



**MEETING MINUTES  
PARKS & RECREATION COMMISSION**

July 19, 2023 | 7:00 PM

1. **Call To Order** at 7:07 PM; Quorum established.  
Present: HANSEN, HEUREMANN, BUDKE, RICH, LEE, PERSON  
Absent: NEEL  
Also in attendance, but not counted towards a quorum, were:  
Council Liaison, Maxine Weil  
Parks & Recreation Director, Beverly Tucker Knight  
Parks and Recreation Assistant Director – Patrick Magee
2. **Hearing From Citizens** – None
3. **Written Communications** – None
4. On a MOTION by: LEE SECOND by RICH the regular meeting minutes of JUNE 21, 2023 were APPROVED (6-0).
5. **Director's Report**
  - a. Recreation Division Update
    - i. Over 800 youth soccer registrations for the upcoming soccer season. Practices start in August and games in early September.
    - ii. Camp O will wrap the last week of July. Over the 8 weeks there was an average of 41 campers.
    - iii. Sweet Reads- Camp O hosted Sweet Reads on June 22. Over 137 items were checked out by campers.
    - iv. Stacy Starry Nights- The June 29<sup>th</sup> Starry Nights had over 45 people of all ages in attendance.
    - v. Five Oaks on Warson- staff is constructing program schedules and working with Les Mills for fitness offerings, and Oasis for active older adults. Active Renew discussions are ongoing.
  - b. Park Division Update
    - i. Stacy Restrooms- OPD closing restrooms on a nightly basis has reduced the amount of drain clean outs due to vandalism.
    - ii. Dog Park Volunteer Day- On June 22<sup>nd</sup> volunteers helped clear the plastic mesh from the dog park and allowed us to safely open the Dog Park on July 3<sup>rd</sup>. To date, 37 people have registered for the new dog park.
    - iii. Storm Cleanup- Parks worked with Public Works to help clear downed trees and fallen branches after major storm damage to the area over the 4<sup>th</sup> of July.
    - iv. Personnel- Nate Sullentrop was hired to fill our Seasonal Horticulturist position. Interviews for other positions in the department are ongoing.
6. **City Council Report**  
Update from City Council Liaison, Mayor Maxine Weil

- a. Kudos was given to Parks and Public Works staff for doing a wonderful job with Storm Cleanup.
- b. Economic development in the City
  - i. Paris Baguette opening at 170 and Olive
  - ii. Hotel Opening at 170 and Olive planned
  - iii. Wine Merchant to open in August
- c. The Clover anticipates filling vacancies in August

**7. Parks & Recreation Commission Noms**

Nominations for chairperson: LEE nominated PERSON and all commission members approved, PERSON accepted

Nominations for vice-chair: PERSON nominated LEE, nomination was declined. LEE nominated RICH, all commission members approved, RICH accepted

**8. Park Master Plan Implementation**

- a. Monthly update on implementation of the Parks Master Plan though Prop C funding.
- b. Five Oaks and Warson Park
  - i. Project Dashboard- update on budget and current activities.
  - ii. Surveying is complete for play areas going in on the old building site it complete, grading for the new splashpad has begun.
- c. Indian Meadows, Irv Zeid, Stacy, and Villa Parks
  - i. Splashpad has opened at Villa.
  - ii. Volunteer work day is scheduled at Irv Zeid to remove mesh before dog park opening in July.
- d. Veterans Plaza- irrigation was not winterized by contractor, repairs are needed.

**9. Annual Work Plan and Commissioner Reports**

- a. Park Openings- Discussions continued for park openings among the Special Event Working Group and commissions members. Commission members would like to see a Grand Opening Event for Five Oaks in addition to soft openings. The Commission consensus was to split the Community Center and Warson Playground openings into two events. Working groups to meet with recreation staff to plan.

**10. Future Agenda Items**

- a. Annual Work Plan Commissioner Reports-ongoing
- b. Park Master Plan Implementation- ongoing
- c. Annual Chair & Vice Chair election – August
- d. ACA Cricket Pitch Donation

**11. Upcoming Dates of Importance**

August 7	New City Manager First Day
August 12	Youth Soccer Practices Start
August 16	Parks and Recreation Commission Meeting
August 21	Staff Relocation to Five Oaks (tentative)
September 9	Youth Soccer Games begin
September 9 & 10	All Olivette Yard Sale
October 20	The Great Olivette Clean-Out (Shred/eWaste)

October 27  
November 23

Harvest Festival  
10<sup>th</sup> Annual Turkey Trot

**On a MOTION by LEE, SECOND by HANSEN the meeting adjourned at 8:37 pm (460)**

***Creating Community Through People, Parks & Programs***

