

HOUSING AUTHORITY OF THE CITY OF OLIVETTE
BOARD OF COMMISSIONERS MEETING
TUESDAY, MAY 16, 2023
MEETING MINUTES

ROLL CALL:

COMMISSIONERS:

Nikeyia Ingram, Chairwoman
Ellen Schapiro, Vice Chairwoman
Stephanie Afful, Commissioner
Dona Turpin, Commissioner

STAFF:

Shannon Koenig, Executive Director and CEO
Terri Acoff-States, Executive Assistant
Mike Chapman, Chief Operating Officer
Katrina Sommer, Deputy Chief Operating Officer
William Barry, Director, Maintenance and Facilities
Carolyn Riddle, Interim Finance Director
Emily Smith, Director, Program Compliance and Training

GUEST:

Missy Waldman, Mayor Pro Tem
Darren Mann, Finance Director and Interim City Manager

ABSENT:

Suzanne Antoine, Commissioner

Approval of Minutes of Regular Board Meeting held Tuesday, March 7, 2023.

Chairwoman Nikeyia Ingram asked for a motion to approve the minutes of the regular board meeting held Tuesday, March 7, 2023. Vice Chairwoman Ellen Schapiro motioned for approval. Commissioner Donna Turpin seconded the motion. Upon roll call the "Ayes" and "Nays" were as follows:

AYES

N. Ingram
E. Schapiro
D. Turpin

NAYS

None

The Chairwoman declared the motion passed.

PUBLIC COMMENTS:

There were no public comments.

CITY OF OLIVETTE REPORT:

Mayor Pro Tem Waldman greeted everyone and announced Darren Mann as the interim City Manager for the City of Olivette following the retirement of Barbara Sondag in April. She stated they are recruiting to fill the position.

Mayor Pro Tem Waldman thanked the Authority for including Olivette's upcoming comprehensive plan community vision workshop flyer in the board materials. She also said the city parks and community center projects are moving forward.

EXECUTIVE DIRECTOR'S REPORT:

Ms. Koenig welcomed everyone and thanked them for attending the meeting.

Ms. Koenig informed the board that the authority selected Bailey & Co. to lead the agency's rebranding, logo update, and new website development. Bailey & Co. will also assist with media relations on an ad hoc basis.

Ms. Koenig updated the board on Wellston public housing redevelopment, stating that the financing closed on March 17th. She also stated the Housing Authority of St. Louis County has been working over the last several years to help redevelop the 201-unit portfolio. The units in Wellston are no longer public housing. Construction will begin soon and will take about two years to complete. The result will be a 186-unit affordable scattered site development in Wellston.

Ms. Koenig informed the board that Authority staff will host an event this fall that will bring together commissioners from all four housing authorities, along with select staff and local elected officials for food, fellowship, and gratitude. The event is tentatively planned for an outdoor afternoon/evening reception. She stated more details will be provided this summer.

FINANCIAL REPORT:

Ms. Riddle reviewed the Financial Reports for period ending March 31, 2023.

After discussion, Chairwoman Nikeya Ingram asked for a motion to approve the Financial Reports for period ending March 31, 2023. Commissioner Ellen Schapiro motioned for approval. Commissioner Stephanie Afful seconded the motion. Upon roll call, "Ayes" and "Nays" were as follows:

AYES

N. Ingram
E. Schapiro
S. Afful
D. Turpin

NAYS

None

The Chairwoman declared the motion passed.

OTHER BUSINESS:

A. Housing Administration Report:

Ms. Sommer reviewed the Housing Administration Report.

B. Facilities and Maintenance Report

Mr. Barry reviewed the monthly maintenance and supply costs for January through March 31, 2023.

C. Admissions and Continued Occupancy Policy (ACOP):

Ms. Smith presented updates to the Admissions and Continued Occupancy Policy (ACOP) as required by the U.S. Department of Housing and Urban Development (HUD) regarding community service requirements and changes to certain provisions of the Housing Opportunity Through Modernization Act of 2016 (HOTMA).

After discussion, Chairwoman Nikeya Ingram motioned to approve the updates to the Admissions and Continued Occupancy Policy (ACOP). Commissioner Donna Turpin seconded the motion for approval and upon roll call the "Ayes" and "Nays" were as follows:

<u>AYES</u>	<u>NAYS</u>
N. Ingram E. Schapiro S. Afful D. Turpin	None

The Chairwoman declared the motion passed.

EXECUTIVE SESSION:

An Executive Session was not held.

NEXT BOARD MEETING:

The next meeting is scheduled for Tuesday, August 22, 2023.

ADJOURNMENT OF MEETING:

There being no further business to come before the board, Chairwoman Nikeya Ingram asked for a motion to adjourn. Commissioner Donna Turpin moved for adjournment, which motion was seconded by Commissioner Stephanie Afful. Upon roll call, "Ayes" and "Nays" were as follows:

<u>AYES</u>	<u>NAYS</u>
N. Ingram E. Schapiro S. Afful D. Turpin	None

The Chairwoman thereupon declared said motion passed.

Chairwoman

Secretary

Date