



City of Olivette
Planning and Community Development
1140 Dielman Road
Olivette, MO 63132
(314) 993-0444
www.olivettemo.com

SERVICE LICENSE APPLICATION

TABLE B

To fill out electronically, save form to computer. Open from computer and then complete form. Form cannot be submitted on web browser.

Olivette Business Name

Olivette Address

Business Description

Number of Employees

Include all individuals who are "regularly employed" within the City of Olivette. Owner/Operator count as one employee.

Table B Classification

See Page 2 to find the Table B Business Classification which most closely matches your Business Description.

"regularly employed" includes all part-time, full-time, and seasonal individuals employed by the licensee whose employee assignments throughout the normal course of business occur only within the municipal limits of the City of Olivette at all times during the period of the business license.

Fee Calculation

Base Fee

Base Fee is determined by the business's Table B Business Classification. See Page 2 for the Table B Fee Schedule.

+ Emp. Fee

Additional five dollars (\$5.00) for each employee, over five (5). Calculate the total number of employees, subtract five (5) then, multiply by \$5.

TOTAL

Local Olivette Contact

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Printed Name

Title

Email

Phone

Authorized Person

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Printed Name

Title

Email

Phone

The undersigned hereby certifies that this statement is a just and true account of all sales made.

Signature

UNDER MISSOURI STATE LAW, ANY EMPLOYER WITH FIVE OR MORE EMPLOYEES OR A CONSTRUCTION BUSINESS WITH ONE OR MORE EMPLOYEES IS REQUIRED TO HAVE WORKERS COMPENSATION COVERAGE.

Business Licenses Expire each year on May 15. Renewal Application(s) and Fees must be filed annually with the City Planning Department prior to May 14.

Olivette Municipal Code Chapter 605, Article IV, Businesses', Trades', Occupations' and Service Occupations' Licenses

Please return application with payment to City of Olivette, Planning Department at 1140 Dielman Road, Olivette, MO 63132. Fees may be paid by cash, check, or credit card. Please make checks payable to the City of Olivette. Payment by credit card may be accepted over the phone during City Hall business hours by calling (314) 993-2458. Credit cards are subject to a 3% convenience fee (\$3.00 minimum).

TABLE B: FEE SCHEDULE

Every person, corporation, co-partnership or association of persons engaged in any of the following businesses, trades, occupations or service occupations shall pay an annual license fee as hereinafter set forth, except that such business, trade, occupation or service occupation shall pay an additional five dollars (\$5.00) for each employee regularly employed over five (5).

| Name of Business | Amount |
|--|------------------|
| Architects | \$200.00 |
| Advertising companies, including outdoor advertising | 200.00 |
| Real estate agency | 150.00 |
| Accountant non-CPA | 100.00 |
| Correspondence, business or dramatic school | 200.00 |
| Employment agencies | 100.00 |
| Insurance agent | 100.00 |
| Insurance broker | 100.00 |
| Funeral parlor | 300.00 |
| Food broker | 100.00 |
| Insurance company | 200.00 |
| Laboratory | 100.00 |
| Mail order house | 200.00 |
| Manufacturer's agent | 100.00 |
| Printer | 100.00 |
| Reducing salon | 200.00 |
| Restorium--nursing home | 200.00 |
| Savings and loan association, operating under the provisions of Chapter 369, RSMo., 1969 and amendments thereto | 150.00 |
| Surveyor | 100.00 |
| Travel agency | 150.00 |
| Window cleaner | 50.00 |
| All other businesses, trades, occupations, and service occupations not hereinabove specifically described, but excluding service stations | \$ 100.00 |

[Olivette Municipal Code Chapter 605, Article IV, Businesses', Trades', Occupations' and Service Occupations' Licenses](#)

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