$108,500	\$106,100	\$106,100
A200.00	Extra Help	\$66,156	\$63,531	\$61,085	\$50,296	\$62,300	\$61,240	\$63,812	\$63,812
A400.00	Longevity	\$2,106	\$2,312	\$2,211	\$66	\$4,000	\$547	\$0	\$0
A600.00	FICA	\$12,651	\$12,782	\$12,932	\$10,093	\$13,710	\$13,028	\$13,200	\$13,200
A700.00	Unemployment Comp	\$1,046	\$1,209	\$1,353	\$1,057	\$1,300	\$1,300	\$1,300	\$1,300
A970.00	Clothing Allowance	\$360	\$435	\$480	\$405	\$250	\$0	\$200	\$200
TOTAL--PERSONNEL		\$180,788	\$184,606	\$184,598	\$148,693	\$190,560	\$184,615	\$184,612	\$184,612
CSVC Contractual Services									
B150.00	Medical Services	\$0	\$0	\$0	\$305	\$150	\$300	\$100	\$100
B167.00	Software Support/Maintenance	\$2,052	\$2,052	\$2,052	\$4,360	\$2,300	\$4,850	\$5,145	\$2,845
B180.00	Supplemental Rent	\$20,553	\$20,400	\$33,155	\$13,455	\$17,000	\$14,000	\$17,000	\$17,000
B190.00	Misc. Professional Services	\$558	\$279	\$0	\$0	\$0	\$0	\$0	\$0
B220.00	Postage	\$5,448	\$3,189	\$4,039	\$1,938	\$4,500	\$3,920	\$4,440	\$4,440
B240.00	Travel & Training	\$350	\$360	\$0	\$1,040	\$1,150	\$1,750	\$1,018	\$1,050
B310.00	Legal Notices/Advertising	\$0	\$50	\$100	\$956	\$150	\$1,150	\$900	\$900
B320.00	Printing	\$3,656	\$4,215	\$1,814	\$720	\$6,500	\$2,700	\$6,100	\$6,100
B440.00	Telephone	\$2,205	\$1,874	\$1,769	\$2,193	\$2,000	\$3,200	\$2,400	\$2,400
B540.00	Equipment Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B542.00	Copier Maintenance	\$1,383	\$1,241	\$1,368	\$1,463	\$1,100	\$1,100	\$2,880	\$2,880
B545.00	Computer Maintenance	\$353	\$1,008	\$1,182	\$3,087	\$1,050	\$3,000	\$1,800	\$1,800
B730.00	Workers Compensation	\$3,030	\$3,567	\$3,219	\$3,163	\$3,400	\$5,770	\$5,900	\$5,900
B780.00	Group Health & Liability	\$4,927	\$12,785	\$2,239	\$6,367	\$19,200	\$17,000	\$16,500	\$16,500
B790.00	Life Insurance/LTD	\$793	\$723	\$636	\$418	\$900	\$900	\$1,000	\$1,000
B913.00	Summer Recreation Program	\$16,404	\$27,352	\$26,382	\$25,438	\$24,600	\$24,600	\$27,000	\$26,000
B914.00	Association Dues	\$316	\$256	\$265	\$336	\$315	\$525	\$670	\$670
B915.00	Contracted Programs	\$0	\$0	\$12,300	\$0	\$5,300	\$3,500	\$11,000	\$11,000
B916.00	Youth/Athletic Camps	\$0	\$1,100	\$0	\$1,708	\$2,000	\$13,000	\$13,000	\$13,000
B990.00	Misc. Contract Service	\$0	\$0	\$0	\$1,032	\$0	\$0	\$11,025	\$11,025
B995.00	Contracts--Special Events	\$0	\$0	\$0	\$401	\$450	\$9,350	\$10,800	\$10,800
B996.00	Adult Athletic Programs	\$3,350	\$4,500	\$2,151	\$4,940	\$5,000	\$5,000	\$9,500	\$9,500
TOTAL-CONTRACTUAL SER.		\$65,378	\$84,950	\$92,671	\$73,320	\$97,065	\$115,615	\$148,178	\$144,910



Fund 01	Recreation-3200(cont.)	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
COMM Commodities									
C110.00	Office Supplies	\$968	\$637	\$443	\$1,314	\$1,200	\$1,200	\$1,200	\$1,000
C220.00	Ground Maintenance	\$2,528	\$2,616	\$1,330	\$272	\$4,000	\$3,000	\$3,750	\$3,750
C251.00	Supplies--Special Events	\$762	\$552	\$136	\$1,039	\$2,200	\$4,000	\$2,100	\$2,100
C252.00	Supplies---Youth Day Camp	\$2,136	\$669	\$2,847	\$3,056	\$2,500	\$5,100	\$6,800	\$6,800
C430.00	Uniform Accessories	\$34,260	\$33,842	\$17,816	\$37,117	\$36,000	\$26,500	\$34,000	\$34,000
C431.00	Shirts--Day Camp	\$356	\$584	\$68	\$2,420	\$800	\$1,000	\$2,850	\$2,850
C432.00	Shirts--Adult	\$0	\$0	\$0	\$0	\$200	\$0	\$0	\$0
C471.00	Sports Awards	\$7,927	\$5,373	\$4,246	\$963	\$7,200	\$5,500	\$0	\$0
C472.00	Awards---Special Events	\$225	\$0	\$0	\$0	\$350	\$0	\$150	\$150
C473.00	Awards---Adult Programs	\$188	\$278	\$50	\$120	\$500	\$250	\$400	\$400
C510.00	Equipment---Youth Athletics	\$6,195	\$4,667	\$10,290	\$2,938	\$8,500	\$4,250	\$1,300	\$1,300
C511.00	Equipment---Adult Athletics	\$758	\$513	\$1,049	\$209	\$750	\$600	\$3,400	\$3,400
TOTAL COMMODITIES		\$56,303	\$49,730	\$38,275	\$49,448	\$64,200	\$51,400	\$55,950	\$55,750
CAPT Capital Outlay/Improvements									
D310.00	Recreation Equipment	\$3,158	\$1,350	\$3,000	\$0	\$4,000	\$0	\$0	\$0
D320.00	Computer/Institutional Equip	\$0	\$0	\$0	\$0	\$0	\$7,850	\$0	\$0
TOTAL-CAPITAL OUTLAY		\$3,158	\$1,350	\$3,000	\$0	\$4,000	\$7,850	\$0	\$0
TOTAL DEPARTMENT		\$305,627	\$320,636	\$318,544	\$271,461	\$355,825	\$359,480	\$388,740	\$385,272

General Fund (FUND 01)

Planning and Community Development (Department 4010)

The Department of Planning and Community Development is an operational department that oversees the development and construction of all residential and commercial properties through the issuance of occupancy inspections, building permits, soil and grading permits, and subdivision permits. The department also enforces local zoning and land use regulations and the City's property maintenance standards. The enforcement of mechanical, electrical, plumbing, elevator, explosive, and amusement regulations are carried out by St. Louis County. As planning communities becomes more important during the design and construction process, the decision was made with the fiscal year 2014-2015 to remove the Planning and Community Development department from the Public Works department and make it a standalone department. This change also resulted in an upgrade of the Planning and Zoning Administrator position to the title of Planning and Community Development Director. The Planning and Community Development budget contains funding for the Planning and Community Development Director, one Planning/GIS Coordinator, two building inspector and one executive secretary at their current office location at 1200 North Price Rd. Fiscal year 2014-2015 saw the addition of the Planner/GIS Coordinator position which is expected to remain in perpetuity as the focus of the department changes from a reactive, inspection driven department to a proactive, planning oriented department.

