

**CITY OF OLIVETTE  
PLANNING AND COMMUNITY DESIGN COMMISSION  
MEETING MINUTES  
SEPTEMBER 7, 2023**

The City of Olivette Planning and Community Design Commission (PCDC) and City Council held a joint work session with Shockey Consulting to discuss goals and strategies for the city’s upcoming comprehensive plan. The meeting was held on September 7th, 2023, at 7:00 pm at the City Center located at 1140 Dielman Road and via videoconferencing on Zoom. Rob Jurgiel presiding as Chairman called the meeting to order. The meeting was live streamed via Zoom and can be rewatched on YouTube at <https://www.youtube.com/watch?v=DF3js0ANmH8>.

**1. ROLL CALL:**

On roll call, the following Commission and City Council members were present:

Rob Jurgiel, Chairman (PCDC)	Carol Waggoner, Vice Chairman (PCDC)	Sam Wallach (PCDC)
Bryan Lewis (PCDC)	Tim Spiegelglass (PCDC)	Daniel Rosenberg (PCDC)
Mayor Maxine Weil (CC)	Missy Waldman (CC)	Sidney Clark (CC)
Greg Carl (CC)		

Also, in attendance: City Manager Jennifer Yackley; Planning and Community Development Director, Carlos Trejo; Senior Planner, Dawn Doty; Planning and Zoning Administrator Jack Carswell, and Consultants Beth Quindry & Gabby Danback.

A quorum being present, Chairman Jurgiel declared the meeting in session for the transaction of business.

**2. INTRODUCTION:**

The consultants started by providing the group with the comprehensive plan vision and asked the members to read paragraphs aloud. Ms. Quindry and Ms. Danback provided the group with an introduction and explained how the meeting will be conducted. The purpose of the meeting was reviewed. The consultants also highlighted the comprehensive plan schedule and discussed the process. The plans chapters were also explained.

**3. CHAPTER DISCUSSION:**

The consultants started by introducing Chapter 1 which focuses on the living-built environment. The group discussed the goals and conversed about actions related to aging in place, housing affordability, property taxes, market actions, local examples, working with neighboring communities, and neighborhood & program coordination.

Next, the group discussed Chapter 2 “Resilient and Equitable Economy.” The consultants provided the group with more information based on the chapter and conversed about diverse food options.

After, the group reviewed the goals for Chapter 3 “Healthy Community.” Council member Clark brought up the diversity within leadership positions and municipal government. The group discussed the incorporation of education and engagement. The group discussed different methods of physical safety design practices.

The group held discussions related to Chapter 4 “Harmony with Nature.” The group discussed meeting with neighboring municipalities to discuss environmental issues, lack of environmental education, developer programs, developer incentives, air and water quality, and benefits for environmental education and engagement.

The meeting then switched to Chapter 5 “Future Land Use and Community Design.” During this portion of the meeting the group discussed previous Olive Boulevard developments, public input on apartments, the city’s growth, and what the future of Olivette’s development may encompass.

**4. CLOSING UPDATES:**

The consultants started by providing a public engagement update. They informed the meeting on the small group outreach conducted with focus groups who may have had lower involvement in previous surveys. The focus groups included meeting with renters, Asian residents, Black residents, business owners, and environmental interests. The consultants also provided examples from the focus groups and noted suggestions for future outreach such as flyer locations and providing different language outreach.

Information on the current Strategy Survey was provided. The survey is a great way to offer feedback to strategies noted within the comprehensive plan. The city urges people to be engaged and provided feedback and comments so we can accomplish the community's goals together. The survey will be open until the end of September 2023. To access the survey, click here: [https://olivettecompplan.com/community-surveys/survey\\_tools/olivette-comprehensive-plan-strategy-survey](https://olivettecompplan.com/community-surveys/survey_tools/olivette-comprehensive-plan-strategy-survey).

Ms. Quindry also highlighted the upcoming events related to the comprehensive plan. Coffee with the Mayor will be held on 9/13 and Ms. Quindry will be joining the Mayor to discuss the plan process and where we are at currently. The next Comprehensive Plan Advisory Committee meeting will be held on October 12, 2023. The Draft Plan Open House will be held on November 30, 2023. The PCDC presentation and Public Hearing for the Comprehensive Plan will be held on December 21, 2023, with the plan being adopted in January 2024.

Mayor Weil and City Council Liaison Waldman provided closing comments and urged everyone to get involved during the comprehensive plan process.

**5. ADJOURNMENT:**

Commissioner Jurgiel asked if there were any further questions or comments. Being none, the meeting adjourned at 9:09 PM.

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Commissioner Carol Waggoner

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Chair Rob Jurgiel

Adopted 2023 09-21