

**CITY OF OLIVETTE
ZONE 5 PROJECT MANAGEMENT TEAM
MEETING MINUTES
APRIL 30, 2018**

The City of Olivette Zone-5 Project Management Team (PMT) met on April 30, 2018, at 5:00 PM in the Large Conference Room of the Olivette City Center addressed as 1140 Dielman Road, Olivette, Missouri.

1. ROLL CALL:

On roll call, the following members were present: Bradley Abel of the Planning and Community Design Commission, Jeff Springer of the Economic Development Commission, Council Person J. Gregory Carl, City Manager Barbara Sondag, and Planning Director Carlos Trejo.

Also in attendance were: Planner/GIS Coordinator Jonathan Roper.

A quorum being present, the meeting ensued in session for the transaction of business.

2. DISCUSSION OF CHARGE, SCOPE OF WORK, AND SCHEDULE:

Ms. Sondag provided the MT an overview of the charge and scope of work assigned to the PMT. The scope was adopted by action of the City Council on April 10, 2018, as follows:

The charge of the ad hoc Zone 5 Project Management Team is to plan and implement a process for evaluating and deciding on the use, character, and scale of the possible redevelopment project in the Zone 5 area. The PMT will have 90-days in which to perform this work. At the end of the 90-day period the PMT will provide to the City Council a written report of findings and suggestions (This report may or may not be in the form of a Request for Development Proposals).

Activities performed by the PMT may include discussions with property owners and developers, research of land values and conditions, current uses, potential future uses, and development of a vision and potential costs.

A goal of the project management team process is to integrate the redevelopment-related activities of City staff, City Council, PCDC and EDC. Members of the Zone 5 Project Management Team are Brad Abels (PCDC), Jeff Springer (EDC), Greg Carl (Council), Barb Sondag (City Manager) and Carlos Trejo (Planning and Community Development Director). All members are voting members of the team. The Zone 5 Project Management Team will dissolve at the end of the 90-day period.

A discussion of the current site zoning (COR Commercial/Office/Retail District), Olivette Strategic Plan, and pass development inquires was discussed. The site, alone, totals 28,704 square feet (0.66 acres). The site belongs to Warren G. Burford since 1983, and was acquired as an existing service station.

Consensus amongst members was for City staff to reach out to Mr. Burford and his realty representative.

3. ADJOURNMENT:

The meeting adjourned at 6:14 PM.



Prepared by Carlos Trejo, Planning Director

Accepted: 2018 05-07