Goals

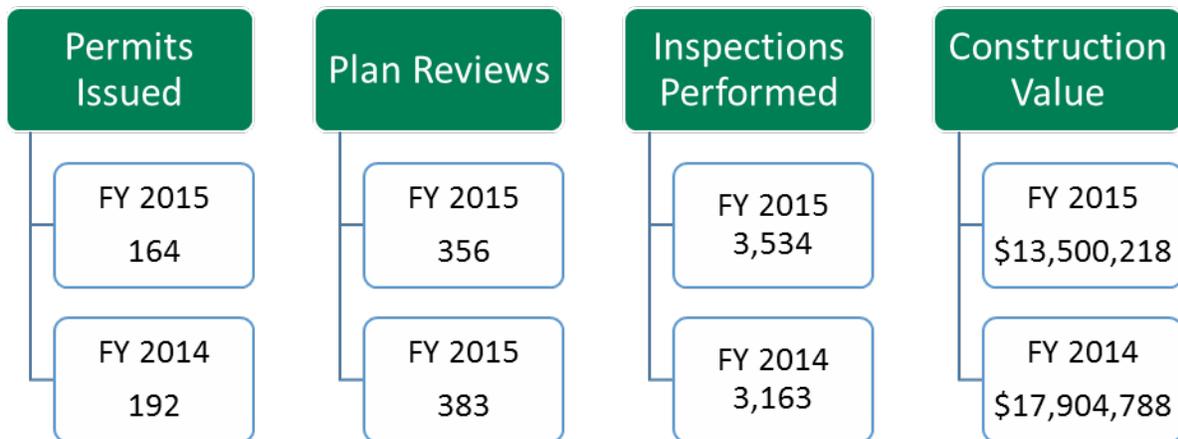
- Maintain an ISO rating of Class 4.
- Uphold the goals and vision of the City's Strategic Plan: *Dynamic Sense of Place*.
- Maintain a high quality housing and commercial stock in the city while preserving professional and citizen relationships.
- Integrate new technology into operations to improve consumer satisfaction and appreciation.
- Increase efficiency of Planning and Community Design Commission including steering focus of limited meeting times toward policy rather than administrative functions.

Objectives

- Continue employee development and periodic update to current code standards to maintain ISO rating. This serves to reduce the insurance rates of citizens by demonstrating a commitment to safer building standards. Planning is underway to update to the most recent code standards from the current 2006 standards. Travel and training budgets are maintained to encourage and maintain certifications. The fiscal year 2016-2017 budget also contains fee updates to respond to the concern and problematic area of stormwater runoff within the City. Additional fees and reviews are now being required by outside consultants who are experts in stormwater runoff to offer a planning solution rather than relying on increased throughput from stormwater capacity.

Objectives - continued

- Facilitate the implementation strategies outlined in the City’s Strategic Plan: *Dynamic Sense of Place* for the purpose of identifying and defining the City’s redevelopment visions. This plan is currently being utilized for the promotion and review of potential developments with the selection of a developer at the Interstate 170 and Olive Interchange and expected to continue with the current City Hall location on Olive Blvd.
- Enforce the ordinances as charged to maintain safe buildings with an enforcement orientation aimed at efficiency and customer resolution. Training efforts and utilizing the skills and abilities of the personnel to provide guidance and resolution in difficult enforcement situations.
- Review current permitting and inspection management software as a result of possible sunset of current system and explore replacement systems for value, efficiency, and effectiveness.
- Continue to promote the understanding and implication of results of good planning and review procedures in the City. This serves to allow the Planning and Community Design Commission, who meets 1-2 times per month, to focus on policy decisions and allow the daily employees to carry out policies. This in turn reduces application and review times which leads to better served customers.



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Annual Budget – July 1, 2016 through June 30, 2017

Fund 01	Planning and Community Development -4010	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$244,115	\$225,884	\$228,889	\$265,296	\$275,000	\$264,000	\$269,500	\$269,500
A200.00	Part Time (Intern)	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
A400.00	Longevity	\$6,637	\$6,515	\$6,233	\$5,898	\$7,500	\$8,060	\$0	\$0
A500.00	Overtime	\$0	\$0	\$0	\$0	\$300	\$200	\$0	\$0
A600.00	FICA	\$17,956	\$17,124	\$17,271	\$19,170	\$21,650	\$21,300	\$20,700	\$20,700
A700.00	Unemployment Comp	\$733	\$847	\$905	\$1,041	\$900	\$1,230	\$1,100	\$1,100
A970.00	Clothing Allowance	\$675	\$825	\$825	\$1,050	\$1,200	\$900	\$900	\$900
TOTAL---PERSONNEL		\$270,116	\$251,195	\$254,123	\$292,455	\$306,550	\$297,690	\$292,200	\$294,200
CSVC Contractual Services									
B120.00	Architectural/Engineering Ser.	\$47,500	\$47,500	\$47,500	\$0	\$4,000	\$3,400	\$7,500	\$7,500
B150.00	Medical Services	\$135	\$0	\$100	\$200	\$250	\$250	\$0	\$0
B190.00	Misc. Professional Services	\$0	\$95	\$79	\$0	\$0	\$0	\$0	\$0
B220.00	Postage	\$3,003	\$1,626	\$1,743	\$1,864	\$2,000	\$2,580	\$2,695	\$2,695
B240.00	Travel & Training	\$1,017	\$351	\$67	\$2,854	\$4,571	\$5,100	\$7,540	\$7,540
B310.00	Legal Notices/Advertising	\$767	\$119	\$126	\$404	\$750	\$750	\$750	\$500
B320.00	Printing	\$1,332	\$1,794	\$4,820	\$1,742	\$1,985	\$2,245	\$2,243	\$2,245
B440.00	Telephone	\$10,795	\$8,126	\$8,063	\$8,718	\$8,204	\$9,900	\$9,000	\$9,000
B542.00	Copier Maintenance	\$1,045	\$941	\$757	\$1,011	\$1,000	\$870	\$1,220	\$1,220
B545.00	Computer Maintenance	\$1,418	\$3,244	\$2,155	\$1,292	\$3,840	\$2,750	\$2,500	\$2,500
B550.00	Automotive Repairs	\$607	\$892	\$257	\$498	\$750	\$600	\$600	\$600
B730.00	Workers Compensation	\$5,686	\$8,495	\$8,032	\$9,302	\$10,000	\$9,400	\$9,600	\$9,600
B780.00	Group Health & Liability	\$41,249	\$38,182	\$36,934	\$31,644	\$47,000	\$41,000	\$46,200	\$46,200
B790.00	Life Insurance/LTD	\$1,650	\$1,511	\$1,522	\$1,680	\$1,800	\$1,750	\$3,000	\$3,000
B912.00	REJIS Comm/Control Data	\$5,500	\$6,000	\$5,500	\$6,041	\$6,000	\$14,000	\$31,685	\$6,000
B914.00	Association Dues	\$275	\$610	\$570	\$645	\$1,085	\$1,000	\$1,245	\$1,245
B990.00	Misc. Contractual Services	\$0	\$252	\$293	\$585	\$0	\$0	\$0	\$0
TOTAL-CONTRACTUAL SER.		\$121,979	\$119,738	\$118,518	\$68,480	\$93,235	\$95,595	\$125,778	\$99,845



Annual Budget – July 1, 2016 through June 30, 2017

Fund 01 Planning and Community Development -4010		2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
COMM Commodities									
C110.00	Office Supplies	\$1,158	\$1,517	\$2,471	\$2,265	\$2,500	\$1,565	\$2,800	\$2,800
C120.00	Map & Periodicals	\$95	\$95	\$245	\$245	\$500	\$345	\$345	\$345
C125.00	Books/Publications	\$150	\$150	\$0	\$1,241	\$1,861	\$150	\$500	\$500
C240.00	Hardware/Small Tools		\$0	\$0	\$0	\$250	\$50	\$50	\$50
C310.00	Gasoline & Oil	\$3,277	\$3,484	\$3,283	\$3,017	\$5,300	\$4,800	\$3,200	\$3,200
C320.00	Automotive Accessories	\$114	\$743	\$666	\$1,007	\$1,037	\$865	\$1,061	\$1,065
TOTAL COMMODITIES		\$4,794	\$5,989	\$6,665	\$7,775	\$11,448	\$7,775	\$7,956	\$7,960
CAPT Capital Outlay/Improvements									
D311.00	Office Equipment		\$0	\$0	\$0	\$1,600	\$1,200	\$0	\$0
D320.00	Computer/Institutional Equip		\$0	\$2,915	\$1,420	\$1,500	\$1,150	\$0	\$0
TOTAL-CAPITAL OUTLAY		\$0	\$0	\$2,915	\$1,420	\$3,100	\$2,350	\$0	\$0
TOTAL DEPARTMENT		\$396,889	\$376,921	\$382,221	\$370,130	\$414,332	\$403,410	\$425,934	\$402,005

General Fund (FUND 01)

Refuse Collection (Department 4050)

The Refuse Collection Department is a non-operating department containing the costs of weekly trash/recycle pickup, weekly yard waste pickup, and annual leaf removal. In addition, major pickups of large items, household items, etc., occur twice per year. Olivette refuse collection costs remain lower than other cities in the region. No staff is allocated to this department and the contract with Republic Services is managed by the Public Works director. The current contract was updated during the fiscal year 2016 and included inflation provisions for the hauler and added discounts for citizens over 65 years of age. Currently, citizens pay 60% of the cost of waste hauling while the City pays the remaining 40% on behalf of citizens.

