



**AGENDA**

**PARKS & RECREATION COMMISSION**

**FEBRUARY 17, 2021 | 7:00 PM**

**VIA ZOOM**

**[https://us02web.zoom.us/webinar/register/WN\\_aFIII1RrRIa5mPHcSaOUfA](https://us02web.zoom.us/webinar/register/WN_aFIII1RrRIa5mPHcSaOUfA)**

1. Call To Order  
Roll call to establish quorum.
2. Written Communications  
Written communications to the Parks and Recreation Commission received since the last regular meeting.
3. Hearing From Citizens  
Public comment on items not on the agenda. Three (3) minutes per person
4. Minutes  
Recommendation to approve the December 16, 2020 meeting minutes.  
  
Documents:  
  

[12.16.2020 PARC MINUTES.PDF](#)
5. Director's Report  
Report on general Parks & Recreation programs and activities:
  1. Prairie Burn
  2. Winter Storm Report
  3. Baseball RFP
  4. Spring Break Camp
  5. Summer Camp Plans
6. City Council Report  
Update from City Council Liaison Maxine Weil
7. Park Master Plan Implementation
  1. Recap Public Meetings January 27 & February 10
  2. Timeline
  3. Micro Website
  4. Current work focus
8. PARC Annual Work Plan
  1. Goal review
  2. Working group assignments
  3. Status updates

9. PARC Meeting Schedule Update

Recommendation to reschedule the September 15 meeting due to Yom Kippur.

10. Future Agenda Items

1. Annual Work Plan
2. Memorial Policy
3. Tree Plan Update

11. Upcoming Dates Of Importance

February 27	Weed Warriors- new date due to extreme cold temperature
March 13	Weed Warriors
March 17	Parks & Recreation Commission Meeting

12. Adjournment

*Creating Community Through People, Parks & Programs*



**City of Olivette Parks & Recreation Commission**

**MINUTES | December 16, 2020**

**MEETING HELD VIA ZOOM**

**1. Roll Call**

Quorum established via Zoom meeting at 7:02 pm

Commissioners Present: Kastner, Heuermann, Lee, Person, Rich and Sandhu

Commissioner Absent: Patterson

Also Present: City Councilmember Waldman; and Parks & Recreation Director Tucker Knight

**2. Hearing from Citizens – None**

**3. Communications– None**

**4. Minutes**

On a MOTION by LEE, SECOND by RICH, Minutes of November 18, 2020 APPROVED (6-0)

**5. Parks & Recreation Director Report**

Director Tucker Knight reported on:

- a. Holiday Light Hop- new event create for the Pandemic. Residents are sharing their decorated homes the community via the Olivette Light Hop event map. As of Friday, nine households had registered.
- b. Virtual Programs
  - i. Recreation Division staff re-opened the Virtual Community Center. Daily activity postings will resume Monday through Friday on a wide-range of subjects. Activities will include: arts and crafts projects, science activities, exercise programs for varying ages, family activities, cooking and meal ideas etc. Activities will be cross posted on the City's Facebook and Instagram pages.
  - ii. Senior Exercise is now online via Zoom on Mondays and Thursdays! Long-time instructor, Charlie Petracek-Harre, worked with staff to set-up a virtual classroom in the Community Center. This class is serving as a Beta test for online teaching and will be expanded to as many other instructors as possible. Class kick-off December 3<sup>rd</sup>, and is free during the December testing phase. Students will begin paying the regular rate in January. Charlie is averaging six students per class, the oldest student is 97.
  - iii. Each Olivette Neighborhood Association is offered one free use of the Community Center or City Center Community Rooms for its annual meeting. Since in person rentals are suspended at both locations, staff is creating a free Zoom meeting program for Associations. The first group to test the new program in January will be the Arrowhead Park Neighborhood.
- c. Urban Dark Sky Application-The City Council postponed discussion of the Urban Dark Sky application for Stacy Park to the January 5<sup>th</sup> Work Session.
- d. The Park Division staff attended the Metropolitan Sewer District (MSD) training General Housekeeping and Pollution Prevention for Municipal Operations". Staff will be introducing new practices to help prevent toxins for the parks and facilities entering the storm drains and fresh water.

**6. City Council Report**

Councilmember Waldman provided updates from the December 16, 2020 City Council meeting:

- a. The City Council passed new ordinance amending the prior year sales deadline to allow businesses more time to report.
- b. The Council also approved the agreement with Great Rivers Greenway for cooperative construction of the Centennial Greenway Olivette Extension: Warson to Dielman Road section.
- c. City Council approved the purchase agreement with ESRI/ProWest for new GIS software.
- d. Resolution calling for reconvening the Olivette TIFF Commission for modification request for The Olive Crossing Development.

**7. Urban Dark Sky Application for Stacy Park**

On a MOTION by KASTNER, SECOND by PATTERSON, APPROVED (6-0) the Stacy Park Urban Dark Sky Certification Application and recommendation to forward to the City Council.

Stacy Park has the potential to be the first municipal park in the State of Missouri to be certified. The Parks and Recreation Department new lighting practice is: Keep it dark where possible. Use best practices where lights are needed to be good neighbors, and to protect the habitats and biodiversity in our parks.

**8. Park Master Plan Implementation**

The Commission reviewed the Dec 2020 version of the Park Concept Plans that incorporated feedback from the Commission’s review of the preliminary concept plans. Overall, all plans were deemed satisfactory. It was requested that the fence for the relocated fence dog park at Irv Zeid have be ornamental or have an ornamental façade. The new dog park location gives it pronounced visibility, adjacent to the street, and will be one of the first things visible in the park. It was also noted that currently, children use the lower lot of the Community Center to play and walk through, and to keep that in mind for the planning, construction and operation of the new Maintenance Warehouse. Comments will be relayed to the Landscape Architects.

**9. 2021 Draft Parks & Recreation Commission Work Plan**

Chair, Jim Person, presented the draft annual work plan. Key areas of the work plan are increased Community Engagement; methods for expanding and organizing volunteers; long-range financial planning; re-establishing the park memorial program; and understanding park management processes and supporting park staff; and Commissioner Development. Several items all Commissioners will participate in the work, however the Chair requested Commissions to review items 1, 3, 4 & 5 on the list and email or call the Chair or Staff Liaison to indicate with of those four item’s working groups they would like to join.

**10. Future Agenda Items**

- Annual Work Plan
- Park Tree Update

**c. Upcoming Dates of Importance**

- Through Dec 31 Light Hop
- January 9 Weed Warriors
- January 25-29 PMP/Prop C Public Meetings

d. **Adjournment** – On a MOTION by HEUERMANN, SECOND by KASTNER, meeting was ADJOURNED (7-0) at 9:00 pm (on the dot!)