

**CITY OF OLIVETTE  
PLANNING AND COMMUNITY DESIGN COMMISSION  
MEETING MINUTES  
January 7, 2021**

The City of Olivette Planning and Community Design Commission (PCDC) met on January 7, 2021 at 7:06 PM via videoconferencing on Zoom. Rob Jurgiel presiding as Chair called the meeting to order. Commission Member Jodi Rich served as secretary.

**1. ROLL CALL:**

On roll call, the following members were present: Richard Brophy, Rob Jurgiel, Bryan Lewis, Jodie Rich, Tim Spiegelglass, Michael Saunders, and Carol Waggoner.

Also, in attendance were: City Councilmember Missy Waldman, Director of Planning and Community Development Carlos Trejo, Planner/GIS Administrator Jonathan Roper, and Administrative Assistant Bridget Waters.

A quorum being present, Commissioner Jurgiel declared the meeting in session for the transaction of business.

**2. REVIEW OF COMMISSION PROCEDURES:**

Commissioner Jurgiel provided an overview of how the Commission would conduct business during the videoconference, including how to participate and the process for presentations. Mr. Jurgiel provided an overview of Commission review procedures.

**3. PUBLIC COMMENTS:**

Mr. Trejo noted that there were no comments

**4. DISCUSSION ITEMS:**

**A. Urban Agriculture (formerly “Quality of Life” items)**

Mr. Trejo stated that no actions are being taken on this item but would like to have a general discussion and go through section by section and have a final draft ready by next meeting.

The Commission reviewed the draft memorandum dated January 7, 2021 page by page, providing comments and edits. Key discussion topics were on the suggested setbacks for bees and landscaping, references to the term “prairies”, developing a definition for references to bamboo, and to discuss with the City Attorney the impact and liabilities the City would encounter with neighbor’s who have bee allergies.

**B. Stormwater Management**

The Commission continued the discussion regarding stormwater. Mr. Roper provided an overview of the six principles for a stormwater management roadmap:

- Identifies stormwater management issues throughout the City of Olivette.
- Respond with stormwater solutions to the variety of land improvements and alterations.
- Maintain a stormwater management resource guide for public and private use.
- Provides cost estimates for projects and solutions.
- Establishes a matrix for project information and enactment.
- Aligns projects to match funding sources.

**5. OTHER BUSINESS**

**A. Meeting Minutes**

Mr. Trejo noted that there were no meeting minutes for review.

**B. Reports**

Mr. Trejo provided updates regarding City developments and City events.

Councilperson Waldman provided an overview of recent City Council activities.

**6. ADJOURNMENT:**

Commissioner Jurgiel asked if there were any further questions or comments. Being none, the meeting adjourned at 9:08 PM.

---

Secretary Jodi Rich

---

Chair Rob Jurgiel

Adopted: 2021 03-04