Goals

- Meet the requirements of State of Missouri laws with regard to the safe disposal of refuse.
- Maintain a safe and healthy environment for the citizens free of refuse and pestilence.
- Continue to increase the percentage of solid waste diverted from landfills through recycling
- Maintain commitment to citizens to preserve current level of subsidy of waste service billing

Objectives

- Maintain relationship with trash hauling provider to contain cost increases to city and citizens while maximize services rendered.
- Explore additional grant opportunities to increase deferral of solid waste to recycling centers.
- Increase education to citizens about the monetary and environmental benefits of reducing solid waste.



Fund 01	Refuse Collection-4050	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
CSVC Contractual Services									
B830.00	Refuse Collection Contract	\$258,446	\$131,235	\$293,190	\$277,925	\$275,567	\$268,700	\$289,541	\$289,541
B993.00	Leaf Collection	\$70,000	\$70,991	\$70,809	\$81,900	\$85,000	\$89,000	\$89,000	\$89,000
TOTAL-CONTRACTUAL SER.		\$328,446	\$202,226	\$364,000	\$359,825	\$360,567	\$357,700	\$378,541	\$378,541
TOTAL DEPARTMENT		\$328,446	\$202,226	\$364,000	\$359,825	\$360,567	\$357,700	\$378,541	\$378,541

General Fund (FUND 01)

Municipal Property (Department 4061)

The Municipal Property Department is an operational department that contains the cost of maintaining City vehicles and maintenance and utilities for the City Hall and Public Works building locations. One mechanic position and benefits are budgeted in this department.

GOALS

- Maintain city vehicles to the highest available standard.
- Protect city investments by maintaining city owned buildings to the highest possible standard
- Enable operations of all City departments by maintaining functioning utilities

OBJECTIVES

- Maintain constant monitoring of equipment and structures for damage to help to maintain the integrity and value of the assets.
- Properly maintain the City's operating vehicle fleet to reduce downtime, reduce operating and repair costs to ensure that departments are capable of accomplishing assigned tasks.
- Improve maintenance and janitorial functions for existing City buildings to present a better public appearance.
- Develop maintenance schedules for new City Center to ensure longevity of building and decrease in ongoing repairs.



Fund 01	Municipal Property-4061	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$50,861	\$50,575	\$51,691	\$52,443	\$52,900	\$52,810	\$57,100	\$57,100
A400.00	Longevity	\$2,428	\$2,563	\$2,584	\$2,621	\$2,700	\$2,641	\$0	\$0
A500.00	Overtime	\$97	\$0	\$0	\$0	\$200	\$100	\$0	\$0
A600.00	FICA	\$3,817	\$3,969	\$3,999	\$4,009	\$4,270	\$4,252	\$4,400	\$4,400
A700.00	Unemployment Comp	\$123	\$217	\$172	\$169	\$200	\$200	\$200	\$200
A970.00	Clothing Allowance	\$249	\$300	\$302	\$541	\$540	\$540	\$540	\$540
TOTAL---PERSONNEL		\$57,575	\$57,625	\$58,747	\$59,783	\$60,810	\$60,543	\$62,240	\$62,240
CSVC Contractual Services									
B410.00	Electricity	\$21,607	\$25,106	\$22,507	\$26,638	\$25,750	\$26,500	\$27,000	\$27,000
B420.00	Heating Oil	\$5,207	\$6,001	\$6,633	\$5,804	\$7,725	\$7,250	\$9,000	\$9,000
B430.00	Water	\$1,456	\$1,500	\$1,514	\$2,149	\$2,575	\$2,250	\$2,600	\$2,600
B440.00	Telephone	\$0	\$0	\$0	\$704	\$0	\$600	\$1,200	\$1,200
B450.00	Sewer	\$1,741	\$2,495	\$1,631	\$3,414	\$2,575	\$2,900	\$4,300	\$4,300
B510.00	Building Repairs & Maint.	\$19,691	\$9,659	\$21,872	\$11,183	\$32,800	\$12,000	\$9,500	\$9,500
B540.00	Equipment Repairs	\$166	\$695	\$120	\$0	\$750	\$500	\$0	\$0
B730.00	Workers Compensation	\$1,449	\$1,489	\$1,470	\$1,553	\$1,670	\$1,685	\$1,800	\$1,800
B780.00	Group Health & Liability	\$10,671	\$10,017	\$10,359	\$9,711	\$10,800	\$10,600	\$10,700	\$10,700
B790.00	Life Insurance/LTD	\$363	\$390	\$407	\$407	\$420	\$420	\$500	\$500
B990.00	Misc. Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL-CONTRACTUAL SER.		\$62,351	\$57,352	\$66,513	\$61,563	\$85,065	\$64,705	\$66,600	\$66,600
COMM Commodities									
C210.00	Building Maint. Supplies	\$7,266	\$5,119	\$6,253	\$4,967	\$8,000	\$5,000	\$4,750	\$4,750
C220.00	Ground Maintenance	\$64	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C230.00	Painting Supplies	\$0	\$7	\$0	\$0	\$0	\$0	\$0	\$0
C240.00	Hardware/Small Tools	\$0	\$9	\$0	\$0	\$0	\$0	\$0	\$0
C250.00	Institutional Supplies	\$0	\$197	\$0	\$0	\$0	\$0	\$0	\$0
C275.00	Signage	\$0	\$0	\$130	\$0	\$200	\$200	\$0	\$0
TOTAL COMMODITIES		\$7,330	\$5,332	\$6,383	\$4,967	\$8,200	\$5,200	\$4,750	\$4,750
TOTAL DEPARTMENT		\$127,256	\$120,308	\$131,643	\$126,313	\$154,075	\$130,448	\$133,590	\$133,590

General Fund (FUND 01)

Insurance (Department 4500)

The Insurance department is a nonoperational department containing all the costs of providing risk management insurance protections for City personnel, property, and equipment. The City of Olivette is a charter member of the St. Louis Area Insurance Trust (SLAIT) which is a consortium created by area cities. SLAIT operates as a self-insured insurance pool for workers compensation, general liability, and health insurance coverage. SLAIT also brokers property and public official's liability coverage for consortium members. Administration of reapplications of the claims and policy is conducted through the Finance and Administration departments.

Insurance costs for Workmen's Compensation, Medical and Dental Insurance, Life Insurance, and Long Term Disability are allocated to each department based on employee salaries.

GOALS

- Adequately defend and insure the City against possible losses.
- Proactively approach and mitigate potential hazards and concerns which could lead to accidents or claims in the work environment.
- Maintain a relevant and easy to follow Policy and Procedures Manual

OBJECTIVES

- Implement specific risk management strategies to minimize losses and exposures.
- Conduct walkthroughs with management and insurance representatives to identify potential risks and possible solutions.
- Maintain wellness meeting group to encourage active and healthy employees to decrease claims and rates down.
- Review employee manual periodically. The current manual was adopted in fiscal year 2015-2016 with full implementation with the start of fiscal year 2016-2017. Despite the recent implementation, periodic reviews identify irrelevant or changing policies that may necessitate a revision.



