



Olivette Parks Foundation, Inc.
Initial Meeting
July 11, 2023
7:00 PM
Meeting Via Zoom and In-Person
Click [Here for Zoom Link](#)
Council Chambers
Olivette City Center
1140 Dielman Road
Olivette, MO 63132

1. Roll Call

2. Approve Bylaws

Approval of Bylaws as approved with Resolution 2023-235 by Olivette City Council on March 14, 2023.

<https://ecode360.com/OL3384/document/715391477.pdf>

3. Assign Officers

Suggestion of officers per Article VI of Bylaws as follows for the term ending April 2024:

Chairperson - Maxine Weil and every mayor thereafter

Vice Chairperson - Missy Waldman and every Chairman Pro Tempore thereafter

Secretary - Missy Waldman and every Chairman Pro Tempore thereafter

Treasurer - Maxine Weil and every mayor thereafter

Assistant Secretary - Jennifer Conrad and every City Clerk thereafter

Assistant Treasurer - Darren Mann and every Finance Director thereafter

4. Assign Executive Director

Name Interim City Manager Darren Mann as Executive Director with the change in Executive Director to change with the council actions appointing a new City Manager per Article VII of Bylaws.

5. Direct Executive Director to Secure Non-Profit Tax Status under IRS regulations

Directing the Executive Director and designees to apply for Federal Tax ID number and Form 1023 - *Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code*

6. Appointment of Custodian of Records

Name the City Clerk of the City of Olivette as custodian of records.

7. Establish Regular Meeting Schedule

Suggestion that a regular meeting schedule be established that will be held annually at the 4th Tuesday of April of ever year.

8. Selection of a Depository Institution

Select Enterprise Bank and Trust as depository institution of the Olivette Parks Foundation.

9. Adjournment

AGENDA ITEMS WILL NOT NECESSARILY BE DISCUSSED IN ORDER. IF YOU HAVE ANY QUESTIONS, PLEASE CALL CITY HALL AT (314) 993-0444

Please note that the City Council may adjourn to closed session pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client matters pursuant to Section 610.021(1), real estate matters pursuant to Section 610.021(2), personnel matters pursuant to 610.021(3), audit matters pursuant to Section 610.021(17), or for any other reason allowed by Missouri law.

Posted this day, July 7, 2023

Darren Mann, Interim City Manager