



City of Olivette  
Planning and Community Development  
1140 Dielman Road  
Olivette, MO 63132

(314) 993-0252  
www.olivettemo.com

**2019 APPLICATION FOR SERVICE LICENSE FORM**

**TABLE A: FEE SCHEDULE**

To fill out electronically, save form to computer. Open from computer and then complete form. Form cannot be submitted on web browser.

**Olivette Business Name** \_\_\_\_\_

**Olivette Address** \_\_\_\_\_

**Business Description** \_\_\_\_\_

**Number of Employees** \_\_\_\_\_ Count full, part, and seasonal employees. Each owner or operator counts as one employee.

In matching your Business Description, your Business Classification and Base Fee have been provided below. On the rear side of this form are the Classification and Fee Schedule. Please write-in on the line below if this Classification and Fee is different than below.

**Table A Classification** \_\_\_\_\_

**Base Fee \$** \_\_\_\_\_

**Fee Total \$** \_\_\_\_\_

**Local Olivette Contact**

\_\_\_\_\_  
Printed Name Phone

\_\_\_\_\_  
Email Title

**Authorized Person**

\_\_\_\_\_  
Printed Name Title

\_\_\_\_\_  
Email Phone

**The undersigned hereby certifies that this statement is a just and true account of all sales made.**

\_\_\_\_\_  
Signature

UNDER MISSOURI STATE LAW, ANY EMPLOYER WITH FIVE OR MORE EMPLOYEES OR A CONSTRUCTION BUSINESS WITH ONE OR MORE EMPLOYEES IS REQUIRED TO HAVE WORKERS COMPENSATION COVERAGE.

**Licenses are due by January 31, 2019. Fees are to be paid by February 15, 2019.**

Payments by check should be made payable to the City of Olivette. Call the office at (314) 993-0252 to conduct a credit card transaction, limited to Visa, MasterCard, or Discover, subject to a 3.0% service charge (with a minimum fee of \$3.00).

## FEE SCHEDULE FOR BUSINESSES, TRADES, OCCUPATIONS, AND SERVICE OCCUPATIONS

**TABLE A: FEE SCHEDULE**

For assistance on determination of Business Classification, contact the Department of Public Services at (314) 993-0252.

Classification	Base Fee
Addressing business	\$ 100.00
Adjusters	100.00
Appliance repair	50.00
Ambulance company, per vehicle	15.00
Auctioneers	25.00
Automobile renting or leasing agencies	200.00
Banks	4,000.00
Barber shop, per chair	\$15.00 for first chair and \$5.00 for each additional chair, minimum fee of \$25.00
Beauty shop, per employee (yearly average)	\$10.00 minimum fee of \$25.00
Bicycle repair shop	50.00
Billiard and pool tables, per table	35.00
Bill posters	50.00
Blueprints	50.00
Bookbinders	50.00
Book rental library	50.00
Bowling, ten pin alleys, per alley	15.00
Bus operators, per bus	15.00
Carnivals, circuses and accompanying side shows, per day	100.00
Caterer	100.00
Chair rental	100.00
Cleaners and laundries (no processing)	50.00
Cleaners and laundries (processing)	200.00
Cleaners and laundries, coin-operated, per machine	3.00
Clothes rental	100.00
Construction equipment and vehicle rental agency	200.00
Contractors, construction and building business	200.00
Contractors, electrical, plumbing, roofing	200.00
Credit institutions	4,000.00
Custom draperies	100.00
Express agency	100.00
Exterminators and disinfectors	100.00
Film exchange	50.00
Food lockers	200.00
Furniture repair	50.00
Fur storage	50.00
Golf courses, including miniature golf courses and driving tees	100.00
Lineman vendor, per day	10.00
Like boxes, per box	15.00
Locksmith	50.00
Messenger service	50.00
Metal polishers and platers	50.00
Movers, per truck	25.00
Newspaper agent	50.00
Pawnbrokers	4,000.00
Peddlers and hawkers, per truck	25.00
Amusement arcade	300.00
Photographer	100.00
Pin ball machines, per machine	35.00
Ping pong tables, per table	10.00
Radio and television repair shop	100.00
Restaurant, lunch room	\$1.00 per each \$1,000.00 or major fraction thereof of annual gross sales

Sheet metal shop	\$ 100.00
Shoe repair	25.00
Sign painter	25.00
Skating rink, ice or roller	200.00
Storage or warehouse	.02 per square foot of total floor area, \$100.00 minimum
Swimming pool, commercial per number of capacity	1.00 per person, \$100.00 minimum
Theater, per seat	1.00 \$100.00 minimum
Tree trimmer, surgeon	50.00
Tailor--dressmaker	50.00
Tire--recapping and retreading--retail	100.00
Taxidermist	50.00
Ticket broker	50.00
Trust companies	4,000.00
Upholster	100.00
Video games	35.00

**TABLE B: FEE SCHEDULE**

Every person, corporation, co-partnership or association of persons engaged in any of the following businesses, trades, occupations or service occupations shall pay an annual license fee as hereinafter set forth, except that such business, trade, occupation or service occupation shall pay an additional five dollars (\$5.00) for each employee regularly employed over five (5).

Classification	Base Fee
Architects	\$200.00
Advertising companies, including outdoor advertising	200.00
Real estate agency	150.00
Accountant non-CPA	100.00
Correspondence, business or dramatic school	200.00
Employment agencies	100.00
Insurance agent	100.00
Insurance broker	100.00
Funeral parlor	300.00
Food broker	100.00
Insurance company	200.00
Laboratory	100.00
Mail order house	200.00
Manufacturer's agent	100.00
Printer	100.00
Reducing salon	200.00
Restorium--nursing home	200.00
Savings and loan association, operating under the provisions of Chapter 369, RSMo., 1969 and amendments thereto	150.00
Surveyor	100.00
Travel agency	150.00
Window cleaner	50.00

**All other businesses, trades, occupations, and service occupations not hereinabove specifically described, but excluding service stations \$ 100.00**

For assistance on determination of Business Classification, contact the Department of Public Services at (314) 993-0252.