Fund 01	Insurance-4500	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
CSVC Contractual Services									
B710.00	Police Liability	\$50,222	\$46,442	\$50,187	\$54,252	\$54,252	\$60,000	\$65,000	\$65,000
B715.00	Public Officials Liability	\$9,941	\$9,941	\$10,661	\$11,484	\$13,500	\$12,000	\$15,000	\$15,000
B720.00	Surety Bonds	\$1,094	\$0	\$0	\$579	\$1,250	\$1,000	\$1,000	\$1,000
B760.00	Casualty & Property Coverage	\$18,632	\$19,207	\$18,571	\$24,133	\$23,500	\$26,000	\$26,000	\$26,000
B790.00	Life Insurance/LTD	\$875	\$1,075	-\$36	\$9,783	\$1,000	\$0	\$0	\$0
TOTAL-CONTRACTUAL SER.		\$80,764	\$76,665	\$79,383	\$100,231	\$93,502	\$99,000	\$107,000	\$107,000
TOTAL DEPARTMENT		\$80,764	\$76,665	\$79,383	\$100,231	\$93,502	\$99,000	\$107,000	\$107,000

Capital Improvements Fund (FUND 05)

Streets Maintenance (Department 4020)

The Streets Maintenance Department is an operational department containing costs associated with the daily maintenance of City streets, sidewalks, trees, and landscaping. Some streets within the City are privately owned and maintained while St. Louis County provides street maintenance on Dielman Road north of Olive and the State of Missouri maintains Olive Boulevard in entirety as it flows through the city. The department is responsible for the maintenance and installation of street signs, coordination of the residential sanitary lateral sewer repair program as well as the performance of snow removal on City and private streets by contract.

Current year 2016-2017 budgets contain appropriations for five positions including a Public Works Director, an assistant public work director, a crew leader, and two equipment operators.

GOALS

- Maintain City Hall as a place of professional appearance and safe working environment.
- Maintain more than 85 lane miles of public streets in an efficient manner.
- Adminstrate sewer lateral program.
- Keep open the lifelines of the city, the streets, for the benefit of residential and commercial citizens.

OBJECTIVES

- Proactively identify and replace inefficient equipment and improving building envelopes.
- Maintain focus of safe and efficient movement of traffic by updating signage and striping where necessary
- Maintain accurate street inventory. Fiscal year 2016 was the first year of active management of road inventory at a data-driven level and is budgeted to continue with funding of street improvements in 2017.
- Remove snow and ice in the event of a winter weather event through monitoring of needed material levels.
- Maintain equipment properly so snow removal can be performed when needed in the quickest and safest fashion possible.



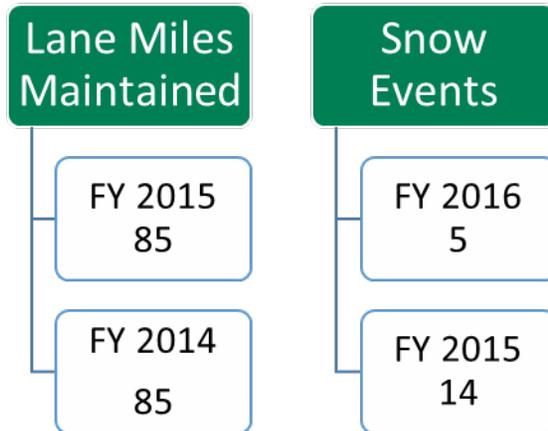
Annual Budget – July 1, 2016 through June 30, 2017

Fund 05	Streets Maintenance-4020	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$183,128	\$190,494	\$195,290	\$211,627	\$256,000	\$255,581	\$340,500	\$279,000
A200.00	Extra Help	\$0	\$4,227	\$21,227	\$25,622	\$20,000	\$25,000	\$25,000	\$25,000
A400.00	Longevity	\$3,220	\$3,345	\$3,458	\$3,897	\$4,000	\$5,112	\$5,100	\$0
A500.00	Overtime	\$0	\$0	\$2,782	\$0	\$4,000	\$2,000	\$2,500	\$2,000
A600.00	FICA	\$13,752	\$14,400	\$14,956	\$15,874	\$20,000	\$21,464	\$26,630	\$21,500
A700.00	Unemployment Comp	\$748	\$859	\$685	\$676	\$500	\$1,100	\$700	\$900
A970.00	Clothing Allowance	\$900	\$1,200	\$1,206	\$1,922	\$2,220	\$2,220	\$3,000	\$2,500
TOTAL---PERSONNEL		\$201,748	\$214,525	\$239,604	\$259,618	\$306,720	\$312,477	\$403,430	\$330,900
CSVC Contractual Services									
B120.00	Architectural/Engineering Ser.	\$47,500	\$47,500	\$47,500	\$4,340	\$5,000	\$5,000	\$5,000	\$5,000
B150.00	Medical Services	\$410	\$175	\$305	\$339	\$300	\$300	\$600	\$600
B190.00	Misc. Professional Services	\$372	\$45	\$465	\$316	\$500	\$500	\$1,000	\$1,000
B240.00	Travel & Training	\$20	\$343	\$450	\$1,779	\$1,215	\$1,750	\$2,209	\$2,209
B245.00	Tuition Reimbursement	\$0	\$0	\$0	\$158	\$500	\$500	\$0	\$0
B310.00	Notices & Advertising	\$161	\$137	\$1,479	\$1,027	\$1,000	\$1,500	\$750	\$750
B440.00	Telephone	\$4,715	\$4,353	\$4,571	\$2,313	\$4,260	\$3,950	\$3,530	\$3,530
B510.00	Building Repairs & Maint.	\$158	\$114	\$0	\$283	\$0	\$0	\$0	\$0
B520.00	Ground Maintenance	\$0	\$182	\$0	\$0	\$0	\$0	\$0	\$0
B530.00	Street Repair & Maintenance	\$4,000	\$0	\$14,601	\$17,984	\$15,504	\$18,000	\$40,000	\$40,000
B540.00	Equipment Repairs	\$3,805	\$2,019	\$2,219	\$3,559	\$2,000	\$9,500	\$4,000	\$4,000
B545.00	Computer Maintenance	\$740	\$1,691	\$966	\$985	\$2,320	\$3,100	\$2,014	\$2,014
B551.00	Truck Repairs	\$1,645	\$2,228	\$4,929	\$2,865	\$5,000	\$9,000	\$4,000	\$4,000
B570.00	Painting	\$0	\$0	\$78	\$0	\$0	\$0	\$0	\$0
B620.00	Linen/Equipment Rental	\$899	\$2,107	\$1,484	\$645	\$2,000	\$2,500	\$4,000	\$4,000
B730.00	Workers Compensation	\$12,461	\$12,285	\$12,243	\$17,023	\$18,300	\$17,500	\$17,900	\$17,900
B780.00	Group Health & Liability	\$29,773	\$24,689	\$25,195	\$26,553	\$41,000	\$46,127	\$45,500	\$45,500
B790.00	Life Insurance/LTD	\$357	\$1,307	\$1,496	\$1,496	\$1,610	\$1,600	\$2,000	\$2,000
B810.00	Street Lighting	\$35,440	\$30,517	\$31,929	\$32,390	\$34,640	\$39,340	\$35,550	\$35,550
B914.00	Association Dues	\$256	\$294	\$292	\$310	\$350	\$350	\$350	\$350
B990.00	Misc. Contractual Services	\$0	\$79	\$0	\$0	\$750	\$0	\$0	\$0
TOTAL-CONTRACTUAL SER.		\$142,712	\$130,062	\$150,203	\$114,365	\$136,249	\$160,517	\$168,403	\$168,403



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Fund 05 Streets Maintenance-4020(cont.)		2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
COMM Commodities									
C110.00	Office Supplies	\$33	\$0	-\$20	\$0	\$0	\$0	\$385	\$385
C220.00	Ground Maintenance	\$74	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C230.00	Painting Supplies	\$196	\$753	\$758	\$63	\$750	\$500	\$350	\$350
C240.00	Hardware/Small Tools	\$1,969	\$1,794	\$2,278	\$2,302	\$2,500	\$2,500	\$3,850	\$3,850
C250.00	Institutional Supplies	\$219	\$778	\$886	\$538	\$1,200	\$1,200	\$750	\$750
C260.00	Snow Removal Supplies	\$17,790	\$16,683	\$29,714	\$67,119	\$51,260	\$62,250	\$30,630	\$30,630
C270.00	Street Maintenance Materials	\$13,135	\$16,557	\$12,817	\$18,869	\$13,000	\$15,000	\$18,000	\$18,000
C275.00	Signage	\$4,684	\$1,318	\$2,096	\$1,188	\$2,000	\$1,000	\$1,000	\$1,000
C310.00	Gasoline & Oil	\$7,129	\$9,522	\$14,170	\$9,708	\$14,000	\$12,270	\$8,900	\$8,900
C320.00	Automotive Accessories	\$4,538	\$2,097	\$7,439	\$3,087	\$4,500	\$3,500	\$3,500	\$3,500
C460.00	Chemicals (Inc. Kerosene)	\$0	\$129	\$0	\$0	\$0	\$0	\$0	\$0
C490.00	Miscellaneous Commodities	\$0	\$78	\$243	\$28	\$500	\$250	\$250	\$250
TOTAL COMMODITIES		\$49,767	\$49,706	\$70,381	\$102,902	\$89,710	\$98,470	\$67,615	\$67,615
TOTAL DEPARTMENT		\$394,227	\$394,294	\$460,187	\$476,885	\$532,679	\$571,464	\$639,448	\$566,918



Capital Improvement Fund (Fund 05) Capital Approved Purchases Summary

- Police Vehicles (2) \$56,500
- Patrol Vehicles Laptops \$12,000
- Skid Steer \$48,000
- Street Repair \$128,000
- Street Replacement Projects \$564,000

Dielman NID (FUND 11)

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Debt Service

The Dielman Neighborhood Improvement District (NID) is a Debt Service fund containing the collections for and repayment of the Neighborhood Improvement District Bonds, Series 2012 Limited General Obligations bonds in the amount of \$730,000. The bonds carry an average interest rate of 2.07% and are expected to be retired in 2032. Assessments on 10 property holders based on frontage to Dielman Industrial Drive secure the debt within the district and provide funding to repay the notes.

The District was established according to the Missouri Neighborhood Improvement District Act and was used to reconstruct the streets and sidewalk within the Dielman light industrial zoning district which include Dielman Industrial Drive, Dielman Industrial Ct, Shortline Dr, and Walters Way Ln.

The State of Missouri Constitution limits the amount of general obligation debt a city may incur to 10% of total tangible property as determined by the County Assessor. As of the final year of available assessment prepared for 2015 tax billings, the City of Olivette had an assessed value of \$247,524,306 making the debt limit \$24,752,431. As of June 30, 2015, the most recent year subjected to an audit, the City held debt subject to this limit of \$13,530,000 or 54.6%.

GOALS

- Retain Moody’s Aa3 (October 2014) rating.

OBJECTIVES

- Maintain billing practices to collect outstanding amounts due on a timely basis.
- Maintain proper payable’s practices to make timely payments on debt service.

Dielman NID (Fund 11)			
Fund Balance 6/30/2016 (projected)	Revenue Fiscal Year 2017 (budgeted)	Expenditures Fiscal Year 2017 (budgeted)	Fund Balance 6/30/2017 (budgeted)
\$48,649	\$47,000	(\$48,000)	\$47,649

North Price NID (FUND 13)

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Capital Project/Debt Service

The North Price Neighborhood Improvement District (NID) is currently a Capital Project fund to account for the reconstruction and addition of sidewalks on North Price Road north of Alice Rd. to the terminus of the road along the northern city limits. Property owners have agreed to repay the city for costs associated with the project based on a proportion of road frontage. Upon completion, property owners will have the option of paying their full portion to the city or repaying bonds issued on behalf of the city over the course of 20 years.

If bonds are issued, issuance costs, principal, and interest would be borne by the property owners through annual assessments and the fund would convert into a debt service fund to retire the bonds.

The District was established according to the Missouri Neighborhood Improvement District Act and was used to reconstruct the streets and sidewalk within the light industrial zoning district. Temporary financing has been secured since the inception of the district up to \$1,000,000 which is expected to carry until either repayment or issuance of permanent financing which would be subject to statutory debt limits.

GOALS

- Retain Moody’s Aa3 (October 2014) rating.
- Capture appropriate costs to be reimbursed by taxpayers receiving benefit

OBJECTIVES

- Maintain accounting system to accurately capture all construction activities for project.
- Maintain billing practices to collect outstanding amounts due on a timely basis.
- Maintain proper payable’s practices to make timely payments on debt service.

North Price NID (Fund 13)			
Fund Balance 6/30/2016 (projected)	Revenue Fiscal Year 2017 (budgeted)	Expenditures Fiscal Year 2017 (budgeted)	Fund Balance 6/30/2017 (budgeted)
\$-0-	\$1,877,221	(\$1,877,221)	\$-0-

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Fire Operations Fund (FUND 20)

Fire (Department 2500)

The Fire Department is an operational department to fund the public safety role of providing fire protection and emergency medical services (EMS) for the City of Olivette. The Olivette Fire Department also provides fire response and EMS services not only to the residents of Olivette but also to the unincorporated area north of Olivette known as Elmwood Park. The department's budget has authorization for a Fire Chief, Assistant Fire Chief and one part-time Secretary who hold Monday through Friday business hours, three Captains, three Lieutenants, and fifteen Firefighter/Paramedics who provide 24 hour coverage in three shifts. Three of the fifteen Firefighter/Paramedics' salaries and benefits are currently budgeted in the Fire Operations Fund, Fund 20. Past use and the ongoing intention of the Fire Operations fund is to support the operations of the department through personnel costs in addition to acting as an equipment reserve fund for fire equipment.

Fire Department Goals and Objectives can be found with the General Fund (01) Fire Department (2500) budget narrative.

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Annual Budget – July 1, 2016 through June 30, 2017

Fund 20	Fire-2500	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$165,572	\$173,745	\$187,542	\$162,121	\$166,000	\$175,832	\$176,000	\$176,000
A150.00	Holiday	\$0	\$2,025	\$474	\$681	\$1,000	\$1,000	\$1,000	\$1,000
A300.00	Salary Adjustment	\$836	\$69	\$908	\$823	\$1,800	\$1,800	\$0	\$0
A400.00	Longevity	\$24	\$0	\$0	\$0	\$300	\$295	\$0	\$0
A500.00	Overtime	\$2,644	\$2,983	\$3,468	\$2,197	\$3,500	\$1,000	\$3,000	\$3,000
A600.00	FICA	\$13,764	\$12,730	\$14,388	\$12,280	\$14,500	\$13,764	\$13,800	\$13,800
A700.00	Unemployment Comp	\$1,165	\$1,102	\$1,056	\$885	\$300	\$1,000	\$900	\$900
TOTAL--PERSONNEL		\$184,005	\$192,654	\$207,836	\$178,987	\$187,400	\$194,691	\$194,700	\$194,700
CSVC Contractual Services									
B730.00	Workers Compensation	\$8,018	\$10,243	\$9,761	\$12,093	\$13,000	\$13,000	\$13,300	\$13,300
B780.00	Group Health & Liability	\$28,566	\$21,626	\$18,985	\$8,959	\$20,500	\$16,900	\$34,800	\$34,800
B790.00	Life Insurance/LTD	\$569	\$766	\$1,144	\$0	\$1,550	\$0	\$2,000	\$2,000
B970.00	Clothing Allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL-CONTRACTUAL SER.		\$37,153	\$32,636	\$29,890	\$21,052	\$35,050	\$29,900	\$50,100	\$50,100
CAPT Capital Outlay/Improvements									
D332.00	Fire Crimson Pumper Lease	\$31,667	\$31,667	\$31,667	\$31,667	\$31,667	\$0	\$0	\$0
TOTAL DEPARTMENT		\$252,825	\$256,957	\$269,393	\$231,706	\$254,117	\$224,591	\$244,800	\$244,800

Equipment Replacement Fund (FUND 25)

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Capital Project

The Equipment Replacement Fund is Capital Project fund to account for the purchase of property or equipment. The fund has no revenue source with fund balance accumulated through transfers from the general fund. The fund has remained dormant since fiscal year 2012-2013. However, due to ongoing projects with Old Bonhomme Rd, North Price, and Dielman Rd, the determination has been made that the best use of the fund would be to provide funding for these projects in the amount of \$150,000 via a transfer to the Capital Improvements Fund (Fund 05).

GOALS

- Provide adequate funding for capital project needs.

OBJECTIVES

- Strategically use fund balances for intended purposes to achieve maximum efficiency of taxpayer money. A transfer out of \$150,000 to the Capital Improvements Fund has been included with the current budget for assistance with ongoing capital projects.

Equipment Replacement Fund (Fund 25)			
Fund Balance 6/30/2016 (projected)	Revenue Fiscal Year 2017 (budgeted)	Transfer Out Fiscal Year 2017 (budgeted)	Fund Balance 6/30/2017 (budgeted)
\$343,710	\$-0-	(\$150,000)	\$193,710

City Center Fund (FUND 26)

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Capital Project/Debt Service

The City Center Fund is currently a Capital Project and Debt Service fund to account for the purchase of property, razing of structures, and construction of the new City Center located on Dielman Rd north of Olive. Citizens voted to increase the property tax levy in August of 2014 to repay the General Obligation, Series 2014 bonds in the amount of \$13,500,000. The bonds carry an average interest rate of 2.88% and are expected to be retired in 2034.

Once construction is completed the fund will remain only as a debt service fund for the repayment of the Series 2014 GO Bonds. The levy on all real and personal property from 2014 tax year through the current year of 2016 is expected to remain at \$.42/\$100 in valuation.

The State of Missouri Constitution limits the amount of general obligation debt a city may incur to 10% of total tangible property as determined by the County Assessor. As of the final year of available assessment prepared for 2015 tax billings, the City of Olivette had an assessed value of \$247,524,306 making the debt limit \$24,752,431. As of June 30, 2015, the most recent year subjected to an audit, the City held debt subject to this limit of \$13,530,000 or 54.6%.

GOALS

- Retain Moody’s Aa3 (October 2014) rating.
- Use movement of operations to City Center as opportunity to change processes where possible to create more efficient City operations.

OBJECTIVES

- Maintain accounting system to accurately capture all construction activities for project.
- Maintain proper payable’s practices to make timely payments on debt service.

City Center Fund (Fund 26)			
Fund Balance 6/30/2016 (projected)	Revenue Fiscal Year 2017 (budgeted)	Expenditures Fiscal Year 2017 (budgeted)	Fund Balance 6/30/2017 (budgeted)
\$9,713,816	\$1,067,000	(\$10,400,000)	\$380,816

Stormwater/Parks Fund (FUND 30)

Parks Maintenance (Department 3100)

The Parks Maintenance department is an operational department that consists of the direct costs of maintaining over 90 acres of parks, trees, walkways, and greenspace within the City of Olivette. The Parks department maintains play equipment, pavilions, and playing fields at Villa, Irv Zeid Citizens, Indian Meadows, Warson, and Stacy Parks. The current fiscal year 2016-2017 budget for personnel remains unchanged with funding for one crew leader, one equipment operator, one horticulturalist, a part time laborer, and two seasonal positions for assistance during the summer months. Allocations are made for administrative functions of the department including all finance related activities and a portion of the Parks and Recreation Director's time. In addition, budgets for personnel costs have decreased over the past several years through use of contractors for turf maintenance (mowing) and seasonal employee staffing with costs shifting to services based budget lines. The single largest initiative taking place in fiscal year 2016-2017 will be the identification of an expert consulting group to foster the exploration and identification of needs of citizens that is intended to be a discussed and result in a final master parks plan deliverable. This plan is meant to provide direction for the future spending and allocation of other resources within the City as it relates to parks and recreation.

Mission Statement: Create community through people, parks & programs

Goals

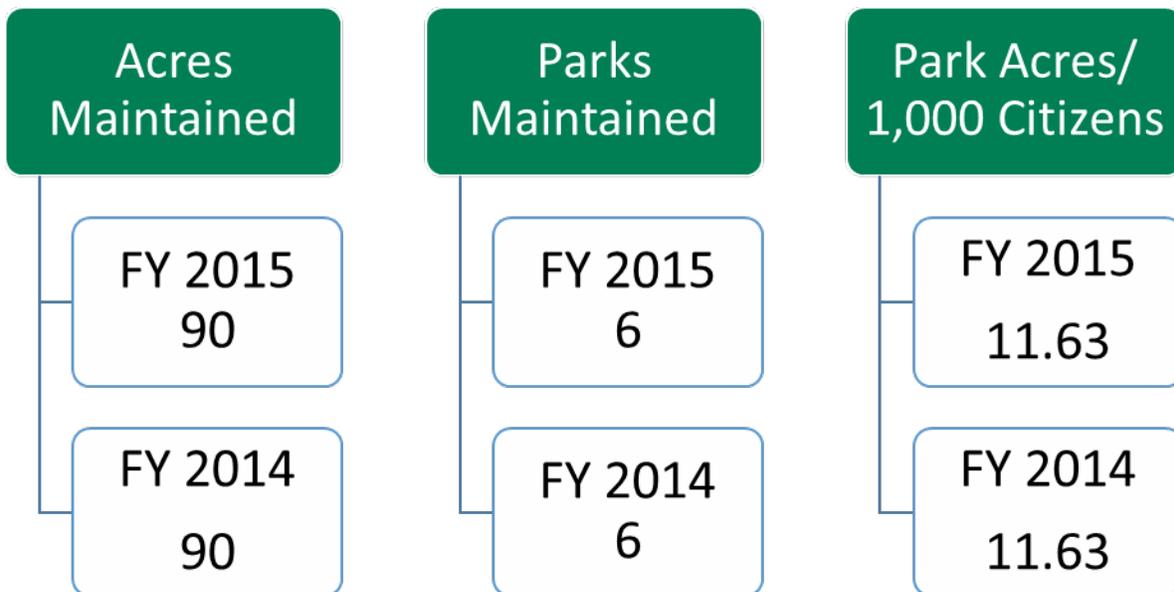
- Provide clean, safe environment for citizen enjoyment and involvement.
- Inspire sense of community through parks.
- Encourage well-being and quality of life through parks.
- Provide clean park pavilions and dependable reservation system for area users

Objectives

- Adapt park needs to citizens to maintain involvement. Current year budget includes funding for the initiation of a master parks plan. The next step in identifying needs and best uses according to the citizens.
- Work closely with public safety officials to provide safe environment. Oversight and procedures within the police and fire departments work closely during events and busy times to maintain visibility and secure the areas.
- Maintain equipment and structures to a clean and safe level of use.

Objectives - continued

- Remove hazardous and noxious vegetation. This will continue to be a focus with funding maintained for dead hazardous tree removal that promotes healthy and safe parks and continuation of the “Weed Warriors” program to thin and eradicate invasive honeysuckle.
- Make parks available to all citizens regardless of income, mobility, or other factors.
- Work closely with Olivette in Bloom group to identify and create planting opportunities to increase beatification of parks.
- Partner with parks oriented groups to attain grants and provide alternative transportation means across municipalities. This is achieved by work with the Great Rivers Greenway and local governmental grant agencies.



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Annual Budget – July 1, 2016 through June 30, 2017

Fund 30	Parks Maintenance-3100	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
PERS Personnel Services									
A100.00	Salaries---Regular Employees	\$135,799	\$131,377	\$138,084	\$140,700	\$140,000	\$141,374	\$151,000	\$152,000
A200.00	Extra Help	\$13,979	\$15,679	\$21,088	\$42,881	\$25,380	\$37,000	\$39,614	\$39,614
A400.00	Longevity	\$8,226	\$8,676	\$9,064	\$9,471	\$9,700	\$10,049	\$0	\$0
A500.00	Overtime	\$0	\$0	\$0	\$2,716	\$0	\$2,000	\$2,000	\$2,000
A600.00	FICA	\$11,258	\$11,589	\$12,125	\$11,936	\$13,395	\$14,567	\$14,830	\$11,800
A700.00	Unemployment Comp	\$569	\$841	\$764	\$679	\$300	\$1,000	\$1,100	\$600
A970.00	Clothing Allowance	\$675	\$900	\$900	\$1,078	\$600	\$600	\$600	\$600
TOTAL---PERSONNEL		\$170,506	\$169,061	\$182,025	\$209,461	\$189,375	\$206,590	\$209,144	\$206,614
CSVC Contractual Services									
B150.00	Medical Services	\$94	\$170	\$198	\$168	\$500	\$200	\$300	\$250
B190.00	Misc. Professional Services	\$22	\$375	\$195	\$109	\$0	\$0	\$0	\$0
B240.00	Travel & Training	\$680	\$701	\$585	\$365	\$1,250	\$1,580	\$1,827	\$1,827
B310.00	Notices and Advertising	\$0	\$0	\$50	\$0	\$0	\$0	\$0	\$0
B320.00	Printing	\$0	\$44	\$0	\$0	\$150	\$0	\$0	\$0
B410.00	Electricity	\$4,428	\$5,203	\$7,347	\$4,225	\$5,000	\$5,000	\$5,000	\$5,000
B420.00	Heating Oil	\$30	\$1,213	\$1,157	\$1,100	\$1,200	\$1,200	\$900	\$900
B430.00	Water	\$5,208	\$3,335	\$4,606	\$4,478	\$4,000	\$5,000	\$4,000	\$4,000
B440.00	Telephone	\$4,741	\$3,888	\$4,533	\$3,861	\$5,255	\$5,255	\$4,900	\$4,900
B450.00	Sewer	\$3,275	\$3,214	\$2,669	\$2,001	\$4,000	\$3,500	\$3,000	\$3,000
B510.00	Building Repairs & Maint.	\$5,645	\$5,703	\$7,261	\$12,491	\$5,500	\$8,000	\$8,000	\$8,000
B520.00	Ground Maintenance (Mowing)	\$42,333	\$32,970	\$32,885	\$37,680	\$45,000	\$49,500	\$37,180	\$37,180
B540.00	Equipment Repairs	\$1,629	\$3,517	\$3,007	\$3,297	\$7,250	\$7,250	\$4,200	\$4,200
B545.00	Computer Maintenance	\$900	\$1,520	\$898	\$602	\$0	\$0	\$0	\$0
B551.00	Truck Repairs	\$2,834	\$2,713	\$1,321	\$1,958	\$3,000	\$3,000	\$3,000	\$3,000
B590.00	Misc. Repair & Maintenance	\$405	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B620.00	Linen/Equipment Rental	\$405	\$823	\$965	\$0	\$1,800	\$3,300	\$3,000	\$3,000
B730.00	Workers Compensation	\$6,873	\$4,732	\$4,642	\$4,651	\$5,000	\$5,000	\$5,100	\$5,100
B780.00	Group Health & Liability	\$28,520	\$29,126	\$30,551	\$29,331	\$31,500	\$31,000	\$31,000	\$31,000
B790.00	Life Insurance/LTD	\$983	\$1,040	\$1,146	\$1,083	\$1,050	\$1,050	\$2,000	\$2,000
B914.00	Association Dues	\$0	\$350	\$0	\$664	\$910	\$780	\$940	\$940
TOTAL-CONTRACTUAL SER.		\$109,005	\$100,637	\$104,015	\$108,064	\$122,365	\$130,615	\$114,347	\$114,297



Annual Budget – July 1, 2016 through June 30, 2017

Fund 30	Parks Maintenance-3100(cont.)	2011-12	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17	2016-17
Acct #	Account	Actual	Actual	Actual	Actual	Budget	Budget	Dept	CM
COMM Commodities									
C110.00	Office Supplies	\$0	\$42	\$0	\$139	\$100	\$100	\$0	\$0
C210.00	Building Maint. Supplies	\$1,272	\$1,057	\$861	\$3,455	\$1,000	\$1,000	\$2,000	\$2,000
C220.00	Ground Maintenance Supplies	\$2,536	\$1,729	\$9,469	\$5,557	\$8,000	\$8,000	\$9,000	\$9,000
C220.01	Annual Beautification	\$4,113	\$3,439	\$3,821	\$4,482	\$8,000	\$9,500	\$11,000	\$11,000
C220.02	Turf Management	\$2,043	\$2,303	\$1,547	\$2,058	\$6,500	\$6,500	\$9,000	\$9,000
C220.03	Tree Management	\$431	\$1,574	\$1,600	\$5,255	\$6,000	\$16,000	\$6,500	\$6,500
C230.00	Painting Supplies	\$1,779	\$721	\$392	\$1,818	\$1,000	\$2,000	\$2,000	\$2,000
C240.00	Hardware/Small Tools	\$814	\$435	\$1,021	\$2,354	\$1,400	\$1,400	\$1,550	\$1,550
C250.00	Institutional Supplies	\$2,790	\$1,992	\$1,870	\$1,913	\$2,000	\$2,000	\$2,000	\$2,000
C275.00	Signage	301	0	426.32	346	\$1,000	\$2,500	\$4,500	\$4,500
C310.00	Gasoline & Oil	\$4,404	\$4,677	\$6,441	\$6,384	\$6,000	\$6,000	\$8,300	\$8,300
C320.00	Automotive Accessories	\$0	\$0	-\$5	\$393	\$0	\$200	\$200	\$200
TOTAL COMMODITIES		\$20,483	\$17,968	\$27,445	\$34,154	\$41,000	\$55,200	\$56,050	\$56,050
TRANS TRANSFERS									
T100.00	Transfer to General Fund	\$0	\$24,900	\$24,900	\$34,400	\$24,900	\$24,900	\$45,000	\$45,000
TOTAL DEPARTMENT		\$299,994	\$312,567	\$338,385	\$386,079	\$377,640	\$417,305	\$424,541	\$421,961

Stormwater/Parks Fund (Fund 30) Capital Approved Purchases Summary

- Parks Maint. Facility (Demo and Construction) \$50,000
- Parks Master Plan \$20,000
- Community Center Roof Replacement \$175,000

Summary of Full Time Equivalents – Fiscal Year 2016-2017

Fund	Dept Number	Dept Name	Position Title	Full Time Equivalents (FTE's)		
				Prior Actual FY 15	Current Actual FY 16	Future Proposed FY17
General (01)	1000	Legislation	City Clerk	1	1	1
General (01)	1200	Administration	City Manager	1	1	1
General (01)	1300	Finance	HR Administrator	1	1	1
General (01)	1300	Finance	Finance Director	1	1	1
General (01)	1300	Finance	Accounting Clerk	1	1	1
General (01)	1300	Finance	Finance Clerk	1	1	1
General (01)	1400	Court	Court Administrator	1	1	1
General (01)	1400	Court	Assistant Court Clerk	0.5	0.5	0.5
General (01)	2000	Animal Control	Animal Control Officer	1	1	1
General (01)	2500	Fire	Fire Chief	1	1	1
General (01)	2500	Fire	Assistant Fire Chief	1	1	1
General (01)	2500	Fire	Fire Secretary	0.5	0.5	0.5
General (01)	2500	Fire	Fire Captain	3	3	3
General (01)	2500	Fire	Fire Lieutenant	3	3	3
General (01)	2500	Fire	Firefighter/Paramedic	12	12	12
General (01)	2600	Police	Police Chief	1	1	1
General (01)	2600	Police	Police Major	1	1	1
General (01)	2600	Police	Police Detective	0	0	0
General (01)	2600	Police	Police Lieutenant	3	3	3
General (01)	2600	Police	Police Sergeant	7	7	7
General (01)	2600	Police	Police Officer	11	11	11
General (01)	2600	Police	Police Secretary	1	1	1
General (01)	3000	Community Center	Recreation Coordinator	1	1	1
General (01)	3000	Community Center	Janitor/Custodian	1.5	1.5	0
General (01)	3000	Community Center	Facility Attendant	0	0	1
General (01)	3200	Recreation	Parks and Recreation Director	1	1	1
General (01)	3200	Recreation	Recreation Coordinator	1	1	1
General (01)	3200	Recreation	Recreation Supervisor	0	0	0
General (01)	4010	Planning and Community Development	Director of Planning and Community Development	1	1	1
General (01)	4010	Planning and Community	Executive Secretary	1	1	1
General (01)	4010	Planning and Community	Planner	1	1	1
General (01)	4010	Planning and Community	Building Inspector	2	2	2
General (01)	4010	Planning and Community	Planning Secretary	0.5	0.5	0.5
General (01)	4061	Municipal Property	Mechanic	1	1	1
Capital Imp. (05)	4020	Streets	Public Works Director	1	1	1
Capital Imp. (05)	4020	Streets	Assistant Public Works Director	0	1	1
Capital Imp. (05)	4020	Streets	Crew Leader	1	1	1
Capital Imp. (05)	4020	Streets	Equipment Operator	2	2	2
Fire Operations (20)	2500	Fire	Firefighter/Paramedic	3	3	3
Stormwater/Parks (30)	3100	Parks Maintenance	Horticulturalist	1	1	1
Stormwater/Parks (30)	3100	Parks Maintenance	Crew Leader	1	1	1
Stormwater/Parks (30)	3100	Parks Maintenance	Equipment Operator	1	1	1
Stormwater/Parks (30)	3100	Parks Maintenance	Parks Assistant	0.5	0.5	0.5
Total Full Time Equivalents				74.5	75.5	75



Annual Budget – July 1, 2016 through June 30, 2017

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Fiscal Year 2016-2017 Salary Scales

	STEP	1	2	3	4	5	6	7	8	9	10	11
POLICE												
Chief		88,000.00	90,560.80	93,196.12	95,908.13	98,305.83	100,271.95	102,277.39	104,834.32	106,931.01	109,069.63	
Captain		73,500.00	75,638.85	77,839.94	80,105.08	82,107.71	83,749.86	85,424.86	87,560.48	89,311.69	91,097.93	
Secretary		34,500.00	35,503.95	36,537.11	37,600.34	38,540.35	39,311.16	40,097.38	41,099.82	41,921.81	42,760.25	
Animal Control Officer		31,591.00	32,510.30	33,456.35	34,429.93	35,290.68	35,996.49	36,716.42	37,634.33	38,387.02	39,154.76	
Police Officer		54,000.00	55,566.00	57,177.41	58,835.56	60,541.79	61,903.98	63,451.58	65,037.87	66,663.82	68,330.41	70,000.00
Sergeant		64,544.00	66,422.23	68,355.12	70,344.25	72,102.86	73,544.91	75,015.81	76,891.21	78,429.03		
Lieutenant		67,186.00	69,141.11	71,153.12	73,223.67	75,054.27	76,555.35	78,086.46	80,038.62	81,639.39		
Fire												
Chief		80,144.25	82,476.45	84,876.51	86,998.42	88,738.39	90,513.16	92,775.99	94,631.51	96,524.14	99,333.92	
Assisstant Chief		73,500.00	75,638.85	77,839.94	80,105.08	82,107.71	83,749.86	85,424.86	87,560.48	89,311.69	91,097.93	
Secretary		34,500.00	35,503.95	36,537.11	37,600.34	38,540.35	39,311.16	40,097.38	41,099.82	41,921.81	42,760.25	
Firefighter/Paramedic		55,642.00	58,156.00	59,800.00	61,200.00	63,000.00	64,000.00	66,000.00	68,000.00	70,000.00	72,500.00	
Lieutenant		64,072.00	65,994.00	67,974.00	70,013.00	72,113.00	74,500.00	76,000.00	77,500.00			
Captain		67,186.00	69,202.00	71,278.00	73,417.00	75,618.00	77,900.00	81,000.00	83,000.00			
PARK and Public Works												
Crew Leader PW		45,900.00	47,235.69	48,610.25	50,024.81	51,275.43	52,300.94	53,346.95	54,680.63	55,774.24	56,889.73	
Equipment Operator		40,900.00	42,090.19	43,315.01	44,575.48	45,689.87	46,603.67	47,535.74	48,724.13	49,698.62	50,692.59	51,706.44
Limited Equipment Operator		32,550.00	33,497.21	34,471.97	35,475.11	36,361.99	37,089.23	37,831.01	38,776.79	39,552.32	40,343.37	
Mechanic		45,998.00	47,336.54	48,714.04	50,131.61	51,384.90	52,412.60	53,460.85	54,797.38	55,893.32	57,011.19	
Public Works Director		71,700.00	73,786.47	75,933.66	78,143.33	80,096.91	81,698.85	83,332.82	85,416.14	87,124.47	88,866.96	
Building and Community Development												
Building Inspector		45,242.00	46,597.00	47,948.31	49,343.61	50,577.20	51,588.74	52,620.52	53,936.03	55,014.75	56,115.05	57,875.00
Planner		42,029.00	43,289.00	44,548.71	45,845.08	46,991.20	47,931.03	48,889.65	50,111.89	51,114.13	52,136.41	
Executive Secretary		37,500.00	38,591.25	39,714.26	40,869.94	41,891.69	42,729.52	43,584.11	44,673.72	45,567.19	46,478.53	47,408.10
Community Development Directo		71,700.00	73,786.47	75,933.66	78,143.33	80,096.91	81,698.85	83,332.82	85,416.14	87,124.47	88,866.96	
Recreation and Parks												
Recreation Supervisor		37,500.00	38,591.25	39,714.26	40,869.94	41,891.69	42,729.52	43,584.11	44,673.72	45,567.19	46,478.53	
Recreation Coordinator		33,742.00	34,723.89	35,734.36	36,774.23	37,693.58	38,447.45	39,216.40	40,196.81	41,000.75	41,820.77	
Horticulturist		37,000.00	38,076.70	39,184.73	40,325.01	41,333.13	42,159.80	43,002.99	44,078.07	44,959.63	45,858.82	46,776.00
Parks and Recreation Director		71,700.00	73,786.47	75,933.66	78,143.33	80,096.91	81,698.85	83,332.82	85,416.14	87,124.47	88,866.96	
Administration												
Finance Clerk		27,271.00	28,064.59	28,881.27	29,721.71	30,464.75	31,074.05	31,695.53	32,487.92	33,137.68	33,800.43	
Accountant		43,000.00	44,251.30	45,539.01	46,864.20	48,035.80	48,996.52	49,976.45	51,225.86	52,250.38	53,295.39	
Human Resources Administrator		51,000.00	52,484.10	54,011.39	55,583.12	56,972.70	58,112.15	59,274.39	60,756.25	61,971.38	63,210.81	
Finance Director		73,918.00	76,069.01	78,282.62	80,560.65	82,574.66	84,226.16	85,910.68	88,058.45	89,819.61	91,616.01	
City Clerk		66,500.00	68,435.15	70,426.61	72,476.03	74,585.08	76,076.78	77,598.32	79,538.27	81,129.04	82,751.62	
Court Administrator		44,129.87	45,414.05	46,735.60	48,095.60	49,297.99	50,283.95	51,289.63	52,571.87	53,623.31	54,695.78	